



TOWN OF SOUTH KINGSTOWN

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Planning Department

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HISTORIC DISTRICT COMMISSION – MEETING AGENDA

Thursday, September 29, 2022, at 5:30 p.m.

South Kingstown Town Hall Council Chambers, 180 High Street, Wakefield, RI

THIS MEETING WILL BE HELD LIVE & IN-PERSON – THERE IS NO OPTION FOR REMOTE VIEWING OR PARTICIPATION.

THE PUBLIC IS INVITED TO ATTEND & PARTICIPATE IN-PERSON OR TO SUBMIT WRITTEN COMMENTS BEFORE THE MEETING.

STANDARD TOWN HALL COVID PROTOCOLS APPLY TO ALL MEETING ATTENDEES.

Historic District Commission Members

Shantia Anderheggen, Chair
Linda Stedman

Richard Youngken, Vice Chair
Murray Gates

Andrew Martinez, Sec.
David Nedwidek

VACANCY

AGENDA ITEMS

The Historic District Commission intends to discuss and/or act upon each and every item appearing on this agenda.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES: [Draft Minutes 8/25/2022](#)

4. NEW BUSINESS:

- a. COA Application / 2636 Kingstown Road – Discussion and possible action on an application for a Certificate of Appropriateness to repair and rebuild a chimney at the South County History Center. [Application](#); [Narrative](#); [Checklist](#); [GIS WebMap](#); [Road Map](#); [Elevation Photos](#); [Project Photos](#); [Staff Render of Flattop Cap](#); [Staff WebMap](#);
- b. Request to Extend COA Deadline for Completion / 1748 South Road – Discussion and possible action on a request to extend the September 14, 2022, deadline in the COA. [9-7-2022 Exodus Const Letter](#); [9-8-2022 Messere Letter](#); [Amended COA Approval](#)

5. OLD BUSINESS:

- a. GIS Project for Historic Resources – Discussion with GIS Administrator Carol Baker and GIS intern Abby Medeiros regarding a project to build historic information into a GIS geodatabase.
- b. Proposed Amendments to COA Application Forms – Discussion and possible action to: (i) adopt new instructions, for applicants seeking Certificates of Appropriateness, and action to (ii) amend the Kingston Homeowner's Guidebook, to incorporate the instructions, as well as the application and checklists adopted in August 2022. [Draft Instructions for COA Application](#)
- c. HDC CAMP Training Program - Discussion and update on planning for the CAMP training in October 2022 with possible action on event planning tasks. [Final CAMP Registration List](#)
- d. 2021 Comprehensive Plan Implementation Action Status – Discussion of status of implementation actions relating to Historic & Cultural Resource element of 2021 Comprehensive Plan. [Comp. Plan Implementation Scorecard](#)

6. CORRESPONDENCE & PUBLIC COMMENTS:

- a. 9/12/2022 Correspondence to Town Council – Letter to Town Council regarding traffic on Old North Road sent per meeting of 8-25-2022. [9-12-2022 Letter to Council re Old North Road Traffic](#)

7. UPDATE FROM STAFF ON PLANNING DEPARTMENT ACTIVITIES:

- a. Staff Update on 2545 Kingstown Road / Asa Potter House
- b. Staff Update on 81 Old North Road
- c. Staff Update – R.R. Signal Tower - [9/9/2022 Letter to RIDOT](#)

8. NEXT REGULAR MEETING DATE & POSSIBLE AGENDA ITEMS: Discussion and possible action to set a date or dates for the November and/or December 2022 meetings due to holidays.

9. ADJOURNMENT: