

***TOWN OF
SOUTH
KINGSTOWN
RHODE ISLAND***

FY2009-2010

***TOWN COUNCIL
PRELIMINARY BUDGET***

ALL FUNDS

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
GENERAL FUND BUDGET PROGRAM SUMMARY							
110	Town Council	\$12,305	12,950	\$12,950	\$12,950	\$12,850	(\$100)
120	Budget Adoption Process	676	9,419	8,750	9,667	9,608	189
210	Municipal Legal Services	158,348	163,216	163,216	166,380	163,216	0
220	Probate Court	4,000	4,000	4,000	4,000	4,000	0
310	Town Clerk's Office	256,135	265,607	261,992	259,226	259,382	(6,225)
350	Public Information	2,907	4,847	4,000	4,847	4,847	0
410	Canvassing Authority	47,012	79,263	83,715	39,234	39,234	(40,029)
510	Town Manager's Office	298,635	312,809	267,576	316,178	311,919	(890)
520	Tax Assessor's Office	66,090	85,092	78,953	85,204	77,684	(7,408)
530	League of Cities and Towns - Dues	11,115	11,115	11,115	11,115	11,115	0
540	Town Hall Operations	217,529	222,455	196,919	220,975	177,413	(45,043)
610	Finance Department	429,973	464,190	462,065	465,924	463,424	(766)
620	Tax Assessor's Office	230,178	240,184	239,774	240,054	240,054	(130)
630	Assessment Board of Review	630	430	400	400	400	(30)
640	Data Processing Department	209,709	235,422	229,152	237,665	236,110	688
645	Geographic Information System	103,563	113,980	83,207	89,570	86,020	(27,960)
650	Municipal Audit	12,150	19,275	19,275	22,275	22,275	3,000
710	Planning Board	2,840	4,680	3,160	4,680	4,680	0
720	Planning Department	311,691	321,836	300,871	302,877	292,166	(29,670)
730	Zoning Board of Review	64,790	14,050	10,843	12,900	12,850	(1,200)
740	Building and Zoning Inspection	266,503	278,375	277,859	277,531	227,965	(50,410)
810	Police Department	4,987,330	5,237,138	5,038,977	5,193,361	5,072,971	(164,167)
820	Animal Control - Road	79,073	82,416	82,028	82,197	67,911	(14,505)
830	Animal Control - Shelter	126,980	148,361	143,008	143,884	143,884	(4,477)
840	Communication Department	206,804	212,174	223,217	199,904	183,761	(28,413)
850	Outside Radio Services	9,793	10,660	10,660	5,155	5,155	(5,505)
860	Harbor Patrol Program	38,367	40,600	38,753	38,945	32,215	(8,385)
870	Contribution to Fire Companies	3,600	3,600	3,600	3,600	3,600	0
880	Emergency Medical Services	996,364	1,059,857	1,015,724	1,068,345	1,068,345	8,488
910	Public Services -Administration	266,133	258,055	211,868	256,959	252,461	(5,594)
920	Streets and Highway Department	1,711,730	1,764,535	1,774,193	1,800,597	1,794,836	30,301
950	Tree Management Program	23,533	30,984	30,984	30,984	23,984	(7,000)
960	Street Lighting Services	140,407	174,000	174,000	200,000	190,000	16,000
970	Transfer to Wastewater Fund	23,615	24,155	24,155	24,155	23,025	(1,130)
1005	Contributions to Outside Agencies	579,456	602,979	602,979	636,288	581,146	(21,833)
1110	Recreation Department	1,307,424	1,356,631	1,321,942	1,322,167	1,313,269	(43,362)
1120	Contribution to Parades	7,321	7,500	7,100	7,500	7,200	(300)
1210	Municipal Public Libraries	934,506	966,547	959,284	967,144	952,252	(14,295)
1300	Municipal Boards and Outside Groups	36,683	33,100	33,100	38,700	23,000	(10,100)
1410	Municipal Insurance	193,224	230,000	206,000	240,000	210,000	(20,000)
1420	Unemployment Compensation	44,028	10,000	30,000	40,000	40,000	30,000
1510	Social Security Contribution	773,315	824,669	815,000	810,000	786,526	(38,143)
1520	Contribution to Retirement System	885,993	893,836	880,000	775,000	775,513	(118,323)
1530	Municipal Health Insurances	2,522,853	2,775,138	2,775,138	2,913,895	2,913,895	138,757
1540	Direct Police Pension	20,254	20,750	20,750	21,245	21,245	495
1550	Worker Compensation	215,380	200,000	157,000	210,000	150,000	(50,000)
1810	General Fund Contingency	152,400	75,000	60,000	75,000	70,000	(5,000)
Total Operating Program		\$18,993,345	\$19,905,880	\$19,359,252	\$19,888,677	\$19,363,407	(\$542,473)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
Total Operating Program		\$18,993,345	\$19,905,880	\$19,359,252	\$19,888,677	\$19,363,407	(\$542,473)
1621	Municipal Debt Service	\$1,529,619	\$1,386,225	\$1,386,225	\$1,346,279	\$1,346,279	(\$39,946)
1710	Capital Budget	1,499,711	1,530,000	1,529,058	1,530,000	1,406,000	(124,000)
1720	Transfer to Open Space Reserve	0	0	0	0	0	0
1610	Transfer to School Fund	45,628,503	47,909,928	47,909,928	48,868,127	47,909,928	0
1620	School Debt Service	3,556,123	3,512,491	3,428,491	3,436,593	3,424,593.0	(87,898)
Total General Fund Program		\$71,207,301	\$74,244,524	\$73,612,954	\$75,069,676	\$73,450,207	(\$794,317)
Estimated Expenditures Under (Over) Budget				\$631,570			

GENERAL FUND REVENUE PROGRAM SUMMARY

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
41101	Current Taxes	\$59,773,946	\$62,523,893	\$62,730,000	\$64,499,128	\$63,223,529	\$699,636
41201	Prior Year Taxes	468,813	325,000	475,000	400,000	400,000	75,000
41301	Interest On Taxes	374,463	325,000	350,000	350,000	350,000	25,000
41401	Payment In Lieu Of Taxes	208,125	224,160	237,773	245,362	245,362	21,202
41402	Open Space Penalties	0	0	0	0	0	0
	Property Taxes	\$60,825,348	\$63,398,053	\$63,792,773	\$65,494,490	\$64,218,891	\$820,838
43502	General State Aid	\$994,199	\$935,822	\$118,511	\$118,511	\$0	(\$935,822)
43503	Public Service Corporations Tax	271,798	271,798	245,156	245,000	245,156	(26,642)
43505	Meal Tax Income	511,101	490,000	495,000	490,000	500,000	10,000
43507	Chapter 26, School Housing	1,116,126	1,099,827	1,009,808	1,058,200	1,058,200	(41,627)
43508	State Library Const. Reimb.	50,971	48,564	48,564	46,138	46,138	(2,426)
43509	State Library General Aid	173,094	167,913	166,635	166,635	166,635	(1,278)
43510	State Library Endowment	21,748	21,749	23,027	23,027	23,027	1,278
43512	M.V. Tax Phase Out	2,167,848	2,200,000	2,178,075	2,178,075	2,000,000	(200,000)
43516	Hotel Tax	68,169	70,000	95,000	95,000	100,000	30,000
	State Revenue Transfers	\$5,375,054	\$5,305,673	\$4,379,776	\$4,420,586	\$4,139,156	(\$1,166,517)
45002	Transfer from Capital Projects	\$0	\$0	\$0	\$0	\$0	\$0
45009	Transfer from Library Improve. Fund	0	0	0	0	0	0
45011	Transfer from Education Impact Fees	\$200,000	\$100,000	\$100,000	\$80,000	\$80,000	(\$20,000)
45012	Transfer from Recreation Impact Fees	102,579	97,984	97,984	96,139	96,139	(1,845)
45014	Transfer from Open Space Fund	350,000	325,000	325,000	325,000	325,000	0
45021	Transfer from South Road Reserve Fund	0	0	90,012	86,163	86,163	86,163
46114	Transfer from Wastewater Fund	32,200	33,500	33,500	34,000	34,000	500
46115	Transfer from Water Fund	17,500	18,200	18,200	18,700	18,700	500
46116	Transfer from Solid Waste Fund	13,235	13,765	13,765	14,000	14,000	235
46119	Transfer from Neighborhood Guild	0	5,000	5,000	5,000	5,000	0
46120	Transfer from Peace Dale Office Bldg	2,700	2,800	2,800	2,800	2,800	0
46128	Transfer from Health Care Fund	0	0	0	0	0	0
	Transfer From Other Local Funds	\$718,214	\$596,249	\$686,261	\$661,802	\$661,802	\$65,553
47401	School Post Audit	\$0	\$0	\$0	\$0	\$0	\$0
47402	School Resource Program - Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0
47403	School Crossing Guards	\$75,200	\$81,400	\$81,400	\$84,000	\$82,000	\$600
47406	Payroll & Accounting	5,800	6,000	6,000	6,300	6,300	300
47407	Jr. High Field and Prout Maintenance	46,732	48,134	48,134	49,578	49,578	1,444
47408	Energy Saving Transfer to Debt Service	0	40,000	40,000	40,000	40,000	0
47501	Alarm System Materials	3,300	3,400	3,400	3,400	3,400	0
	Transfer From School Fund	\$131,032	\$178,934	\$178,934	\$183,278	\$181,278	\$2,344
44170	Town Clerk Bus License & Fees	\$72,330	\$69,000	\$67,430	\$69,000	\$69,000	\$0
44175	Bldg Inspector License & Fees	375,599	350,000	310,000	300,000	300,000	(50,000)
44180	Non-Business License & Fees	374,028	364,000	280,000	270,000	270,000	(94,000)
44181	Real Estate Conveyance Tax	107,724	85,000	55,615	55,615	55,615	(29,385)
44190	Rental Of Town Properties	277,332	270,000	270,000	270,000	270,000	0
45001	Investment Income - Short Term	1,289,760	775,000	825,000	500,000	500,000	(275,000)
46101	Police Department Revenue	394,225	333,750	246,375	246,550	199,610	(134,140)
46102	E. M. S. Reimbursement	300,000	375,000	375,000	425,000	425,000	50,000
46104	Park Rental Income	15,737	16,000	16,000	16,000	16,000	0
46105	Town Beach	88,387	78,350	80,000	80,950	80,950	2,600
46106	Misc Beach Receipts	1,874	1,900	1,600	1,900	1,900	0
46107	Boat Mooring Fees	9,704	13,500	13,500	13,500	13,500	0
46108	Animal Control Fees	4,030	4,000	4,000	4,000	4,000	0
46109	Public Libraries	135,697	121,800	114,670	122,000	110,000	(11,800)
46110	Dog/Cats Licenses & Fines	4,765	4,000	5,000	4,000	5,000	1,000
46111	Recreation - Athletics/Leisure Services	200,869	188,350	195,000	198,895	198,895	10,545
46112	Recreation - Self-Support Programs	99,810	110,100	110,000	123,260	123,260	13,160
46113	Planning Department	179	400	200	400	400	0
46117	Communications Department	5,904	14,000	6,000	7,000	7,000	(7,000)
46118	Interfund Computer Services	98,350	101,235	101,235	101,235	101,235	0

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
46121	Recreation Outside Service	\$4,420	\$16,450	\$16,450	\$17,975	\$17,975	\$1,525
46122	Creative Activities - Hazard Trust	19,624	16,000	12,000	12,000	12,000	(4,000)
46123	Creative Activities - Pre-School	62,370	61,080	62,000	63,240	63,240	2,160
46124	Creative Activities - Other Programs	5,438	6,000	6,000	5,500	5,500	(500)
46125	GIS Program - New Shoreham	0	0	0	0	0	0
46126	GIS Program - Map Sales	1,245	1,500	1,500	1,500	1,500	0
46129	Animal Shelter - Narragansett	55,000	57,200	57,200	59,000	59,000	1,800
48601	Miscellaneous Revenues	128,560	112,000	121,000	121,000	115,500	3,500
48605	Copy Machines Income	29,121	20,000	25,000	20,000	23,000	3,000
Local Revenues		\$4,162,080	\$3,565,615	\$3,377,775	\$3,109,520	\$3,049,080	(\$516,535)
49001	Designated Fund Balance - Base	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$0
49018	Designated Fund Balance - School	0	0	0	0	0	0
49019	Designated Fund Balance - CIP	500,000	500,000	500,000	500,000	500,000	0
Fund Balance Forward		\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$0
Total General Fund		\$72,411,729	\$74,244,524	\$73,615,519	\$75,069,676	\$73,450,207	(\$794,317)
Program Surplus (Deficit)		\$1,204,428	\$0	(\$629,005)	\$0	\$0	
Property Tax Rate		\$11.51		\$11.97	\$0.00	\$12.12	\$0.16
Estimated Surplus Position FY 2008-2009				\$2,565			

General Fund Expenditure Statement	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Town						
Operating Program	\$18,993,345	\$19,905,880	\$19,359,252	\$19,363,407	(\$542,473)	-2.73%
Municipal Debt Service	1,529,619	1,386,225	1,386,225	1,346,279	(39,946)	-2.88%
Capital Program						
Annual Element	1,499,711	1,530,000	1,529,058	1,406,000	(124,000)	-8.10%
Transfer to Schools						
Operations	45,628,503	47,909,928	47,909,928	47,909,928	0	0.00%
School Related Debt Service	3,556,123	3,512,491	3,428,491	3,424,593	(87,898)	-2.50%
Total General Fund	\$71,207,300	\$74,244,524	\$73,612,954	\$73,450,207	(\$794,317)	-1.07%
Total Municipal Program	\$22,022,675	\$22,822,105	\$22,274,535	\$22,115,686	(\$706,419)	-3.10%
Total School Program	49,184,626	51,422,419	51,338,419	51,334,521	(87,898)	-0.17%
Total General Fund	\$71,207,300	\$74,244,524	\$73,612,954	\$73,450,207	(\$794,317)	-1.07%

General Fund Revenue Statement	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Current Year Tax Levy	\$59,773,946	\$62,523,893	\$62,730,000	\$63,223,529	\$699,636	1.12%
Prior Year Taxes and Penalty	843,276	650,000	825,000	750,000	100,000	15.38%
Payment in lieu of Taxes	208,125	224,160	237,773	245,362	21,202	9.46%
Other Fund Transfers	718,214	596,249	686,261	661,802	65,553	10.99%
State Revenue Sources	5,375,054	5,305,673	4,379,776	4,139,156	(1,166,517)	-21.99%
Local Revenues	4,162,080	3,565,615	3,377,775	3,049,080	(\$16,535)	-14.49%
School Fund Transfers	131,032	178,934	178,934	181,278	2,344	1.31%
Undesignated Fund Balance	1,200,000	1,200,000	1,200,000	1,200,000	0	0.00%
Total Revenues	\$72,411,728	\$74,244,524	\$73,615,519	\$73,450,207	(\$794,317)	-1.07%
Non-Property Tax Revenue	\$12,637,781	\$11,720,631	\$10,885,519	\$10,226,678	(\$1,493,953)	-12.75%
Operational Surplus	\$1,204,427	\$0	\$2,565	\$0		

Revenue Summary	2007-2008 Actual	2008-2009 Adopted	2009-2010 Proposed	Increase Over (Under) Adopted Budget	Increase Percentage
Non-Property Tax Revenues	\$10,594,505	\$9,870,631	\$8,276,678	(\$1,593,953)	-16.15%
Prior Year Taxes	843,276	650,000	750,000	100,000	15.38%
Undesignated Fund Balance	1,200,000	1,200,000	1,200,000	0	0.00%
Property Tax Need	59,773,946	62,523,893	63,223,529	699,636	1.12%
Total Revenues	\$72,411,728	\$74,244,524	\$73,450,207	(\$794,317)	-1.07%

Revenue Summary	2007-2008 Actual	2008-2009 Adopted	2009-2010 Proposed	Increase Over (Under) Adopted Budget	Increase Percentage
Non-Property Tax Revenues	\$10,594,505	\$9,870,631	\$8,276,678	(\$1,593,953)	-16.15%
Prior Year Taxes	843,276	650,000	750,000	100,000	15.38%
Undesignated Fund Balance	1,200,000	1,200,000	1,200,000	0	0.00%
	(Budgeted)				
Property Tax Need	59,587,074	\$62,523,893	\$63,223,529	\$699,636	1.12%
Plus Overlay & Tax Adjustment	1,255,487	1,278,099	1,336,741	58,642	4.59%
Less Proration	(150,000)	(75,000)	(75,000)	0	0.00%
Amount to be raised by Property Taxation	\$60,692,561	\$63,726,992	\$64,485,270	\$758,278	1.19%

Fiscal Year 2009-2010	Town	School	Total
Proposed Budget Program			
Appropriation	\$22,115,686	\$51,334,521	\$73,450,207
Less Non-Property Tax Revenue	(8,962,315)	(1,264,363)	(10,226,678)
Property Tax Need	\$13,153,371	\$50,070,158	\$63,223,529
Percent of Overlay	20.80%	79.20%	100.00%
Overlay & Elderly Abatements	\$278,103	\$1,058,638	\$1,336,741
Proration and Roll Additions	(15,603)	(59,397)	(75,000)
Gross Tax Levy	\$13,415,871	\$51,069,400	\$64,485,270
Motor Vehicle and Inventory Tax	(389,253)	(1,481,747)	(1,871,000)
Net Property Tax Levy	\$13,026,618	\$49,587,653	\$62,614,270
Estimated Dec. 2008 Tax Roll - .60% Growth			\$5,164,225,720
Tax Distribution - FY 2010	\$2.52	\$9.60	\$12.12
Tax Distribution - FY 2009	\$2.36	\$9.60	\$11.97
Increase (Decrease)	\$0.16	\$0.00	\$0.16
Percent Increase	6.77%	0.00%	1.30%
Maximum Tax Rate @ 4.75% Cap	\$2.62	\$9.95	\$12.56
Over (Under) CAP	(\$0.09)	(\$0.35)	(\$0.44)
<i>Rounding may distort addition total</i>			

TOWN OF SOUTH KINGSTOWN, RHODE ISLAND

TOWN MANAGER

PROPOSED

2009- 2010 FISCAL YEAR

MUNICIPAL BUDGET PROGRAM



MARCH 2009

**STEPHEN A. ALFRED
TOWN MANAGER**

**TOWN OF SOUTH KINGSTOWN
ADMINISTRATIVE BUDGET HEARINGS SCHEDULE
2009-2010 FISCAL YEAR**

March 1, 2009	Town Manager's Budget Submission
Revised 3/2/09	Due to weather conditions, 3/2 meeting postponed – all sessions move one night
March 3, 2009	Budget Session #1 (6:30pm – Council Chambers)
March 4, 2009	Budget Session #2 (6:30pm – Council Chambers)
March 5, 2009	Budget Session #3 (6:30pm – Council Chambers)
March 9, 2009	Regular Town Council Meeting
March 12, 2009	Budget Session #4 with School Committee (7:00pm – Council Chambers)
March 16, 2009	Town Council Adoption of Preliminary Budget (5:00pm - Council Chambers)
March 23, 2009	Regular Town Council Meeting
April 6, 2009	1st Public Hearing (of 2) on Preliminary Budget (between 3/22 –4/13)
April 7, 2009	2nd Public Hearings (of 2) on Preliminary Budget (between 3/22-4/13)
April 13, 2009	Regular Town Council Meeting
April 21, 2009	Last Date for Petitions for revisions to Preliminary Budget (4:00pm deadline)
April 27, 2009	Regular Town Council Meeting - includes Consideration of Petitions and Final Adoption of Budget
May 11, 2009	Regular Town Council Meeting
May 12, 2009	Last Date for Referendum Petitions (4:00pm deadline)
May 26, 2009	Regular Town Council Meeting
June 8, 2009	Regular Town Council Meeting
June 9, 2009	Potential Budget Referendum (8:00am to 8:00pm)

Session #1 FY2009-2010 Budget Message; Acct 0110 Town Council to Acct 0740 Building Official; Acct 0810 Police to Acct 0880 Emergency Medical Services

Session #2 Acct 0910 Public Works Administration to Acct 0970 Wastewater Transfer and Water, Wastewater and Solid Waste Funds; Acct 1110 Recreation; Peace Dale Office Building; and Neighborhood Guild

Session #3 Account 1005 Human Services to Contingency; includes Employment Benefits, Debt Service and CIP; 1210 Public Library Services; and Senior Services Funds

Session #4 School Fund Transfer

**TOWN OF SOUTH KINGSTOWN
TOWN MANAGER**

**BUDGET MESSAGE
FY 2009-2010
ALL MUNICIPAL FUNDS**

TO: THE HONORABLE TOWN COUNCIL

FROM: STEPHEN A. ALFRED, TOWN MANAGER

DATE: MARCH 2009



In accordance with the Town Charter, we have prepared the Town Manager's Proposed Municipal Budget Program for the 2009-2010 fiscal year. The budget program is of a zero-base nature with cost presentation by readily identifiable service functions.

The 2009-2010 fiscal year program presents detailed accounts of eight independent funds. A listing of the funds presented in this document is as follows:

Revised March 3, 2009						
2009-2010 Budget Program	2007-2008	2008-2009	2008-2009	2009-2010	Increase Over	Increase
All Funds	Actual	Adopted	Estimated	Proposed	(Under) Adopted	Percent
					Budget	
General Fund	\$71,207,300	\$74,244,524	\$73,612,954	\$73,929,307	(\$315,217)	-0.42%
School Fund	56,909,717	59,867,034	59,655,717	60,115,800	248,766	0.42%
Water Fund	835,911	954,545	910,408	939,349	(15,196)	-1.59%
Wastewater Fund	3,127,558	3,283,331	2,998,585	3,317,788	34,457	1.05%
Solid Waste Fund	897,632	575,098	393,763	434,858	(140,240)	-24.39%
Peace Dale Office Building	96,326	79,069	75,458	78,732	(337)	-0.43%
Neighborhood Guild	802,847	892,749	875,849	849,659	(43,090)	-4.83%
Senior Services Program	763,277	800,411	771,281	753,021	(47,390)	-5.92%
Total Program	\$134,640,568	\$140,696,761	\$139,294,014	\$140,418,513	(\$278,248)	-0.20%
Less Inter-Fund Transfers	46,047,587	48,348,135	48,348,135	48,826,448	478,313	0.99%
Net Municipal Program	\$88,592,981	\$92,348,626	\$90,945,879	\$91,592,065	(\$756,561)	-0.82%

GENERAL FUND OVERVIEW

For the 2009-2010 fiscal year, a total General Fund Program in the amount of \$73,929,307 is proposed. This funding proposal represents a \$315,217 or 0.42% decrease from the current year appropriation of \$74,244,524. A functional breakdown of the Proposed Fiscal Year 2009-2010 budget is shown on the following page.

The following summary provides line item detail for both the appropriation and revenue programs:

General Fund Expenditure Statement	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Town						
Operating Program	\$18,993,345	\$19,905,880	\$19,359,252	\$19,363,408	(\$542,472)	-2.73%
Municipal Debt Service	1,529,619	1,386,225	1,386,225	1,346,279	(39,946)	-2.88%
Capital Program						
Annual Element	1,499,711	1,530,000	1,529,058	1,406,000	(124,000)	-8.10%
Transfer to Schools						
Operations	45,628,503	47,909,928	47,909,928	48,389,027	479,099	1.00%
School Related Debt Service	3,556,123	3,512,491	3,428,491	3,424,593	(87,898)	-2.50%
Total General Fund	\$71,207,300	\$74,244,524	\$73,612,954	\$73,929,307	(\$315,217)	-0.42%
Total Municipal Program	\$22,022,675	\$22,822,105	\$22,274,535	\$22,115,687	(\$706,418)	-3.10%
Total School Program	49,184,626	51,422,419	51,338,419	51,813,620	391,201	0.76%
Total General Fund	\$71,207,300	\$74,244,524	\$73,612,954	\$73,929,307	(\$315,217)	-0.42%

General Fund Revenue Statement	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Current Year Tax Levy	\$59,773,946	\$62,523,893	\$62,730,000	\$63,702,629	\$1,178,736	1.89%
Prior Year Taxes and Penalty	843,276	650,000	825,000	750,000	100,000	15.38%
Payment in lieu of Taxes	208,125	224,160	237,773	245,362	21,202	9.46%
Other Fund Transfers	718,214	596,249	686,261	661,802	65,553	10.99%
State Revenue Sources	5,375,054	5,305,673	4,379,776	4,139,156	(1,166,517)	-21.99%
Local Revenues	4,162,080	3,565,615	3,377,775	3,049,080	(516,535)	-14.49%
School Fund Transfers	131,032	178,934	178,934	181,278	2,344	1.31%
Undesignated Fund Balance	1,200,000	1,200,000	1,200,000	1,200,000	0	0.00%
Total Revenues	\$72,411,728	\$74,244,524	\$73,615,519	\$73,929,307	(\$315,217)	-0.42%
Non-Property Tax Revenue	\$12,637,781	\$11,720,631	\$10,885,519	\$10,226,678	(\$1,493,953)	-12.75%
Operational Surplus	\$1,204,427	\$0	\$2,565	\$0		

I. GENERAL FUND REVENUE STATEMENT

A. PROPERTY TAX PROGRAM

To support the 2009-2010 fiscal year appropriations, a property tax rate of \$12.22 per thousand dollars of assessed valuation will be necessary. This is a tax rate increase of \$0.25 or 2.08% more than the current year rate of \$11.97. The estimated school-related tax rate is \$9.70, an increase of \$0.09 per thousand over the current year rate of \$9.61. The town-related tax rate is projected at \$2.52, an increase of \$0.16 per thousand over the current year rate of \$2.36.

A full documentation of the method used to calculate the projected Property Tax Rate for the 2009-2010 Fiscal Year is as follows:

Fiscal Year 2009-2010			
Proposed Budget Program	Town	School	Total
Appropriation	\$22,115,687	\$51,813,620	\$73,929,307
Less Non-Property Tax Revenue	(8,962,315)	(1,264,363)	(10,226,678)
Property Tax Need	\$13,153,372	\$50,549,257	\$63,702,629
Percent of Overlay	20.65%	79.35%	100.00%
Overlay & Elderly Abatements	\$277,446	\$1,066,242	\$1,343,688
Proration and Roll Additions	(15,486)	(59,514)	(75,000)
Gross Tax Levy	\$13,415,331	\$51,555,986	\$64,971,317
Motor Vehicle and Inventory Tax	(386,326)	(1,484,674)	(1,871,000)
Net Property Tax Levy	\$13,029,006	\$50,071,311	\$63,100,317
Estimated Dec. 2008 Tax Roll - .60% Growth			\$5,164,225,720
Tax Distribution - FY 2010	\$2.52	\$9.70	\$12.22
Tax Distribution - FY 2009	\$2.36	\$9.61	\$11.97
Increase (Decrease)	\$0.16	\$0.09	\$0.25
Percent Increase	6.79%	0.91%	2.08%
Maximum Tax Rate @ 4.75% Cap	\$2.60	\$9.97	\$12.56
Over (Under) CAP	(\$0.07)	(\$0.27)	(\$0.35)
<i>Rounding may distort addition totals</i>			

A more detailed identification of specific areas requiring direct property tax rate increases is presented in the chart shown below. It is noted that all costs identified are net of specific revenues generated by each of the categorical areas. Tax rates are stated inclusive of each budget element's share of tax overlay requirements.

Tax Distribution	2008-2009		2009-2010		Levy and Rate Increase	
	Program Cost	Prop. Tax Rate	Program Cost	Prop. Tax Rate	Increase Over FY 2008-2009	
School Fund Tax Transfer	\$47,081,848	\$9.17	\$47,931,506	\$9.28	\$849,658	\$0.11
School Debt Service	2,233,390	0.44	2,139,805	0.41	(93,585)	(0.02)
Municipal Debt Service	898,868	0.18	870,691	0.17	(28,177)	(0.01)
Capital Budget	1,012,197	0.20	897,434	0.17	(114,764)	(0.02)
Municipal Operating Program	10,216,921	1.99	11,260,881	2.18	1,043,960	0.19
Total Program	\$61,443,224	\$11.9692	\$63,100,317	\$12.22	\$1,657,093	\$0.25
<i>Rounding may distort addition totals</i>						

A review of the growth of the tax levy over the past five years and the levy proposed for FY 2009-2010 is as follows:

Property Tax Levy - History					
Fiscal Year	Town	School	Total	\$ Increase	% Increase
2004-2005	\$10,222,443	\$40,917,350	\$51,139,793		
2005-2006	10,804,365	43,918,543	54,722,908	\$3,583,115	7.01%
2006-2007	11,194,156	46,471,488	57,665,644	2,942,736	5.38%
2007-2008	11,905,550	48,787,011	60,692,561	3,026,917	5.25%
2008-2009	12,578,775	51,148,217	63,726,992	3,034,431	5.00%
2009-2010	13,415,331	51,555,986	64,971,317	1,244,325	1.95%
Increase	\$3,192,889	\$10,638,635	\$13,831,524	\$13,831,524	27.0%
Five Year Average					5.4%

Maximum Property Tax Levy

Prior to the adoption of Senate Bill - 3050 Sub A at the close of the 2006 legislative session, Rhode Island had a 5.5% cap on property tax growth in all cities and towns. Communities that experienced rapid growth in their property tax base were able to live under the existing cap by applying the cap growth restriction to its prior year's tax rate, rather than its tax levy. The State's enactment of the 2006 amendments to the local property tax cap provisions revised the tax cap to apply only to the prior year levy beginning in FY 2007-2008 and to further reduce the cap to 4% by FY 2012-2013 in 0.25% increments. For FY 2009-2010 the State imposed property tax levy cap is a 4.75% increase over the FY 2008-2009 Property Tax Levy.

It is proposed to limit Property Tax Levy growth generated in FY 2009-2010 to 1.95%, or \$1,244,325 more than the current year property tax levy. It is noted that the actual levy increase provided through the Flexible Tax Roll will actually increase by \$1,657,093 or 2.7%. This differential is due to an anticipated \$22 million drop in taxable motor vehicle values in FY 2009-2010. Essentially, motor vehicles taxes will generate \$412,768 less in FY 2009-2010 than in the current year.

A summary of the proposed levy growth is presented as follows:

	Adopted FY 2008-2009 Tax Levy	Maximum FY 2009-2010 Tax Levy	Proposed FY 2009-2010 Tax Levy	Amount Below Tax Cap
Property Tax Levy	\$63,726,992	\$66,754,024	\$64,971,317	\$1,782,708
Increase in Levy	\$3,034,431	\$3,027,032	\$1,244,325	
Percent Increase	5.00%	4.75%	1.95%	58.9%
Property Tax Rate	\$11.97	\$12.56	\$12.22	\$0.35

A breakdown of property tax needs for Fiscal Year 2009-2010 by the municipal program inclusive of all municipal and school related debt service and the property tax transfer to the School Fund is presented on the following page.

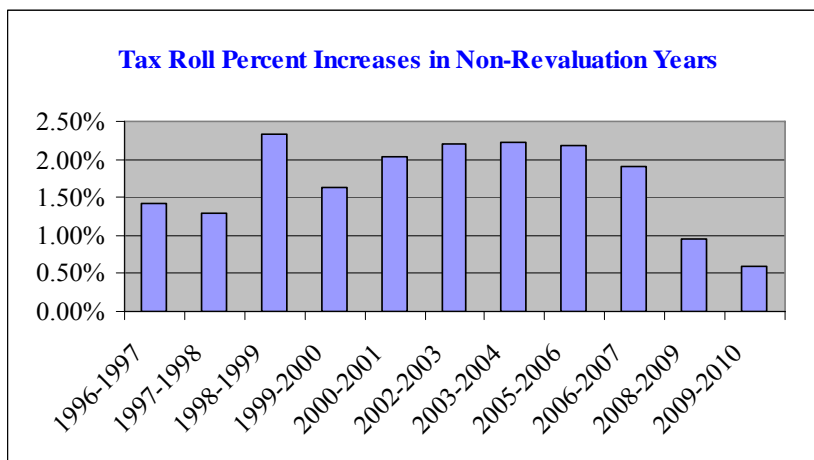
	Municipal & All Debt	School Transfer	Total
Property Tax Levy Growth			
FY 2008-2009 Property Tax Levy	\$14,613,965	\$47,909,928	\$62,523,893
Overlay Distribution	281,205	921,894	1,203,099
Total Tax Levy	\$14,895,171	\$48,831,822	\$63,726,992
FY 2008-2009 Tax Distribution Percentage	23.4%	76.6%	100.0%
FY 2009-2010 Property Tax Levy	\$15,313,602	\$48,389,027	\$63,702,629
Overlay Distribution	304,982	963,706	1,268,688
Total Tax Levy	\$15,618,584	\$49,352,733	\$64,971,317
Increase in Property Tax Levy	\$723,414	\$520,911	\$1,244,325
FY 2009-2010 Tax Distribution Percentage	24.0%	76.0%	100.0%

Taxable Property Roll

The estimated value of the FY2009-2010 Property Tax Roll is based on actual growth over the past three years and adjusted for the value of veteran-related assessment reductions and is defined as follows:

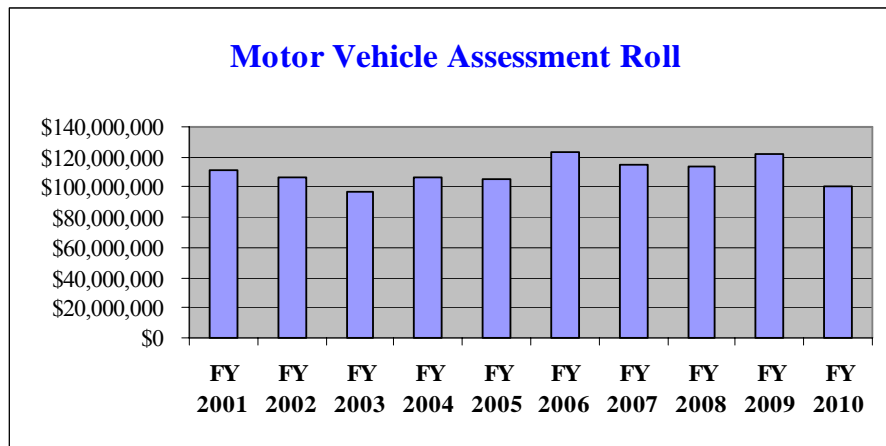
Taxable Property List	2006-2007 Taxable Property	2007-2008 Taxable Property	2008-2009 Taxable Property	2009-2010 Estimated Taxable Property	2009-2010 Increase Over Prior Year
Taxable Land /Buildings	\$3,878,512,967	\$4,869,542,901	\$4,916,170,101	\$4,945,667,122	\$29,497,021
Tangible Property	196,074,415	228,956,798	230,002,495	231,382,510	1,380,015
Total Taxable Property	\$4,074,587,382	\$5,098,499,699	\$5,146,172,596	\$5,177,049,632	\$30,877,036
Less Exemptions	(\$11,706,398)	(\$13,695,100)	(\$12,728,448)	(\$12,823,911)	(\$95,463)
Net Taxable Property	\$4,062,880,984	\$5,084,804,599	\$5,133,444,148	\$5,164,225,720	\$30,781,572
Taxable Property Growth -%	1.92%	25.15%	0.96%	0.60%	0.60%
Taxable Property Growth - \$	\$76,388,671	\$1,021,923,615	\$48,639,549	\$30,781,572	
Net Motor Vehicles -Roll	\$114,746,483	\$113,407,563	\$122,061,342	\$100,000,000	(\$22,061,342)
Retail/Wholesale Inventory	15,560,824	17,486,558	0	0	0
Fixed Portion of Tax Roll	\$130,307,307	\$130,894,121	\$122,061,342	\$100,000,000	(\$22,061,342)
Total Taxable Property	\$4,193,188,291	\$5,215,698,720	\$5,255,505,490	\$5,264,225,720	\$8,720,230

A 0.60% increase in the value of taxable land, building, and tangible property is forecast for the December 31, 2008 property tax roll. As noted in the chart below, the projected rate of growth is the smallest rate of growth in taxable property over the past 14 years that did not include a revaluation.



