



## Town of South Kingstown

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### PLANNING BOARD

## WORK SESSION - MEETING AGENDA

Tuesday, May 12, 2020 at 7:00 p.m.

VIA VIDEO CONFERENCE

Via Computer: <https://zoom.us/j/94601192050>  
Via Telephone: +1 929 205 6099 or +1 301 715 8592 or +1 312 626 6799 or +1 669 900 6833  
or +1 253 215 8782 or +1 346 248 7799  
Webinar ID: 946 0119 2050

- **Instructions to Access the Meeting are available on Page 1, including:**
  - Testing Computer & Audio Equipment
  - Accessing the meeting via Computer, Tablet or Smartphone
  - Accessing the meeting by telephone only (not recommended)
  - Basic troubleshooting when speaking
  - Accessing documents and site plans
- **Agenda Items are available on Page 3.**

### INSTRUCTIONS TO ACCESS THE MEETING:

#### A. MEMBERS OF THE PUBLIC:

The public can join this Zoom meeting electronically by computer, smartphone or tablet using the instructions below. If you do not have a smartphone or other electronic device capable of joining the Zoom meeting room, you may also join by telephone only.

#### Testing Computer & Audio Equipment

Attendees are encouraged to test their internet connection and audio capabilities in advance of the meeting. Please use the following link for detailed information from Zoom on how to test your equipment:  
<https://support.zoom.us/hc/en-us/articles/115002262083>

#### Accessing the Zoom Meeting via Computer, Tablet or Smartphone:

- Click on this link to join the meeting: <https://zoom.us/j/94601192050>

- When prompted you will be asked to join via computer audio, or telephone. Use of computer audio is recommended, however you can also use your telephone for audio.
- When you enter the meeting room, your phone will be muted.
- You will be able to view site plans, see members, and listen to discussion in the Zoom meeting
- If you would like to speak during the meeting, use the 'raise your hand' feature of the Zoom platform to inform the host. Speakers will be recognized individually by the Planning Board chair. Once recognized you can share your comments via audio.

Accessing the Meeting by Telephone Only:

- If you do not have access to a device capable of accessing the internet-based Zoom meeting, you may use your telephone to join the meeting.
- **Dial this phone number to join the meeting:** Or Telephone:  
(for higher quality, dial a number based on your current location):
  - +1 929 205 6099
  - or +1 301 715 8592
  - or +1 312 626 6799
  - or +1 669 900 6833
  - or +1 253 215 8782
  - or +1 346 248 7799
- If prompted to enter a Webinar ID, use your phone to dial the following ID: 918 243 649
- When you join the meeting, your phone will be muted.
- If you would like to speak regarding an application, dial \*9 to 'raise your hand,' and inform the host. You will be recognized to speak. Once recognized to speak you dial \*6 to mute or unmute your telephone.

Basic Troubleshooting when Speaking:

If you have been recognized to speak, but cannot be heard in the Zoom meeting use the following steps to troubleshoot your computer audio, or telephone connection.

- Ensure your microphone or telephone is unmuted. For users joining the meeting in the virtual meeting room you will find your 'mute' control in the lower left hand corner of the Zoom meeting screen. For telephone only users, dial \*6.
- If you still cannot be heard and have joined by computer audio, you may need to switch to a telephone to improve the audio connection. Click on the 'drop-down' menu located beside the 'mute' control on the screen to change your audio connection to telephone. Use the information that pops-up on the Zoom screen to join the meeting using a telephone. You will need to enter a meeting id after calling the phone number, and a participant ID.
- If you are still unable to be heard, you may need to disconnect from the Zoom meeting and rejoin. If you rejoin the meeting and still cannot speak, use the 'Q&A' function on the Zoom screen to inform the host that you cannot be heard.

Accessing Documents & Site Plans:

To access documents, and view site plans discussed during a meeting, please use the links on the meeting agenda.

**B. APPLICANTS, BOARD MEMBERS & INVITED GUESTS**

Applicants, Board members and invited guests should use the invitation provided via email to access the meeting. If you cannot find the email invitation provided to you in advance of the meeting you may join using the instructions above for public access.

**AGENDA ITEMS:**

**(COVER MEMO)**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PRE-APPLICATION REVIEW, ZONING ORDINANCE AMENDMENT**

Discussion of request to include Assessor's Plat 87-2, Lot 184, located at 58 Chappell Road, within the Coastal Community Overlay District of the Zoning Ordinance, applicant, Beth Pavao and Jody Weinreich, owner, Beth C. Pavao Living Trust, in order to facilitate expansion of an existing structure on the property. ([Application Materials](#))([Project Memo](#))

**D. PRE-APPLICATION REVIEW, COMPREHENSIVE PLAN AMENDMENT, ZONING AMENDMENT, MAJOR LAND DEVELOPMENT PROJECT**

Discussion of request to rezone Assessor's Plat 50-4, Lot 12, located at 4780A Tower Hill Road, from R-80 to Route 1 Special Management District, and amend the Comprehensive Plan future land use designation for the parcel from Very Low Density Residential to Route 1 Special Management District, in order to facilitate proposed adaptive reuse of an existing structure to accommodate a hotel, event space, vineyard, restaurant and spa and construct twelve extended stay bungalows, owner, Legion of Christ (RI) Inc., applicant, Ryan Schoen. ([Application Materials](#))([Project Memo](#))

**E. OUTDOOR SEATING/ COVID-19 TEMPORARY RELIEF PERMITS**

Update from staff on action of the Town Council and Town Manager relative to outdoor seating and methods to allow temporarily expansion of seating/service areas for restaurants. ([Reference Memo](#))

**F. ADJOURNMENT**