It is noted that the estimated value of the Motor Vehicle Excise Tax Roll is projected to decrease by \$22,061,342 in taxable property. This projection is based on an anticipated slow down in the purchase of new vehicles and the frozen vehicle exemption value of \$6,000 per vehicle. A detailed review of this database will occur over the next six weeks. Subsequent to this review, an updated projection of the taxable value of the Motor Vehicle Roll will be provided to the Town Council.

The chart below illustrates the value variances associated with the taxable motor vehicle roll over the past ten years:



Property Tax Levy Adjustments

In calculating the Fiscal Year 2009-2010 property tax program, a reserve must be established to account for four factors that impact property tax collection. The first is the need to establish a \$923,688 or 1.45% tax overlay (up from an \$813,099 (1.3%) overlay in the current year). A tax overlay is an accounting method that is employed to recognize that all property taxes that are levied (billed) are not collected in the year in which they are due. Due to continued deterioration in the economic condition of the State and its potential impact on the rate of current year property tax collections, it is proposed to increase the tax overlay by 15 basis points. Second, a tax reserve of \$80,000, the same as in the current year, will be set aside to account for erroneous assessments that must be removed from the certified Tax Roll. Third, a \$340,000 reserve is needed to account for abated taxes associated with the Elderly Property Tax Abatement Program. Fourth, a positive value reserve is also proposed to account for property taxes levied after the certification of the official tax roll. The Town levies additional taxes for properties under construction as of December 31st that obtain a Certificate of Occupancy within the next calendar year. The estimated value of these “prorated” taxes is \$75,000, the same amount budgeted in the current year.

A summary of the Property Tax Adjustments Reserve is presented below:

Property Tax Collection	FY 2007-2008 - Budgeted		FY 2008-2009 - Budgeted		FY 2009-2010 - Proposed	
Budgeted Property Tax Need	\$59,587,074		\$62,523,893		\$63,702,629	
Overlay Requirement	774,632	1.30%	813,099	1.30%	923,688	1.45%
Erroneous Assessments	80,000	0.13%	80,000	0.13%	80,000	0.13%
Elderly Program	400,855	0.67%	385,000	0.62%	340,000	0.53%
Total Property Tax Need	\$60,842,561	2.11%	\$63,801,992	2.04%	\$65,046,317	2.11%
Proration Value	(150,000)	-0.25%	(75,000)	-0.12%	(75,000)	-0.12%
100% Collection	\$60,692,561		\$63,726,992		\$64,971,317	
Projected Collection	\$59,587,074	98.18%	\$62,730,000	98.44%	\$63,702,629	98.05%

The current year collection rates of the net tax levy over the past ten year period were as follows:

1999-2000	98.53%	2004-2005	99.37%
2000-2001	98.58%	2005-2006	99.34%
2001-2002	98.72%	2006-2007	99.30%
2002-2003	98.90%	2007-2008	99.12%
2003-2004	99.16%	2008-2009 - Estimate	98.90%

Prior Year Tax and Interest Penalty Collection

Property taxes collected in a later fiscal period than the year in which they are levied are recorded as a "prior year tax." Prior year taxes are estimated to generate \$400,000 in the 2009-2010 fiscal year, a \$75,000 decrease from the estimated income to be collected in the current year. It is anticipated that the value of interest penalties made on delinquent property tax payments will be \$350,000 for the 2009-2010 fiscal year, which is \$25,000 more than the amount budgeted in the current year. It is noted that the Town provides the taxpayer with a ten (10) business day "interest-free period" after a tax collection due date before an interest penalty is assessed.

Payment in Lieu of Tax (PILOT) Income

The Town collects payments annually from organizations that own tax-exempt property in South Kingstown. A summary of these organizations and the projected income anticipated to be received is as follows:

PILOT Payment Schedule	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed
US Fish and Wildlife - Trustom Pond	\$33,465	\$30,000	\$30,000	\$30,000
South County Hospital	152,964	159,083	159,076	162,003
South Kingstown Housing Authority	6,718	2,500	2,500	2,500
Camp JORI	7,134	7,419	7,417	7,553
SK Land Trust	3,115	3,240	3,239	3,299
Welcome House	4,729	4,918	4,917	5,007
La Casa Senior Housing ¹	0	17,000	30,624	35,000
Total PILOT Payments	\$208,125	\$224,160	\$237,773	\$245,362

¹ La Casa paid property taxes of \$17,992 in FY 2007-2008. The facility, once occupied, is no longer considered taxable property and becomes subject to PILOT payments equal to eight percent of gross rent receipts.

B. OTHER FUND TRANSFERS

Transfers from other governmental and proprietary funds are budgeted as revenue accounts in the General Fund. These revenues partially offset the cost of planned projects and debt service payments that are budgeted in the General Fund. A summary of these "Other Fund" Transfers planned for the 2009-2010 fiscal year is as follows:

Transfers to General Fund	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Education Fair Share Fees	\$200,000	\$100,000	\$100,000	\$80,000	(\$20,000)
Recreation Fair Share Fees	102,579	97,984	97,984	96,139	(1,845)
Open Space Fund	350,000	325,000	325,000	325,000	0
Wastewater Fund	32,200	33,500	33,500	34,000	500
Water Fund	17,500	18,200	18,200	18,700	500
Solid Waste Fund	13,235	13,765	13,765	14,000	235
South Road School Reserve Fund	0	0	90,012	86,163	86,163
Neighborhood Guild	0	5,000	5,000	5,000	0
Peace Dale Office Bldg	2,700	2,800	2,800	2,800	0
Total Transfers from Other Funds	718,214	\$596,249	\$686,261	\$661,802	\$65,553

It is noted that Fund transfers from the Education and Recreation Fair Share Fees Reserve and the Open Space Fund are used to pay a portion of the costs associated with municipal debt service. A \$20,000 decrease in Education Fair Share Fees is forecast for FY 2009-2010 - the result of a slow down in the construction of new residential single household units. A \$1,845 decrease is also forecast in Recreation-related Fair Share Fees to reflect the actual costs associated with recreation related debt service. The funding transfer from the Open Space Fund is anticipated to remain at the current year level which reflects a continued slowdown in real estate sales. The slowdowns in the real estate and credit markets have also reduced forecasted income from Real Estate Conveyance Taxes. Funding from the various utility funds and the Neighborhood Guild and Peace Dale Office Building Funds are used to reimburse the General Fund for administrative services provided in the management of those funds. A funding transfer of \$86,163 from the South Road School Reserve Fund is also proposed in FY 2009-2010. This transfer will reimburse the General Fund for all debt service costs associated with retiring outstanding general obligation bonds associated with the South Road Elementary School.

Payments from the School Fund to the General Fund during the 2009-2010 fiscal year are anticipated to offset costs incurred in the General Fund for School-related purposes, as shown below:

Transfers To General Fund From School Fund	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
School Crossing Guards	\$75,200	\$81,400	\$81,400	\$82,000	\$600
Payroll & Accounting	5,800	6,000	6,000	6,300	300
School Field Maint. Reimb.	46,732	48,134	48,134	49,578	1,444
Energy Saving Transfer to Debt Svc.	0	40,000	40,000	40,000	0
Alarm System Equipment	3,300	3,400	3,400	3,400	0
Total Transfer From School Fund	\$131,032	\$178,934	\$178,934	\$181,278	\$2,344

C. STATE REVENUE PROGRAM

The State of Rhode Island, due to an anticipated State Budget shortfall of between \$360 and \$420 million in the current fiscal year, will substantially reduce the amount of General State Aid to Municipalities in FY 2008-2009. It is also anticipated that additional reductions in State revenue transfers to municipal entities will occur in FY 2009-2010.

The impact associated with the loss of State Revenue Sharing will be far reaching and require realignment of municipal budget programs. Since there is little likelihood of the State reinstating traditional revenue sharing programs in the near term (3 years), structural changes must be made at the local level to bring expenditure programs in line with reduced revenue expectations.

State aid to cities and towns can be classified into three categories. 1.) General aid payments, conveyed to municipalities to be used for general government purposes. Examples include general revenue sharing aid and state payments in lieu of taxes. 2.) Restricted aid, used for specific purposes or are reimbursements to the municipality for costs incurred for specific projects. Examples of restricted aid include general library aid, state aid reimbursement of library and school construction projects, and vehicle excise phase-out payments. 3.) The third category of state aid is identified as “pass through” funds. Meal and Hotel Taxes are collected by the state and distributed back to the municipality in which the taxes were paid, and Public Services Corporation Taxes whereby the State collects taxes from telecommunications and utilities and passes back to the communities the revenues collected.

A summary of the General State Aid Programs is presented as follows:

Rhode Island General Aid Program	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) A dopted
General Aid Programs					
General Revenue Sharing & PILOT	\$994,199	\$935,822	\$118,511	\$0	(\$935,822)
General Library and Endowment Aid	194,842	189,662	189,662	189,662	0
Total	\$1,189,041	\$1,125,484	\$308,173	\$189,662	(\$935,822)
Property Tax Rate Impact	\$0.23	\$0.22	\$0.06	\$0.04	(\$0.18)
Pass-Through Programs					
Public Services Corp. Tax	\$271,798	\$271,798	\$245,156	\$245,156	(\$26,642)
Meal Tax Income	511,101	490,000	495,000	500,000	10,000
Hotel Tax	68,169	70,000	95,000	100,000	30,000
Total	\$851,068	\$831,798	\$835,156	\$845,156	\$13,358
Property Tax Rate Impact	\$0.17	\$0.16	\$0.16	\$0.16	\$0.00
State Aid Reimbursement Programs					
School Housing Aid	\$1,116,126	\$1,099,827	\$1,009,808	\$1,058,200	(\$41,627)
Motor Vehicle Tax Phase Out	2,167,848	2,200,000	2,178,075	2,000,000	(200,000)
Library Construction Aid	50,971	48,564	48,564	46,138	(2,426)
Total	\$3,334,945	\$3,348,391	\$3,236,447	\$3,104,338	(\$244,053)
Property Tax Rate Impact	\$0.66	\$0.65	\$0.63	\$0.60	(\$0.05)
Total State Revenues	\$5,375,054	\$5,305,673	\$4,379,776	\$4,139,156	(\$1,166,517)
Property Tax Rate Impact	\$1.06	\$1.03	\$0.85	\$0.80	(\$0.23)

General Aid Programs

As noted above, no General Revenue Sharing and Payment in Lieu of Taxes funding are anticipated in FY 2009-2010. Also noted is the unanticipated loss of \$860,708 in current year GRS funding that was included in the State’s FY 2009 budget for funding to the Town’s General Fund.

It is anticipated that the State will continue to provide level funding of the general library aid. Should the Governor's budget document (anticipated release date February 24, 2009) include reductions in this aid, additional budgetary adjustments will be necessary.

Pass-Through Aid Programs

Public Service Corporation Tax. The tangible personal property of telegraph, cable, and telecommunications corporations are exempted from local taxation but not from taxation by the State. Funds collected by the state from this tax are distributed to cities and towns on the basis of the ratio of the city or town population to the population of the State as a whole. For the 2009-2010 fiscal year, the Town is projecting funding of \$245,156 from this program. Although this estimate is the same amount anticipated to be received in the current year, it is \$26,642 less than the FY 2008-2009 adopted budget.

Hotel Tax. The State levies a 6% surcharge upon the consideration charged for occupancy of any space furnished by any hotel in the State, in addition to normal State sales taxes. Of the total surcharge, the State returns to the host community 33.3% of total revenues collected, 39.2% of the total surcharge goes to the Regional Tourism Council, 5% goes to the Roger Williams Reserve Fund, and the remaining 22.5% is forwarded to the RI Economic Development Corporation to be used for tourism promotion. For FY 2009-2010, the Town is estimating \$100,000 in program revenue, up \$30,000 over the budgeted amount in the current year.

Meal Tax. In 2003, the General Assembly authorized an additional 1% tax on the sale of all prepared foods and meals served by any food service provider. Receipts from this tax program are collected by the State and transferred to the municipality where the sale occurred. For FY 2009-2010, an estimated \$500,000 in income has been budgeted, up \$10,000 from the budgeted amount in the current year.

State Aid Reimbursement Programs

Library Construction Aid. This program provides financial support for local public library services and for the construction and capital improvements of any free public library. Annual funding in the past had been based on a 25% reimbursement of the amount locally appropriated and expended for library services in the prior fiscal year. For FY 2009-2010, funding is anticipated at \$46,138, a decrease of \$2,426 from the FY 2008-2009 adopted budget.

Motor Vehicle Excise Tax Phase-Out. A \$200,000 decrease in funding of this program is anticipated in FY 2009-2010. The program currently exempts from taxation the first \$6,000 in motor vehicle value. The Town is projected to receive \$2,178,075 in FY 2008-2009. It is estimated that due to the poor economy, the value of the motor vehicle roll will decline in FY 2009-2010, thereby reducing the value of state reimbursement to an estimated \$2,000,000. Should the Governor and General Assembly revise program funding in FY 2010, budgetary adjustment shall be necessary.

School Construction Aid. The State provides local school districts with partial reimbursement for approved school construction projects. The reimbursement rate for the South Kingstown School District is 30% of the debt service cost of an approved project. For FY 2009-2010 we anticipate state school construction reimbursement of \$1,058,200, \$41,627 less than the current year budget.

D. LOCAL PROGRAM-GENERATED REVENUES

Local program-generated revenues are projected to yield \$3,049,080 during the 2009-2010 fiscal year. This is a decrease of \$516,535 from the current year adopted budget of \$3,565,615. Revenue sources expected to experience decreases of more than \$10,000 during FY2009-2010 are presented below:

	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Departmental Revenues					
Building Inspection Fees	\$375,599	\$350,000	\$310,000	\$300,000	(\$50,000)
Non-Business Licences and Fees	\$374,028	\$364,000	\$280,000	\$270,000	(\$94,000)
Real Estate Conveyance Fees	\$107,724	\$85,000	\$55,615	\$55,615	(\$29,385)
Investment Income (Short Term)	\$1,289,760	\$775,000	\$825,000	\$500,000	(\$275,000)
Library System Income	\$135,714	\$121,800	\$114,670	\$110,000	(\$11,800)
Police Department Revenues	\$394,225	\$333,750	\$246,375	\$199,610	(\$134,140)

Building Inspection Fees. Collection of building-related fees for the current fiscal year is forecast at \$310,000 or \$40,000 less than was budgeted. It is projected that income in the 2009-2010 fiscal year will continue to decline down to \$300,000 due to continued poor economic conditions.

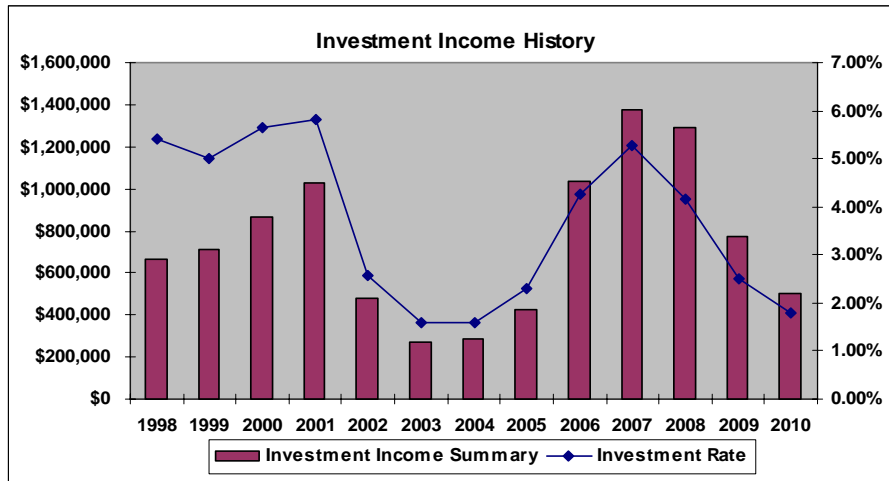
Non-Business Licenses and Fees. The principal source of income in this account is associated with recording fees generated from the sale of real estate. With the slow-down occurring in the real estate market, less property is selling and as such, the income generated from this source diminishes accordingly. A summary of revenues generated from this account is as follows:

	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Non-Business Licenses and Fees					
Recording Fees	\$321,926	\$304,000	\$245,000	\$226,500	(\$77,500)
Probate Fees	43,359	51,200	35,800	35,000	(16,200)
Dog Licenses	7,634	7,800	6,450	7,500	(300)
Marriage Licenses	1,080	1,000	1,225	1,000	0
Hunting/Fishing fees	29	0	25	0	0
Total Program Cost	\$374,028	\$364,000	\$288,500	\$270,000	(\$94,000)

Real Estate Conveyance Tax. The local share (\$2.20 per \$1,000 of Real Estate Sale Values) of this \$4.00 per \$1,000 tax collected at the time of real estate recording is projected to generate \$245,000 in FY 2009-2010. Of this sum, 77.3% will be transferred to the Open Space Reserve Fund. The remaining \$55,615 will be received as local revenue to the General Fund in FY 2009-2010.

	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Real Estate Conveyance Taxes					
Open Space Reserve	\$366,831	\$289,450	\$189,385	\$189,385	(\$100,065)
General Fund	107,724	85,000	55,615	55,615	(29,385)
Total Program Cost	\$474,555	\$374,450	\$245,000	\$245,000	(\$129,450)

Short Term Investment Income. Investment income for FY2009-2010 is projected in the amount of \$500,000 or \$275,000 less than was budgeted in the current fiscal year. The fluctuation of short-term investment interest rates that react to shifts in the national economy requires conservative budget estimate planning. The chart on the following page shows an eleven year history and two year forecast documenting Investment Income earnings.



Library System Income. Locally generated revenue for the Peace Dale Library is projected to decline by \$11,800 in FY 2009-2010. This decline is the result of stock market losses within the Library's Endowment Fund, as detailed below:

	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Library Aid					
Kingston Endowment	\$28,926	\$27,000	\$30,400	\$30,000	\$3,000
Peace Dale Endowment	78,423	65,000	54,300	50,000	(15,000)
Petty Cash	28,365	28,000	27,951	28,000	0
Mabel Smith Trust	0	1,800	2,019	2,000	200
Library Endowment Grant	21,748	21,749	23,027	23,027	1,278
State Grant	173,094	167,913	166,635	166,635	(1,278)
Total Library Revenues	\$330,556	\$311,462	\$304,332	\$299,662	(\$11,800)
Library Program Cost	934,506	966,547	959,284	952,252	(14,295)
Property Tax Need	\$603,950	\$655,085	\$654,952	\$652,590	(\$2,495)

Police Department Revenues. A summary of Police Department related revenues of \$199,610 projected for the 2009-2010 fiscal year is presented below:

Police Department Revenues					
Source	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Parking Fines	\$19,740	\$16,500	\$19,000	\$18,000	\$1,500
RI Traffic Tribunal	288,000	271,000	182,400	140,560	(130,440)
Vehicle Identification # Check Fees	6,610	7,000	7,000	7,500	500
Accident/Complaint Copy Fees	1,255	1,250	1,000	1,000	(250)
Police Vehicle User Fees	75,910	35,000	34,425	30,000	(5,000)
Miscellaneous	2,710	3,000	2,550	2,550	(450)
Total Revenues	\$394,225	\$333,750	\$246,375	\$199,610	(\$134,140)

Income from traffic related fines is projected to decrease by \$130,440 in FY 2009-2010. This reduction is due to a decrease in patrol hours dedicated specifically to traffic surveillance, a reduction in the number of department issued traffic citations, and a declining value associated with citations issued by the department.

E. UNDESIGNATED FUNDS FORWARDED TO FISCAL YEAR 2009-2010 GENERAL FUND

Undesignated funds forwarded to the General Fund are targeted either to meet “one time” capital costs or to minimize the need for property tax support of the general operating program. Funding to meet operating program expenses is considered a base revenue since it must be provided on an annual basis or the property tax need in the following year will have to increase in direct proportion to the reduction in undesignated funding support. Funding for “one time” capital projects does not have the same effect since there are no recurring program expenses. For the 2009-2010 fiscal year, it is proposed to use \$1,200,000 from the General Fund’s Undesignated Fund Balance as follows:

Undesignated Fund Balance June 30, 2008	\$9,950,261
Fund Balance as a % of 2008-2009 General Fund	13.40%
2008-2009 Projected Operating Surplus (Deficit)	\$2,565
Change in Prepaid Expenses	0
Funds Forwarded to Finance 2008-2009 Program	(1,200,000)
Undesignated Fund Balance June 30, 2009	\$8,752,826
Fund Balance as a % of 2009-2010 General Fund	11.45%
2009-2010 Projected Operating Surplus	\$100,000
Change in Prepaid Expenses	0
Funds Forwarded to Finance 2009-2010 Program	(1,200,000)
Undesignated Fund Balance June 30, 2010	\$7,652,826
Fund Balance as a % of 2010-2011 General Fund	9.72%

The General Fund’s Undesignated Fund Balance should be between ten (10%) and fifteen (15%) percent of the value of the General Fund. The value of the Undesignated Fund Balance as of June 30, 2008 was \$9,950,261 or 13.4% of the adopted FY 2008-2009 General Fund. The planned use of \$1,200,000 in funding support for the 2009-2010 fiscal year will provide a projected Undesignated Fund Balance of \$7,652,826 or 9.72% of the Proposed General Fund at the close of FY 2009-2010.

The General Fund budget has traditionally been prepared in a highly conservative manner. The revenue and expense statements are structured to yield a surplus at or slightly below the value of funds being forwarded from the General Fund’s Undesignated Fund Balance. In this manner the value of the Undesignated Fund Balance remains relatively unchanged. This budget development strategy is also important during those periods when unanticipated events adversely impact the budget program.

The State’s decision to withdraw funding of over \$860,000 in State Aid during the current fiscal year and the predicted loss of over \$500,000 in local revenues this year due to the rapidly deteriorating economy exemplifies the types of events that seriously impact our operational programs and require a “takedown” of our Undesignated Fund Balance. The Town’s financial position remains strong and can accommodate short term local revenue impacts associated with a faltering economy, provided that necessary expenditure reductions outlined in this budget document are implemented to address the long term loss of State revenues.

II. GENERAL FUND EXPENDITURE STATEMENT

The General Fund is divided into six major sections:

- A. General Fund Operating Program - provides for the cost of operating all municipally administered programs.
- B. Capital Budget Program - provides the first-year funding requirements of the Town's Capital Improvement Program.
- C. Debt Service Payments - provides payments for all school and municipal debt programs that are due during the Fiscal Year.
- D. Transfer to Utilities Funds - provides the necessary municipal subsidy to keep these programs operating at a level whereby projected incomes are equal to anticipated expenses.
- E. Transfer to Senior Services - provides the necessary property tax support to operate the Senior Transportation, Adult Day Services, Elderly Nutrition, and Senior Center programs.
- F. Transfer to School Fund - provides property tax support necessary to meet the approved cost of elementary and secondary education. It is noted that the debt service for all school buildings is provided through the General Fund.

A summary of the General Fund Program is as follows:

General Fund Functional Distribution	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
General Administration	\$3,089,085	\$3,201,295	\$3,018,892	\$2,960,213	(\$241,082)	-7.53%
Public Safety Program	6,448,312	6,794,806	6,555,967	6,577,843	(216,963)	-3.19%
Public Services Program	2,165,418	2,251,729	2,215,200	2,284,306	32,577	1.45%
Human Services Program	183,987	188,927	188,927	166,750	(22,177)	-11.74%
Senior Program Transfer	395,469	414,052	414,052	414,396	344	0.08%
Parks and Recreation Program	1,314,745	1,364,131	1,329,042	1,320,469	(43,662)	-3.20%
Library Services Program	934,506	966,547	959,284	952,252	(14,295)	-1.48%
Employment Services Program	4,461,823	4,724,393	4,677,888	4,687,179	(37,214)	-0.79%
Operating Program Total	\$18,993,345	\$19,905,879	\$19,359,252	\$19,363,408	(\$542,471)	-2.73%
Debt Service Program	\$5,085,741	\$4,898,716	\$4,814,716	\$4,770,872	(\$127,844)	-2.61%
Capital Improvements	1,499,711	1,530,000	1,529,058	1,406,000	(124,000)	-8.10%
School Fund Tax Transfer	45,628,503	47,909,928	47,909,928	48,389,027	479,099	1.00%
Functional Distribution Total	\$71,207,300	\$74,244,523	\$73,612,954	\$73,929,307	(\$315,216)	-0.42%

A. GENERAL FUND OPERATING PROGRAM

A General Fund Operating Program in the amount of \$19,363,408 is proposed for Fiscal Year 2009-2010, which is \$542,471 or 2.73% less than the adopted Fiscal Year 2008-2009 program. It is noted that only the Public Services and the Senior Services Tax Transfers are proposed at higher levels than the current year. The proposed program reductions presented in this budget document are the direct result of three key factors: loss of State Aid to Cities and Towns, the poor condition of the local and State economy, and the local taxpayers' ability to pay a high property tax burden.

The State's planned cancellation of the General Revenue Sharing Program and the belief that reinstatement is not anticipated in the foreseeable future will create a structural imbalance in the

General Fund unless major spending reductions are instituted. Forecasted losses in state revenue transfers to the Town's Operating Program will amount to \$1,138,248 in FY2009-2010. In addition to the anticipated loss of State Revenue Sharing, the downturn in the local economy, driven by high unemployment and poor economic conditions, will result in the projected collection of \$516,535 less in local revenue during FY 2009-2010 than was budgeted in the current year.

These unprecedented revenue losses mandate restructuring of the municipal program. A summary of planned reductions is as follows:

General Fund Reductions				
<i>Specific Personnel Reductions</i>	FTE	Salary	Benefits	Total
Part Time Clerk - Town Clerk's Office	0.29	\$10,197	\$780	\$10,977
Office Clerk II - Switchboard Operator	1.00	36,469	18,347	54,816
Part Time Custodian - Town Hall	0.21	5,737	439	6,176
GIS Technician	0.60	30,298	12,234	42,532
Part Time Clerk - Planning Department	0.20	5,711	437	6,148
Assistant Building Inspector	1.00	42,826	19,273	62,099
Police Officers	2.00	71,092	40,322	111,414
Traffic Awareness Program - Police Dept.	0.50	42,806	3,275	46,081
Part Time Animal Control Officer	0.50	16,255	1,244	17,499
Assistant Communications Superintendent	0.50	20,384	10,003	30,387
Harbor Patrol Assistants	0.32	7,230	553	7,783
Part Time Engineer - Public Services	0.10	7,500	574	8,074
Light Equipment Operator - Highway Dept.	1.00	35,010	18,134	53,144
Part Time Highway Laborer - Summer	0.23	5,040	386	5,426
Public Grounds Foreman - Parks Depart.	1.00	35,656	18,228	53,884
Peace Dale Library - Sunday Hours	0.10	4,304	329	4,633
Robert B Hale Library - Reduced Hours	0.10	7,160	548	7,708
Part Time Library Aid Hours - RB Hale	0.10	922	71	992
Specific Reductions	9.75	\$384,597	\$145,175	\$529,772
<i>General Personnel Program Reductions</i>				
Cost of not providing a 2% Wage Increase		\$167,673	\$19,580	\$187,253
10% Co-Share Floor - All Personnel			66,494	66,494
General Reductions		\$167,673	\$86,074	\$253,747
Total Personnel Program Reductions	9.75	\$552,270	\$231,249	\$783,519
<i>Non Personnel Related Reductions</i>				
Operating Program Reductions				\$93,393
Human Service Agencies & Municipal Boards				32,277
School Debt Service - 1% Interest Rate Reduction				12,000
Capital Improvement Program - Various Programs				124,000
Total Non Personnel Reductions				\$261,670
Total General Fund Reductions				\$1,045,189

Personnel Program Reductions

It is proposed to reduce the full time General Fund work force by 7.1 Full Time Equivalent (FTE) positions. All but two of these positions are vacant at this time. One retirement is anticipated that will reduce to one the number of employees to be displaced due to these reductions. It is noted that the current work schedules of five part time employees will be reduced by approximately 50% to accommodate the projected reduction in part time hours planned for FY 2009-2010.

Other programmatic changes include a reduction in the number of hours budgeted for the Police Department's Traffic Awareness Program from 40 to 15 hours per week, and a reduction in the number of hours that the Robert Beverly Hale Library is open per week, as well as the elimination of Sunday hours at the Peace Dale Library from November to March in FY 2009-2010. A reduction in the number of hours that part-time Animal Control Officers patrol the Town on weekdays after 4 pm and weekends is also planned.

The estimated value of the structural changes planned in the personnel program will reduce municipal spending by \$529,772.

General Personnel Program Adjustments

All four municipal labor contracts expire June 30, 2009. No salary increases are budgeted for FY 2009-2010. It is noted that had there not been the loss of the State Aid Program, a two percent (2%) salary increase would have been factored into the FY 2009-2010 municipal program. The cost associated with a 2% salary increase and associated employment benefit costs is estimated at \$187,253. (Salary increases associated with "step increases" identified in existing collective bargaining agreements have been incorporated into the budget document.) In addition to budgeting for no municipal employee salary increases in FY 2009-2010, the proposed budget reflects the health care co-share floor increasing to 10% of the working rate of the employee's health care plan. This planned increase will impact all employees hired prior to August 1, 2002 who currently contribute less than 10% co-share to offset the cost of health care benefits. The cost saving associated with this budgeted increase in co-share cost amounts to \$66,494.

Should any of the successor labor contracts be unable to settle in accordance with the above terms, additional personnel reductions will need to be implemented to offset any increase in contract costs.

Non Personnel Related Reductions

The severity of the structural adjustments needed to offset the forecasted losses in the General Fund Revenue Statement also requires significant reductions in non-personnel related areas. Substantial reductions totaling \$93,393 have been made in many operating departments relative to materials and supplies and contractual services. Impacted areas are specifically identified in the General Fund Line Item Detail section of this budget document.

Funding contributions made to many Human Service Agencies and Service Organizations have also been cut back by \$32,277 to reduce the overall municipal tax burden. Budgetary detail relative to proposed funding levels can be found in the General Fund narrative section.

The planned sale of \$1.2 million in school debt has been recalculated at a 4.5% increase (down from 5.5% noted in the CIP). Projected savings associated with this revision amount to \$12,000.

As detailed on page 21 of this message, the proposed FY 2009-2010 element of the Town Council's Adopted Capital Improvement Program reflects a \$124,000 reduction.

While the planned decrease of \$1,045,189 included in the General Fund budget will result in reducing the level of municipal services provided, reducing the contributions made to outside agencies, and reducing the scope of the Town's Capital Improvement Program, the changes are necessary to protect the long term financial integrity of the community.

MUNICIPAL PERSONNEL PROGRAM. A \$542,472 decrease in the cost of the General Fund Personnel Program for Fiscal Year 2009-2010 is proposed.

1. Proposed Personnel Program

The projected cost of salary and employment benefits for the FY2009-2010 municipal program is presented as follows:

Personnel Program	2007-2008 Adopted	2008-2009 Adopted	2009-2010 Proposed	Increase Dollars	Increase Percent
Full Time	\$8,535,552	\$8,725,508	\$8,460,206	(\$265,302)	-3.04%
Part Time	641,053	659,753	598,611	(61,142)	-9.27%
Seasonal	372,633	410,155	369,445	(40,710)	-9.93%
Overtime	741,033	766,955	640,557	(126,398)	-16.48%
Longevity/Other	202,103	285,742	291,518	5,776	2.02%
Total	\$10,492,374	\$10,848,113	\$10,360,337	(\$487,776)	-4.50%
Full Time - Employment Benefits					
Retirement	\$922,170	\$893,836	775,513	(\$118,323)	-13.24%
Health Care - Full Time	2,048,537	2,158,927	1,918,568	(240,359)	-11.13%
Life Insurance	11,211	11,142	10,835	(307)	-2.76%
Total Cost	\$2,981,918	\$3,063,905	\$2,704,916	(\$358,989)	-11.72%
Employees	180.35	178.75	172.15	(6.60)	-3.69%
Cost Per Employee	\$16,534	\$17,141	\$15,713	(\$1,428)	-8.33%
Benefits % of Average Salary	34.9%	35.1%	32.0%	-3.1%	-8.83%
Program Category					
Personnel	\$10,492,374	\$10,848,113	\$10,360,337	(\$487,776)	-4.50%
Employment Benefits	2,981,918	3,063,905	2,704,916	(358,989)	-11.72%
Total Personnel	\$13,474,292	\$13,912,018	\$13,065,253	(\$846,765)	-6.09%
Total Operating Program	\$19,162,323	\$19,905,880	\$19,363,408	(\$542,472)	-2.73%
Personnel Program as a % of Operating Program	70.32%	69.89%	67.47%		

2. Personnel Allocation Revisions

For the 2009-2010 fiscal year, 172.15 Full Time Equivalent (FTE) employees are proposed, a decrease of 6.60 FTEs from the current base year allocation of 178.75 full time positions.

3. General Municipal Employees Longevity Program

Existing Labor contracts with general government employees of the Town provide for longevity payments to all full and part time (on a prorated scale) employees, having more than four (4) years of service with the Town, based on the schedule appearing on the following page.

Longevity Schedule	FY 2009-2010
DPW, Recreation, Animal Control and Police Dispatchers - Council 94	\$104.00 Per Year of Service
General Municipal Employees – NEA	\$104.00 Per Year of Service
EMS Employees – IAFF	\$93.60 Per Year of Service
Non-Organized Municipal Employees	\$104.00 Per Year of Service
Sworn Police Officers	3% of Salary – between 5 and 10 years of service 5% of Salary - between 10 and 15 years of service 7% of Salary – between 15 and 20 years of service 9% of Salary – over 20 years of service

The cost of the Town’s Longevity program for the 2009-2010 Fiscal Year is \$281,241. (Police officer longevity amounts to \$111,223 and is budgeted in the Police Department’s full time salaries account; all other municipal employees’ longevity (\$170,018) is budgeted in each department’s longevity accounts.)

4. Employee Retirement Severance Cost

The FY 2009-2010 General Fund includes a \$100,000 transfer from the police department account to the “Compensated Absences Reserve Fund.” All costs associated with retiring employee severance costs shall be paid through the departing employee’s department appropriation (if funds are available) or through the Compensated Absences Reserve Fund. In total, ten employees could potentially seek retirement status prior to the close of the 2009-2010 Fiscal Year. The status of the Compensated Absences Reserve Fund is as follow:

Undesignated Fund Balance - June 30, 2008	\$381,440
FY 2008-2009 Payouts to Date	(47,282)
FICA Required	(3,617)
Amount to be Funded through FY 2009 Police Budget	100,000
Additional Retirement Costs - FY 2008-2009	(199,602)
Undesignated Fund Balance - June 30, 2009	\$230,940
Estimated FY 2009-2010 Transfer from General Fund	100,000
FY 2009-2010 Payouts - Estimate Only	(150,000)
Undesignated Fund Balance - June 30, 2010	\$180,940

5. Employee Health Insurance Costs

Beginning on August 1, 2002 the Town implemented an Employee health care Co-Share requirement for all new municipal employees. In subsequent years, all pre-August 1, 2002 employees were also required to contribute to the cost of their health care benefit. For FY 2009-2010 employee health care co-share of at least 10% is anticipated. All municipal labor contracts will need to be amended to allow for this increased cost sharing by pre August 1, 2002 employees. All post August 1, 2002 employees will continue to pay higher co-share rates as required in their existing labor contracts.

Budgeted Employee Co-Share Requirements for FY 2009-2010 are as follows:

Employment Date	Pre- August 2002 Employees		Post- August 2002 Employees
Labor Group	Existing Contracts	Budgeted FY 2009-2010	Budgeted FY 2009-2010
Admin/Non-Organized	5%	10%	10%
IAFF (EMT's only)	5%	10%	20%
Council 94 (Laborers)	7%	10%	15%
IBPO Sworn Police	5%	10%	20%
NEA (Town Hall Employees)	Sliding Scale up to 6% (1% per \$10,000 earned)	10%	10%

A five percent increase in the General Fund's Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2009-2010. General Fund related Health Care Funding for the 2009-2010 fiscal year is proposed at \$2,913,895 or \$138,757 more than the current year appropriation of \$2,775,318. The Town and School Department contracted with the West Bay Health Care Collaborative in the current fiscal year on a "cost plus" policy basis. West Bay purchases Health Care services through RI Blue Cross and Blue Shield.

It is noted that effective with the start of the 2008-2009 fiscal year, the Town began to account for and reserve funds to meet anticipated costs associated with "Other Post-Employment Benefits" (OPEB). OPEB costs associated with post employment health care benefits include the annual payments to meet all unfunded accrued liability associated with both current and retired General Fund employees that are entitled to some form of employer paid health care benefits in retirement and the current year cost associated with OPEB benefits that current employees will earn in FY 2009-2010. The projected OPEB related costs for FY 2009-2010 include \$445,509 in payments to meet existing retiree health care costs and \$282,592 in earned retirement benefits for current employees.

As of June 30, 2008, the Health Care Reserve Fund had an undesignated fund balance of \$1,517,735. The Unrestricted Fund Balance of the Health Care Reserve Fund includes \$1,251,321 in Town Funds and \$266,414 in School Funds.

6. Retirement System Contribution

All municipal employees are required to join the State administered Municipal Retirement System as a condition of employment. Municipal employees are placed in one of three independent retirement plans. The general municipal employees contribute seven (7%) percent of their gross earnings, exclusive of overtime, to participate in a 30-Year Retirement Plan with COLA. Police and EMS personnel participate in a 20-Year Retirement Plan with COLA and are required to make a payroll contribution equal to 9% of salary. The State Retirement Board uses an annual actuarial study to determine the "Employer's Contribution Rate" for each of the three retirement plans.

Employer required rates established by the State Retirement Board for the 2009-2010 Fiscal Year are presented as follows:

Retirement Contributions - General Fund					
Employee Group	FY 07 Rate	FY 08 Rate	FY 09 Rate	FY 10 Rate	Decrease
Police	13.89%	16.29%	14.39%	12.24%	-2.15%
EMS	9.89%	10.49%	6.53%	6.08%	-0.45%
Municipal	4.82%	6.68%	7.81%	6.92%	-0.89%
Employee Group	FY 07 Cost	FY 08 Cost	FY 09 Cost	FY 10 Cost	Decrease
Police	\$385,411	\$475,858	\$405,357	\$344,521	(60,836)
EMS	69,297	76,435	48,853	45,963	(2,890)
Municipal	240,160	341,876	411,626	355,029	(56,597)
Total Cost	\$694,868	\$894,169	\$865,836	\$745,513	(\$120,323)

For the 2009-2010 fiscal year, employer retirement contributions and \$30,000 in non-state associated retirement funding are proposed at \$775,513 - \$118,323 less than the current year appropriation.

It is noted that the Town provides one retired member of the police department and the spouse of a deceased member with an annual direct pension. These two individuals were not required to join the State retirement system when the Town agreed to participate in this retirement program in 1963. The FY 2009-2010 cost of the "Direct Pay" Police Pensions amounts to \$21,245 and is inclusive of a 3% COLA.

Municipal Insurance. The cost of municipal insurances is projected to decrease by \$20,000 in the 2009-2010 fiscal year.

	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Municipal Insurance					
Liability & Property	\$293,605	\$337,646	\$283,364	\$290,000	(\$47,646)
Excess Liability	50,320	57,868	48,732	57,000	(868)
Life Policies	11,061	12,460	11,451	11,451	(1,009)
Deductibles	6,791	15,862	25,209	21,613	5,751
Total Program Cost	\$361,777	\$423,836	\$368,756	\$380,064	(\$43,772)
Other Fund Reimbursement	(\$168,553)	(\$193,836)	(\$162,756)	(\$170,064)	\$23,772
General Fund Share	\$193,224	\$230,000	\$206,000	\$210,000	(\$20,000)

B. CAPITAL BUDGET PROGRAM

A capital budget element of \$1,406,000 is proposed for Fiscal Year 2009-2010, which is a decrease of \$124,000 from the current year appropriation of \$1,530,000. During the current year, \$500,000 in revenue from the General Fund's Undesignated Fund Balance was used to offset an equal amount of property tax support associated with the Capital Budget. For the 2009-2010 fiscal year, it is proposed to use the same level of funding from the General Fund Balance.

A summary of the FY2009-2010 Capital Budget is presented as follows:

Capital Budget	2007-2008 Adopted	2008-2009 Adopted	2009-2010 Proposed	Increase Dollar
Recreational	\$192,000	\$208,000	\$175,000	(\$33,000)
Public Services	868,000	887,000	846,000	(41,000)
Public Safety	332,000	287,000	225,000	(62,000)
General Municipal	133,000	148,000	160,000	12,000
Annual Capital Budget	\$1,525,000	\$1,530,000	\$1,406,000	(\$124,000)
<i>Less Revenues From Undesignated Fund Balance</i>				
Public Safety Program	\$280,000	\$0	\$220,000	\$220,000
Public Services Program	157,000	500,000	100,000	(400,000)
Recreational Program	20,000	0	40,000	40,000
Municipal Program	43,000	0	140,000	140,000
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$1,025,000	\$1,030,000	\$906,000	(\$124,000)

The Revised Capital Budget proposed for inclusion in the FY 2009-2010 General Fund proposes a \$124,000 reduction in the General Fund's Capital Budget that was a component of the Town Council's Adopted Capital Improvement Program, as detailed below:

Capital Improvement Program - Restated	Adopted 2009-2010	Proposed Reductions	Revised 2009-2010
Old Mountain Field - In Line Skating	\$20,000	(\$20,000)	\$0
Parks Maintenance Trailer	7,000	(7,000)	0
Road Program - Road Reconstruction	650,000	(30,000)	620,000
Public Works Equipment - Jet Vac Truck	60,000	(30,000)	30,000
Harbor Patrol Engine	17,000	(17,000)	0
Public Safety Building Reserve	10,000	(5,000)	5,000
Communications Department - Cable	10,000	(5,000)	5,000
EMS Facilities Improvements	20,000	(10,000)	10,000
Total - Reduced Projects	\$794,000	(\$124,000)	\$670,000
Adopted Projects - Unchanged	736,000	0	736,000
Total - Revised Capital Budget	\$1,530,000	(\$124,000)	\$1,406,000

C. DEBT SERVICE PAYMENTS

For the 2009-2010 fiscal year, debt service payments shall require a property tax rate of \$0.58 per thousand dollars of assessed value, which is approximately \$0.03 less than the current year rate. School-related debt service, net of non-property tax revenues, will cost \$0.41 per thousand, a three cent decrease from the current year rate of \$0.43 per thousand. Municipal debt service requirements will require a tax rate of \$0.17 per thousand, which is the same rate as in the current year.

It is noted that debt service payments are based on paying all costs associated with existing bonds and first year payments on the sale of \$1.2 million in new school improvement bonds to be sold in May 2009, at a projected interest rate of 4.50% per annum. First year debt service payments associated with this new long-term debt issue shall begin in FY 2009-2010.

A summary of the General Fund's Debt Service Program for FY 2009-2010 is presented as follows:

Debt Service Program	Actual 2007-2008	Budgeted 2008-2009	Proposed 2009-2010	Increase (Decrease)
School Debt Service	\$3,556,123	\$3,512,491	\$3,424,593	(\$87,898)
Municipal Debt Service	1,529,619	1,386,225	1,346,279	(39,946)
Gross Debt Service	\$5,085,741	\$4,898,716	\$4,770,872	(\$127,844)
<i>Less 3rd Party Revenues</i>				
Library Aid	\$50,971	\$48,564	\$46,138	(\$2,426)
Recreation Impact Fees	102,579	97,984	96,139	(1,845)
Transfer From O. S. Reserve	350,000	325,000	325,000	0
M. V. & Inventory Taxes	121,473	116,422	89,265	(27,157)
State Construction Aid	1,116,126	1,009,808	1,058,200	48,392
School Fund Energy Savings	0	40,000	40,000	0
South Road School Fund Transfer	0	90,012	86,163	(3,849)
School Impact Fees	200,000	100,000	80,000	(20,000)
Other Revenues - Total	\$1,941,149	\$1,827,790	\$1,820,905	(\$6,885)
Net Property Tax Required	\$3,144,592	\$3,070,926	\$2,949,967	(\$120,959)
(Below)/Over Budgeted				
Tax Rate Per Thousand	\$0.62	\$0.61	\$0.58	(\$0.03)

D. TRANSFER TO UTILITIES FUNDS

Water Enterprise Fund. *Revised March 3, 2009* A Water Division Program in the amount of \$939,349 is proposed for the 2009-2010 fiscal year, which is \$15,196 less than the current year program appropriation. A comparison of program elements is shown as follows:

Water Enterprise Fund	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Dollars
Operating Expense	\$583,808	\$644,603	\$612,077	\$634,792	(\$9,811)
Materials & Supplies	22,513	24,408	25,000	28,210	3,802
Debt Service	9,500	95,000	82,797	85,813	(9,187)
Capital Improvements	60,442	55,000	55,000	55,000	0
System Wide Depreciation	159,648	135,534	135,534	135,534	0
Total Program	\$835,911	\$954,545	\$910,408	\$939,349	(\$15,196)

The significant cost increase associated with the wholesale purchase of water from United Water of RI (UWRI) is forecast during the 2009-2010 fiscal year. UWRI will be filing for a 15-20% rate increase in their current rate structure. All water sold through the Town's two public water systems is purchased from United Water. Cost decreases associated with personnel salary and benefit requirements are also anticipated in FY 2009-2010.

The user rates currently in effect since July 2008 are as follows: residential dwelling unit base minimum of \$165 per year; additional unit charge of \$69 per year. An excess consumption charge of \$2.58 was established for all excess consumption over the 5,000 cu.ft. minimum allowance after July 1, 2008. No changes in existing user rates are proposed for FY 2009-2010.

A summary of the Rate Base Revenue Program is as follows:

FY 2009-2010 Metered Sales Estimated				
Base User Fees	Number of Units	Assessment Rate	Minimum Allowance (cu.ft.)	Total
Total Accounts	2,752	\$165	5,000	\$454,080
Additional Units	577	\$69	2,000	\$39,813
Total Minimum Sales				\$493,893
Over Sized Meters				\$8,000
Prorated New Accounts				\$3,500
Excess Water User Fees	Excess Consumption	Assessment Rate	Excess Allowance (cu.ft.)	Total
Excess Sales	7,800,000	\$2.58	100	\$201,240
Total Metered Sales Income				\$706,633

Wastewater Enterprise Fund. For FY2009-2010, it is anticipated that the Wastewater Program will treat approximately 985 million gallons of wastewater from South Kingstown, Narragansett and URI users and 5.1 million gallons of septage from South Kingstown and Narragansett outlying property owners.

A three-year summary comparison of the Wastewater Program is as follows:

	2007-2008	2008-2009	2008-2009	2009-2010	Inc. Over
Expenditure Summary	Actual	Adopted	Estimated	Proposed	Prior Year
Operations Program					
Operating Expenses	\$2,417,868	\$2,589,095	\$2,354,349	\$2,568,086	(\$21,009)
Net Operating Program	\$2,417,868	\$2,589,095	\$2,354,349	\$2,568,086	(\$21,009)
Non-Operational Expenses					
Debt Service	\$16,914	\$92,729	\$92,729	\$92,387	(\$342)
Depreciation Expenses	587,142	346,507	346,507	372,314	25,807
Capital Budget	104,233	250,000	200,000	280,000	30,000
Contingency	1,401	5,000	5,000	5,000	0
Non-Operational Expenses	\$709,690	\$694,236	\$644,236	\$749,701	\$55,465
Total Program	\$3,127,558	\$3,283,331	\$2,998,585	\$3,317,788	\$34,457
Revenue Summary					
South Kingstown (Rate Payers)	\$1,352,517	\$1,455,910	\$1,460,474	\$1,494,328	\$38,418
South Kingstown (Other Sources)	94,645	159,213	144,212	157,451	(1,763)
S.K Retained Earnings	153,642	49,337	(84,350)	4,441	(44,896)
S.K General Fund Transfer	23,615	24,155	0	23,025	(1,130)
Septage Income	276,726	318,000	306,000	306,000	(12,000)
Narragansett	666,201	747,458	652,092	763,247	15,789
University of RI	583,827	529,258	520,156	569,295	40,037
Total Revenues	\$3,151,173	\$3,283,331	\$2,998,584	\$3,317,788	\$34,457

The Wastewater Division anticipates a number of expenditure increases in the upcoming fiscal year. Increased electrical utility costs will impact the Wastewater Division due to heavy electrical consumption associated with the treatment plant's aeration system and complex pumping infrastructure. Increases in pump station utility costs, especially the larger Silver Lake and Kingston pump stations, are also expected.

Although utility costs continue to escalate, personnel and employee benefit costs are expected to decrease for FY 2009-2010 as a result of no salary increase being budgeted for departmental personnel and the elimination of an unfilled GIS Technician position, a portion of which is paid for by the Wastewater Fund.

In order to offset increasing expenditures associated with depreciation and electric utility associated costs, a rate increase for the excess wastewater charge is proposed for FY2009-2010. The current rate structure established in June 2008 is as follows: minimum yearly user fee of \$220 for a single family dwelling with an allocation of 10,000 cu. ft., and an excess rate of \$2.55 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance, that is processed after July 1, 2008.

The proposed excess discharge rate is \$2.65 per 100 cu. ft. (up from \$2.55 per 100 cu. ft.) for any excess discharge (over the first 10,000 cu. ft) entering the system after July 1, 2009.

A summary of the Rate Base Revenue Program is as follows:

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2007-0008	Estimated 2008-2009	Proposed 2009-2010
Residential Rate- FY 08	\$200	5,289	\$1,057,800		
Residential Rate- FY 09	\$220	5,326		\$1,171,720	
Residential Rate- FY 10	\$220	5,396			\$1,187,120
Excess Consumption (in Cubic feet)					
			9,883,700	10,587,409	10,338,752
Excess Billing Rate on Prior Year Volume					
			\$2.20	\$2.35	\$2.55
Excess Revenue - Billed at Prior Year Rate (Consumption/100*Rate)					
			\$217,441	\$248,804	\$263,638
Special Users					
			41,703	39,950	43,570
Total			\$1,316,944	\$1,460,474	\$1,494,328

Solid Waste Enterprise Fund. The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS) - a commercial recycling building and a residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. This contract award provides the Town a long-term contract with disposal fee stability for the near future.

In order to ensure that all residents are meeting minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

In order to facilitate maximum recycling efforts, the Town secured a \$900,000 grant award from RIRRC in September 2007 to implement a comprehensive Town-wide recycling program. The majority of grant funding, which runs through June 30, 2010, has been used to procure 64 gallon rolling recycling totes for residents opting for private curbside recycling service. Funding has also been used to hire a part-time Recycling coordinator and institute a Town-wide public outreach and education program.

Effective January 1, 2008, the Town's municipal solid waste cap is allocated differently than in prior years. Private refuse haulers that collect curbside residential waste must secure a haulers license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department a customer roll, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon their number of customers. As such, the total amount of annual municipal tonnage is expected to be less in FY 2008-2009 and 2009-2010 than in prior years.

The Public Services Department will track recyclable commodity tonnage for each hauler to ensure that minimum recycling diversion rates are met. FY2009-2010 represents the first full year of the town's curbside residential recycling program. As residents become more accustomed to separating recyclables from their solid waste stream, dramatic increases in recycling tonnages can be expected.

E. TRANSFER TO SENIOR SERVICES

The proposed FY2009-2010 operating budget for the Senior Services Department is \$753,021 representing a decrease of \$47,390 from the adopted FY 2008-2009 program funding level of \$800,411. A general fund transfer of \$414,396 is proposed for FY 2009-2010, representing an increase of \$346 more than the general fund transfer for FY 2008-2009 of \$414,050. It is estimated that \$568,557, or 75.5% of the total cost for Senior Services will be funded from local (South Kingstown, Narragansett and North Kingstown) revenue sources.

A summary of the FY 2009-2010 Senior Services Program is shown below:

Senior Services Program	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over PY
Senior Transportation Program	\$65,820	\$78,849	\$77,376	\$79,390	\$541
Senior Nutrition Program	97,761	104,325	99,865	103,377	(948)
Adult Day Services Program	341,637	330,425	324,053	293,579	(36,846)
Senior Services Center	258,059	286,812	269,987	276,675	(10,138)
Senior Services Program Cost	\$763,277	\$800,411	\$771,281	\$753,021	(\$47,390)
South Kingstown General Fund Transfer	\$395,469	\$414,050	\$414,050	\$414,396	\$346
Narragansett Contribution	104,704	112,045	112,043	98,563	(13,482)
North Kingstown Contribution	0	0	45,144	55,598	55,598
Total Municipal Support	\$500,173	\$526,095	\$571,237	\$568,556	\$42,461

Senior Services Program revenues to be contributed by the Town's General Fund are documented as follows:

South Kingstown Contributions Senior Services Program	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over PY
Senior Transportation	\$66,883	\$78,849	\$78,849	\$79,390	\$541
Senior Nutrition	58,142	60,683	60,683	66,814	6,131
Adult Day Services	122,089	71,172	71,172	42,259	(28,913)
Senior Center	148,355	203,346	203,346	225,933	22,587
Total General Fund Transfer	\$395,469	\$414,050	\$414,050	\$414,396	\$346

The FY 2009-2010 Senior Services Program also includes program revenue supports from the Towns of Narragansett and North Kingstown, as follows:

Narragansett Contributions Senior Services Program	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	Increase Over PY
Adult Day Services	\$63,115	\$57,767	\$57,765	\$39,341	(\$18,426)
Senior Nutrition Program	26,589	34,278	34,278	34,222	(56)
Senior Services Center	15,000	20,000	20,000	25,000	5,000
Total Appropriations	\$104,704	\$112,045	\$112,043	\$98,563	(\$13,482)

North Kingstown Contribution	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	Increase Over PY
Adult Day Services	\$0	\$0	\$45,144	\$55,598	\$55,598
Total Appropriation	\$0	\$0	\$45,144	\$55,598	\$55,598

The third major funding source of the Senior Services Program is income from the State Department of Elderly Affairs. As noted below, the State continues to reduce program support for senior service programs as has been the practice over the last two fiscal years. A summary of current and projected State Elderly Affairs funding levels is presented below:

State Grant Program Assistance	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over PY
Adult Day Services Program	\$92,088	\$96,368	\$91,044	\$92,592	(\$3,776)
Senior Nutrition Program	9,364	9,364	4,682	2,341	(7,023)
Senior Services Center	24,004	18,966	16,483	11,742	(7,224)
Senior Services Program Cost	\$125,456	\$124,698	\$112,209	\$106,675	(\$18,023)

F. TRANSFER TO SCHOOL FUND

For the 2009-2010 fiscal year, the School Committee has proposed a \$60,594,900 School Fund Budget, representing a \$727,865 or 1.22% increase over the current year School Program of \$59,867,034.

Property tax support necessary to fund the School Committee's proposed program and School Debt Service costs would amount to \$50,549,483 an increase of \$1,234,251 or 2.5% over the current year appropriation of \$49,315,232 as shown below:

School Program Tax Requirements	Adopted 2007-2008	School Comm. Adopted 2008-2009	School Comm. Proposed 2009-2010	School Comm. Increase 2009-2010
School Program				
School Operating Fund Transfer	\$45,628,503	\$47,909,928	\$48,868,127	\$958,199
School Debt Service Cost	3,569,697	3,512,491	3,424,593	(87,898)
Less School Revenues	(1,299,822)	(1,239,827)	(1,264,363)	(24,536)
Direct School Related Tax Support	\$47,898,378	\$50,182,592	\$51,028,357	\$845,765
Tax Overlay/Proration	888,633	965,625	1,008,684	43,059
Total School Related Tax Support	\$48,787,011	\$51,148,217	\$52,037,041	\$888,824
Motor Vehicle & Inventory Taxes	(1,732,898)	(1,832,985)	(\$1,487,558)	\$345,427
School Related Tax Need	\$47,054,113	\$49,315,232	\$50,549,483	\$1,234,251
Percent Increase	5.3%	4.8%		2.5%
School Related Property Tax Rate	\$9.25	\$9.61	\$9.79	\$0.18
Taxable Roll (000)	\$5,084,805	\$5,133,444	\$5,164,226	\$5,164,226

SCHOOL FUND FINANCIAL POSITION

The School Department estimates that it will close the current fiscal year with a \$276,318 operating surplus. This estimate is based on under-spending the adopted School Fund by \$211,317 and receiving \$65,000 more in revenues than forecast in the School Committee's Adopted FY 2008-2009 Revenue Statement.

The Town Administration believes that the School Committee's projected surplus for FY 2008-2009 is extremely optimistic. Projected State Aid income appears to include Professional Development funding of \$159,933 and lottery income of \$65,000. The Governor's Supplemental budget proposed deleting these funding components from the FY 2008-2009 State Aid to Education Program. The Town Administration is also concerned that several expenditure projections within the FY 2008-2009 school budget may need to be increased.

SCHOOL FUND EXPENDITURES

A review of school program growth, property tax funding, and student enrollment history for the school fund over the past five-year period is presented below:

School Fund Expenditure History	School Fund	Increase	Percent
2003-2004	\$47,644,759	\$2,994,557	6.7%
2004-2005	48,317,897	673,138	1.4%
2005-2006	51,030,593	2,712,696	5.6%
2006-2007	54,933,582	3,902,989	7.6%
2007-2008	56,909,717	1,976,135	3.6%
Five -Year Change		\$12,259,515	25.0%
Annual Average Increase		\$2,451,903	4.97%
2008-2009 - Estimated	\$59,655,717	\$2,746,000	4.8%
TM Proposed FY 2009-2010	\$60,115,800	\$460,083	0.8%

As noted above, the School Fund has grown at an average annual rate of 4.97% or \$2,451,903 per year over the past five years. The School Fund is projected to expend \$59,655,717 in the 2008-2009 fiscal year. This is an increase of \$2,746,000 or 4.8% more than the actual expenditures in FY 2007-2008.

PROPERTY TAX SUPPORT

Growth in property tax funding to support the School Fund over the most recent five-year term rose at an annual rate of 5.6% as documented in the chart below. It is noted that increases in property taxes forwarded to the School Fund for both FY 2007-2008 and FY 2008-2009 were set at the maximum allowable increase in accord with the provisions of the State mandated property tax cap. For FY 2007-2008 the increase was 5.25% and for FY2008-2009 the increase was 5% over the prior year tax transfers. Based on current economic conditions, property tax increases must be kept at a minimum in FY 2009-2010. As such, it is proposed to limit growth in the property tax levy dedicated to the School Fund to a 1% increase in FY 2009-2010.

Property Tax To School Fund	Tax Transfer	Increase	Percent
2004-2005	\$37,633,138	\$1,061,232	2.90%
2005-2006	40,733,077	3,099,939	8.24%
2006-2007	43,352,497	2,619,420	6.43%
2007-2008	45,628,503	2,276,006	5.25%
2008-2009	47,909,928	2,281,425	5.00%
Five -Year Change		\$11,819,631	27.82%
Annual Average Increase		\$2,363,926	5.56%
2009-2010 (TM Proposed)	\$48,389,027	\$479,099	1.00%

STUDENT ENROLLMENT AND COST HISTORY

The loss in student enrollment over the past ten years and the resulting “cost per pupil” for both the total budget program and property tax share are as follows:

Ten-Year Student Enrollment and Cost History				
Year	Students	Increase/ (Decrease)	Cost per Pupil Total Cost	Cost per Pupil Property Tax
1999-2000	4,383	83	\$7,877	\$5,733
2000-2001	4,365	(18)	8,447	6,084
2001-2002	4,321	(44)	9,557	7,110
2002-2003	4,238	(83)	10,536	7,978
2003-2004	4,175	(63)	11,412	8,760
2004-2005	4,072	(103)	11,866	9,242
2005-2006	3,914	(158)	13,038	10,407
2006-2007	3,853	(61)	14,257	11,252
2007-2008	3,708	(145)	15,348	12,305
2008-2009 - Estimated	3,599	(109)	16,576	13,312
Ten-Year Increase (Decrease)		(701)	\$9,572	\$8,224
Average Annual Increase (Decrease)		-1.8%	9.0%	10.2%
2009-2010	3,486	(113)	\$17,245	\$13,881

Student enrollment has decreased by approximately 1.8% per year, while the cost per pupil measured to total expenditures of the school fund has grown at a rate of 9.0% per annum. The cost per pupil for that portion of school fund expenses supported by property taxation grew at an average annual rate of 10.2%. Based on projected enrollments, the cost per pupil will increase \$669 or 4.0%, and the cost per pupil (Property Tax only), will increase \$569 or 4.3% in FY 2009-2010.

STATE AID TO EDUCATION HISTORY

Prior to FY 1996-1997, State Aid to Education was provided to school districts using a formula-based reimbursement method that recognized the number of students enrolled and the community’s ability to generate property tax revenues. In FY 1995-1996, State Aid to Education provided South Kingstown with a reimbursement share of 28.9% of the School Fund actual expenditures. Subsequent to FY 1995-1996 all increases in State Aid to Education have been at the direction of the General Assembly through the annual State Budget appropriation process.

A summary of the impact of State Aid to Education over the past fourteen years is presented on the following page.

State Aid to Education - Actual	State Aid to Education	Increase Dollars	Increase Percent	Percent of Budget
1995-1996	\$7,433,939			28.9%
1996-1997	7,539,672	\$105,733	1.4%	27.2%
1997-1998	7,787,461	247,789	3.3%	26.7%
1998-1999	7,925,315	137,854	1.8%	25.3%
1999-2000	8,468,206	542,891	6.9%	24.5%
2000-2001	8,892,981	424,775	5.0%	21.5%
2001-2002	9,221,139	328,158	3.7%	20.7%
2002-2003	9,598,923	377,784	4.1%	20.1%
2003-2004	9,766,903	167,980	1.7%	20.2%
2004-2005	9,766,903	0	0.0%	20.2%
2005-2006	9,948,816	181,913	1.9%	19.5%
2006-2007	10,569,749	620,933	6.2%	19.2%
2007-2008	10,548,698	(21,051)	-0.2%	18.5%
2008-2009 Estimated	10,613,698	65,000	0.6%	17.7%
2009-2010 Estimated	10,388,765	(224,933)	-2.1%	17.3%
14-Year Change		\$2,954,826	39.7%	-11.6%
Annual Average Increase/Decrease		\$211,059	2.83%	-0.83%

Over the past 14 years, State Aid to the South Kingstown School District has averaged a 2.83% annual rate of growth or \$211,059 per year.

SCHOOL FUND FOR 2009-2010 FISCAL YEAR

School Fund Revenue Statement

A summary of the School Fund's Revenue Statement for the 2009-2010 fiscal year is presented below:

School Fund Revenue Statement	Actual 2006-2007	Actual 2007-2008	Budgeted 2008-2009	Estimated 2008-2009	School Committee 2009-2010	Town Manager 2009-2010	Town Mgr. Increase Over Budget
General State Aid	\$10,569,749	\$10,548,698	\$10,548,698	\$10,613,698	\$10,388,765	\$10,388,765	(\$159,933)
Total State Aid	\$10,569,749	\$10,548,698	\$10,548,698	\$10,613,698	\$10,388,765	\$10,388,765	(\$159,933)
Tuition Income	\$228,759	\$127,186	\$125,185	\$125,185	\$125,185	\$125,185	\$0
School Trust Funds	20,817	23,046	20,000	20,000	20,000	20,000	0
Designated Funds - Paving Program	0	0	85,000	85,000	0	0	(85,000)
Designated Funds - General Program	400,000	335,000	335,000	335,000	374,600	374,600	39,600
Medicaid	901,890	800,296	801,223	801,223	776,223	776,223	(25,000)
Miscellaneous	37,603	76,492	42,000	42,000	42,000	42,000	0
Total Local Revenues	\$1,589,069	\$1,362,020	\$1,408,408	\$1,408,408	\$1,338,008	\$1,338,008	(\$70,400)
Property Tax Appropriation	\$43,352,497	\$45,628,503	\$47,909,928	\$47,909,928	\$48,868,127	\$48,389,027	\$479,099
Total Revenues	\$55,511,315	\$57,539,221	\$59,867,034	\$59,932,034	\$60,594,900	\$60,115,800	\$248,766

After review of the School Committee's Revenue Statement for FY 2009-2010, the Town administration offers the following information:

State Aid to Education. The School Committee's Recommended Budget estimates that State Aid to Education shall be \$159,933 less than budgeted in FY 2008-2009. The Governor's Budget for FY 2009-2010 scheduled for release on February 24, 2009 will provide guidance as to the value of State Aid in FY 2009-2010. Town Administration believes that this estimate may need to be reduced by

\$65,000 to account for the loss of Lottery Funding that may not be available in FY 2009-2010. Town Administration is also concerned that with the magnitude of the State budget crisis, FY 2009-2010 State Aid reductions may occur either in the final budget adopted by the General Assembly in June 2009 or as a mid year adjustment in January 2010. Conservative revenue estimating is highly recommended in the development of this budget document.

Outside Tuition. The School budget reflects level funding from tuition income from students attending South Kingstown Schools who live outside of the district. This estimate appears high in relation to current year collections.

Undesignated Fund Balance. The Town Administration supports the School Committee's planned use of \$374,600 from the School Fund's Undesignated Fund Balance. The School Fund holds \$1,495,316 in Undesignated Funds as of June 30, 2008. As previously noted, the School Department projected operating surplus may in fact be overstated by at minimum \$159,933. Should this occur, the value of the Undesignated Fund Balance forecast by the School Department for June 30, 2009 will be reduced by an equal amount.

Property Tax Transfer. The School Committee proposes the transfer of \$48,868,127 in property tax support for FY 2009-2010. The requested appropriation is a 2.0% increase over the current year funding level. The Town Administration proposes a Property Tax Transfer to the School Fund in the amount of \$48,389,027, or 1.00% more than the current year allocation.

School Fund Expenditure Statement

The School Fund Expenditure Statement for the 2009-2010 Fiscal Year is presented below:

School Fund Expenditure Statement	Actual 2006-2007	Actual 2007-2008	Budget 2008-2009	Estimated 2008-2009	School Committee 2009-2010	Town Manager 2009-2010	Increase Over Budget
Total Salaries	\$32,222,538	\$33,290,742	33,938,835	34,247,232	34,567,930	To be determined by School Committee	
Total Benefits	12,728,125	13,661,706	14,962,956	14,911,454	15,332,598		
Purchased Services	8,346,316	8,349,045	9,144,108	8,647,701	8,981,822		
Materials and Supplies	1,008,669	1,014,318	1,129,177	1,157,524	1,153,226		
Capital Outlay	475,235	447,312	534,438	526,288	383,943		
Other Objects & Encumbrances	152,699	146,594	157,520	165,518	175,380		
Total Expenditures	\$54,933,582	\$56,909,717	\$59,867,034	\$59,655,717	\$60,594,900		

The School Department Recommended Budget for FY 2009-2010 will need to be adjusted by \$479,099 to meet the Town Manager Proposed Revenue Statement noted on the prior page. Adjustments can be made either with reductions in the expenditure statement or increases in the revenue statement.

The Town Administration will work with the School staff to identify options to address this imbalance. Information relative to State Aid and the impact that the Federal Economic Stimulus Program will have on the FY 2009-2010 School Program must be obtained before final decisions can be made. It is noted that even deeper cuts in school spending may be required should State Aid to either the town or the school system be materially different from estimates presented in this budget document.

I would like to personally acknowledge the continued outstanding talents and services provided by Alan R. Lord, our Finance Director, and Susan J. Macartney, Town Accountant for their detailed review of the School Committee's Budget Document. I would also like to recognize the capable assistance of Colleen Camp, Executive Assistant to the Town Manager. Ms. Camp's assistance in the preparation of the General Fund's Budget Narrative and her tireless proofing and editing of the entire budget document provided me with the opportunity to spend more time analyzing budgetary requests and looking for additional economies. Without the professional assistance and personal dedication of these individuals, I could not have prepared this budget document.

**STEPHEN A. ALFRED
TOWN MANAGER**

FISCAL YEAR 2009-2010
POSITION ALLOCATION TO PAY SCHEDULE

GRADE 1 (\$28,482 - \$31,534)

Activities Facilitator
Driver/Dispatcher
Community Elder Information Specialist
Library Technical Assistant

GRADE 2 (\$29,571 - \$32,629)

(no position at this time)

GRADE 3 (\$30,591 - \$33,650)

Senior Services Activities Director

GRADE 4 (\$32,630 - \$35,689)

(no position at this time)

GRADE 5 (\$33,650 - \$36,709)

Senior Services Program Aide
Library Circulation Supervisor - Branch

GRADE 6 (\$35,689 - \$38,747)

Library Associate
Library Circulation Supervisor

GRADE 7 (\$37,727 - \$40,786)

Librarian I

GRADE 8 (\$39,766 - \$42,826)

(no position at this time)

GRADE 9 (\$41,759 - \$44,865)

Librarian II
Executive Assistant
Deputy Town Clerk
Police Administrative Assistant

GRADE 10 (\$45,592 - \$51,514)

Assistant Highway Superintendent
Librarian III

GRADE 11 (\$50,497 - \$54,382)

Nursing Director
Tax Collector
Senior Center Director

GRADE 12 (\$53,411 - \$59,238)

Information Systems Administrator
Personnel Administrator
Water Superintendent

GRADE 13 (\$61,071 - \$67,374)

Town Assessor
Highway Superintendent
Building Official
Senior Services Director
Library Director
EMS Director
Communications Superintendent
Financial Controller
Parks Superintendent
Recreation Superintendent

GRADE 14 (\$66,364 - \$71,601)

Town Clerk *
ADMINS Programmer

GRADE 15 (\$71,520 - \$80,095)

Director of Administrative Services
Director of Parks & Recreation
Town Engineer
Wastewater Superintendent

GRADE 16 (\$78,850 - \$85,875)

Director of Planning

GRADE 17 (\$82,895 - \$88,816)

Police Chief

GRADE 18 (\$88,877 - \$97,117)

Director of Public Services

GRADE 19 (\$99,548 - \$108,780)

Finance Director

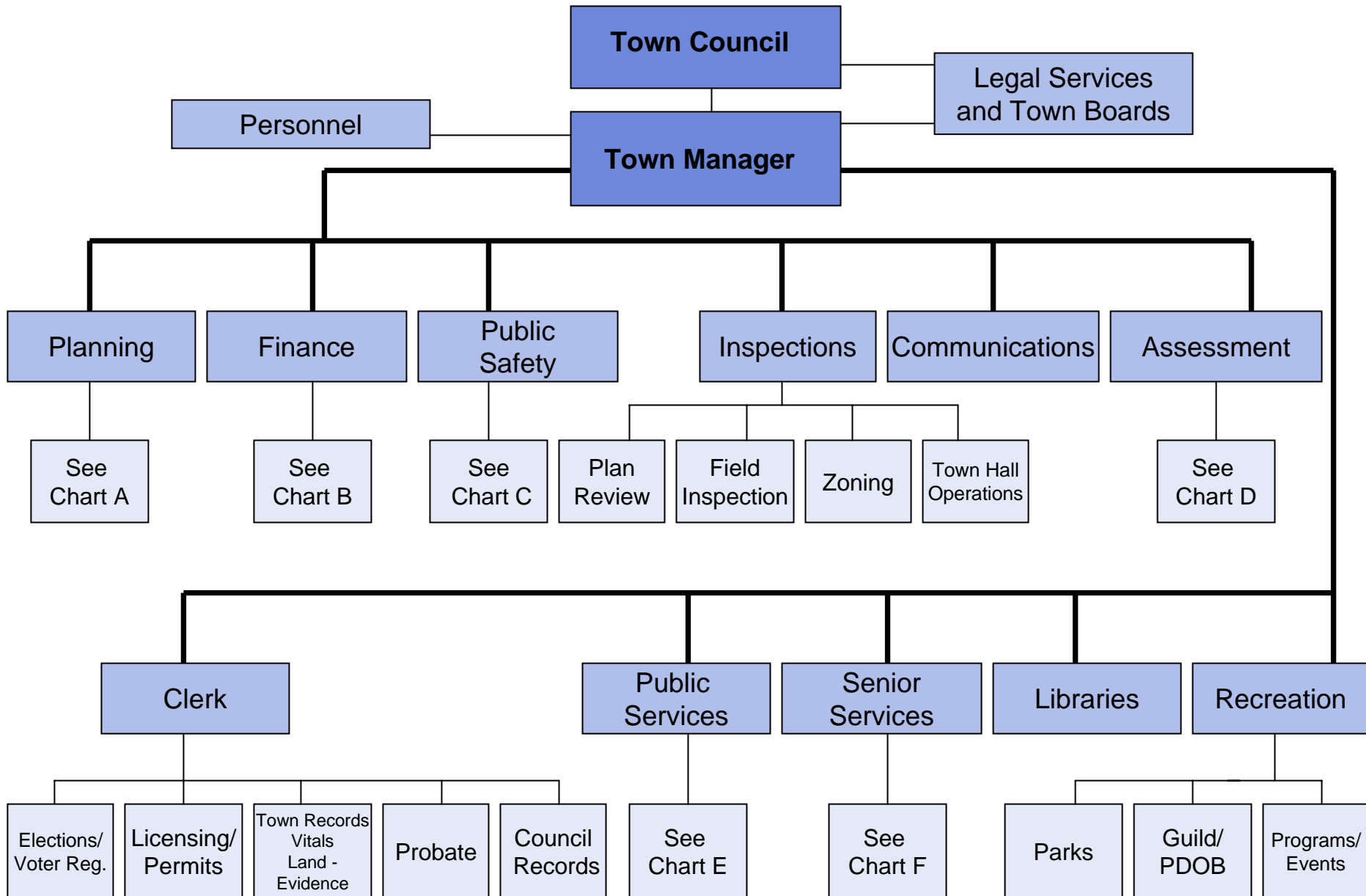
*Add'l \$515 Stipend Canvassing Authority

FY 2009-2010 Municipal Pay Plan

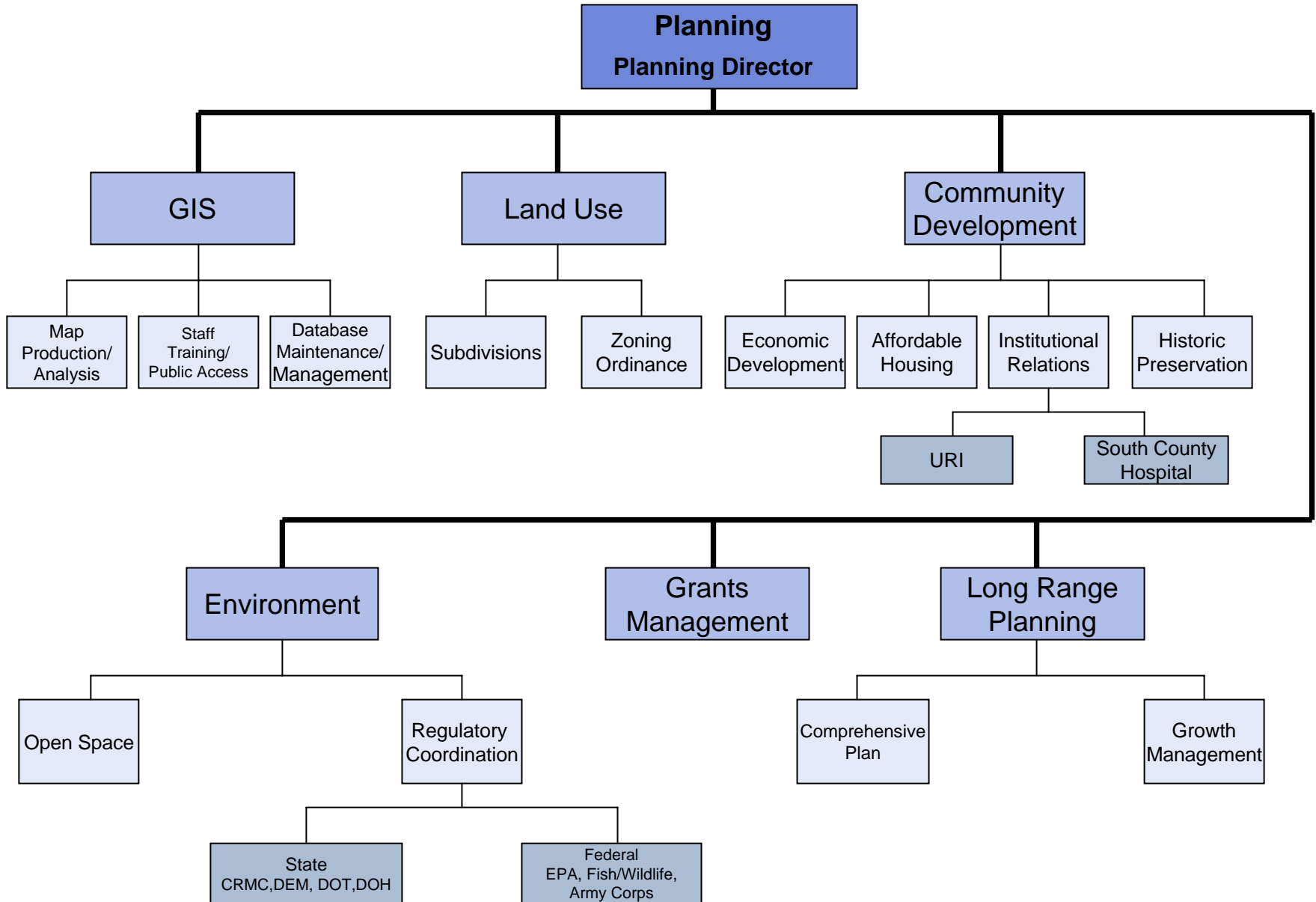
Grade	Entry	Step A	Step B	Step C
1	28,482	29,500	30,516	31,534
2	29,571	30,591	31,610	32,629
3	30,591	31,610	32,629	33,650
4	32,630	33,650	34,669	35,689
5	33,650	34,669	35,689	36,709
6	35,689	36,709	37,727	38,747
7	37,727	38,747	39,767	40,786
8	39,766	40,786	41,806	42,826
9	41,759	42,729	43,701	44,865
10	45,592	47,566	49,541	51,514
11	50,497	51,508	52,801	54,382
12	53,411	55,353	56,713	59,238
13	61,071	63,507	65,412	67,374
14	66,364	68,111	69,856	71,601
15	71,520	73,166	75,198	80,095
16	78,850	80,683	82,517	85,875
17	82,895	85,264	87,040	88,816
18	88,877	91,544	94,289	97,117
19	99,548	102,534	105,610	108,780

Department	Full Time 101	Part Time 102	Seasonal 103	Overtime 104	Other Paid Leaves 105 - 108	Longevity 109	Total Personnel
Town Council	\$0	\$11,000	\$0	\$750	\$0	\$0	\$11,750
Budget Adoption Process	0	0	2,180	678	0	0	2,858
Probate Judge	0	4,000	0	0	0	0	4,000
Town Clerk's Office	223,533	10,197	0	500	0	6,656	240,886
Canvassing Authority	35,689	2,665	0	0	0	780	39,134
Town Manager	268,123	9,795	0	2,500	12,000	5,901	298,319
Personnel Administration	59,238	4,895	0	0	0	1,286	65,419
Town Hall	38,747	8,866	0	1,000	0	3,172	51,785
Finance Department	363,642	51,875	0	3,200	9,500	13,957	442,174
Tax Assessor	226,443	0	0	0	0	6,448	232,891
Assessment Board	0	300	0	0	0	0	300
Data Processing	130,839	0	0	0	0	4,316	135,155
GIS Program	67,374	0	0	0	0	1,196	68,570
Planning Board	0	4,680	0	0	0	0	4,680
Planning Department	259,370	6,335	0	1,000	0	5,044	271,749
Zoning Board	0	2,100	0	2,000	0	0	4,100
Building/Zoning	191,301	19,194	0	0	0	7,761	218,256
Police Department	3,678,683	32,342	66,974	453,681	100,000	24,816	4,356,496
Animal Control	111,299	54,652	0	3,300	0	6,449	175,700
Communications	108,160	33,167	0	12,000	0	1,924	155,251
Harbor Patrol	0	21,770	0	0	0	0	21,770
Emergency Medical Services	744,260	85,000	0	130,000	0	11,705	970,965
Public Works - Adm.	205,959	4,000	0	500	0	6,870	217,329
Highway Department	733,775	5,040	50,000	12,000	0	32,707	833,522
Tree Warden	0	6,984	0	0	0	0	6,984
Recreation	490,588	55,707	250,291	16,867	0	11,549	825,002
Libraries	523,183	164,047	0	581	0	17,481	705,292
2009-2010 General Fund	\$8,460,206	\$598,611	\$369,445	\$640,557	\$121,500	\$170,018	\$10,360,337
Full Time Employees	172.15						
Average Salary	\$49,144	330	0.7%				
2008-2009 General Fund	\$8,725,508	\$659,753	\$410,155	\$766,955	\$120,512	\$165,230	\$10,848,113
Full Time Employees	178.75						
Average Salary	\$48,814						
Increase (Decrease)	(\$265,302)	(\$61,142)	(\$40,710)	(\$126,398)	\$988	\$4,788	(\$487,776)
Percent	-3.0%	-9.3%	-9.9%	-16.5%	0.8%	2.9%	-4.5%

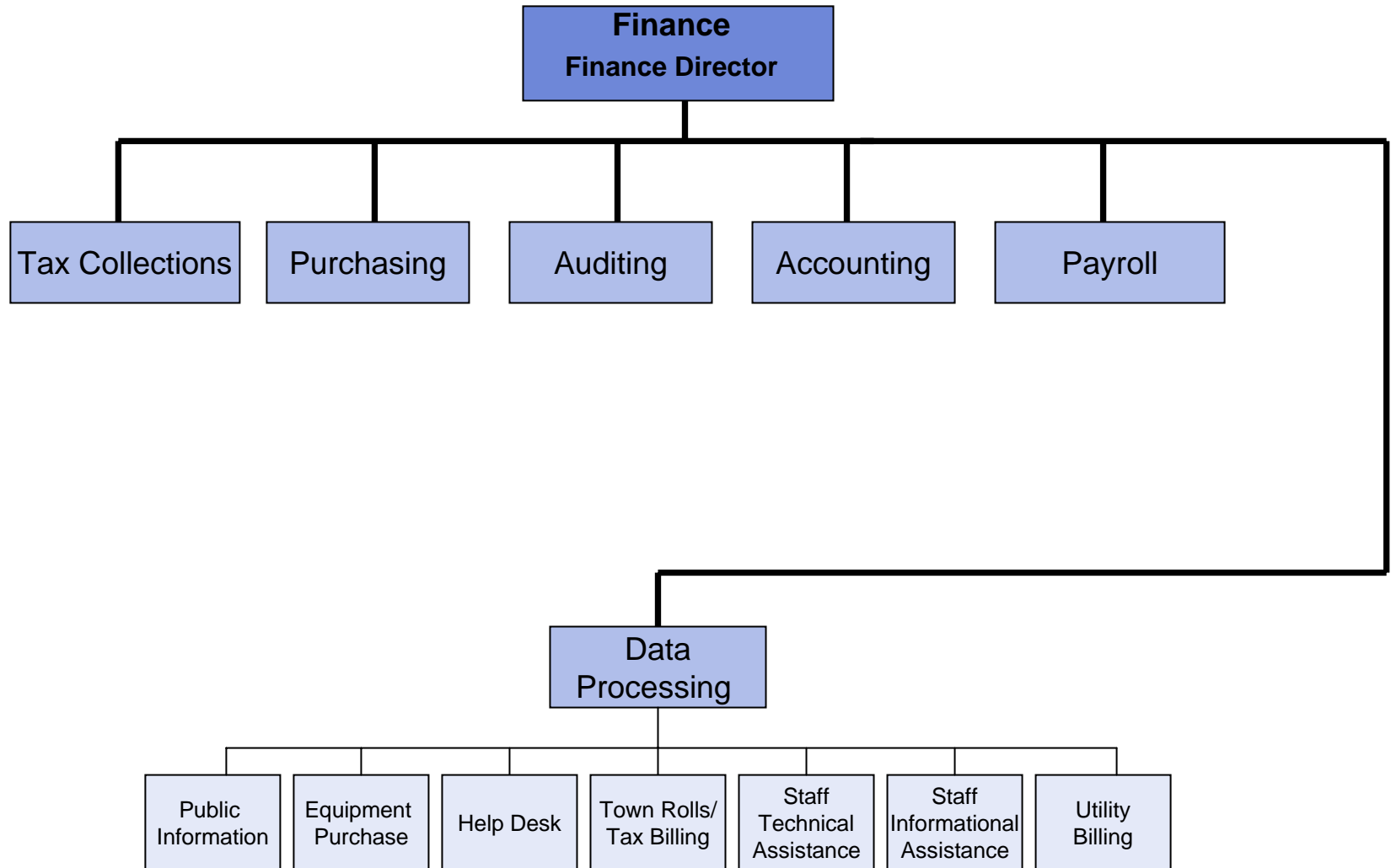
Town of South Kingstown –Organizational Chart



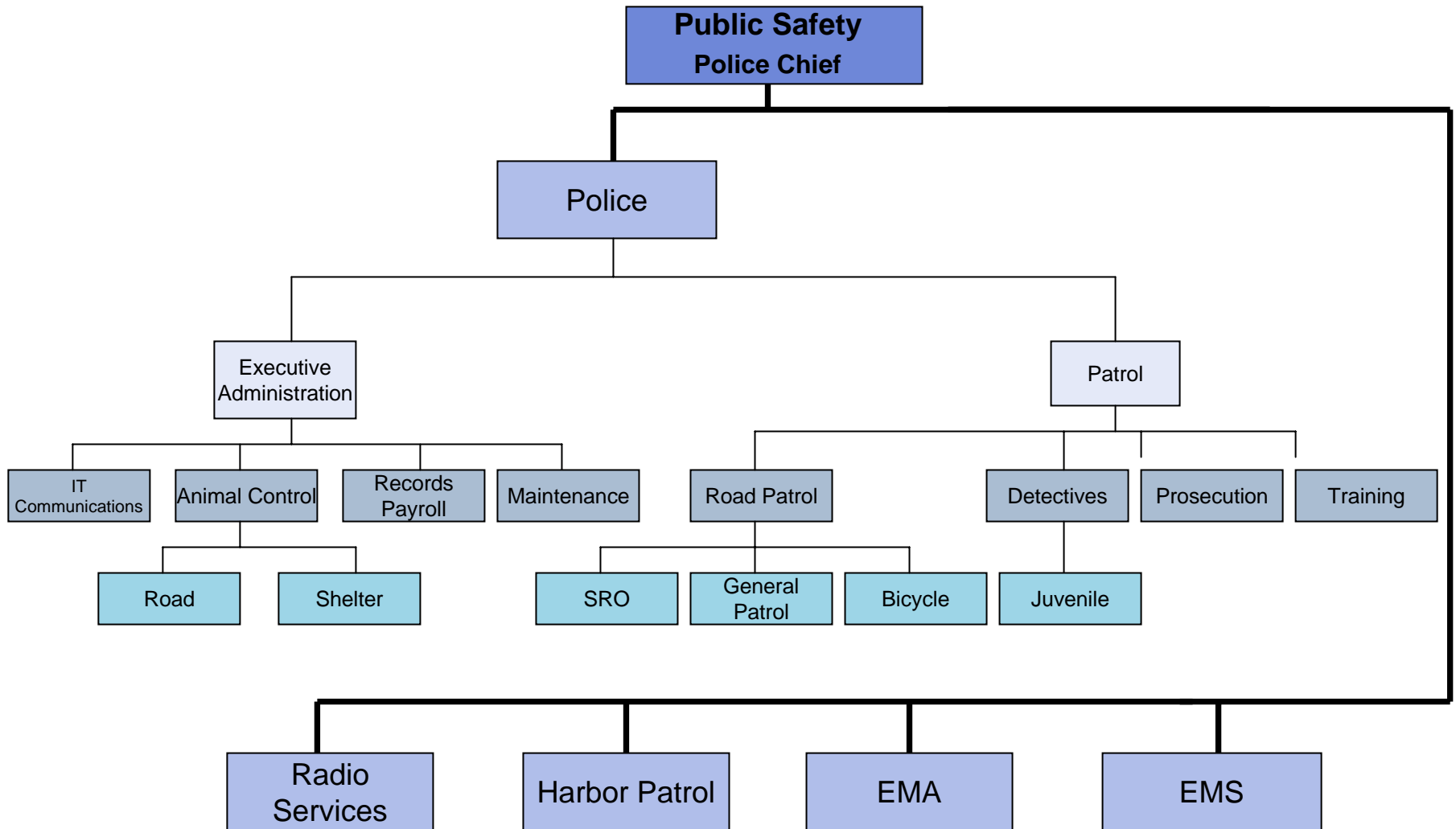
Town of South Kingstown –Organizational Chart A



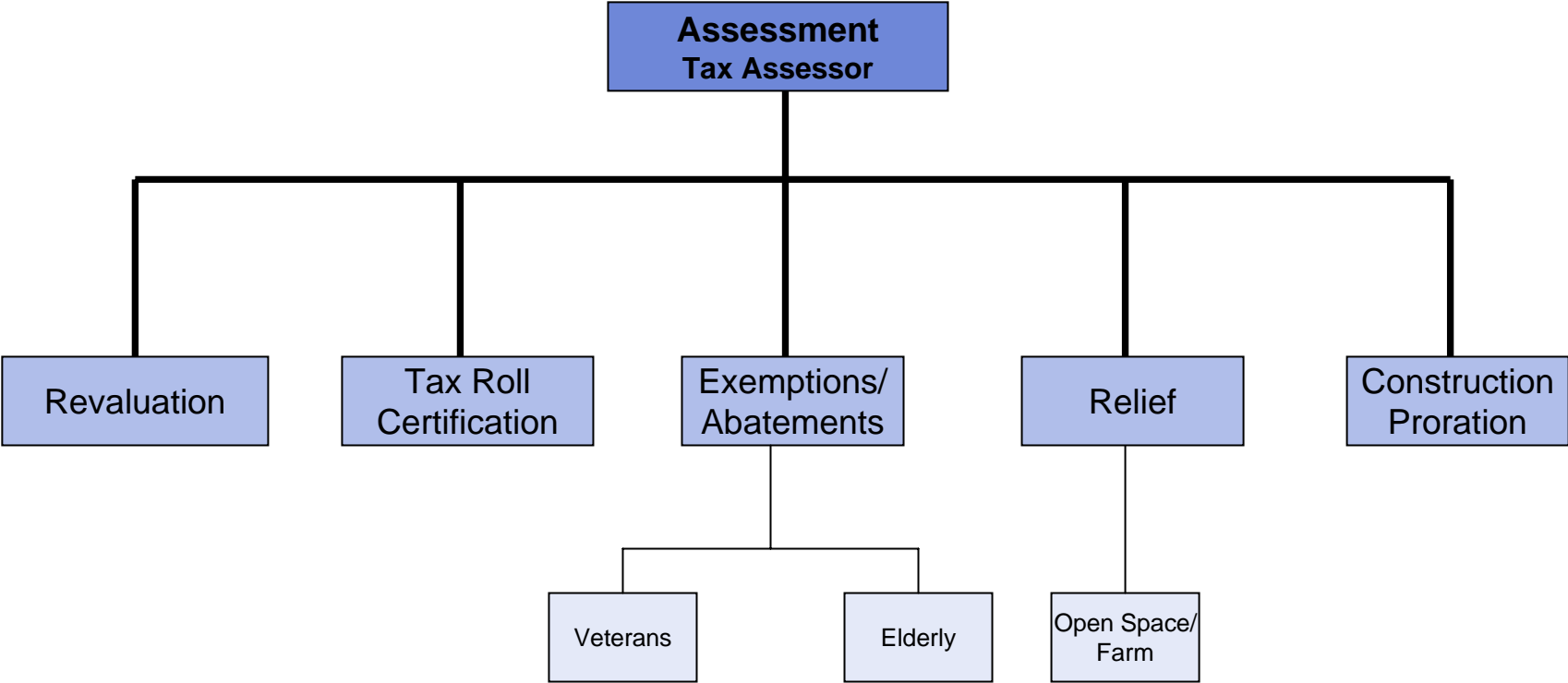
Town of South Kingstown –Organizational Chart B



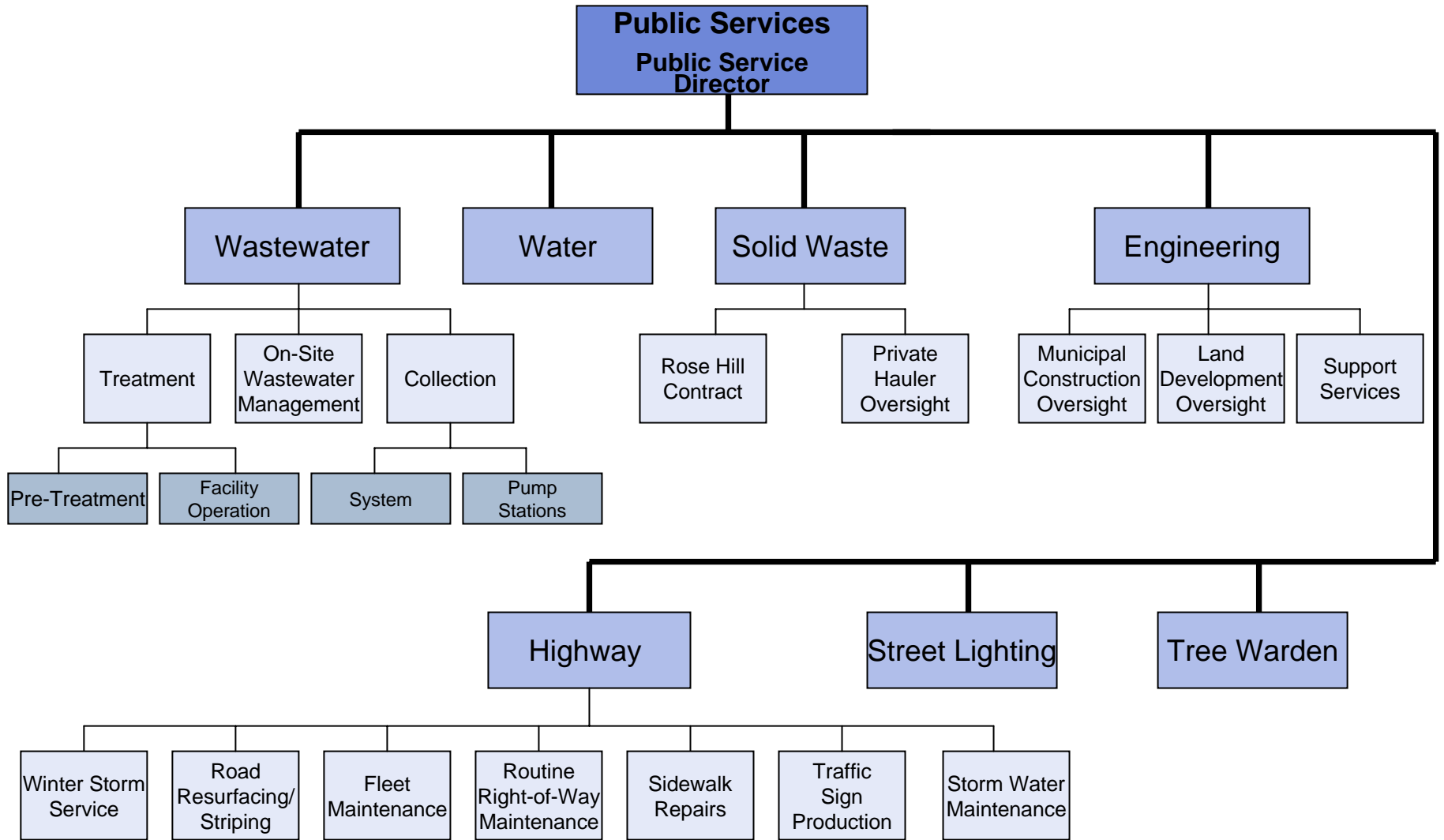
Town of South Kingstown –Organizational Chart C



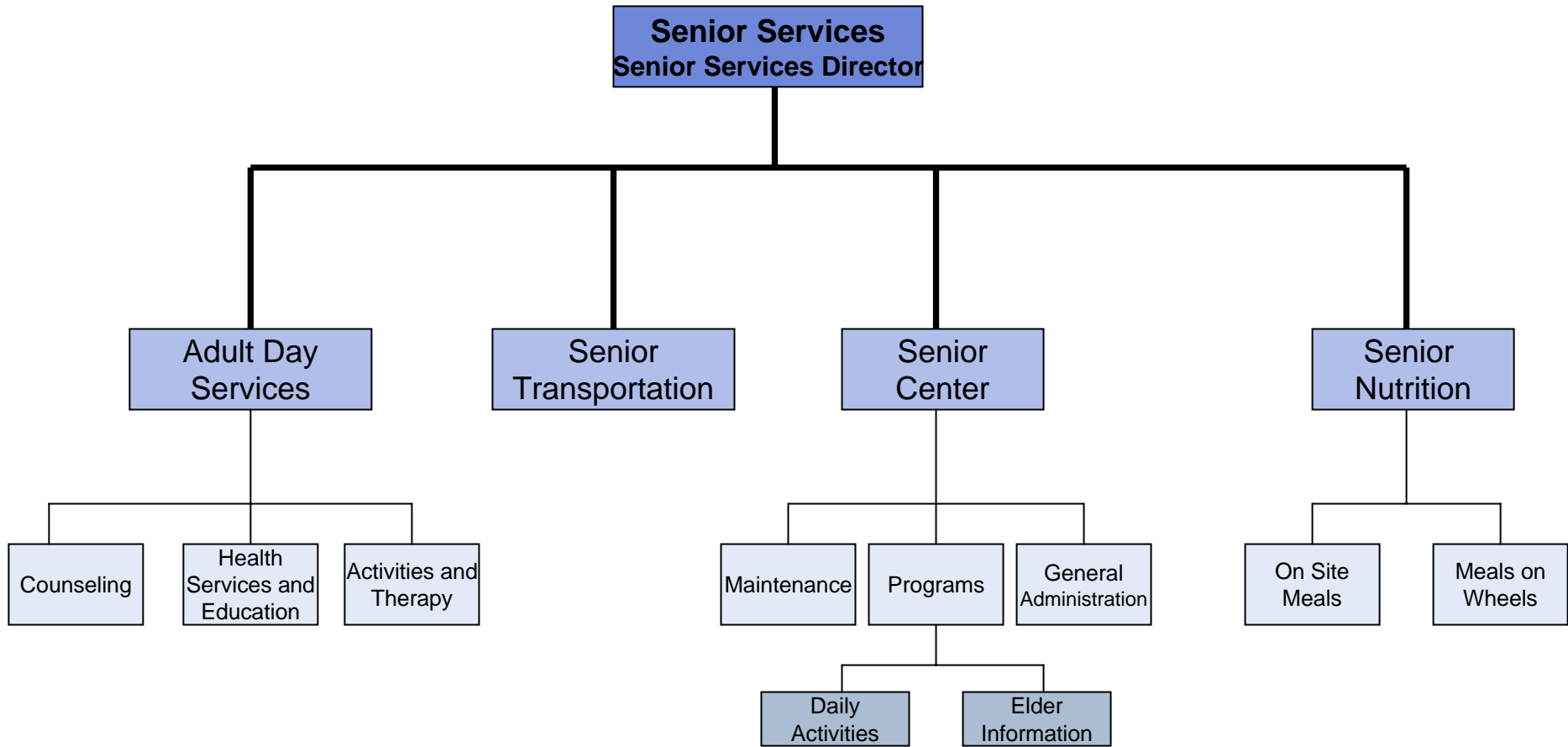
Town of South Kingstown –Organizational Chart D



Town of South Kingstown –Organizational Chart E



Town of South Kingstown –Organizational Chart F



GENERAL FUND (101)

General Explanations and Work Programs

TOWN COUNCIL (0110)

This account provides funding for the payment of the Town Council members' salaries and expenses associated with the operation of Town Council meetings, including video broadcasting.

Funding in the amount of \$12,850 is proposed for FY2009-2010, a \$100 decrease from the current fiscal year.

BUDGET ADOPTION PROCESS (0120)

Charter Amendments adopted in the November 2006 General Election changed the budget process that previously had culminated with the Financial Town Meeting. Effective as of the FY2007-2008 budget, the Town Council reviews and adopts a Preliminary Budget each year, on or before March 22. Subsequently, the Council holds two public hearings annually, prior to April 18. Additionally, any qualified elector of the Town may circulate a petition requesting increases or decreases in line items or the addition of new line items.

Each year, on or before May 1, the Council will review and consider any petitions, make any final changes, and give final approval to the budget by a vote of the majority with potential referendum to be considered by voters in June. Costs associated with conducting a budget referendum include personnel overtime, advertising, and printing of the ballot. For FY2009-2010, funding in the amount of \$9,608 is proposed – an increase of \$189 over the current year appropriation.

MUNICIPAL LEGAL SERVICES (0210)

This account provides funding on a retainer basis for the Town Solicitor, Special Legal Counsel, and Criminal Prosecutor who are appointed by, and serve concurrently with, the Town Council. The Town's attorneys attend all meetings of the Town Council, Zoning Board of Review, and Planning Board and provide legal assistance and advice to these bodies.

Retainers for the Town Solicitor and Special Legal Counsel provide for payment of legal services rendered (including overhead for secretarial and telephone services, research data, and copying equipment), with the exception of preparation and appearances for matters before the Federal Court, RI Supreme Court, and Federal Regulatory Commissions. Court preparation and appearance time within these excluded areas are compensated outside of the retainer.

The appropriations outlined on the following page are based on contracted retainers for the 2009-2010 fiscal year for the Town Solicitor, Special Legal Counsel for planning and zoning, and Criminal Prosecutor. Included is an appropriation of \$4,000 to provide funding for outside legal counsel for the Zoning Board of Review when it acts as a Board of Appeals in cases involving Planning Board actions, since the Town Solicitor and Special Legal Counsel cannot represent both boards.

A \$2,000 appropriation has been budgeted to compensate for case preparation and actual court time incurred relative to litigation in the State Supreme Court or the Federal courts, including appellate representation. The proposed budget also includes \$3,000 to reimburse the Town's attorneys for out-of-pocket expenses, such as court filing fees.

Legal Services Retainer	2006-2007	2007-2008	2008-2009	2009-2010	Increase
Town Solicitor - Municipal Only	\$53,429	\$55,986	\$57,593	\$57,593	\$0
Special Legal Counsel - Planning	64,064	69,258	71,341	71,341	0
Criminal Prosecution	21,150	23,703	25,282	25,282	0
Other Legal Services	4,000	4,000	4,000	4,000	0
Subtotal	\$142,643	\$152,947	\$158,216	\$158,216	\$0
Expenses and Court Fees	3,000	3,000	3,000	3,000	0
Litigation outside of Retainers	2,000	2,000	2,000	2,000	0
Total	\$147,643	\$157,947	\$163,216	\$163,216	\$0

The proposed budget provides for an estimated 1,202 hours of legal services, including review and research of municipal legal issues, prosecutions, and attendance at night meetings for both regular and special sessions of the Town Council, Planning Board, and Zoning Board of Review. The distribution of hours between general municipal, planning/zoning, and prosecution is shown below:

FY 2009-2010 Projected	General Hours	Planning Hours	Prosecution Division	Total
Projected Hours - 5 Yr Ave.	417.1	494.9	289.9	1,201.9
Annual Retainer	57,593	71,341	25,282	154,216
Hourly Rate	\$138.07	\$144.15	\$87.22	\$128.31

Based on the number of hours of legal assistance projected for the 2009-2010 fiscal year, the retainer proposed to be provided to the Town Solicitor and Special Counsel is equivalent to \$141 per hour. The hourly rate for Criminal Prosecution is equivalent to \$87.22. Level funding in the total amount of \$163,216 is proposed for Municipal Legal Services for the 2009-2010 fiscal year.

PROBATE COURT (0220)

This account provides funding for a part-time Probate Judge who is appointed by the Town Council. Probate Court is held in the Town Hall on the third Thursday of every month. In the 2007-2008 fiscal year, 12 regular sessions and 3 special sessions of the Probate Court were held and petitions were filed for 140 estates that were opened.

Level funding of \$4,000 is proposed for the 2009-2010 fiscal year.

TOWN CLERK (0310)

The Office of the Town Clerk is responsible for the receiving, maintaining, indexing, microfilming, and storing of Town records, including all Town Council records, land evidence, vital statistics, voter registration, probate, business licenses, moorings, transfer station tag sales, beach stickers, dog licenses, and hunting and fishing permits. The Town Clerk serves as the Clerk to both the Town Council and Probate Court.

Trends, impacts, issues

Day-to-day activities in the Town Clerk’s office are driven by both Council activities and public need. As meeting schedules and budget preparation are outlined in the Town Charter, it is relatively simple to predict upcoming requirements related to Council business. To the contrary, licensing and recording are driven directly by local trends. As such, predicting with accuracy the number of Land Evidence recordings, particularly, is difficult at best, but should be done based on market trend.

Other tasks within the department are cyclical. For example, voter registration, while ongoing, may demand more time during years with a general election and even more so in years hosting primaries.

Because so much of what the department does occurs with the customer/taxpayer at the counter, the Clerk’s office makes every effort to streamline documentation and make information more accessible to members of the public who would prefer to research material on their own.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual Records	FY 2008-2009 Predicted Records	FY 2009-2010 Anticipated Records
Legal Notification requirements for Council	59	41	50
Council related documents maintained and/or distributed	1,230	1,136	1,183
Recording, indexing and maintenance requirements for Land Records	12,407	11,561	12,000
Recording, indexing and maintenance requirements for Vital Records	548	550	550
Recording, indexing and maintenance requirements for Probate Records	150	147	147
Business Licenses Filed and Processed	533	500	1,215

Goals FY 2009-2010

The goals for the Office of the Town Clerk for the 2009-2010 fiscal year are to continue to scan approximately 168 additional land evidence books to expand the database of records available electronically; maintain customer accounts for internet access (currently 33 online users); begin to enter into the Browntech system additional land evidence indexes from 1980 back; improve office organization through records management best practices and retention guidelines; and continue to work with staff to ensure efficient and knowledgeable customer service to members of the community.

Budget Comparison

Funding in the amount of \$259,382 is proposed for FY 2009-2010 representing a \$6,225 decrease from the current year appropriation. This 2.3% decrease is primarily attributed to a reduction in part-time salaries, due to a decrease in land records filings and the associated reduction in revenue.

TOWN PUBLIC INFORMATION (0350)

The Town’s website allows for the use of the Internet as a primary source of information on municipal government offering visitors access to a wide array of data including profiles of the Town and departmental programs, the municipal charter and code of ordinances, as well as agendas and minutes for the Town Council, Zoning Board of Review, Planning Board, and other ancillary boards and commissions.

Additionally, email addresses are posted on the site enabling residents to send comments or questions directly to the Council or specific departments.

Level funding in the amount of \$4,847 is proposed for FY 2009-2010 for website administration, which includes funds for enhancement of the municipal website, web hosting services, internet access, and e-mail accounts. Funding for department updates and postings to the website is appropriated by department as detailed below:

Department	Funding	Department	Funding
Town Manager	\$900	Public Services Department	\$400
Town Clerk	500	Recreation Department	2,000
Town Assessor	100	Zoning Office	100
Finance Department	650	Subtotal	\$5,525
Planning Department	125	Website Administration	\$4,847
Police Department	750	Total Website Program	\$10,372

CANVASSING AUTHORITY (0410)

This account provides funding for the preparation and maintenance of all Town voting records within the Town Clerk's office. It also provides funding for the administration of all mandated national, state, and local elections, including primaries, as well as the stipend for the three-member Canvassing Authority and the Clerk of the Authority.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Total Eligible Voter Records Maintained	20,352	20,384	21,027
New Voters Registered	1,452	1,450	976
Processed Changes	4,825	2,592	3,977

Goals FY 2009-2010

The primary goal for the Canvassing Authority for FY 2009-2010 is the maintenance and processing of changes to voter registration records through the National Change of Address Database, the continued implementation of the records retention program; and the search for a new polling location for Voting District 3201 that was located at the American Legion Hall. The condition of the building and accessible parking no longer make it a viable location.

Budget Comparison

The total projected budget for the Canvassing Authority in FY2009-2010 is \$39,234 – a decrease of \$40,029 or 50.5% from the current year, as there are no elections scheduled during FY 2009-2010.

TOWN MANAGER'S OFFICE (0510)

This account provides funding for all costs associated with the administrative management of municipal operations. Principal functions include central personnel management and labor relations; staff assistance, direction and coordination of departmental activities; policy and program development; preparation and administration of the capital improvement program and annual operating budgets; and intergovernmental relations. The Office also provides direct staff support to the Town Council and the Economic Development Committee.

Trends, impacts, issues

The Town Manager's office continues to work on fiscal oversight, constituent relations, personnel issues, and general oversight of all operations. Funding for municipal operations and capital projects is becoming progressively more challenging as the fiscal situation in the State of Rhode Island deteriorates. The Town Manager's office will devote significant hours to budget preparation and adjustments to meet the challenges brought about by reductions in State Aid.

Additionally, a major focus for the department will be preparation for and completion of contract negotiations. Contract terms end as follows:

- Council 94 Local 1612: June 2009
- IAFF 3365: June 2009
- IBPO Local 489: June 2009
- NEA SK: June 2009

The Department also will be closely monitoring health care costs and options and doing broad analysis as to what is in the financial best interest of the Town.

Specific Performance Measurements

Performance Measure	FY 2008-2009 Estimated	FY 2009-2010 Projected
Budget/Financials	30%	30%
Town Council (Meetings, Preparation, etc.)	15%	15%
Constituent Issues	10%	10%
Personnel/grievances, etc.	10%	10%
Labor Contracts	15%	25%
Capital project oversight, Lease Agreements, etc.	10%	5%
Staff policies and procedures	5%	3%
Work with Boards and Commissions	5%	2%

Budget Comparison

The proposed budget for FY2009-2010 is \$311,919 – an \$890 decrease from the current year appropriation. Increases reflected in part-time salaries (\$820) and vacation reimbursement (\$988) are offset by reductions in overtime (\$500), travel (\$500), computer equipment (\$1,000), and furniture/furnishings (\$450).

PERSONNEL ADMINISTRATION (0520)

The Personnel Department assists the Town Manager's office and other town departments in the proper administration of personnel policies, adherence to local and federal employment laws and mandates, identifying potential on the job injury/worker's compensation risks to the Town and reporting of actual accidents, promoting town-wide employee relation activities, providing town-wide training and education, and responding to general staffing needs.

Trends, impacts, issues

Federal and state employment laws pertaining to eligibility requirements, COBRA, FMLA, hiring, firing, record retention, etc. change rapidly and the Personnel Department must respond accordingly:

- ❑ Monitor changes/updates in local and federal employment law and mandates.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Estimated	FY 2009-2010 Projected
Employee Training – by number of participants			
o Supervisory/Management Training	0	25	30
o Excel Software Training	0	25	0
o CPR/AED Training	0	25	25
o ADA Supervisory Training	0	30	0
o Bloodborne Pathogens	54	60	60
o Ergonomics	17	10	0
o Confined Space	11	5	5
o Lock-Out Tag Out	0	12	15
o Fire Safety	0	100	150
New Hires			
o Full Time Positions	9	3	0
o Part Time Positions	7	15	0
o Seasonal	13	25	25
o Terminations/Retirements <i>(Full Time & Regular Part Time)</i>	16	10	4
Wellness Committee – by number of participants			
o Brown Bag Lunches/Workshops	1	3	6
o Shape Up RI	66	55	77
o Personal Health Assessments (PHA's)	0	55	75
o Health Interest Survey	0	76	100
o Wellness Van – Body Mass Index	70	0	0
o Wellness Van -Nutrition/Customer Service	0	8	25
o Flu Shots at Work	33	33	40

Goals FY 2009-2010

- Conduct needs assessment to provide for continued development of training classes, workshops, and programs for management, supervisory, and staff personnel.
- Continue, through the Safety Committee, a general awareness of safety related issues through training, programs, and workshops; provide instruction on the proper use of equipment and conduct daily inspection of workspaces to aid in the prevention of job-related injuries. Coordinate self-inspections of all buildings for safety hazards.
- Manage the activities of the health and wellness committees; Shape Up RI Competition; Health Fair; Wellness related “Brown Bag Lunches.”
- Establish a newsletter to foster connectedness and for the channeling of communication throughout town departments.
- Evaluate the effectiveness of the current employee leave system to provide for the continually changing needs of record keeping and government reporting and make revisions as necessary.

- Provide proactive employee relations oversight to encourage harmony amongst Town employees via training, community wide blood drives, United Way/Fund for Community Progress campaign, and dress down days for charity.
- Work collaboratively with Town departments in the recruitment, selection, and retention of employees. Analyze current recruiting procedures and assess changes needed to attract qualified candidates.
- Develop an improved/enhanced employment application that will include an EEO reporting tool, personnel action form, and various other personnel related paperwork.
- Expand the Personnel Division's presence on the Town's website to include a comprehensive job posting format, current benefits, and job descriptions. Post all current union contracts.

Budget Comparison

Fiscal year 2009-2010 funding is proposed in the amount of \$77,684, which reflects a \$7,408 decrease from the current fiscal year.

LEAGUE OF CITIES AND TOWNS (0530)

This account is used to pay the Town's membership dues to the Rhode Island League of Cities and Towns. The League provides a number of services for all Rhode Island cities and towns to represent municipal interests on both state and federal levels. This organization also sponsors professional conferences and seminars for the benefit of municipal employees and elected officials, in addition to providing research and information gathering and dissemination. The League has also played a direct role in shaping State policy and legislation in the areas of collective bargaining; unfunded mandates; municipal tipping fees; siting of telecommunications facilities; electrical industry restructuring; state, municipal and school aid programs; and affordable housing mandates.

During FY2008-2009, the League continues to promote municipal interests before the General Assembly and with the Governor's Office to define positions on programs affecting municipal government operations and local taxpayers. Lobbying efforts concentrate on the equitable distribution of general State aid to cities and towns and adequate support for local schools.

The League is also responsible for the development and implementation of the Rhode Island Energy Aggregation Program (RIEAP) that allows for the purchase of electricity at a fixed price. The Town, which has participated in this program since its inception in 1998, recently signed a new contract for the period December 1, 2008 through December 2011 at a rate of \$0.09463/kWh. South Kingstown's participation in this program has saved the Town a total of \$836,346 as of December 2008.

Level funding of \$11,115 is proposed for FY 2009-2010.

TOWN HALL OPERATION (0540)

This account provides funding for the general operation and physical maintenance of the Town Hall complex, which is the headquarters for the following:

First Floor	Second Floor
Town Clerk	Council Chambers
Tax Collector	Town Manager
Tax Assessor	Personnel Administration
Building Official	
Finance Department	
Planning Department	

The Town Hall supports regular workday activities from 8:30am to 4:30pm, Monday through Friday. During the evening, various Town boards and commissions hold meetings in the Council Chambers and other municipal offices.

Due to budgetary cutbacks, the receptionist position, which operates the Town switchboard, has been removed from the FY2009-2010 proposed budget. The switchboard will be staffed on limited occasions utilizing existing Town Hall office staff. The FY2009-2010 proposed budget also reflects reductions in the part-time custodian and part-time courier positions by 50%. The total proposed budget for the Town Hall in the amount of \$177,413 for the 2009-2010 fiscal year reflects a 20.25% (\$45,043) decrease from the current year.

FINANCE DEPARTMENT (0610)

The Finance Department serves all departments of the Town as an information gathering and control center, providing both internal and external reports pertaining to Town-related financial information. The timely delivery of these services is essential for proper and effective financial management.

Trends, impacts, issues

- (1) Listed below is a four-year summary of the investment earnings that are handled through the Finance Department. (*Note: School Trust Funds are not included, as they are managed by an outside trustee.*)

Fund Type	6/30/2005	6/30/2006	6/30/2007	6/30/2008
General	\$423,482	\$1,031,893	\$1,376,297	\$1,289,760
Utilities	97,167	154,377	228,244	182,029
Special Revenue	28,784	37,070	55,998	44,671
Capital Projects	81,354	162,142	260,182	263,105
Trust & Agency	39,247	46,202	84,450	39,389
Internal Service	13,673	8,381	22,028	14,007
Total Investment Earnings	\$683,707	\$1,440,065	\$2,027,199	\$1,832,961

- (2) A list indicating the fund for which the department is currently responsible is shown below, with each fund treated as a separate entity:

Fund Type	FY2006-2007	FY2007-2008	FY2008-2009
General	1	1	1
Utilities	3	3	3
Special Revenue	27	27	27
Capital Projects	24	23	25
Internal Service	1	1	1
Permanent Trusts	14	14	14
Agency	1	1	1
Total Funds	71	70	72

- (3) Payroll and fringe benefits for all Town employees are processed through the department. The payroll, which is processed on a bi-weekly basis, averages approximately 350 Town employees.
- (4) The Tax Collector's Division is responsible for the collection of property taxes and water and wastewater user fees. During FY2007-2008, \$59,773,947 was collected in current year property taxes, with the collection rate of 99.12% of the net levy being one of the highest statewide.
- (5) The Department plans long-term financing for all Town and School capital projects. As of June 30, 2008 the Town had \$36,561,397 in bonds outstanding and plans to issue \$1,200,000 in new bonds for capital projects in June 2009. South Kingstown is one of only four Rhode Island communities with a bond rating of Aa2, the highest rating for a municipality in the state.
- (6) The Department oversees the purchasing function for all Town departments, and is involved in the Town's insurance matters by representation on various committees of the Rhode Island Inter-local Risk Management Trust.

Goals FY2009-2010

- Continue to add services included in the new comprehensive banking services program.
- Continue to evaluate potential alternative revenue sources or expenditure reductions that could be utilized to reduce reliance on the property tax to finance Town services. The review will focus on reviewing the current fee schedule to ensure that the fees are adequate for the services provided.
- Establish an Other Post-Employment Benefits (OPEB) Trust Fund to manage OPEB in compliance with all Federal, State, and Governmental Accounting Standards Board (GASB) rules and regulations.
- Maintain or improve the Town's Aa-2 bond rating from Moody's Investors Service.
- Identify and monitor opportunities for refinancing outstanding debt during favorable market conditions.
- Continue to pursue alternate means of collecting delinquent motor vehicle and tangible property taxes. While South Kingstown enjoys one of the best tax collection rates in the State, the Town must continue to look for new alternatives in collecting overdue taxes.

Budget Comparison

The FY2009-2010 proposed budget is \$463,424, which is \$766 less than the FY2008-2009 appropriation. It is noted that slight increases in longevity (\$709) are offset by reductions in professional services (\$475) and computer equipment (\$1,000).

TAX ASSESSOR'S OFFICE (0620)

The Department of Assessment provides for the orderly valuation of all real estate, motor vehicles, and tangible personal property located in the Town of South Kingstown. The primary objective of the Department is to discover, list, and value all taxable and exempt property, to ensure that assessments are made properly and uniformly, and that the tax roll when completed is a true and accurate account of all ratable property in the jurisdiction.

Trends, Impacts, Issues

Real Property Revaluation Cycle

A major component of the Town Assessor's Office is the revaluation cycle, which occurs every three years. In accordance with State Law, the Assessor's Office will conduct a Statistical Revaluation with a December 31, 2009 date of assessment. This revaluation will begin no later than July 2009.

Since statistical revaluations do not require every property in the town to be re-inspected, those properties that have sold since the previous revaluation will be analyzed and used as a basis to gauge property values as of December 31, 2009. Property owners will then be mailed their new assessments in February 2010. Informal hearings to discuss assessments with property owners will be conducted in March 2010; and new tax bills with final assessments will be mailed to property owners in July 2010.

Assessment Information on the Internet

Assessment information for all property types is available on the Town's website (www.southkingstownri.com) through Vision Appraisal. This allows property owners to review assessments to ensure property records are accurate. Reviewing property values on the Internet continues to be very popular with thousands of property owners accessing the site to review their assessments. The availability of this data through the internet is of great service to both the community and the Assessor's Office during revaluation years.

In addition, the Town's Geographic Information System (GIS) is an important tool that will be utilized for the 2009 statistical revaluation, allowing the Assessment Office to review assessments by area of Town, all on one map. Public access to the Town's tax maps via the internet has been available since FY2007-2008.

Proration of New Construction

The Department is in the eighteenth year of its proration program, which requires the Town to assess new structures constructed after the December 31 date of assessment. To date, the Assessor's Office has billed \$78,744 in proration tax bills for the tax year 2008. Since the program's inception in 1991, the Assessor's Office has added approximately \$2,480,241 in tax dollars as a result of this program.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Average number of work days required to complete tasks in terms of %	Revaluation Appeals & Hearings	Revaluation Preparation & Residual Hearings	Revaluation Preparation & Review
<input type="checkbox"/> Inspecting Residential/Commercial Permits & Data Entry	20%	20%	18%
<input type="checkbox"/> Processing New Surveys/Lots Splits & Property Transfers	40%	40%	40%
<input type="checkbox"/> Processing Motor Vehicle Tax Roll/ Verifying Residency & Vehicles	15%	15%	15%
<input type="checkbox"/> Elderly Exemptions Program	5%	5%	5%
<input type="checkbox"/> Revaluation Preparation/Dept. Review	3%	2%	5%
<input type="checkbox"/> Coordinating Assessment Board of Review Hearings Due to Revaluation	5%	2%	2%
<input type="checkbox"/> Processing Proration Bills	2%	2%	2%
<input type="checkbox"/> Assigning Value to Unpriced Vehicles	2%	2%	2%
<input type="checkbox"/> Processing Business Filings			
<input type="checkbox"/> Inspections/Calculations/Data Entry	2%	2%	2%
<input type="checkbox"/> Processing Probate and Death Certificates	1%	1%	1%
<input type="checkbox"/> Farm/Forest/Opens Space Applications	1%	1%	1%
<input type="checkbox"/> Processing Veterans Applications	1%	1%	1%
<input type="checkbox"/> Bank Coding for Tax Bills	1%	1%	1%
<input type="checkbox"/> Adjusting Work Load to Accomplish Tasks	(6%)	(2%)	(3%)
<input type="checkbox"/> Daily Clerical Tasks	8%	8%	8%
Total	100%	100%	100%

Goals FY 2009-2010

Elderly Abatement Program

This program is reviewed in January each year, and is designed to provide tax relief for senior citizens with the greatest financial need. In FY 2008-2009 the maximum allowable household income was \$37,000 for the 2008 tax roll. In the current fiscal year, this program cost \$333,724 with 233 participants. The projected cost of the program in FY 2009-2010 is \$340,000.

Veteran's Exemption Program

Shown below is a summary of the Town's Veterans Exemption Program for the current fiscal year. It is projected that the program will remain unchanged in FY2009-2010.

Exemption	Tax Credit	FY2008-2009 Participants
Veteran	\$126.00	921
Widow of a Veteran	\$126.00	278
Total service disability	\$252.00	20
Gold Star Parent	\$378.00	1
Ex-POW	\$409.65	6
Total Participants		1,226
Total Program Cost		\$153,387

Farm Forest & Open Space Program

As part of the Town Council's biannual action agenda for growth management, the Office of the Town Assessor has taken an active role in the process of expanding public participation in the State Farm/Forest and Open Space Land Act (FF/OS). In Rhode Island, the FF/OS tax relief program has several purposes – to encourage the preservation of farm, forest, and open space land in order to maintain a readily available source of food and farm products; to conserve the state's natural resources; to prevent the forced conversion of farm, forest, and open space land to more intensive uses; and to provide for the welfare and happiness of the State's residents.

Budget Comparison

Departmental funding in the amount of \$240,054 is proposed for FY2009-2010, a \$130 decrease from the current year appropriation.

ASSESSMENT BOARD OF REVIEW (0630)

This account provides funding for the Assessment Board of Review, consisting of three regular members and one alternate member, each appointed by the Town Council for three-year terms. The Board is charged under Town Charter and by Town Ordinance to hear grievances related to tax appeals filed. Board members are compensated at a rate of \$20 each per meeting. It is anticipated that there will be approximately five meetings to hear appeals during FY 2009-2010.

Funding in the amount of \$400 is proposed for the 2009-2010 fiscal year, a \$30 decrease from the current year appropriation.

DATA PROCESSING DIVISION (0640)

The Data Processing Division of the Finance Department provides management and technical support for most hardware and software needs of the Town's municipal offices.

Trends, Impacts, Issues

- Provide guidelines for the interface of DP/MIS applications among the Town users.
- Minimize the effect of replacing or expanding hardware and software within the Town.
- Establish traditional audit trails and controls.
- Assist in the training and orientation of DP users.

This division oversees the operation and maintenance for six (6) servers, eighty (80) personal computers, thirty-five (35) printers and twenty-two (22) routers and switches, and is responsible for maintaining the hardware and software needs for the following locations.

- Town Hall
- Public Services/Communications
- Guild
- Nature Center
- Wastewater Treatment Facility
- Senior Services

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Estimated	FY 2009-2010 Projected
Informational requests from public	39	47	52
Computers purchased / setup	9	5	7
Help desk calls from Town staff	30/week	35/week	40/week
Town rolls and tax bills	20,972 accts	21,000 accts	21,000 accts
UFD/KFD rolls and tax bills	12,940 accts	13,000 accts	13,000 accts
Dog license renewals	1,597	1,600	1,600
Utility billings	Water – 2,741 Sewer – 3,455	Water – 2,760 Sewer – 3,550	Water- 2,770 Sewer – 3,600
Middlebridge/Diane Drive sewer assessment billings	Middlebridge – 77 Diane Drive - 18	Middlebridge – 71 Diane Drive - 18	Middlebridge – 65 Diane Drive - 18
Tax delinquent notices	7,921	8,000	8,000
Water/Sewer delinquent notices	1,556	1,600	1,650

Goals FY 2009-2010

- Upgrading of school accounting system
- Accounting and budgetary programming enhancements
- Upgrade servers
- Increase Human Resource capabilities beyond what is needed for leave system

Budget Comparison

The proposed budget for FY2009-2010 is \$236,110, an increase of \$688 over FY2008-2009.

GEOGRAPHIC INFORMATION SYSTEM (0645)

The Geographic Information System (GIS) Division of the Planning Department provides access to accurate geographic information about the Town as a tool in decision-making for Town government and its citizens. This is accomplished through the development and maintenance of a functioning computer database and graphic interface that excels in providing geographic information, which, whether on the computer screen or on a printed map, facilitates the work of Town departments, and provides citizens with direct access to relevant Town information.

Trends, Impacts, Issues

Use of the GIS by Town staff continues to increase this fiscal year, as shown by the following indices:

- Increased number of Town staff using the ArcIMS (Arc Internet Map Server) GIS interface
- Increase in amount of usage of ArcIMS interface by individual staff members
- Increased number of custom map products produced by GIS staff requested by Town departments, Boards/Commissions, and Town Council
- Increased number of GIS analyses and presentations requested by Town departments

GIS functionality on the Town staff ArcIMS site continues to improve based on staff requests. New data layers, such as 2008 color aerial photographs from the State and watershed boundaries have been added to the site. A public GIS ArcIMS Internet website (a scaled down version of the site used by Town staff) has been online since July 2007, allowing for 24/7 access to the public to the Town's GIS data layers and tabular databases.

The GIS division maintains numerous data layers such as parcels, tax maps, roads, protected open space, zoning, stormwater, and wastewater that are continually updated on both the Town staff ArcIMS site and the Public ArcIMS site. As GIS technology evolves, the department continues to upgrade and maintain its GIS software. In this vein, the department is continuing to migrate its GIS data layers to the new geodatabase file structure, as well as adding 3D spatial capability to the Town's GIS toolkit with software that allows for building of 3D models of buildings, fences, and trees that can be viewed in real geographic space for visualization of potential developments.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Estimated	FY 2009-2010 Projected
GIS analyses for Town Departments	60	40	50
3D analyses for Town Departments	2	3	4
Tax Cuts for Assessor Maps	98	105	110
Map Sales to the Public	\$1,080	\$750	\$500
GIS trained Municipal Staff	15	21	34
Recorded maps scanned for Town Clerk	295	225	200
Sewer Plans scanned for Public Services	10	3	3
New Maps produced for Municipal Departments	141	170	197
Copies of existing maps produced for Municipal Departments	3,058	3,165	3,220
Copies of large scanned maps and plans for Municipal Departments	88	150	238

Goals FY 2009-2010

The main goal for the 2009-2010 fiscal year is to continue to integrate GIS and spatial technology into the many levels and functions of Town departments as follows:

- Increase public awareness and use of public ArcIMS Internet site.
- Continue to train and provide technical support to Town staff in use of ArcIMS interface to GIS. Continue to update interface based on specific staff comments.
- Further integrate access to, and use of, SKGIS in every day activities of Town departments.
- Continue to provide GIS analytical capabilities to Town departments, such as Build-Out Analysis and oblique building photographs based on the new 2008 aerial photographs.
- Continue migration of Town's GIS database and map production capabilities to new version of GIS software, ArcGIS 9.3, and ArcGIS Server and geodatabase format.

Budget Comparison

To operate the GIS program in FY2009-2010, a budget of \$86,020 is proposed. This \$27,960 decrease from the current year appropriation is due to elimination of the vacant GIS Analyst position.

POST YEAR AUDIT (0650)

This account provides funding for the completion of an annual post year audit of all Town funds as required by Town Charter, as detailed below:

Audit Costs	FY2007-2008 Adopted	FY2008-2009 Adopted	FY2009-2010 Proposed
General Fund	\$19,275	\$19,275	\$22,275
Water Fund	6,300	6,300	7,250
Wastewater Fund	10,300	10,300	11,850
Solid Waste Fund	2,300	2,300	2,650
Total	\$38,175	\$38,175	\$44,025

For FY2009-2010 a general fund appropriation of \$22,275 is proposed – a \$3,000 increase over the current year appropriation. The previous three-year audit contract expired for work completed on the FY2008 audit. The Town will be soliciting new proposals for the close of the 2009 fiscal year. It is anticipated that the cost for the audit will increase significantly based on numerous new accounting regulations and auditing standards promulgated over the last few years.

PLANNING BOARD (0710)

The seven-member Planning Board is appointed by the Town Council to serve in a review and regulatory capacity regarding community land use planning. The Planning Board acts on all subdivision proposals, provides advisory opinions on zone change requests, and conducts site plan reviews on recommended development. The Board also conducts policy reviews and provides recommendations to the Town Council on recommended land use, environmental protection, and community development ordinances and regulations.

This account provides funding for compensation to each Board member in the amount of \$20 for each meeting attended. It is projected that 30 meetings of the Board (including work sessions and joint meetings with the Town Council) will be held in FY2009-2010. The proposed budget also includes funding to support Technical Review Committee attendance by one member of the Planning Board on a monthly rotating basis and attendance by a Board member as an ex-officio member of the Affordable Housing Collaborative.

Level funding in the amount of \$4,680 is proposed for FY2009-2010.

PLANNING DEPARTMENT (0720)

The Planning Department is engaged in all phases of growth management and land use regulation within the community. This encompasses a wide range of activities concerning land use, market rate and affordable housing, open space preservation, development review, and administration of the regulations that govern this process. These activities involve the administration and application of the zoning ordinance, subdivision regulations, and coordination and review of development and redevelopment proposals by various Town boards and commissions.

The Department is also responsible for drafting and updating long-range plans for the overall physical development of the Town. The Planning Department provides resources and assistance to the general public and development community with regard to pending development applications, general informational inquiries, and interpretation of land use regulations. Additionally, the Department provides support services to the Town Manager’s office, including review and analysis of various issues, as well as assistance in developing and evaluating municipal policies, programs, regulations, and ordinances.

Trends, Impacts, Issues

Over the past few years, economic trends in development and construction have resulted in a shift in residential construction from single family housing toward multi-family projects and institutional development. These trends are clearly documented in the Town Manager’s Capital Improvement Program for the Fiscal Period 2009-2010 through 2014-2015. This movement underscores the changing nature of development and growth pressures that face the community. Calendar 2007 saw 49 single-family units constructed, for the same year 60 non-single family units were built. Calendar year 2008 witnessed a decline in all aspects of new residential construction - only 37 single-family units and 20 non-single family units were built. Given these circumstances, the current recessionary economy, and the types of projects before the Planning Board, it expected that these trends will continue in the 2009-2010 fiscal year.

In addition, the Department has been involved with various proposals for institutional expansion at the University of RI (North Campus development, proposed Research and Technology Park, etc.) particularly focusing on host community impacts relating to traffic and the limitations of connecting infrastructure. South County Hospital is also undertaking a new institutional master planning effort.

As such, the decline in residential construction and applications for single-family development has not resulted in a net reduction in staff work requirements. The diminishing trend in this area will be balanced with requirements to administer the review process for multi-household projects and proposals for institutional development and expansion. This shifting of emphasis in types of development and growth emphasis is tied to economic trends. Residential development pressures will likely begin to arise when the economic trending begins a positive upswing.

Department Objectives

Service category/area of responsibility	Summary	Status	FY 2009-2010 Goals
Administration Of Land Use Regulations <ul style="list-style-type: none"> ▪ Land Development & Subdivision Regs ▪ Zoning Ordinance ▪ Ordinance Development 	General administrative support to seven (7) Town Boards & Town Council	Ongoing tasks, providing staffing and technical support	Continue to provide support to Planning Board, Zoning Board of Review, etc.

Service category/area of responsibility	Summary	Status	FY 2009-2010 Goals
Administration of on-going Planning Programs (examples): <ul style="list-style-type: none"> ▪ open space planning ▪ historic and environmental preservation ▪ affordable housing, economic and community development ▪ grant application and management 	Lead role in these issue areas and programs	Ongoing task area, varies with applications and availability of resource programs	Continuation of administrative support function
Coordination with Federal and State Regulatory Agencies (examples): <ul style="list-style-type: none"> ▪ (state) Statewide Planning, CRMC, RIDEM, RIDOT, RIDOH, RIEMA ▪ (federal) US EPA, Fish and Wildlife, Army Corps of Engineers, FEMA, Homeland Security, USDA 	Lead role in interaction with these agencies	Ongoing area of responsibility, varies depending on issues, programs, applications, etc.	Continuation of function
Long Range Planning Function <ul style="list-style-type: none"> ▪ Comprehensive Plan ▪ Special Planning Studies ▪ Issue Research ▪ Growth Management 	Preparation, maintenance, upkeep, and revision to the Comprehensive Community Plan and other special studies	Five year update of Comp Plan approved by State on June 20, 2005	Continuation of function, prepare scope of services for next required 5- Year Update of Comp Plan
Management of institutional relations <ul style="list-style-type: none"> ▪ University of Rhode Island ▪ South County Hospital 	Lead administrative role in interactions with URI and SC Hospital	Recent and planned institutional growth requires increased communication and development of regulatory relationships	Priority area of expanded function to address facets of growth, especially at URI
Informational inquiry and response	Provide information/data resources to general public, applicants, etc.	Respond to inquiries by walk-ins, via phone, email and correspondence	Amount & type of inquiry varies, anticipate between 60-80 requests per week

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Estimated	FY 2008-2009 Projected
Planning Board (2 meetings per month, 1 regular meeting, 1 work session at minimum, special meetings as necessary)	24 meetings (includes 12 work sessions)	24 meetings including work sessions (min.)	24 + meetings
Conservation Commission (Tree Board) (1 mtg per month, work sessions as required)	10 meetings	12 meetings	12 meetings
Historic District Commission (meets quarterly or as needed to process applications)	7 meetings	4 meetings (minimum)	4 meetings (minimum)
Technical Review Committee (1 meeting per month, special meetings as needed)	12 meetings	12 meetings	12 meetings
Affordable Housing Collaborative (1 meeting per month, special meetings as needed)	11 meetings	12 meetings	12 meetings

Budget Comparison

The total proposed Planning Department budget for the 2009-2010 fiscal year is \$292,166. This \$29,670 (9.2%) decrease from the current year adopted budget is primarily due to reductions in part-time salaries (\$5,901) and professional services (\$23,000), made in light of the current recessionary economy and the continuing trend of declining State aid to the general municipal budget. The proposed budget reflects an effort to focus on the core planning and administrative services that the Planning Department traditionally provides.

ZONING BOARD OF REVIEW (0730)

The Zoning Board of Review consists of five regular members and two alternates. Appointments are made by the Town Council for three-year overlapping terms to this quasi-judicial board that holds public hearings on all petitions requesting special use permits, variances, and appeals of decisions made by the Building Official under the Zoning Ordinance.

The Zoning Board also serves as the Planning Board of Appeals and is empowered to hear exceptions, variances, and appeals of Planning Board decisions concerning the Subdivision and Land Development Regulations. During FY2007-2008, the Zoning Board of Review held 17 meetings and considered 97 petitions. Income from the filing of these petitions amounted to \$18,725.

Compensation to each Board member in the amount of \$20 per meeting is appropriated from this account. It is projected that 15 meetings of the Zoning Board of Review will be held in the 2009-2010 fiscal year.

Funding in the amount of \$12,850 is proposed for FY2009-2010 - \$1,200 less than the current year appropriation. This 8.5% decrease is due to less meetings being projected for FY2009-2010, resulting in a reduction in the part-time salaries line item (\$100) that provides Board members' compensation, and the professional services account (\$1,000) that provides funding for a stenographer and transcript of each meeting.

ZONING/ BUILDING INSPECTION (0740)

The Zoning/Building Department is charged with the responsibility to enforce the Zoning Ordinance of the Town of South Kingstown, the Rhode Island State Building Code, and the Rhode Island Housing and Occupancy Code (Minimum Housing). The primary objective of this department is to insure all work involved in the placement and construction of any structure meets the minimum standards set by the code and after the structures are completed that they are maintained.

Trends, Impacts, Issues

With the housing industry in a downturn, the Department has seen an appreciable reduction in fees generated from construction projects. Although the number of permits has decreased, over the last five (5) years the department has seen an impact in the amount of new field inspections that are being generated by the national codes that are being adopted by the State. The new codes require two to 3 additional inspections of each new dwelling and addition.

In fiscal year 2007-2008 this office issued 98 commercial and 896 residential building permits for a total of 994 building permits. An additional 615 electrical, 380 mechanical and 231 plumbing permits were issued, for a grand total of 2,220 permits issued in FY2007-2008. The Department generated \$358,694 in revenues in fiscal year 2007-2008. Revenue estimates for FY2008-2009 have been reduced to \$300,000 from the adopted budget of \$350,000. Revenue for the 2009-2010 fiscal year is projected at \$300,000 - a 14.3% decrease from the current fiscal year adopted budget.

The elimination of one inspector position is reflected in the FY2009-2010 proposed budget, which will be achieved either through attrition (retirement) or the layoff of an assistant building inspector.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Field Inspections	52%	52%	52%
Reviewing Plans/Issuing Permits	41%	41%	41%
Answering Telephone	1%	1%	1%
Waiting on Customers/Answering Questions	2%	2%	2%
Violations – Building and Zoning	1%	1%	1%
Research Old Permits/Septic Systems	1%	1%	1%
Committee Meetings	1%	1%	1%
Conference-Architect/Engineer	1%	1%	1%
Total	100%	100%	100%

Goals FY 2009-2010

The Zoning/Building Department will strive to maintain the same level of service provided the public as has been done in previous years.

Budget Comparison

For the 2009-2010 fiscal year, a budget of \$227,965 is proposed. This represents a decrease of \$50,410 or 18.1% from the current year appropriation, reflected primarily in the full-time salaries (\$47,068) and longevity (\$1,495) accounts.

POLICE DEPARTMENT (0810)

The primary responsibility and mission of the South Kingstown Police Department is to provide total community service. Although preservation of peace and protection of lives and property are the principle duties of a police officer, South Kingstown Public Safety Personnel, both sworn and civilian, also function as public service officers responsible for identifying and responding to service needs of all our citizens. South Kingstown Police Officers recognize their roles in this multi-service organization by providing assistance and counseling for a wide range of services, from simple street directions to referrals of services of other agencies not provided by police.

The spirit of South Kingstown Police Officers is to identify, report, and remove a variety of public safety hazards and to provide assistance to ensure citizen safety at every opportunity. In addition, South Kingstown Officers are also public safety officers responsible for ensuring safe, orderly, and lawful conduct in the community through various crime fighting activities designed to discourage illegal behavior and to elicit community cooperation.

It is the mission of the South Kingstown Police Department to deliver the highest level of the police professionalism to the citizens of South Kingstown in a sensitive and efficient manner within the rule of law, which guarantees individual rights to all our citizens. Officers of the Police Department will conduct their professional responsibilities in a disciplined manner pledging to uphold the laws of the Nation, State, Town Code, and Rules and Regulations of the South Kingstown Police Department.

Trends, impacts, issues

Labor costs continue to be a driving factor behind the operational funding requirements for the Department. The labor contracts for sworn officers (IBPO), dispatchers (C94), and unionized civilian employees (NEA) expire as of June 30, 2009 and are in the negotiation process. All salaries are budgeted at a proposed zero percent increase for the next fiscal year. A contributing factor impacting the cost for salaries is the number of officers moving through the entry-level pay plan, with fifteen officers scheduled to receive a step increase, of which three are also due longevity increases. As of December 2008, there has been one resignation, with two more retirements projected in the current fiscal year. There is one planned civilian retirement in FY2009-2010.

Since May 2007, the Department has had an officer from the Patrol Division serve as the School Resource Officer at the High School. The school administration, students, and citizens of the community have warmly embraced this program, which fosters a safe and secure learning environment.

The Department continues its pro-active traffic safety initiatives. The Traffic Awareness Program (TAP) remains a component of the Department's strategy to deter traffic violations that are often contributing factors in traffic accidents. This program is designed to reduce speeds on local roadways with a major focus on educating motorists on safe driving habits. During FY2007-2008, officers assigned to this detail made 11,620 traffic stops with 56% of motorists receiving warnings and 44% being issued citations. The TAP traffic stops also resulted in 79 arrests for various offenses, including DUI arrests as well as outstanding criminal warrants issued by the court, evidencing the department's commitment to an enhanced focus on DUI surveillance patrols as an important component of this program. Although the statistics provide evidence the program is an effective tool in improving the safety of the roads, based on recent trends, the quality of the traffic infractions has diminished. It is surmised this may be attributed to the effectiveness of the program, as motorists are educated on the dangers of unsafe driving habits; the positive end result should be a reduction in the amount of serious

offenses. In evaluating the current program needs, based on the ongoing evolution of the program the proposed budget for FY2009-2010 provides for 910 program hours of patrol. The allocation of TAP hours will be managed based on the time of year, targeted traffic concerns, such as accident statistics, citizen/neighborhood complaints, etc., ensuring the most beneficial use of hours to complement the Department's ongoing highway safety efforts.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Anticipated
Total Number of Full-time Personnel	73	73	71
<input type="checkbox"/> Sworn Officers			
○ Assigned to Patrol Division	42	42	40
○ Assigned to Detectives	6	6	6
○ Administrative	7	7	7
<input type="checkbox"/> Dispatchers	8	8	8
<input type="checkbox"/> Civilians – Administrative Support Staff	10	10	10
Number of Calls for Service	65,350	65,000	65,000
Percentage Total of Calls Dispatched by Service ¹			
<input type="checkbox"/> Police	97%	97%	97%
<input type="checkbox"/> Emergency Medical Services	4%	4%	4%
<input type="checkbox"/> Fire	6%	6%	6%
Number of Auto Accidents	1,113	1,100	1,100
<input type="checkbox"/> Accidents Resulting in Injury	205	200	200
Number of Cases Reviewed and/or Investigated by Detectives ²	1,074	1,100	1,100
Uniform Crime Report Statistics (UCR)			
<input type="checkbox"/> Number of Known Offenses Reported	490	500	500
Number of Arrests			
<input type="checkbox"/> Adults (All UCR Offenses)	593	550	550
<input type="checkbox"/> Driving Under the Influence	99	90	90
<input type="checkbox"/> Juveniles	74	90	90
Hours Dedicated by SRO Officer ³	1,440	1,440	1,440
<input type="checkbox"/> Number of Calls at SKHS	477	500	500
Number of Vehicles Available for Patrol			
<input type="checkbox"/> Full Size – Marked Vehicles	13	13	13
<input type="checkbox"/> # Equipped with AEDs	10	13	13
<input type="checkbox"/> 4WD Utility – Marked Vehicles	2	2	2

Goals FY 2009-2010

The Department will continue to strive toward the advancement of professional police services to promote enhanced administrative, technical, and operational police practices.

¹A call may generate a multiple agency response depending on nature of service request

² Definition of a case includes criminal incidents and arrests

³ SRO Program instituted at SKHS on May 5, 2007

Budget Comparison

The proposed budget request reflects a reduction of \$165,267 in the personnel program, which includes the elimination of two vacant positions in the patrol division. Staffing levels will be closely monitored to determine the effects of this reduction in personnel. Also, there is a decrease in the proposed cost for overtime of \$121,319, primarily due to the reduction in hours for the TAP program. At the reduced level of 17.5 hours per week, the TAP will cost \$50,495, and is projected to generate approximately \$45,600 in traffic-related fines during FY2009-2010. Also included in the proposed budget is an allocation of \$100,000 to be transferred to the *Municipal Employee's Compensated Absences Reserve Fund*. While there is only one announced civilian retirement in FY2009-2010 at an estimated cost of \$18,539, the proposed transfer will be placed in reserve to offset the cost for future retirements.

Of note, the Department is forecasting total traffic-related fees at \$140,560, which is lower than the last several years. This projection is based on an estimated decrease in the volume of traffic tickets, partly due to the reduction in the TAP hours. When reviewing the Department's traffic safety efforts, there are other factors that need to be taken into consideration. The Department has seen an increase in the number of motor vehicle stops, with 8,133 stops in FY2007-2008, compared to 5,601 in FY2006-2007. There has also been an increase in the number of arrests for driving under the influence, with 99 in FY2007-2008, compared to 58 adult drivers charged in FY2006-2007. Accident statistics also show a slight decrease, with 1,113 accidents in FY2007-2008, of which 205 resulted in injury, while there were 1,189 accidents in FY2006-2007, with 224 reports of injury.

Other notable budgetary adjustments include the following:

- An increase in the cost for education expenses (\$8,150) due to a greater number of officers participating in continuing education (State Mandated Educational Reimbursements)
- Reductions in the costs for telephone (\$1,400) and utilities (\$1,900), achieved through a combination of negotiating lower rates and participation in the RISE energy savings program
- Projected increase in fuel costs (\$10,000) based on estimated consumption and market pricing
- Reduction in equipment purchases (\$15,400) proposed for FY2009-2010

The total FY2009-2010 proposed budget for the Police Department is \$5,072,971 – an overall decrease of \$164,167 from the current year appropriation of \$5,237,138.

ANIMAL CONTROL ROAD (0820) AND SHELTER (0830)

ROAD – To enforce all animal-related Town Ordinances and State laws, provide humane education to the general public and to ensure that all animals within the Town's jurisdiction are treated humanely.

SHELTER – Founded in 1980, the South Kingstown Animal Shelter accepts neglected, abandoned, and/or stray dogs and cats. The Pound continues to maintain a policy of euthanizing animals only for extreme behavioral problems or incurable medical conditions. The Pound is committed to improving the quality of life of all strays in its care. To this end, adoption applicants are carefully screened. All possible medical care, including preventative attention, is given to the animals.

Trends, impacts, issues

ROAD – The Animal Control Officers are responsible for the investigation of all animal-related complaints, issuance of citations, and transportation to the Pound of all animals found roaming at large, as well as the disposal of animals that are destroyed or injured on the Town’s roadways. Activity within this Division has grown appreciably over the years as evidenced by statistics from 1993 when 799 complaints were handled, compared to 1,447 complaints in FY2006-2007, and 1,403 complaints in FY2007-2008. As a component of the daily contact they make with the public, the Animal Control Officers use this opportunity to provide education on dealing with bite prevention, rabies, benefits of spaying/neutering and dog fighting/animal cruelty.

SHELTER – The Pound houses the stray animal population of South Kingstown and Narragansett. A major effort is directed toward returning strays to their owners. The Pound has a successful track-record for animal placements, with more than 56% of impounded animals placed in new homes on an annual basis. In addition to caring for the basic needs of impounded animals, the Shelter staff provides a vast amount of medical care to insure the utmost well being of the animals in their care. As evidenced by the annual statistics for FY2007-2008, which show a 4% euthanasia rate, euthanasia occurs only in the extreme cases when the animals are deemed un-adoptable due to behavioral problems, injuries, illness, or if they display unpredictable behavior traits.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Estimated	FY 2009-2010 Predicted
Number of Animal Complaints – Road Division	1,403	1,400	1,400
Number of Summons Issued	21	15	15
Number of Impoundments			
□ Canine	365	360	360
□ Feline	418	410	410
□ Other Species (rabbits, birds, etc.)	13	12	12
Total	796	782	782
South Kingstown/Narragansett	642/154	632/150	632/150
Average Length of Stay for Impounded Animals	14	14	14
Number of Animals Quarantined at Shelter	38	35	35
Number of Impoundments Returned to Owner	312 39%	313 40%	313 40%
ADOPTIONS			
Impoundments Adopted by New Owners	450 57%	438 56%	438 51%
Number of Placements from Off-Site Adoptions	253 56%	263 60%	263 60%
Impoundments Euthanized or Died	32 4%	31 4%	31 4%
Shelter Donations and Fund Raising	\$30,204	\$31,000	\$31,000

Budget Comparison

ROAD - The proposed Animal Control Road budget for FY2009-2010 in the amount of \$67,911 represents a decrease of \$14,505 or 17.6% from the current year appropriation, primarily due to a reduction in part-time salaries (\$14,573) and overtime (\$600).

SHELTER - The proposed Animal Control Shelter budget for the 2009-2010 fiscal year is \$143,884, a decrease of \$4,477 (3%) from the current year appropriation.

COMMUNICATIONS DEPARTMENT (0840)

The Department has two principal areas of responsibility - maintenance of the cable plant consisting of over 100 miles of aerial and underground cables and enforcement of the RI Fire Safety Code pertaining to the installation and maintenance of fire alarm systems in commercial buildings, apartment buildings with four or more units, and single family homes with a combination fire and security system.

The cable plant services municipally connected fire alarm systems, fire station horns, remote radios, off-premise telephone extensions, burglar and panic alarms, high speed internet, and sewer plant telemetry. The municipal fire alarm system consists of 10 box circuits and 9 alarm circuits connecting over 200 call boxes throughout Town. The Department also responds 24 hours/day, 7 days/week with the Union and Kingston fire districts to all commercial fire alarm activations. It is the Department's responsibility to assist the fire department in locating the origin of the alarm and then reset the system.

Trends, Impacts, Issues

In response to the Comprehensive Fire Safety Act of 2003, the State Fire Alarm Code was amended to improve fire safety in commercial establishments and places of assembly. The law requires over 180 local businesses to install and/or upgrade fire alarm and fire suppression equipment, resulting in a 50% expansion in the number of commercial fire alarms systems in South Kingstown. Many businesses had been "grandfathered" from adherence to provisions of the Fire Alarm Code that were adopted after the business had opened. Under the new Code, all businesses must comply and "grandfather" exemptions have been eliminated. Over the past four years, more than 100 businesses have installed the required systems. Enforcement of the new fire code is still on going with many businesses requesting relief from the state's Fire Safety Board.

During the 2007-2008 fiscal year:

- The Department was dispatched to 240 commercial fire alarm activations.
- 9 municipally connected fire alarm systems were approved and connected to the cable plant.
- 23 local fire alarm systems were approved and put in service.
- 51 projects were submitted for plan review.
- Received \$5,904 in Municipal Fire Alarm connection and plan review fees.

With the economy and new construction in a downturn, there has been a reduction in projects submitted for approval. For the first half of FY2008-2009, the Department generated \$2,300 in fees.

Specific Performance Measurements

Performance Measure	FY2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Field Inspections/Code Enforcement	30%	30%	25%
Reviewing Plans	6%	6%	6%
New installations data, telephone, security	5%	5%	5%
Outside Cable Plant Work	35%	35%	40%
Maintenance on school security systems	3%	3%	3%
Maintenance on Municipal Fire Alarm	20%	20%	20%
Data entry of test reports	1%	1%	1%
<i>Total</i>	100%	100%	100%

Goals FY 2009-2010

- Modify existing cable plant to support Town Intranet service to the Public Safety Complex.
- Complete Phase II of GIS cable plant mapping.
- Continue to modify existing cable plant to create test points throughout the system to minimize time spent when troubleshooting the 50+ circuits supported by the cable plant.
- Continue to develop the five, ten, fifteen-year master plan for cable plant usage and expansion.
- Continue Phase II of fire code inspections of all existing commercial buildings.

Budget Comparison

Funding in the amount of \$183,761 is proposed for FY2009-2010, reflecting a \$28,413 (13.4%) decrease from the current year appropriation, primarily as a result of the retirement of the Assistant Superintendent, which will be replaced with part-time hours (net decrease \$24,623). Additional reductions are reflected in professional services (\$1,390) and materials and supplies (\$2,400). It is noted that a School Department transfer of \$3,400 will cover services provided by the Town for school-related equipment upgrades. Plan review and municipal connection fees are projected to generate revenue of \$7,000 during FY2009-2010.

RADIO SERVICES (0850)

The Radio Services Program provides a centralized account for the purchase, installation, maintenance, and repair of radio equipment used by several Town departments, including Police, Communications, Public Services, Recreation, and Emergency Medical Services.

Radio repair services are purchased on an as-needed basis for the various Town departments in this group. Maintenance on Police and EMS radio equipment is handled separately due to the highly specialized nature of this equipment and the need for consistency and reliability in service. Level funding of \$2,000 for repair and maintenance services is proposed for FY2009-2010. Equipment replacements and/or new purchases tend to vary from year to year based on the needs of each department. Requests are at a minimal level in FY2009-2010, with proposed funding at \$3,155 for equipment purchases, compared to \$8,660 in the current fiscal year.

The total proposed budget for FY2009-2010 is \$5,155 representing a decrease of \$5,505 or 51.6% from the current year appropriation.

HARBOR PATROL (0860)

The Harbormaster Division of the Police Department provides for the safety of the boating public on South Kingstown's waters through education and enforcement of State and local boating safety laws while assisting Federal, State, and local governmental agencies in their efforts by providing local knowledge relative to their specific water related issues.

Trends, impacts, issues

The emphasis of the Harbor Patrol program is to educate recreational boaters about the rules and regulations governing the use of Town waters in order to promote public safety and enjoyment. In addition to educating the public on boating safety, the Harbormaster also provides training to enforcement personnel. The RI Island Harbormasters Association adopted the Town's Marine Patrol Training Program as the model for basic training requirements for Harbormasters in Rhode Island.

Over the last fifteen years, the Harbormaster has administered this twenty-hour classroom training to personnel from a dozen cities and towns, including members of the Rhode Island State Police. This past year, a partnership was formed with the Rhode Island Municipal Police Academy (RIMPA), which awarded the program the distinction of being POST (Police Officers Standards and Training) certified. The Harbormaster, in conjunction with the RIMPA, taught the first POST certified Marine Patrol Class in April 2008 at the Warwick Police Department.

The Harbormaster was fortunate again to have students from the University of Rhode Island serve as assistant harbormasters for the 2008 boating season. With the seasonal assistant harbormasters, it is possible to cover the Town's waterways (weather permitting) seven days a week for the entire fifteen-week summer season.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Average daily boating safety contacts resulting in written documentation	2.32	3.00	2.50

Goals FY 2009-2010

The Harbormaster Division will continue its efforts in educating the public on boating safety, as well as enforcing state and local boating safety law.

Budget Comparison

Funding in the amount of \$32,215 is proposed for the 2009-2010 fiscal year, an \$8,385 decrease from the current fiscal year, primarily due to a reduction in the seasonal assistant harbormaster hours, resulting in a decrease in part-time salaries (\$7,230).

FIRE COMPANY DONATION (0870)

This account provides a funding contribution of \$400 each to the nine fire companies within the Town of South Kingstown. For FY 2009-2010, level funding in the amount of \$3,600 is proposed.

EMERGENCY MEDICAL SERVICES (0880)

The purpose of the Emergency Medical Services (EMS) Department is to provide pre-hospital emergency medical treatment and transportation to the sick or injured.

Trends, impacts, issues

The EMS Department operates 24 hours per day, seven days a week. In July 2001, the Division established a second emergency medical team operating from a satellite station at the Public Services building on Route 1, which provides year round response, from 7am to 7pm, seven days per week.

The staff operates under the direction of the EMS Director and consists of 15 Nationally Registered Paramedics (EMT-P) and 1 Rhode Island Emergency Medical Technician-Cardiac (EMT-C). The Department has observed that newly licensed Paramedics are receiving less clinical training than in prior years. This trend may be due to the State losing its only hospital-based paramedic training program in 2004. There has also been an increase in for-profit paramedic training programs compared to the past when hospitals and universities provided this education.

The Department anticipates this noted reduction in clinical training may have an impact on training costs in the future as the Department continues to advance the professional development of its staff.

Requests for EMS continue to increase. Since 2003, the Department has seen fluctuations in growth ranging as high as 13% to years with no growth. The two year average growth rate is 8%. Each year sees an increase in the amount of mutual aid required from outside towns. 77% of the Town's mutual aid needs occur between 7pm and 7am, up 7% from the previous fiscal year.

While increased call volume creates an increase expense, EMS also has seen significant increases in revenue. In an effort to offset property tax support for the EMS program, the Town established a user fee system in FY1999-2000 to obtain insurance reimbursements for eligible EMS services. To ensure that Town residents are not responsible for making direct out-of-pocket payments, the Town has created a self-insurance fund to credit billings to uninsured or underinsured system users. EMS reimbursements principally are derived from Medicare, Medicaid, and healthcare provider contract payments for ambulance transports provided to covered patients.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Estimated	FY 2009-2010 Projected
Total EMS requests	2,751	2,900	3,045
❑ Mutual aid delivered to other agencies	70	75	75
❑ Mutual Aid required	99	100	105
❑ Mutual Aid required at night	77	85	90
❑ EMS calls delivered to URI	54	60	60
❑ EMS calls delivered to Narragansett	40	45	50
EMS revenue	\$574,301	\$450,165	\$500,000

Budget Comparison

The FY2009-2010 proposed budget of \$1,068,345 represents an increase of \$8,488 over the current year appropriation. The increase is related primarily to step raises in the full time salary account (\$6,326). It is noted that the Town is anticipating income from the EMS reserve fund in the amount of \$425,000, an increase of \$50,000 from the current fiscal year.

PUBLIC SERVICES DEPARTMENT – ENGINEERING DIVISION (0910)

The Engineering Division serves as the Town's technical branch that oversees design and construction of public works infrastructure. Duties include streets and highways road resurfacing, street lighting, tree programs, and capital improvement projects. The Division assists other municipal departments in matters pertaining to engineering, drafting, and surveying. Services are provided on a regular basis to the Town Manager; Planning, Finance and Recreation Departments; and the Planning Board. The Planning Department requires the most extensive service, including detailed engineering reviews, subdivision design review and inspections, construction and zone change proposals, and drafting. Other departments receiving services include the Senior Services, Police, and Schools.

Trends, impacts, issues

Much of the Division's efforts continue to be directed to large capital improvement program (CIP) project oversight. These projects can require engineering, drafting, and review of plans and drawings, as well as the administration of architectural and construction contracts for facility design and development.

On-going public infrastructure improvements include road resurfacing and reconstruction, drainage improvements, bridge rehabilitation, and large culvert replacements. The engineering staff and inspectors also oversee the construction of new land development projects, replacement sidewalks, utility infrastructure, and stormwater drains.

State promulgation of unfunded Phase 2 stormwater regulations and total maximum daily loads (TMDL) limits for surface water pollutants is requiring an inordinate amount of time from the professional engineering staff and Public Services Director. Although the Town of South Kingstown continues to be a strong advocate for environmental protection in our community, the Town anticipates working jointly with State environmental agencies to determine if regulatory stormwater initiatives provide a significant and quantifiable benefit.

Although escalating home heating oil prices in 2008 resulted in an increase in utility permit applications for natural gas service, this increase is not expected to continue unless the price of home heating fuel oil increases sharply. In addition, private road house numbering is up from prior years as a result of residential dwelling construction in the Wakefield Meadows mixed-use land development project.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
<input type="checkbox"/> Miles of Roads Stone-Sealed	6	6	6
<input type="checkbox"/> Miles of Roads Re-Striped	22	20	20
<input type="checkbox"/> Physical Alteration Permits Issued	66	60	60
<input type="checkbox"/> Utility Permits Issued	122	115	110
<input type="checkbox"/> Private Road House # Assigned	25	200	200
<input type="checkbox"/> # of Licensed ROW Contractors	65	50	50
<input type="checkbox"/> Contracts Bid	11	15	15
<input type="checkbox"/> Land Development Projects Inspected	20	16	15

Goals FY 2009-2010

- Beginning in FY 2006-2007, the Engineering Division began upgrading its in-house drafting/surveying technology. The Engineering Division's ultimate goal is to be able to collect field data electronically and download it into AutoCAD software, thereby eliminating tedious field data entry and streamlining in-house drafting capability. This upgrade is expected to continue and will benefit in-house engineering of future road reconstruction projects.
- Provide continued technical oversight of the Town's Phase 2 stormwater management program, including outfall sampling and testing.
- Provide continued review of "total maximum daily load" (TMDL) pollutant limit promulgation by State regulatory agencies to ensure that the limits are attainable at a reasonable cost.
- Provide continued technical support to other Departments on an as needed basis for various construction oversight and design services.

Budget Comparison

In light of local budget constraints, funding for the Division's part-time contract land surveyor/engineer will be reduced by 65% in the upcoming fiscal year. This reduction will realize a savings of \$7,500 per year. The Town Engineer will be responsible for more in-house design work, while the part-time contract surveyor will primarily focus on land surveying activities.

The proposed budget for the 2009-2010 fiscal year is \$252,461, representing a \$5,594 decrease from the current year appropriation.

PUBLIC SERVICES DEPARTMENT - STREETS AND HIGHWAYS DIVISION (0920)

The Streets and Highway Division provides labor services, materials, and equipment for year-round maintenance of the Town's highway and drainage infrastructure. The Division is also responsible for minor municipal tree and dam maintenance.

Trends, impacts, issues

Whereas the Engineering Division is responsible for large capital construction projects (i.e. road reconstruction projects) in conjunction with the Town's capital improvement program (CIP), the Highway Division is responsible for general infrastructure maintenance.

Highway Division responsibilities include, but are not limited to, snowplowing, gravel road grading, street sweeping, and road shoulder mowing services. In addition, the Highway Division's in-house staff performs smaller stormwater drainage, sidewalk replacement projects, and miscellaneous infrastructure projects.

Similar to the Engineering Division, the Highway Division continues to direct a significant amount of effort to Phase 2 stormwater program compliance. Phase 2 duties include, but are not limited to road sweeping and catch basin cleaning that includes accurate tracking of spoil quantities, outfall demarcation, and maintenance.

Given local budget constraints, one of three roadside mowing tractors was eliminated during the current year. Although road shoulders will continue to be mowed for reasons of public safety, the extent of maintenance (i.e. mowing frequency) will be less than was performed in prior years. In an effort to reduce Division costs, winter season roadside sand barrels were eliminated during the winter of 2008-2009. It was determined that in most cases, the roadside sand mix was being used on private property and not on the Town road for vehicle traction. The Highway Division will place greater emphasis on winter storm pretreatment in those problematic areas where sand barrels were used.

Since 2004 the Division has used two street sweepers for street sweeping duties. The ability to keep a second sweeper may be problematic in upcoming years due to cost, and the Town may need to return to using a single sweeper. This program will be reviewed yearly, subject to funding availability.

A significant increase in the price of road salt was realized during FY 2008-2009. The current cost of \$87.78 per ton reflects an increase of \$38.03 per ton over the \$49.75 per ton paid in FY 2007-2008. As such, the expenditure account for Chemicals & Gases will increase significantly in FY2009-2010.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
<input type="checkbox"/> Catch basins cleaned	530	680	750
<input type="checkbox"/> Number of drainage outfalls cleaned	73	100	110
<input type="checkbox"/> Number of drainage outfalls marked *	130	20	0
<input type="checkbox"/> Road miles swept	139.5	140.5	141
<input type="checkbox"/> Tons of sweeping spoils disposed of	490	600	550
<input type="checkbox"/> Town road miles graded	9	9	9
<input type="checkbox"/> Private road miles graded **	6	6	6

* project will be completed in FY2008-2009

** of the 71 miles of private roads in Town, a limited number receive seasonal grading "by tradition"

Goals FY 2009-2010

No new regulatory initiatives are anticipated during FY 2009-2010. However, compliance with unfunded Phase 2 stormwater mandates will require a continued elevated level of effort from the Highway Division.

In addition, new Federal Highway Administration (FHA) “retroreflectivity” signage standards will be used for any replacement signage. The Highway Division will meet minimum retroreflectivity standards and continue to work toward a ten year goal of replacing street name and overhead guide signs to meet the standards.

As a result of local budget constraints, procurement of a new arborist truck has been postponed indefinitely. The Highway Division will continue to evaluate various tree maintenance options including contract trimming and bucket truck equipment rentals using in-house staff.

Budget Comparison

Personnel costs will be less during the 2009-2010 fiscal year due to the elimination of an Equipment Operator I position. However, the significant increase in road salt will result in an overall increase to the Highway Division operating program. The total proposed budget for FY 2009-2010 amounts to \$1,794,836 which is \$30,301 more than the current year appropriation.

TREE MANAGEMENT PROGRAM (0950)

The Town’s Tree Warden oversees municipal trees located within Town highway right-of-ways and on municipal properties, such as parks and municipal building grounds. The Tree Warden reviews applications for tree maintenance, removals, and plantings for any tree located on Town property or along Town roads. The Tree Warden also works closely with overhead utility companies and their contract arborists to ensure that overhead line tree trimming activities are in accordance with generally accepted tree maintenance standards.

Finally, the Tree Warden also provides labor and equipment for emergency tree maintenance and/ or removals, whenever a municipal tree, or portion thereof, is determined to be a threat to public safety and requires immediate action.

Trends, impacts, issues

As a result of local budget constraints, procurement of a new arborist truck for the Highway Division has been postponed indefinitely. The Tree Warden, working in conjunction with the Highway Division will continue to evaluate various tree maintenance options. In addition, the Tree Warden will continue to oversee Highway Division staff to ensure that generally accepted arborist standards are being followed during in-house tree maintenance work.

The Town’s current Tree Ordinance requires individuals to perform equivalent plantings for municipal trees that are removed illegally without a Tree Permit. Enforcement of equivalent tree plantings can be problematic since there is little or no leverage to force the offender to complete the necessary work. Consideration should be given to amending the Town’s Tree Ordinance to impose fines on arborists or property owners that illegally remove municipal trees without a tree permit. Said fines would be utilized by the Town to perform the necessary replanting.

Goals FY 2009-2010

- Continue to work with overhead utilities and their arborist sub-contractors to ensure utility line clearing is being performed in accordance with generally accepted arborist standards.
- Review Tree Permit applications for municipal tree trimming, removals, and new plantings.
- Work with Town legal staff to promulgate amendments to the Town Tree Ordinance.
- Provide guidance and oversight to Highway Division crews to ensure that Highway Division tree maintenance work is in accordance with generally accepted arborist standards.
- Attend Town Tree Board (Conservation Commission) as required.

Budget Comparison

The total proposed departmental budget for the 2009-2010 fiscal year is \$23,984, representing a \$7,000 decrease from the current year appropriation. Reductions in professional services (\$5,000) and tree plantings (\$2,000) are proposed due to budgetary constraints.

STREET LIGHTING (0960)

The street lighting account covers expenditures associated with streetlights along all State and local roads in South Kingstown, in addition to other special lit transportation infrastructure, which include:

- Peace Dale parking lot
- Peace Dale rotary (seasonal)
- Saugatucket River Boardwalk

The Town's Transportation and Traffic Review Committee (T2RC) reviews requests for new streetlights based upon need. If a new streetlight is warranted, the Police Department works closely with National Grid and tries to reposition existing streetlights to achieve the desired lighting without adding new streetlights. As such, no new streetlights have been added in recent years.

Trends, impacts, issues

The Public Services Department has performed a comprehensive review of all streetlights in Town and in conjunction with the T2RC Committee, will review all streetlights during 2009 to determine if the light fixture and associated wattage is appropriate for each application.

Goals FY 2009-2010

- Work with National Grid to maximize energy efficient lighting technology.
- T2RC to review streetlight inventory with regard to light fixture and wattage appropriateness
- T2RC to provide a fair and impartial review of new street light requests to determine need.

Budget Comparison

The proposed budget for FY 2009-2010 is \$190,000 – a \$16,000 or 9.2% increase over the current fiscal year appropriation.

WASTEWATER FUND TRANSFER (0970)

The Town's On-Site Wastewater Management Program oversees and manages approximately 6,300 properties in Town that utilize on-site wastewater disposal systems as a means of wastewater disposal. Under this program, all property owners are required to have a baseline inspection performed for their disposal system. Baseline inspection findings are used to determine, what, if any repairs are necessary, in addition to future septic system inspections and pumping.

Since inception of the program in 2001, grant funding from the US Environmental Protection Agency (USEPA) has paid for program administrative costs, including a part-time On-Site Wastewater Management Specialist. Funding for this program ended as of June 30, 2007, whereby local funding has been allocated for this important program. A transfer from the General Fund in the amount of \$23,025 is included in the FY2009-2010 proposed budget.

HUMAN SERVICES AGENCIES (1005-1075)

For the 2009-2010 fiscal year, it is proposed the Town appropriate \$581,146 for human services programming. Of this amount, \$166,750 is to be allocated to support services provided by 13 community-based agencies that address important and diverse human service needs. The remaining allocation of \$414,396 (an increase of \$344) is budgeted to support the operation of the Town's Senior Programs, including senior transportation, senior nutrition, adult day services, and the Senior Center.

Mission Statement

The Town of South Kingstown is dedicated to the well-being of its constituency and makes every effort to ensure that basic needs are being met for residents – particularly those who are low income, elderly, and/or handicapped. The Human Service Agency contributions from the Town of South Kingstown represent the Town's efforts to support organizations and Town programs that provide a wide range of services to these local residents.

Trends, impacts, issues

The human services agencies' funding requests of \$223,222 for the 2009-2010 fiscal year reflect an increase of \$34,295 over the current year appropriation of \$188,927. These numbers do not include the contributions that the Town makes to several of these agencies through CDBG funding or property tax exemptions.

Important to note is that South Kingstown provides (exclusive of CDBG and property tax exemptions) approximately 50% of the total municipal cash contributions to these organizations, while 22.5% of the organizations' clientele are South Kingstown residents. There is a significant range when determining the percent of each organization's total clientele as compared to the percent of South Kingstown's residents served, however.

Specific Performance Measurements

The following chart details the percentage of municipal funding and clients served from South Kingstown for each organization requesting funding in FY2009-2010:

Contributions To Private Agencies	SK Share of Total	SK Clients as % of Total
South Shore Mental Health	40.2%	19.5%
Hospice Of Washington County	29.0%	8.8%
VNS Home Health Services	42.6%	20.6%
Thundermist Health Center	66.0%	32.4%
Phoenix/Marathon House	80.2%	36.7%
Jonnycake Center of Peace Dale	71.4%	56.7%
Cane Daycare Center	81.5%	57.3%
South County Community Action	48.3%	19.7%
Volunteer Center of Rhode Island	60.0%	27.2%
Welcome House of South County	62.5%	45.1%
Domestic Violence Resource Center	29.9%	17.0%
Day One	14.6%	2.9%
Galilee Mission	20.0%	65.0%
Education Exchange	60.0%	22.4%
The Samaritans	6.3%	N/A
Wash. County Coalition for Children	15.6%	21.8%
NRI Community Services	100.0%	7.8%
Total	50.2%	22.5%

Municipal senior programs continue to be significantly utilized. In addition to local appropriations, program revenues are provided through Federal and State grants, the Towns of Narragansett and North Kingstown, and client user fees. A full discussion of the Senior Services Program is provided at the end of this budget document (*see pages S-1 through S-16*).

Goals FY2009-2010

The Town strives to continue its support of outside agencies and annually reviews the level of support to best reflect the needs of the community.

Budget Comparison

The 2009-2010 fiscal year Human Services budget proposes a decrease of \$21,833 for both Outside Human Service Agency funding and Municipal Senior Program funding. The decrease specifically in the Outside Agencies funding is \$22,177 (11.7%). It is noted that appropriations are proposed for 14 of the 17 agencies submitting funding requests for FY2009-2010, with level funding proposed for just four in order for these agencies to continue to meet program needs; further, appropriations to most of the larger agencies reflect decreases of 11-12%.

PARKS AND RECREATION DEPARTMENT (1110-1120)

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities. The objective of the Recreation Commission and the Parks and Recreation Department is to provide a well-rounded and balanced leisure services program for all segments of the community.

Trends, impacts, issues

The Town budget provides funding for the operation of the Town's leisure services program outside of the Neighborhood Guild and Peace Dale Office Building and includes the maintenance of the Town's park system and recreational facilities.

Recreational programs supported with Town funds include Beach/Aquatics, Stepping Stone School, Self-Support Programs, Athletics/Leisure Services, and special events. These funds also support Park and Building Maintenance operations involving the management and upkeep of all developed and undeveloped public recreational facilities, as well as all park land owned and operated by the Town.

The Department continues to look toward the expansion of programming as managed through independent contractors as a means to servicing local program demand, while at the same time generating the additional revenues required to buffer an ongoing escalation in operating expenditures. This type of program development format will allow for continued program expansion, even during a budget reduction period. It also provides community members with a higher degree of stability in Parks and Recreation services when other forms of public services may be reduced or eliminated.

Some of the challenges and major changes reflected in the FY2009-2010 proposed budget include:

- Increase in total revenue of \$26,934 or 5%
- Recommended reduction in property tax support of \$70,596 or 8.59%
- Reduction in total expenditures of \$43,662 or 3.2 %
- Elimination of vacant Grounds Foreman position - reduction of \$40,303 or 12% in full-time Park Maintenance salaries
- Reduction in Park Maintenance Expenditures of \$32,355 or 5.17 %
- Reduction in printing of seasonal program brochures from 33,000 to 24,000
- Increases in various program and user fees
- Increased reliance on outside sponsors and alternate funding
- Reduction in part-time staffing at the Tri-Pond Park Nature Center
- Decrease of \$14,743 in recommended program subsidies
- Reduction in Leisure Service Programming of \$31,147 or 17.46%
- Elimination of outside agency support totaling (\$5,250)
- Reduction of \$500 in Main Street block party funding
- Increased reliance on outsourced services for turf management
- Accommodate program expansion in Athletics of \$27,174 or 15.2%

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
RECREATION DIVISION			
New Classes Offered	68	70	70
Percentage of New Classes Completed	50%	50%	50%
Youth and Teen Class Enrollment	708	700	700
Total # of Youth/Teen Classes	45	45	45
Percentage of Programs Completed	73%	75%	75%
Adult Class Enrollment	53	55	60
Total # of Adult Classes	13	10	12
Percentage of Programs Completed	54%	65%	75%
Preschool Class Enrollment	398	400	400
Total # Preschool Classes	46	50	50
Percentage of Programs Completed	80%	75%	75%
Sports and Fitness Class Enrollment	7,107	7,100	7,100
Total # Sports/Fitness Classes	369	370	370
Percentage of Programs Completed	88%	80%	80%
Community Special Event Attendance	10,428	20,000	20,000
Total # Programs Offered	13	14	15
Percentage of Programs Completed	100%	100%	100%
Environmental Education Enrollment	494	350	350
Total # of Environmental Programs	110	50	70
Percentage of Programs Completed	54%	50%	50%
Beach/Aquatic			
Total # Cottage Passes Sold	36	40	35
Total # Resident Seasonal Passes Sold	504	525	525
Total # Non-Resident Seasonal Passes	43	50	45
Total Daily Pass Revenue	\$30,355	\$32,000	\$30,500
Total Program Revenue	\$22,467	\$18,000	\$19,250
Total Revenue	\$90,261	\$81,600	\$82,850
PARK DIVISION			
Total Park Acreage	409.5	409.5	409.5
Park Acreage/Full-time Park Staff	58.5	58.5	58.5
Total Acres of Turf Maintained	87.5	87.5	89.5
Weekly Hours for Mowing /Landscape	176	176	177
Average Maintenance Cost Per Acre	\$1,450	\$1,456	\$1,450
Avg. Weekly Hours/Litter Removal	32	32	33
Total Organized Park Facility Usage	290,016	298,717	307,699
Total Park Rental Income	\$15,737	\$16,000	\$16,000

Goals FY 2009-2010

The Department's future goals have been modified in recent years to better accommodate the need for improved efficiency in the management of indoor/outdoor facilities as well as general public programming. Several of the Department's goals for FY2009-2010 include:

- Re-evaluate present and future full-time and part-time staffing needs
- Complete planned work on major CIP and Park Rehabilitation projects
- Continue research into grant funding targeting CIP projects and local programs
- Increase use of alternate revenues generated through the use of program and team sponsorships
- Maintain opportunities for staff professional development
- Reduce project costs by expanding use of skilled Department and Town personnel
- Research opportunities for regionalization of services and shared services
- Establish system to perform forensic self-assessment of Department operations and programming
- Reduce overall percentage of property tax funding
- Use results of five-year community-wide survey to establish short/long-term operational and Capital Improvement needs

Budget Comparison

The proposed budget for FY2009-2010 in the amount of \$1,320,469 reflects a decrease of \$43,662 or 3.2% from the current year adopted budget. The main decreases are primarily reflected in *Park Maintenance* – (\$40,303 in full time salaries) and *Leisure Services* (\$31,147). Lesser reductions are proposed in *Administration* (\$4,430) and *Aquatics* (\$3,511). Notable increases are proposed in *Athletics* (\$27,174) and the *Stepping Stone* program (\$907).

Revenues are projected to increase by \$26,934. Positive changes are anticipated in several program areas including Athletics/Leisure Services and Self-Support independent programs. The Athletic program is recommended to increase by 15.2% due to a sizable expansion of services in adult spring/fall softball, youth travel basketball, tennis, and with the addition of a successful skateboard camp program.

SOUTH KINGSTOWN PUBLIC LIBRARIES (1210)

The South Kingstown Public Library provides free, convenient, and equal access to print and non-print materials, services and technologies that support our community's informational, educational, cultural, and recreational needs.

Trends, Impacts, Issues

Public libraries continue to change nationwide driven by changing demographics, advances in technology, rapid growth in life long learning activities, and the renewed importance of library as a place helping to build community while serving the community.

The South Kingstown public library develops, supports, and encourages life long learners through:

- o collections that reflect user demands and needs;
- o programs, both original and in collaboration with other program providers, that reflect the needs and interests of learners of all ages with an emphasis on early literacy/childhood, teens and senior citizens;
- o technology that expands library services and information access through the library's Web site and electronic databases; and
- o facilities that provide space for quiet study and group sharing and the infrastructure to meet 21st century technology needs.

State aid may be level funded this year; endowment income is down, and revenues from petty cash remain flat.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Circulation of library materials	302,654	303,000	303,000
Circulation per Capita (Rank 7 th among RI's 49 public libraries)	10.34	10.34	10.34
Number of items in collection (Rank 17 th among RI public libraries)	78,448	77,000	77,000
Number of registered borrowers	14,037	15,000	15,000
Holdings per Capita (Rank 30 th among RI public libraries)	2.68	2.75	2.75
Information requests received	29,088	29,000	29,000
Number of programs provided (Rank 9 th among RI public libraries)	601	615	630
Total program attendance (Rank 5 th among RI public libraries)	14,264	14,500	14,500
Number of times public computer work stations utilized	26,290	26,300	26,300
Unique hours per week open to the public	64	64	64

Goals FY 2009-2010

- Treat all library users fairly and equally and serve as a forum for all points of view.
- Provide high demand/high interest materials in a variety of formats for all age groups.
- Serve as a center for free, timely, and accurate information for residents in their pursuit of job-related, educational, and personal interests.
- Assist residents of all ages in the pursuit of life-long learning by offering a variety of programs and other enrichment opportunities.
- Strive to provide a welcoming library environment and maintain buildings that are clean, comfortable, safe, and accessible to the community.

Budget Comparison

For FY2009-2010, the proposed budget is \$952,252 - \$14,295 less than the current year. Decreases in part-time salaries (\$16,451) and overtime (\$2,519) will be realized with the elimination of a part-time, summer library aide, a reduction of two open hours per week at Robert Beverly Hale Library, and the elimination of Sunday hours from November 2009 through March 2010 at Peace Dale Library. Decreases are also reflected in travel (\$800), software maintenance (\$500), and heating fuel (\$1,030).

Projected library revenues will amount to \$299,662, a decrease of \$11,800 from the current year. It is noted that State aid for library services (\$166,635) accounts for a significant portion of non-property tax revenues. The net FY2009-2010 property tax need is \$652,590 or \$2,495 less than the current year property tax support of \$655,085.

OUTSIDE AGENCIES (1300 SERIES)

The Town of South Kingstown strives to support local outside agencies that work toward the betterment of the community often with meager funding.

Trends, impacts, issues

Outside agencies are comprised of a number of types of organizations including Town Council appointed boards and commissions, neighborhood/village groups, environmental groups, and local commerce/economic development/community organizations. Listed below are the agencies for which a Town appropriation is proposed in FY 2009-2010.

Conservation Commission – Town Council appointed - reviews CRMC and DEM wetlands applications along with addressing numerous other environmental concerns within the Town. Funding is incorporated in the Planning Department budget. The following agencies, focusing on specific environmental concerns throughout Town, receive funding through the Conservation Commission: Southern RI Conservations District, Wood-Pawcatuck Watershed Association, Cooperative Extension Watershed Watch-Tucker Pond, and Salt Pond Coalition.

South Kingstown Partnership for Prevention – Town Council appointed - oversees the implementation of grant funding from the State and Federal governments to discourage substance abuse within the community. The Town provides matching funds and in-kind contributions.

Narrow River Preservation Association (NRPA) – environmental citizen action organization – dedicated to protecting the environment of the Narrow River. Town funding supports the citizens' water quality monitoring program along the river.

Chamber of Commerce – commerce/economic development organization – projects and activities are designed to improve the community's economic climate and stimulate business activity. Funds are used for the holiday season decorations and for tourism promotion and development and dissemination of community information.

Peace Dale Neighborhood Revitalization - neighborhood/village organization - projects include the Peace Dale parking lot, the addition of street trees, a Youth Needs Assessment, and continued work with Jonnycake Center and South County Community action. The group produces brochures and is actively involved with the Town in zoning discussions. Funding also comes from CDBG, Rhode Island Housing, United Way, and Rhode Island Foundation.

Friends of Wakefield Village - neighborhood/downtown merchant's organization – projects include downtown planting program, outdoor seasonal events coordination, and downtown block parties. The group works with the Parks and Recreation Department to promote family oriented events that encourage pedestrian activities in the commercial downtown.

The Washington County Regional Planning Council (WCRPC) – commerce/community cooperation organization - dedicated to promoting regional cooperation and joint planning for the nine South County communities. Focus is on five issues: economic development, water resources, land use, affordable housing and transportation. Funding sources are both public and private.

Washington County Community Development Corporation – community organization – assists member communities in providing affordable housing for Washington County residents by working jointly with private developers and/or non-profit organizations and municipalities within Washington County to encourage and promote the creation of affordable housing units. Funding sources include the Rhode Island Foundation, the Housing Network, private philanthropic support, as well as municipal funding.

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Adopted	FY2009-2010 Proposed
Agencies Funded	11	10	11
Total Funding amount	\$36,683	\$33,100	\$23,000
Agencies receiving first-time funding	0	1	1

Budget Comparison

Of the outside agencies proposed for funding in FY2009-2010, decreases are proposed for all but three agencies – level funding is proposed for two and new funding for one (NRPA). It is noted that a request for funding was received for the third year from the Wildlife Rehabilitators Association of RI; however no funding is proposed for this program in FY2009-2010. Total funding for Outside Agencies in the amount of \$23,000 is proposed for FY2009-2010, a \$10,100 decrease from the current fiscal year.

MUNICIPAL INSURANCE (1410)

This account provides funding for the payment of all insurance premiums for public liability, comprehensive liability, auto liability, public officials liability, fire and building insurance, and for all Town agencies and departments, except schools and utilities.

Since 1988, the Town has been a member of the Rhode Island Inter-local Risk Management Trust. This cooperative pool, with other Rhode Island cities and towns, allows the Town to take advantage of volume premium discounts. Insurance premiums for each municipality are based on actual claims experience. The Town maintains excess insurance coverage for general liability claims in the amount of \$5 million per occurrence. The higher insurance limit is necessary to protect adequately the Town against claims for potential catastrophic losses.

Funding for FY 2009-2010 in the amount of \$210,000 is proposed, a decrease of \$20,000 (8.7%) from the current year appropriation.

	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over (Under) Adopted Budget
Municipal Insurance					
Liability & Property	\$293,605	\$337,646	\$283,364	\$290,000	(\$47,646)
Excess Liability	50,320	57,868	48,732	57,000	(868)
Life Policies	11,061	12,460	11,451	11,451	(1,009)
Deductibles	6,791	15,862	25,209	21,613	5,751
Total Program Cost	\$361,777	\$423,836	\$368,756	\$380,064	(\$43,772)
Other Fund Reimbursement	(\$168,553)	(\$193,836)	(\$162,756)	(\$170,064)	\$23,772
General Fund Share	\$193,224	\$230,000	\$206,000	\$210,000	(\$20,000)

TOWN EMPLOYEE BENEFITS (1420-1550)

1420 - Unemployment Compensation. State law requires that state and local governments provide unemployment insurance for its employees; therefore the Town must appropriate a sum of money to fund any unemployment claims filed. Based on the economy, FY2009-2010 funding of \$40,000 is proposed - an increase of \$30,000 from the current fiscal year appropriation, due to the anticipated cost of claims based on the proposed staff reductions.

1510 - Town FICA. This account provides funding for the Social Security and Medicare (FICA) contributions for all Town employees with the exception of School Department and Utilities Department personnel. A total appropriation of \$786,526 is proposed for FY2009-2010, which is \$38,143 less than the current year appropriation. The proposed reduction in staffing levels is the reason for the decrease in this account, since the FICA contribution is based on the size of the Town payroll for both full- and part-time personnel.

FY2009-2010	Payroll Rate	Income Ceiling
Social Security	6.20%	\$106,800
Medicare	1.45%	No income limit

1520 - Contribution To Retirement System. This account provides funding for the Town's employer contribution to the State of Rhode Island Municipal Employees Retirement System (MERS) covering general municipal employees, sworn police officers, and emergency medical services (EMS) personnel. The Town has participated in the MERS pension system since 1957.

Required employer contributions to maintain full funding for police officers, emergency medical personnel, and general municipal employees will decline in FY2009-2010. The funding requirement is based on the annual actuarial review used to determine the level of assets necessary to fulfill pension obligations. Investment returns improved based on market conditions during the 2006-2007 fiscal year, which resulted in returns above the established benchmarks. The actuarial value of assets is determined on a five-year smoothing methodology. The FY2006-2007 return on investment (+18.2%) replaced the FY2001-2002 return (-8.4%) in the funding valuation for the FY2009-2010 contribution rates. The improvement in the investment returns resulted in a reduction of the required contribution rate for all three municipal plans.

Changes in actuarial assumptions were the result of an experience study approved by the Retirement Board in June 2007. Changes were made to the salary increase, payroll growth, termination, and retirement rates for all three groups. Disability rates were increased for the police and EMS plans.

The proposed appropriation for the Employers Contribution to the South Kingstown Employees Retirement System will decrease from \$865,836 in FY2008-2009 to \$745,513 in FY2009-2010 in accordance with contribution rates established by the State Retirement Board as shown below. It is noted that the State Retirement Board adjusts the employee contribution rate on an annual basis. In addition to the employer contributions shown below, the police, EMS, and municipal employees also contribute 9%, 9%, and 7% respectively, of their annual salaries.

Retirement Contributions - General Fund					
Employee Group	FY 07 Rate	FY 08 Rate	FY 09 Rate	FY 10 Rate	Decrease
Police	13.89%	16.29%	14.39%	12.24%	-2.15%
EMS	9.89%	10.49%	6.53%	6.08%	-0.45%
Municipal	4.82%	6.68%	7.81%	6.92%	-0.89%
Employee Group	FY 07 Cost	FY 08 Cost	FY 09 Cost	FY 10 Cost	Decrease
Police	\$385,411	\$475,858	\$405,357	\$344,521	(60,836)
EMS	69,297	76,435	48,853	45,963	(2,890)
Municipal	240,160	341,876	411,626	355,029	(56,597)
Total Cost	\$694,868	\$894,169	\$865,836	\$745,513	(\$120,323)

Deferred compensation funding of \$30,000 is also included in the retirement account. The combined cost of municipal pension contribution and deferred compensation is proposed at \$775,513 for FY2009-2010, a decrease of \$118,323 from the current year appropriation of \$893,836.

1530 - Town Health Insurance. This account provides municipal funding for health care and dental insurance for eligible General Fund employees and health care-eligible retirees. In response to the continuous rise in the cost of health insurance, the Town has taken a number of steps to stabilize and/or restrain growth in employee health care expenditures. These measures include the following specific actions:

- Ongoing review of medical claims expenditure trends
- Annual evaluation of self-insurance versus prospective premium financing options
- Introduction of a managed benefits plan
- Increased co-payments for prescription drugs and emergency room use
- Raising deductible limits to increase employee cost-share for medical services
- Offer only Healthmate Coast to Coast plan to employees hired after July 1, 1996
- Moved all active employees from the more expensive Classic Blue Plan to the less costly Healthmate Coast to Coast Plan as of December 31, 2007
- Employee premium cost share for all new hires after August 1, 2002
- Employee premium cost share for all nonunion employees, Council94, IBPO, NEA and EMS employees, hired prior to August 1, 2002
- Switched to a “cost plus” policy basis of claims payments as of July 1, 2008. The program is administered through the West Bay Health Collaborative with claims services provided by Blue Cross and Blue Shield of RI.

Beginning August 1, 2002 the Town implemented an Employee Co-Payment requirement for all new municipal employees. Employee Co-Payments for FY 2009-2010 are as follows:

Employment Date	Pre- August 2002 Employees		Post- August 2002 Employees
Labor Group	Existing Contracts	Budgeted FY 2009-2010	Budgeted FY 2009-2010
Admin/Non-Organized	5%	10%	10%
IAFF (EMT's only)	5%	10%	20%
Council 94 (Laborers)	7%	10%	15%
IBPO Sworn Police	5%	10%	20%
NEA (Town Hall Employees)	Sliding Scale up to 6% (1% per \$10,000 earned)	10%	10%

A five percent increase in the General Fund's Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2009-2010. Town Administration continues to evaluate the most efficient method of providing health care services in FY 2009-2010. Options under consideration include purchasing health care services through the West Bay Health Care Collaborative or negotiating a competitive contract renewal with RI Blue Cross and Blue Shield.

It is noted that effective with the start of FY 2008-2009, the Town must account for and reserve funds to meet anticipated costs associated with "Other Post-Employment Benefits" (OPEB). OPEB costs associated with post employment health care benefits include annual contributions to a 30-year payment schedule to meet all unfunded accrued liability associated with both current and retired General Fund employees entitled to some form of employer paid health care benefits in retirement and the current year cost associated with OPEB benefits that current employees will earn in FY 2009-2010. The projected OPEB related costs for FY 2009-2010 include \$445,509 in payments to meet existing retiree health care costs and \$286,591 in earned retirement benefits for current employees.

The total FY2009-2010 proposed budget for health care amounts to \$2,913,895 representing an increase of \$138,757 (5%) over the current year appropriation.

1540 – Direct Police Pensions. This account provides funding for the payment of retirement pensions to former South Kingstown police officers or their spouses who are not covered by the Municipal Employees Retirement System. With the adoption of the COLA B effective January 1, 2001, the police retirees in the state retirement system each receive a 3 percent simple cost of living increase annually on January 1st. Funding in the amount of \$21,245, an increase of \$495, is proposed in order to provide the same cost of living adjustment for those retirement pensions paid from this account.

1550 – Workers' Compensation. This account provides funding for Workers' Compensation Insurance for Town personnel budgeted in the General Fund, with the exception of Public Safety and EMS employees who are covered under separate State statutes for on-the-job injuries. Funding in the amount of \$150,000 is proposed for the 2009-2010 fiscal year. The Town's premium will decrease by a total of \$50,000 or 25% from the current year appropriation – a \$20,000 decrease based on favorable claims experience and an additional \$30,000 credit is anticipated from the RI Interlocal Risk Management Trust in FY2009-2010 through their dividend program.

TRANSFER TO SCHOOL FUND (1610)

For FY2009-2010, the School Committee has recommended a School Fund of \$60,594,900 representing a \$727,866 or 1.2% increase over the current year School Program of \$59,867,034. Property tax support necessary to fund the School Committee's recommended program would amount to \$48,868,127 - a \$958,199 or 2% increase over the current year appropriation of \$47,909,928.

The Town Manager's Proposed General Fund Budget includes a one percent (1%) increase in the property tax levy transfer to the School Fund. Funding in the amount of \$48,389,027 is proposed, or \$479,100 less than requested by the School Committee. Adjustments must be made either with reductions in the expenditure statement or increases in the revenue statement.

School Fund Revenue Statement	Actual 2007-2008	Budgeted 2008-2009	Estimated 2008-2009	School Committee 2009-2010	Town Manager 2009-2010	Town Mgr. Increase Over Budget
General State Aid	\$10,548,698	\$10,548,698	\$10,613,698	\$10,388,765	\$10,388,765	(\$159,933)
Total State Aid	\$10,548,698	\$10,548,698	\$10,613,698	\$10,388,765	\$10,388,765	(\$159,933)
Tuition Income	\$127,186	\$125,185	\$125,185	\$125,185	\$125,185	\$0
School Trust Funds	23,046	20,000	20,000	20,000	20,000	0
Designated Funds - Paving Program	0	85,000	85,000	0	0	(85,000)
Designated Funds - General Program	335,000	335,000	335,000	374,600	374,600	39,600
Medicaid	800,296	801,223	801,223	776,223	776,223	(25,000)
Miscellaneous	76,492	42,000	42,000	42,000	42,000	0
Total Local Revenues	\$1,362,020	\$1,408,408	\$1,408,408	\$1,338,008	\$1,338,008	(\$70,400)
Property Tax Appropriation	\$45,628,503	\$47,909,928	\$47,909,928	\$48,868,127	\$48,389,027	\$479,099
Total Revenues	\$57,539,221	\$59,867,034	\$59,932,034	\$60,594,900	\$60,115,800	\$248,766
School Fund Expenditure Statement	Actual 2007-2008	Budget 2008-2009	Estimated 2008-2009	School Committee 2009-2010	Town Manager 2009-2010	Increase Over Budget
Total Salaries	\$33,290,742	33,938,835	34,247,232	34,567,930	To be determined by School Committee	
Total Benefits	13,661,706	14,962,956	14,911,454	15,332,598		
Purchased Services	8,349,045	9,144,108	8,647,701	8,981,822		
Materials and Supplies	1,014,318	1,129,177	1,157,524	1,153,226		
Capital Outlay	447,312	534,438	526,288	383,943		
Other Objects & Encumbrances	146,594	157,520	165,518	175,380		
Total Expenditures	\$56,909,717	\$59,867,034	\$59,655,717	\$60,594,900	\$60,115,800	\$248,766

The above recommendation is preliminary in nature. After submission of the Governor's FY 2009-2010 budget, additional revisions may be necessary.

EDUCATION DEBT SERVICE (1620)

This account provides funding to meet debt retirement costs associated with school-related capital facilities. Educational debt service costs are maintained separately from general municipal debt since school-related debt receives a 30 percent reimbursement from the State of Rhode Island. For the 2009-2010 fiscal year, the projected school debt service cost is \$3,424,593 (\$87,898 less than the current year appropriation). Available non-property tax revenues amounting to \$1,327,811 will offset school debt service requirements resulting in a net property tax need of \$2,096,782 (a decrease of \$124,788 from the current year budgeted property tax need). The additional costs associated with the planned sale of \$1,200,000 in bonds for general building renovations are more than offset by a decline in principal and interest payment requirements on existing debt.

EDUCATION DEBT SERVICE PROGRAM		
Permanent Debt (Bonds)	Estimated 2008-2009	Proposed 2009-2010
Matunuck/West Kingston #2/Jr. High Addition/School Admin.	\$ 157,484	\$ 41,967
School Refunding Bonds	618,815	589,629
High School Addition #2 (A & B)	612,661	587,501
Junior High Addition /Athletic Fields	246,801	239,419
Hazard Renovations	146,889	142,495
Junior High Fields	71,921	74,171
School Site/Maintenance / Matunuck/W. Kingston Playgrounds	114,816	111,328
Junior High Fields (Pagel property acquisition)	27,801	26,973
Junior High Roof Repairs	30,890	29,970
New Middle School	758,813	811,312
Middle School Playfields/ South Road Roof Replacement	67,194	66,064
2001 FTM School Bond - \$1.08 Million @ 5% - 10-Year Term	131,905	127,938
General Building Renovations \$1 Million-6/15/04	75,688	74,312
Middle School Playfields \$325K/General Bldg. \$1.05M	116,408	113,959
General Building Renovations \$1 Million-6/15/05	83,200	80,700
General Building Renovations \$800 Thousand-6/15/06	69,580	67,980
General Building Renovations \$1 Million-6/15/07	92,625	89,875
General Building Renovations \$800 Thousand- proposed 6/15/09	0	76,000
General Building Renovations \$400 Thousand- proposed 6/15/09	0	38,000
Bond Issuance Cost	0	30,000
Bond Registration Fees	5,000	5,000
Total	\$3,428,491	\$3,424,593
Net Education Debt Service	Estimated 2008-2009	Proposed 2009-2010
Total Debt Service	\$ 3,428,491	\$ 3,424,593
Less State School Construction Aid	(1,009,808)	(1,058,200)
Less School Impact Fees	(100,000)	(80,000)
Less Motor Vehicle Excise Taxes	(83,012)	(63,448)
South Road School Reserve Fund	(90,012)	(86,163)
School Energy Savings Transfer	(40,000)	(40,000)
Property Tax Need	\$2,105,659	\$2,096,782

TOWN DEBT SERVICE (1621)

This account provides funding for the debt retirement of all permanent municipal bond programs and short-term bond anticipation note costs. For the 2009-2010 fiscal year, the total proposed appropriation is \$1,346,279, which is \$39,946 less than the current year budget. Based on anticipated third party revenues of \$493,094, net debt service will amount to \$853,185, which is \$28,082 less than estimated expenditures for the 2008-2009 fiscal year. The decreased property tax need is a result of a decline in principal and interest payment requirements on existing debt and the fact that there is no new town debt being issued during FY 2009-2010.

Bond repayments are scheduled for the following projects:

TOWN DEBT SERVICE PROGRAM		
Existing Debt Service	Estimated 2008-2009	Proposed 2009-2010
Open Space/Muni/Library (12/87, 5/89, 5/90)	\$ 55,966	\$ 18,708
Open Space/Library (5/91) Refinanced 1998	51,334	49,309
Recreation/Library (5/93)	17,495	16,895
Kingston Library, Public Safety Land (3/94)	49,322	47,282
Public Safety Building/Marina Park (2/95) Refinanced 2005	296,576	325,326
Marina Park/Open Space (12/95)	20,198	19,594
Land Acquisition/Brousseau Park/Storage (5/98)	39,501	38,264
Open Space/Senior Center/Greenway	101,462	98,380
Middle School Playfield/Green Hill Park/Open Space	120,070	113,095
Open Space/Public Works (5/02)	30,275	29,725
Open Space/Middle School Playfield/Public Works (5/04)	125,981	123,356
Open Space/Public Works (6/06)	365,295	356,895
Open Space/Public Works (6/07)	111,150	107,850
Bond Registration Fees	1,600	1,600
Direct Municipal Debt	\$1,386,225	\$1,346,279
Net Municipal Debt Service	Estimated 2008-2009	Proposed 2009-2010
Total Town Debt Service	\$1,386,225	\$1,346,279
Less State Library Aid	(48,564)	(46,138)
Less Recreation Impact Fees	(97,984)	(96,139)
Less Transfer from Open Space Reserve	(325,000)	(325,000)
Less Motor Vehicle Excise Taxes	(33,410)	(25,817)
Property Tax Need	\$881,267	\$853,185

CAPITAL IMPROVEMENT PROGRAM (1710)

The Town Council's adopted Capital Improvement Program (CIP) for FY2009-2010 through FY2014-2015 includes major replacements, purchases, construction, and annual contractual programs that require expenditures in excess of \$10,000. The purpose of such a program is to develop an orderly schedule of improvements that are needed by the Town. The CIP seeks to determine needs, establish priorities, and analyze the Town's ability to pay for these new improvements. A capital budget element of \$1,406,000 is proposed for FY2009-2010, a decrease of \$124,000 from the current fiscal year.

As shown below, the Town proposes to direct allocations in the amount of \$500,000 from the undesignated fund balance for the support of major capital improvement projects to reduce the impact on the tax rate. The net general fund need for capital projects funding is \$906,000.

Capital Budget	2007-2008 Adopted	2008-2009 Adopted	2009-2010 Proposed	Increase Dollar
Recreational	\$192,000	\$208,000	\$175,000	(\$33,000)
Public Services	868,000	887,000	846,000	(41,000)
Public Safety	332,000	287,000	225,000	(62,000)
General Municipal	133,000	148,000	160,000	12,000
Annual Capital Budget	\$1,525,000	\$1,530,000	\$1,406,000	(\$124,000)
<i>Less Revenues From Undesignated Fund Balance</i>				
Public Safety Program	\$280,000	\$0	\$220,000	\$220,000
Public Services Program	157,000	500,000	100,000	(400,000)
Recreational Program	20,000	0	40,000	40,000
Municipal Program	43,000	0	140,000	140,000
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$1,025,000	\$1,030,000	\$906,000	(\$124,000)

Proposed reductions to the Town Council FY 2009-2010 adopted capital budget are as follows:

FY2009-2010 Capital Budget Revisions	Adopted FY2009-2010	Planned Reductions	Revised 2009-2010
Public Works Equipment Acquisition	\$256,000	(\$30,000)	\$226,000
Road/Drainage Improvements	650,000	(30,000)	620,000
Police Department - General	127,000	(22,000)	105,000
Recreation Improvements	202,000	(27,000)	175,000
Communications Department	10,000	(5,000)	5,000
EMS Equipment and Facilities	35,000	(10,000)	25,000
Total	\$1,280,000	(\$124,000)	\$1,156,000

FUND CONTINGENCY (1810)

This account provides funds to accommodate any emergency situation that might arise during the fiscal year for which there are not sufficient funds budgeted. Situations such as a major fire, major equipment breakdown, or unanticipated snow removal would be charged to this account. Funding in the amount of \$70,000 is proposed for FY2009-2010, a decrease of \$5,000 from the current fiscal year.

Spending over the past six fiscal years within this account has been as follows:

Fiscal Year	Actual spent
2007-2008	\$152,400
2006-2007	\$16,904
2005-2006	\$80,868
2004-2005	\$14,598
2003-2004	\$0
2002-2003	\$0

Contingency expenses of \$152,400 for FY 2007-2008 included restoration of the Civil War Memorial (\$2,400), a budget transfer to the Compensated Absences Reserve Fund (\$50,000), and a transfer to the West Kingston Landfill Closeout Fund to recognize the final consent decree due to the EPA (\$100,000).

Prudent financial management standards suggest that a fund contingency of no less than one-half percent, and no more than one percent, of the General Fund's operating program should be maintained. To meet this standard, the Town would have to allocate between \$96,835 and \$193,669 for contingency. However, as shown above, the normal historical spending from this account has been consistently lower than the suggested contingency allowance, enabling the Town to budget at the proposed level of \$70,000 for FY2009-2010.

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0310 Town Clerk							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$215,128	\$223,376	\$223,376	\$223,377	\$223,533	\$157
102	Part-Time Salaries	18,953	20,148	20,148	10,197	10,197	(9,951)
104	Overtime	320	500	500	500	500	0
109	Municipal Longevity	5,786	6,240	6,240	6,656	6,656	416
Total		\$240,187	\$250,264	\$250,264	\$240,730	\$240,886	(\$9,378)
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$1,962	\$1,700	\$1,500	\$1,700	\$1,700	\$0
202	Travel	1,509	2,000	1,750	2,000	2,000	0
203	Education	50	650	500	650	650	0
230	Printing/Binding	1,298	1,785	1,070	1,643	1,643	(142)
250	Licenses And Dues	405	560	560	560	560	0
265	Maintenance Of Office Equip	465	488	488	300	300	(188)
275	Rents	1,872	0	0	0	0	0
285	Town Web Site	536	500	200	500	500	0
290	Professional Services	3,462	4,160	4,160	7,643	7,643	3,483
Total		\$11,558	\$11,843	\$10,228	\$14,996	\$14,996	\$3,153
<i>Class 300 - Supplies & Materials</i>							
304	Books & Other Publications	\$750	\$0	\$0	\$0	\$0	\$0
313	Office Supplies	1,992	2,000	1,500	2,000	2,000	0
Total		\$2,742	\$2,000	\$1,500	\$2,000	\$2,000	\$0
<i>Class 400 - Equipment</i>							
413	Office Equipment	\$1,648	\$1,500	\$0	\$1,500	\$1,500	\$0
Total		\$1,648	\$1,500	\$0	\$1,500	\$1,500	\$0
Departmental Total		\$256,135	\$265,607	\$261,992	\$259,226	\$259,382	(\$6,225)
0350 Town Public Information							
<i>Class 200 - Contractual Services</i>							
290	Professional Services	\$2,907	\$4,847	\$4,000	\$4,847	\$4,847	\$0
Total		\$2,907	\$4,847	\$4,000	\$4,847	\$4,847	\$0
Departmental Total		\$2,907	\$4,847	\$4,000	\$4,847	\$4,847	\$0

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0410	Canvassing Authority						
Class 100	- Personal Services						
101	Full-Time Employees	\$34,531	\$35,689	\$35,689	\$35,689	\$35,689	\$0
102	Part-Time Salaries	2,667	3,665	2,665	2,665	2,665	(1,000)
103	Seasonal Salaries	5,750	33,980	40,638	0	0	(33,980)
104	Overtime	2,025	1,846	961	0	0	(1,846)
109	Municipal Longevity	558	676	676	780	780	104
Total		\$45,531	\$75,856	\$80,629	\$39,134	\$39,134	(\$36,722)
Class 200	- Contractual Services						
201	Advertising	\$120	\$500	\$101	\$0	\$0	(\$500)
230	Printing/Binding	1,033	750	513	0	0	(750)
275	Rents	0	795	640	100	100	(695)
Total		\$1,152	\$2,045	\$1,254	\$100	\$100	(\$1,945)
Class 300	- Supplies & Materials						
313	Office Supplies	\$197	\$200	\$200	\$0	\$0	(\$200)
399	Misc. Expenses - Food	132	1,162	1,632	0	0	(1,162)
Total		\$328	\$1,362	\$1,832	\$0	\$0	(\$1,362)
Departmental Total		\$47,012	\$79,263	\$83,715	\$39,234	\$39,234	(\$40,029)
0510	Town Manager's Office						
Class 100	- Personal Services						
101	Full-Time Employees	\$257,598	\$268,123	\$236,085	\$268,123	\$268,123	\$0
102	Part-Time Salaries	9,901	8,975	9,790	10,104	9,795	820
104	Overtime	261	3,000	1,000	3,000	2,500	(500)
105	Vacation Reimbursement	15,922	11,012	0	14,000	12,000	988
109	Municipal Longevity	5,573	5,649	5,901	5,901	5,901	252
Total		\$289,256	\$296,759	\$252,776	\$301,128	\$298,319	\$1,560
Class 200	- Contractual Services						
202	Travel	\$1,878	\$3,000	\$2,000	\$2,500	\$2,500	(\$500)
230	Printing/Binding	1,468	2,000	2,000	2,000	2,000	0
250	Licenses And Dues	1,336	2,000	2,000	1,800	1,800	(200)
260	Maintenance Of Motor Vehicles	275	200	200	200	200	0
265	Maintenance Of Office Equipment	79	100	100	100	100	0
285	Town Web Site	138	900	900	900	900	0
Total		\$5,174	\$8,200	\$7,200	\$7,500	\$7,500	(\$700)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$161	\$600	\$600	\$500	\$500	(\$100)
307	Fuels & Lubricants	1,908	2,250	2,000	2,100	2,100	(150)
310	Motor Vehicle Parts	96	200	200	250	250	50
313	Office Supplies	635	1,300	1,300	1,200	1,200	(100)
Total		\$2,799	\$4,350	\$4,100	\$4,050	\$4,050	(\$300)
Class 400	- Equipment						
413	Office Equipment	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$0
420	Computer Equip	1,358	2,000	2,000	2,000	1,000	(1,000)
430	Furniture & Furnishing	49	500	500	500	50	(450)
Total		\$1,406	\$3,500	\$3,500	\$3,500	\$2,050	(\$1,450)
Departmental Total		\$298,635	\$312,809	\$267,576	\$316,178	\$311,919	(\$890)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0540	Town Hall Operation						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$72,022	\$74,436	\$74,436	\$74,436	\$38,747	(\$35,689)
102	Part-Time Salaries	13,354	15,000	15,000	14,519	8,866	(6,135)
104	Overtime	334	1,000	1,387	1,000	1,000	0
109	Municipal Longevity	2,744	2,964	2,912	3,172	3,172	208
Total		\$88,454	\$93,400	\$93,735	\$93,127	\$51,785	(\$41,616)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$386	\$25	\$50	\$25	\$25	\$0
205	Postage	30,417	30,000	20,000	30,000	30,000	0
210	Telephone	(1,754)	9,000	5,000	10,000	8,000	(1,000)
220	Utilities	17,157	21,000	18,500	21,000	21,000	0
235	Copy Machine Services	7,999	11,000	8,000	11,500	11,500	500
240	Cleaning Services	48	100	80	90	90	(10)
265	Maintenance Of Office Equip	20	1,000	100	800	800	(200)
270	Maint Of Bldg & Improvements	6,197	24,000	24,000	23,200	23,000	(1,000)
275	Rents	56	100	58	100	80	(20)
277	Transfer to Other Funds	39,000	0	0	0	0	0
290	Professional Services	50	0	0	0	0	0
Total		\$99,575	\$96,225	\$75,788	\$96,715	\$94,495	(\$1,730)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$407	\$500	\$450	\$400	\$400	(\$100)
308	Heating Fuel	26,260	28,300	22,000	27,000	27,000	(1,300)
312	Janitorial Material & Supp	2,348	2,300	2,300	2,300	2,300	0
313	Office Supplies	247	30	46	30	30	0
316	Gen Hardware/Minor Tools	7	200	200	100	100	(100)
Total		\$29,270	\$31,330	\$24,996	\$29,830	\$29,830	(\$1,500)
<i>Class 400</i>	<i>- Equipment</i>						
412	Janitorial Equipment	\$2	\$500	\$500	\$459	\$459	(\$41)
413	Office Equipment	227	1,000	1,900	844	844	(156)
Total		\$229	\$1,500	\$2,400	\$1,303	\$1,303	(\$197)
Departmental Total		\$217,529	\$222,455	\$196,919	\$220,975	\$177,413	(\$45,043)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0610	Finance Department						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$351,328	\$363,642	\$363,642	\$363,642	\$363,642	\$0
102	Part-Time Salaries	35,581	51,875	50,425	51,875	51,875	0
104	Overtime	1,253	3,200	2,000	3,200	3,200	0
105	Vacation Reimbursement	0	9,500	9,500	10,000	9,500	0
109	Municipal Longevity	12,364	13,248	13,248	13,957	13,957	709
Total		\$400,528	\$441,465	\$438,815	\$442,674	\$442,174	\$709
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$31	\$100	\$100	\$100	\$100	\$0
202	Travel	2,440	2,900	2,900	2,900	2,900	0
203	Education	1,065	1,000	1,000	1,000	1,000	0
230	Printing/Binding	2,299	2,050	2,050	2,050	2,050	0
250	Licenses And Dues	395	600	600	600	600	0
265	Maintenance Of Office Equip	503	900	900	900	900	0
277	Transfer to Other Funds	20,000	0	0	0	0	0
285	Town Web Site	112	650	650	650	650	0
290	Professional Services	0	9,475	10,000	10,000	9,000	(475)
Total		\$26,845	\$17,675	\$18,200	\$18,200	\$17,200	(\$475)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
304	Books & Other Publications	\$215	\$450	\$450	\$450	\$450	\$0
313	Office Supplies	2,055	2,700	2,700	2,700	2,700	0
Total		\$2,270	\$3,150	\$3,150	\$3,150	\$3,150	\$0
<i>Class 400</i>	<i>- Equipment</i>						
420	Computer Equipment	\$0	\$1,900	\$1,900	\$1,900	\$900	(\$1,000)
430	Furniture & Furnishing	330	0	0	0	0	0
Total		\$330	\$1,900	\$1,900	\$1,900	\$900	(\$1,000)
Departmental Total		\$429,973	\$464,190	\$462,065	\$465,924	\$463,424	(\$766)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0620	Tax Assessor's Office						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$218,995	\$226,443	\$226,443	\$226,443	\$226,443	\$0
109	Municipal Longevity	5,288	5,928	5,928	6,448	6,448	520
Total		\$224,284	\$232,371	\$232,371	\$232,891	\$232,891	\$520
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$325	\$325	\$325	\$325	\$325	\$0
202	Travel	0	150	100	100	100	(50)
203	Education	325	600	460	500	500	(100)
230	Printing/Binding	380	400	380	400	400	0
250	Licenses And Dues	205	900	900	600	600	(300)
260	Maintenance Of Motor Vehicles	0	200	200	200	200	0
265	Maintenance Of Office Equip	419	488	488	288	288	(200)
285	Town Web Site	85	100	0	100	100	0
292	Outside Data Processing	402	450	450	450	450	0
Total		\$2,141	\$3,613	\$3,303	\$2,963	\$2,963	(\$650)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
304	Books & Other Publications	\$865	\$1,200	\$1,200	\$1,200	\$1,200	\$0
307	Fuels & Lubricants	630	600	600	600	600	0
310	Motor Vehicle Parts & Access	141	200	200	200	200	0
313	Office Supplies	2,118	2,200	2,100	2,200	2,200	0
Total		\$3,753	\$4,200	\$4,100	\$4,200	\$4,200	\$0
Departmental Total		\$230,178	\$240,184	\$239,774	\$240,054	\$240,054	(\$130)
0630	Assessment Board Of Review						
<i>Class 100</i>	<i>- Personal Services</i>						
102	Part-Time Salaries	\$600	\$300	\$300	\$300	\$300	\$0
Total		\$600	\$300	\$300	\$300	\$300	\$0
<i>Class 200</i>	<i>- Contractual Services</i>						
202	Travel	\$0	\$100	\$100	\$100	\$100	\$0
Total		\$0	\$100	\$100	\$100	\$100	\$0
<i>Class 300</i>	<i>- Supplies & Materials</i>						
313	Office Supplies	\$30	\$30	\$0	\$0	\$0	(\$30)
Total		\$30	\$30	\$0	\$0	\$0	(\$30)
Departmental Total		\$630	\$430	\$400	\$400	\$400	(\$30)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0640	Data Processing Division						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$126,590	\$130,839	\$130,839	\$130,839	\$130,839	\$0
109	Municipal Longevity	3,900	4,108	4,108	4,316	4,316	208
Total		\$130,490	\$134,947	\$134,947	\$135,155	\$135,155	\$208
<i>Class 200</i>	<i>- Contractual Services</i>						
202	Travel	\$144	\$700	\$150	\$700	\$700	\$0
203	Education	995	475	475	475	475	0
230	Printing/Binding	10,648	12,460	12,460	11,900	11,900	(560)
231	Stock Paper	3,002	4,800	4,800	4,670	4,670	(130)
265	Maintenance Of Office Equip	9,666	20,270	15,000	22,764	22,000	1,730
266	Software Maintenance	31,605	34,780	34,780	34,670	34,670	(110)
290	Professional Services	14,152	15,500	15,500	15,500	15,000	(500)
Total		\$70,211	\$88,985	\$83,165	\$90,679	\$89,415	\$430
<i>Class 300</i>	<i>- Supplies & Materials</i>						
304	Books & Other Publications	\$30	\$40	\$40	\$40	\$40	\$0
313	Office Supplies	8,977	11,450	11,000	11,791	11,500	50
Total		\$9,007	\$11,490	\$11,040	\$11,831	\$11,540	\$50
Departmental Total		\$209,709	\$235,422	\$229,152	\$237,665	\$236,110	\$688
0645	Geographic Information System						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$84,831	\$97,672	\$67,374	\$67,374	\$67,374	(\$30,298)
104	Overtime	161	0	0	0	0	0
105	Severence Pay	2,149	0	0	0	0	0
109	Municipal Longevity	1,237	1,435	1,060	1,196	1,196	(239)
Total		\$88,377	\$99,107	\$68,434	\$68,570	\$68,570	(\$30,537)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$0	\$0	\$0	\$0	\$0	\$0
202	Travel	2,160	2,750	2,600	2,550	2,000	(750)
230	Printing/Binding	80	200	200	200	200	0
265	Maintenance Of Office Equip	1,445	873	873	1,600	1,600	727
266	Software Maintenance	7,625	7,550	7,600	8,150	8,150	600
290	Professional Services	0	0	0	5,000	2,000	2,000
Total		\$11,310	\$11,373	\$11,273	\$17,500	\$13,950	\$2,577
<i>Class 300</i>	<i>- Supplies & Materials</i>						
313	Office Supplies	\$3,340	\$3,000	\$3,000	\$3,000	\$3,000	\$0
Total		\$3,340	\$3,000	\$3,000	\$3,000	\$3,000	\$0
<i>Class 400</i>	<i>- Equipment</i>						
420	Computer Equip	\$536	\$500	\$500	\$500	\$500	\$0
Total		\$536	\$500	\$500	\$500	\$500	\$0
Departmental Total		\$103,563	\$113,980	\$83,207	\$89,570	\$86,020	(\$27,960)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0650	Post Year Audit						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$5,000	\$0	\$0	\$0	\$0	\$0
290	Professional Services	7,150	17,000	17,000	20,000	20,000	3,000
299	Other Expenses	0	2,275	2,275	2,275	2,275	0
Total		\$12,150	\$19,275	\$19,275	\$22,275	\$22,275	\$3,000
Departmental Total		\$12,150	\$19,275	\$19,275	\$22,275	\$22,275	\$3,000
0710	Planning Board						
Class 100	- Personal Services						
102	Part-Time Salaries	\$2,840	\$4,680	\$3,160	\$4,680	\$4,680	\$0
Total		\$2,840	\$4,680	\$3,160	\$4,680	\$4,680	\$0
Departmental Total		\$2,840	\$4,680	\$3,160	\$4,680	\$4,680	\$0
0720	Planning Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$250,912	\$259,370	\$259,370	\$259,370	\$259,370	\$0
103	Part-Time Salaries	10,998	12,236	12,236	12,046	6,335	(5,901)
104	Overtime	1,494	1,500	1,313	1,000	1,000	(500)
109	Municipal Longevity	3,917	4,586	4,586	5,044	5,044	458
Total		\$267,320	\$277,692	\$277,505	\$277,460	\$271,749	(\$5,943)
Class 200	- Contractual Services						
201	Advertising	\$1,932	\$1,200	\$1,100	\$1,200	\$1,200	\$0
202	Travel	858	1,750	800	1,250	1,250	(500)
203	Education	135	100	100	100	100	0
230	Printing/Binding	59	600	500	600	600	0
250	Licenses And Dues	892	779	779	877	877	98
265	Maintenance Of Office Equip	65	65	65	65	65	0
285	Town Web Site	119	250	122	125	125	(125)
290	Professional Services	38,000	38,000	18,800	20,000	15,000	(23,000)
Total		\$42,060	\$42,744	\$22,266	\$24,217	\$19,217	(\$23,527)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$104	\$200	\$100	\$200	\$200	\$0
313	Office Supplies	946	1,200	1,000	1,000	1,000	(200)
Total		\$1,050	\$1,400	\$1,100	\$1,200	\$1,200	(\$200)
Class 400	- Equipment						
430	Furniture & Furnishing	\$1,261	\$0	\$0	\$0	\$0	\$0
Total		\$1,261	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$311,691	\$321,836	\$300,871	\$302,877	\$292,166	(\$29,670)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0730	Zoning Board Of Review						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$34,317	\$0	\$0	\$0	\$0	\$0
102	Part-Time Salaries	1,520	2,200	2,020	2,100	2,100	(\$100)
104	Overtime	1,488	2,000	1,113	2,000	2,000	0
105	Vacation Reimbursement	495	0	0	0	0	0
Total		\$37,820	\$4,200	\$3,133	\$4,100	\$4,100	(\$100)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$262	\$450	\$220	\$350	\$300	(\$150)
202	Travel	140	0	0	0	0	0
230	Printing/Binding	0	50	217	50	50	0
277	Transfer to Other Funds	15,000	0	0	0	0	0
290	Professional Services	6,445	9,000	6,900	8,000	8,000	(1,000)
Total		\$21,847	\$9,500	\$7,337	\$8,400	\$8,350	(\$1,150)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
304	Books & Other Publications	\$654	\$300	\$328	\$350	\$350	\$50
313	Office Supplies	55	50	45	50	50	0
Total		\$709	\$350	\$373	\$400	\$400	\$50
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$4,414	\$0	\$0	\$0	\$0	\$0
Total		\$4,414	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$64,790	\$14,050	\$10,843	\$12,900	\$12,850	(\$1,200)
0740	Zoning/Building Inspection						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$229,584	\$238,369	\$238,369	\$238,369	\$191,301	(\$47,068)
102	Part-Time Salaries	17,549	19,300	18,300	19,300	19,194	(106)
109	Municipal Longevity	9,127	9,256	9,575	10,153	7,761	(1,495)
Total		\$256,260	\$266,925	\$266,244	\$267,822	\$218,256	(\$48,669)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$50	\$50	\$0	\$25	\$25	(\$25)
202	Travel	2,121	2,200	2,029	2,200	2,200	0
230	Printing/Binding	900	900	1,835	900	900	0
250	Licenses And Dues	147	150	151	140	140	(10)
260	Maintenance Of Motor Vehicles	0	200	200	200	200	0
265	Maintenance Of Office Equipment	95	95	95	95	95	0
285	Town Web Site	35	150	150	100	100	(50)
290	Professional Services	148	0	0	0	0	0
Total		\$3,496	\$3,745	\$4,460	\$3,660	\$3,660	(\$85)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
303	Clothing/Uniforms	\$670	\$675	\$675	\$675	\$675	\$0
304	Books and Publications	154	400	400	75	75	(325)
307	Fuels & Lubricants	4,252	5,130	4,600	4,280	4,280	(850)
310	Motor Vehicle Parts & Access	1,380	1,000	1,000	569	569	(431)
313	Office Supplies	272	500	480	450	450	(50)
336	Photographic Mat & Supplies	20	0	0	0	0	0
Total		\$6,748	\$7,705	\$7,155	\$6,049	\$6,049	(\$1,656)
Departmental Total		\$266,503	\$278,375	\$277,859	\$277,531	\$227,965	(\$50,410)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0810	Police Department						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$3,551,121	\$3,723,041	\$3,641,230	\$3,752,754	\$3,678,683	(\$44,358)
102	Part-Time Salaries	31,282	32,383	32,342	32,342	32,342	(41)
103	Seasonal Salaries	66,662	68,000	66,974	66,974	66,974	(1,026)
104	Overtime	535,367	575,000	499,713	500,000	453,681	(121,319)
105	Retirement	76,878	100,000	100,000	100,000	100,000	0
109	Municipal Longevity	21,284	23,339	23,550	24,816	24,816	1,477
Total		\$4,282,593	\$4,521,763	\$4,363,809	\$4,476,886	\$4,356,496	(\$165,267)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$3,597	\$4,000	\$4,000	\$4,000	\$4,000	\$0
202	Travel	3,053	3,200	2,700	3,200	3,200	0
203	Education	18,700	36,850	28,500	45,000	45,000	8,150
205	Postage	3,027	3,800	3,500	3,800	3,800	0
210	Telephone	25,537	27,600	26,000	26,200	26,200	(1,400)
220	Utilities	91,743	123,200	93,500	121,300	121,300	(1,900)
230	Printing/Binding	1,945	2,500	2,000	2,250	2,250	(250)
235	Copy Machine Services	2,737	3,000	3,000	3,000	3,000	0
240	Cleaning Services	14,572	16,775	16,000	16,775	16,775	0
250	Licenses And Dues	681	1,020	1,000	1,420	1,420	400
260	Maintenance of Motor Vehicles	13,241	25,000	25,000	25,000	25,000	0
263	Maint of Communication. Equipment	9,240	9,000	9,000	9,000	9,000	0
265	Maintenance of Office Equipment	11,784	11,400	11,400	11,400	11,400	0
266	Software Maintenance	18,101	20,500	20,000	21,950	21,950	1,450
270	Maint of Bldg & Improvements	12,771	16,500	19,000	16,500	16,500	0
275	Rents	386	430	430	430	430	0
277	Transfer to Other Funds	105,000	0	0	0	0	0
290	Professional Services	8,912	8,500	8,500	8,500	8,500	0
291	Medical Services	58	1,200	1,200	1,200	1,200	0
299	Other Expenses	5,033	7,000	7,000	7,000	7,000	0
Total		\$350,119	\$321,475	\$281,730	\$327,925	\$327,925	\$6,450
<i>Class 300</i>	<i>- Supplies & Materials</i>						
302	Chemicals & Gases	\$617	\$1,100	\$1,100	\$1,150	\$1,150	\$50
303	Clothing/Uniforms	45,314	49,500	46,000	49,000	49,000	(500)
304	Books & Other Publications	3,541	3,900	3,300	3,400	3,400	(500)
305	Bldg & Const Materials & Supp	368	1,200	1,000	1,000	1,000	(200)
307	Fuels & Lubricants	137,700	148,000	167,100	158,000	158,000	10,000
310	Motor Vehicle Parts & Access	36,635	30,000	30,000	32,000	32,000	2,000
311	Medical & Lab Material & Supp	586	850	850	850	850	0
312	Janitorial Material & Supp	4,036	4,100	4,100	4,100	4,100	0
313	Office Supplies	2,585	2,800	2,800	2,800	2,800	0
315	Electrical Material & Supp	2,345	2,300	2,000	2,000	2,000	(300)
316	Gen Hardware/Minor Tools	93	750	750	750	750	0
325	Fire & Safety Mat & Supplies	13,750	15,000	15,000	15,000	15,000	0
336	Photographic Mat & Supplies	539	1,000	600	700	700	(300)
399	Other Expenses	744	2,000	1,200	1,800	1,800	(200)
Total		\$248,854	\$262,500	\$275,800	\$272,550	\$272,550	\$10,050
<i>Class 400</i>	<i>- Equipment</i>						
410	Motor Vehicles	\$82,686	\$118,500	\$107,000	\$112,500	\$112,500	(\$6,000)
411	Medical & Laboratory Equipment	0	6,400	5,648	0	0	(6,400)
413	Office Equipment	4,039	3,500	3,490	0	0	(3,500)
425	Fire & Safety Equipment	17,203	2,000	1,000	2,500	2,500	500
430	Furniture & Furnishings	1,835	1,000	500	1,000	1,000	0
Total		\$105,764	\$131,400	\$117,638	\$116,000	\$116,000	(\$15,400)
Departmental Total		\$4,987,330	\$5,237,138	\$5,038,977	\$5,193,361	\$5,072,971	(\$164,167)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0820	Animal Control - Road						
Class 100	- Personal Services						
101	Full-Time Employees	\$36,553	\$37,353	\$37,172	\$37,172	\$37,172	(\$181)
102	Part-Time Salaries	28,348	30,828	30,325	30,540	16,255	(14,573)
104	Overtime	4,096	1,700	1,000	1,100	1,100	(600)
109	Municipal Longevity	3,068	3,224	3,305	3,465	3,464	240
Total		\$72,065	\$73,105	\$71,802	\$72,277	\$57,991	(\$15,114)
Class 200	- Contractual Services						
210	Telephone	\$210	\$220	\$235	\$235	\$235	\$15
230	Printing/Binding	561	550	550	550	550	0
250	Licenses And Dues	60	66	66	60	60	(6)
260	Maintenance Of Motor Vehicles	42	500	500	500	500	0
290	Professional Services	0	75	75	75	75	0
Total		\$872	\$1,411	\$1,426	\$1,420	\$1,420	\$9
Class 300	- Supplies & Materials						
302	Chemicals & Gases	\$0	\$25	\$25	\$25	\$25	\$0
303	Clothing/Uniforms	155	1,000	1,000	1,000	1,000	0
307	Fuels & Lubricants	4,994	5,700	6,600	6,300	6,300	600
310	Motor Vehicle Parts & Access	940	800	800	800	800	0
316	Gen Hardware/Minor Tools	36	25	25	25	25	0
325	Fire & Safety Mat & Supplies	11	350	350	350	350	0
Total		\$6,136	\$7,900	\$8,800	\$8,500	\$8,500	\$600
Departmental Total		\$79,073	\$82,416	\$82,028	\$82,197	\$67,911	(\$14,505)
0830	Animal Control - Shelter						
Class 100	- Personal Services						
101	Full-Time Employees	\$71,220	\$74,489	\$74,127	\$74,127	\$74,127	(\$362)
102	Part-Time Salaries	32,704	40,058	36,941	38,397	38,397	(1,661)
104	Overtime	2,807	2,700	2,200	2,200	2,200	(500)
109	Municipal Longevity	2,184	2,704	2,772	2,985	2,985	281
Total		\$108,916	\$119,951	\$116,040	\$117,709	\$117,709	(\$2,242)
Class 200	- Contractual Services						
201	Advertising	\$0	\$100	\$75	\$75	\$75	(\$25)
202	Travel	1,256	1,450	1,286	1,250	1,250	(200)
205	Postage	201	525	510	450	450	(75)
210	Telephone	1,477	1,725	1,600	1,600	1,600	(125)
220	Utilities	1,612	2,000	1,747	2,000	2,000	0
230	Printing/Binding	48	250	240	240	240	(10)
240	Cleaning Services	495	300	300	300	300	0
270	Maint Of Bldg & Improvements	210	1,000	800	800	800	(200)
290	Professional Services	4,313	7,600	7,000	6,600	6,600	(1,000)
Total		\$9,612	\$14,950	\$13,558	\$13,315	\$13,315	(\$1,635)
Class 300	- Supplies & Materials						
301	Agricultural Supplies	\$1,386	\$2,500	\$2,500	\$2,400	\$2,400	(\$100)
303	Clothing/Uniforms	1,470	1,500	1,500	1,500	1,500	0
304	Books & Other Publications	0	100	100	100	100	0
305	Bldg & Const Materials & Supp	0	200	150	150	150	(50)
308	Heating Fuel	3,116	2,500	2,500	2,500	2,500	0
312	Janitorial Material & Supp	969	4,200	4,200	4,200	4,200	0
313	Office Supplies	0	500	300	300	300	(200)
315	Electrical Material & Supp	0	125	125	125	125	0
316	Gen Hardware/Minor Tools	58	200	150	150	150	(50)
320	Food	589	1,000	1,000	800	800	(200)
323	Plumbing Supplies	865	550	800	550	550	0
325	Fire & Safety Mat & Supplies	0	85	85	85	85	0
Total		\$8,452	\$13,460	\$13,410	\$12,860	\$12,860	(\$600)
Departmental Total		\$126,980	\$148,361	\$143,008	\$143,884	\$143,884	(\$4,477)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0840	Communications Department						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$148,714	\$151,472	\$133,425	\$146,687	\$108,160	(\$43,312)
102	Part-Time Salaries	12,517	14,358	12,800	12,783	33,167	18,809
104	Overtime	10,643	9,000	10,500	10,500	12,000	3,000
105	Retirement	0	0	31,330	0	0	0
109	Municipal Longevity	4,625	5,044	5,044	1,924	1,924	(3,120)
Total		\$176,499	\$179,874	\$193,099	\$171,894	\$155,251	(\$24,623)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$8	\$0	\$0	\$0	\$0	\$0
210	Telephone	2,220	3,000	3,000	3,000	3,000	0
230	Printing/Binding	102	0	108	0	0	0
250	Licenses and Dues	446	410	410	410	410	0
260	Maintenance Of Motor Vehicles	164	1,500	1,800	1,500	1,500	0
266	Software Maintenance	0	500	500	500	500	0
290	Professional Services	3,668	4,890	3,500	3,500	3,500	(\$1,390)
Total		\$6,608	\$10,300	\$9,318	\$8,910	\$8,910	(\$1,390)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
303	Clothing/Uniforms	\$1,676	\$1,800	\$1,800	\$1,800	\$1,800	\$0
307	Fuels & Lubricants	6,208	6,000	7,000	6,000	6,500	500
310	Motor Vehicle Parts & Access	1,951	1,500	1,500	1,500	1,500	0
313	Office Supplies	478	500	500	200	200	(300)
315	Electrical Material & Supp	12,083	11,000	9,000	9,000	9,000	(2,000)
316	Gen Hardware/Minor Tools	189	200	0	0	0	(200)
325	Fire & Safety Materials	812	1,000	1,000	600	600	(400)
Total		\$23,397	\$22,000	\$20,800	\$19,100	\$19,600	(\$2,400)
<i>Class 400</i>	<i>- Equipment</i>						
419	Communication Equipment	\$300	\$0	\$0	\$0	\$0	\$0
Total		\$300	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$206,804	\$212,174	\$223,217	\$199,904	\$183,761	(\$28,413)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0880	Emergency Medical Services						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$675,925	\$737,934	\$688,793	\$744,260	\$744,260	\$6,326
102	Part-Time Salaries	90,943	85,000	97,400	85,000	85,000	0
104	Overtime	131,990	130,000	122,500	130,000	130,000	0
105	Retirement	5,351	0	0	0	0	0
109	Municipal Longevity	10,234	10,198	10,197	11,705	11,705	1,507
Total		\$914,442	\$963,132	\$918,890	\$970,965	\$970,965	\$7,833
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$1,315	\$1,200	\$891	\$1,200	\$1,200	\$0
202	Travel	168	200	100	200	200	0
203	Education	9,424	10,000	10,000	10,000	10,000	0
205	Postage	400	500	500	500	500	0
210	Telephone	4,194	4,500	4,200	4,370	4,370	(130)
230	Printing/Binding	186	1,000	500	1,000	1,000	0
240	Dry Cleaning	3,236	4,500	3,400	4,000	4,000	(500)
250	Licenses And Dues	84	300	300	300	300	0
260	Maintenance Of Motor Vehicles	9,266	6,000	6,000	6,000	6,000	0
263	Maint of Communication. Equipment	0	1,000	1,000	1,000	1,000	0
266	Software Maintenance	1,753	2,075	1,575	1,660	1,660	(415)
267	Maintenance of Equipment	4,144	6,000	6,000	6,000	6,000	0
270	Maint Of Bldg & Improvements	0	500	500	500	500	0
290	Professional Services	1,269	100	100	100	100	0
291	Medical Services	998	500	450	500	500	0
299	Other Expenses	0	100	0	150	150	50
Total		\$36,438	\$38,475	\$35,516	\$37,480	\$37,480	(\$995)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
302	Chemicals & Gases	\$1,620	\$1,500	\$1,600	\$1,800	\$1,800	\$300
303	Clothing/Uniforms	4,958	7,000	7,000	7,000	7,000	0
304	Books & Other Publications	339	500	635	650	650	150
307	Fuels & Lubricants	20,789	23,000	25,983	23,800	23,800	800
310	Motor Vehicle Parts	4,829	6,000	6,000	6,000	6,000	0
311	Medical Material & Supplies	11,686	12,000	11,900	12,600	12,600	600
312	Janitorial Material & Supp	230	300	300	300	300	0
313	Office Supplies	121	500	500	500	500	0
315	Electrical Material & Supp	83	50	50	50	50	0
316	Gen Hardware/Minor Tools	40	100	50	100	100	0
325	Fire and Safety Materials	788	250	250	250	250	0
399	Other Expenses	0	50	50	50	50	0
Total		\$45,484	\$51,250	\$54,318	\$53,100	\$53,100	\$1,850
<i>Class 400</i>	<i>- Equipment</i>						
411	Medical & Laboratory Equip	\$0	\$5,000	\$5,000	\$4,800	\$4,800	(\$200)
420	Computer Equipment	0	2,000	2,000	2,000	2,000	0
430	Furniture & Furnishing	0	0	0	0	0	0
Total		\$0	\$7,000	\$7,000	\$6,800	\$6,800	(\$200)
Departmental Total		\$996,364	\$1,059,857	\$1,015,724	\$1,068,345	\$1,068,345	\$8,488

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0910 Public Services Department - Administration							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$192,372	\$201,608	\$162,556	\$205,958	\$205,959	\$4,351
102	Part-Time Salaries	10,163	11,500	11,000	8,500	4,000	(7,500)
104	Overtime	394	500	300	500	500	0
105	Retirement	0	0	0	0	0	0
109	Municipal Longevity	6,025	6,506	6,257	6,869	6,870	364
Total		\$208,954	\$220,114	\$180,113	\$221,827	\$217,329	(\$2,785)
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$164	\$350	\$350	\$350	\$350	\$0
202	Travel	0	1,800	1,800	1,850	1,850	50
203	Education	0	400	300	350	350	(50)
210	Telephone	538	600	940	942	942	342
220	Utilities	8,735	13,470	12,500	12,957	12,957	(513)
230	Printing/Binding	38	300	300	320	320	20
235	Copy Machine Service	2,009	100	200	150	150	50
250	Licenses And Dues	498	1,180	1,100	1,010	1,010	(170)
260	Maintenance of Motor Vehicles	229	845	600	847	847	2
265	Maintenance of Office Equipment	904	1,250	700	1,200	1,200	(50)
266	Software Maintenance - GIS	0	1,350	850	1,100	1,100	(250)
270	Maintenance of Buildings	3,271	4,800	4,000	4,800	4,800	0
277	Transfer to Other Funds	35,000	0	0	0	0	0
285	Town Web Site	419	400	300	400	400	0
Total		\$51,804	\$26,845	\$23,940	\$26,276	\$26,276	(\$569)
<i>Class 300 - Supplies & Materials</i>							
303	Clothing/Uniforms	\$0	\$270	\$270	\$270	\$270	\$0
304	Books & Other Publications	0	300	220	250	250	(50)
305	Bldg & Const Materials & Supp	103	500	400	450	450	(50)
307	Fuels & Lubricants	1,495	2,211	2,200	1,761	1,761	(450)
310	Motor Vehicle Parts & Access	648	1,800	800	1,500	1,500	(300)
311	Medical & Lab Material & Supp	85	865	400	500	500	(365)
313	Office Supplies	1,068	1,400	1,400	1,400	1,400	0
316	Gen Hardware/Minor Tools	31	200	125	175	175	(25)
336	Photographic Mat & Supplies	0	350	300	0	0	(350)
Total		\$3,430	\$7,896	\$6,115	\$6,306	\$6,306	(\$1,590)
<i>Class 400 - Equipment</i>							
411	Medical & Laboratory Equip	\$1,711	\$1,500	\$500	\$350	\$350	(\$1,150)
413	Office Equipment	150	1,500	1,000	1,100	1,100	(400)
420	Computer Equipment	0	200	200	1,000	1,000	800
425	Fire & Safety Equipment	84	0	0	100	100	100
Total		\$1,945	\$3,200	\$1,700	\$2,550	\$2,550	(\$650)
Departmental Total		\$266,133	\$258,055	\$211,868	\$256,959	\$252,461	(\$5,594)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0920	Public Services Department - Streets & Highway Division						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$728,784	\$771,787	\$733,775	\$733,775	\$733,775	(\$38,012)
102	Part-Time Salaries	10,945	16,400	16,000	10,800	5,040	(11,360)
103	Seasonal Salaries	31,475	50,000	40,000	50,000	50,000	0
104	Overtime	6,347	12,000	9,000	12,000	12,000	0
105	Retirement	15,755	0	0	0	0	0
109	Municipal Longevity	31,512	33,280	33,280	32,708	32,707	(573)
Total		\$824,818	\$883,467	\$832,055	\$839,283	\$833,522	(\$49,945)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$28	\$390	\$375	\$290	\$290	(\$100)
202	Travel	1,893	2,160	1,900	1,960	1,960	(200)
203	Education	306	350	320	350	350	0
210	Telephone	6,317	5,900	5,400	3,600	3,600	(2,300)
220	Utilities	12,251	15,992	11,888	14,789	14,789	(1,203)
230	Printing/Binding	0	250	250	250	250	0
240	Cleaning Services	6,306	6,942	4,000	3,901	3,901	(3,041)
250	Licenses And Dues	1,002	1,393	1,100	1,573	1,573	180
260	Maintenance Of Motor Vehicles	12,903	14,000	12,000	14,000	14,000	0
267	Maint Of General Equip	6,006	12,000	16,000	12,000	12,000	0
270	Maint Of Bldg & Improvements	10,893	9,400	7,000	9,450	9,450	50
275	Rents	8	2,000	2,000	2,000	2,000	0
277	Transfer to Other Funds	15,000	0	0	0	0	0
290	Professional Services	380,486	354,053	350,000	352,253	352,253	(1,800)
Total		\$453,398	\$424,830	\$412,233	\$416,416	\$416,416	(\$8,414)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$238	\$1,650	\$1,500	\$1,349	\$1,349	(\$301)
302	Chemicals & Gases	119,572	115,000	205,980	204,000	204,000	89,000
303	Clothing/Uniforms	4,130	5,998	4,800	4,759	4,759	(1,239)
304	Books & Other Publications	0	200	150	200	200	0
305	Bldg & Const Materials & Supp	56,798	75,000	68,000	75,000	75,000	0
307	Fuels & Lubricants	109,193	88,000	88,000	95,000	95,000	7,000
308	Heating Fuel	28,980	39,000	37,000	37,100	37,100	(1,900)
310	Motor Vehicle Parts & Access	53,139	45,000	53,000	45,000	45,000	0
311	Medical & Lab Material & Supp	0	300	200	300	300	0
312	Janitorial Material & Supp	2,161	1,800	1,500	1,800	1,800	0
313	Office Supplies	1,443	1,550	1,500	1,500	1,500	(50)
315	Electrical Material & Supp	640	800	700	750	750	(50)
316	Gen Hardware/Minor Tools	8,670	8,700	7,500	8,500	8,500	(200)
317	Signs & Striping Mat & Supp	13,334	16,000	14,000	15,700	15,700	(300)
318	Gen Equip & Machine Parts	30,850	39,000	30,000	38,000	38,000	(1,000)
323	Plumbing Supplies	0	200	150	200	200	0
325	Fire & Safety Mat & Supplies	2,526	2,990	2,600	2,990	2,990	0
336	Photographic Mat & Supplies	0	250	230	250	250	0
Total		\$431,675	\$441,438	\$516,810	\$532,398	\$532,398	\$90,960
<i>Class 400</i>	<i>- Equipment</i>						
405	Construction Equipment	\$319	\$4,500	\$4,000	\$3,600	\$3,600	(\$900)
413	Office Equipment	297	1,000	850	800	800	(200)
418	General Equip & Machinery	0	5,000	5,395	5,200	5,200	200
420	Computer Equipment	1,003	3,800	2,400	2,400	2,400	(1,400)
430	Furniture & Furnishing	220	500	450	500	500	0
Total		\$1,839	\$14,800	\$13,095	\$12,500	\$12,500	(\$2,300)
Departmental Total		\$1,711,730	\$1,764,535	\$1,774,193	\$1,800,597	\$1,794,836	\$30,301

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
0950	Tree Management Program						
Class 100	- Personal Services						
102	Part-Time Salaries	\$6,781	\$6,984	\$6,984	\$6,984	\$6,984	\$0
Total		\$6,781	\$6,984	\$6,984	\$6,984	\$6,984	\$0
Class 200	- Contractual Services						
290	Professional Services	\$16,753	\$20,000	\$20,000	\$20,000	\$15,000	(\$5,000)
Total		\$16,753	\$20,000	\$20,000	\$20,000	\$15,000	(\$5,000)
Class 300	- Supplies & Materials						
301	Agricultural Supplies	\$0	\$4,000	\$4,000	\$4,000	\$2,000	(\$2,000)
Total		\$0	\$4,000	\$4,000	\$4,000	\$2,000	(\$2,000)
Departmental Total		\$23,533	\$30,984	\$30,984	\$30,984	\$23,984	(\$7,000)
0960	Street Lighting						
Class 200	- Contractual Services						
220	Utilities	\$140,407	\$174,000	\$174,000	\$200,000	\$190,000	\$16,000
Total		\$140,407	\$174,000	\$174,000	\$200,000	\$190,000	\$16,000
Departmental Total		\$140,407	\$174,000	\$174,000	\$200,000	\$190,000	\$16,000
0970	Wastewater Fund Transfer						
Class 200	- Contractual Services						
299	Other Expenses	\$23,615	\$24,155	\$24,155	\$24,155	\$23,025	(\$1,130)
Total		\$23,615	\$24,155	\$24,155	\$24,155	\$23,025	(\$1,130)
Departmental Total		\$23,615	\$24,155	\$24,155	\$24,155	\$23,025	(\$1,130)
1000	Contributions To Private Agencies						
	South Shore Mental Health	\$20,157	\$20,157	\$20,157	\$21,500	\$17,750	(\$2,407)
	Hospice Of Washington County	2,000	2,000	2,000	5,000	1,750	(250)
	VNS Home Health Services	33,000	33,000	33,000	33,000	29,000	(4,000)
	Thundermist Health Center	33,000	33,000	33,000	33,000	29,000	(4,000)
	Phoenix/Marathon House	18,000	18,000	18,000	18,000	15,000	(3,000)
	Jonnycake Center of Peace Dale	15,000	20,000	20,000	25,000	20,000	0
	Cane Daycare Center	11,000	11,000	11,000	11,300	10,000	(1,000)
	South County Community Action	30,900	30,900	30,900	35,000	30,000	(900)
	Volunteer Center of Rhode Island	750	750	750	750	750	0
	Welcome House of South County	5,000	5,000	5,000	8,000	5,000	0
	Domestic Violence Resource Center	5,000	5,000	5,000	7,000	5,000	0
	Day One	2,000	2,000	2,000	2,700	0	(2,000)
	Galilee Mission	1,060	1,000	1,000	10,000	0	(1,000)
	Education Exchange	4,120	4,120	4,120	7,472	3,000	(1,120)
	The Samaritans	500	500	500	500	0	(500)
	Literacy Volunteers of South County	1,000	1,000	1,000	0	0	(1,000)
	Wash. County Coalition for Children	500	500	500	1,000	500	0
	NRI Community Services	1,000	1,000	1,000	4,000	0	(1,000)
	Total	\$183,987	\$188,927	\$188,927	\$223,222	\$166,750	(\$22,177)
	Transfer To Senior Services Program	395,469	414,052	414,052	413,066	414,396	344
Departmental Total		\$579,456	\$602,979	\$602,979	\$636,288	\$581,146	(\$21,833)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
1110	Recreation Department - Administration						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$150,386	\$156,975	\$156,975	\$156,582	\$156,583	(\$392)
104	Retirement	0	0	1,427	0	0	0
109	Municipal Longevity	2,131	2,647	2,647	3,089	3,089	442
Total		\$152,517	\$159,622	\$161,049	\$159,671	\$159,672	\$50
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$1,272	\$300	\$600	\$500	\$500	\$200
202	Travel	1,753	3,900	3,000	3,600	3,600	(300)
205	Postage	5,476	3,915	3,915	5,230	5,230	1,315
210	Telephone	493	250	325	325	325	75
230	Printing/Binding	8,576	8,000	8,000	7,780	7,780	(220)
250	Licenses And Dues	1,790	1,000	1,000	1,000	1,000	0
285	Town Web Site	3,895	2,000	2,000	3,000	2,000	0
290	Professional Services	319	300	582	300	300	0
299	Other Expenses	12,031	10,550	10,500	5,300	5,300	(5,250)
Total		\$35,605	\$30,215	\$29,922	\$27,035	\$26,035	(\$4,180)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
313	Office Supplies	\$1,884	\$2,500	\$2,200	\$2,200	\$2,200	(\$300)
314	Recreation Supplies	185	750	600	750	750	0
Total		\$2,069	\$3,250	\$2,800	\$2,950	\$2,950	(\$300)
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$4,618	\$3,000	\$2,500	\$3,000	\$3,000	\$0
Total		\$4,618	\$3,000	\$2,500	\$3,000	\$3,000	\$0
Departmental Total		\$194,809	\$196,087	\$196,271	\$192,656	\$191,657	(\$4,430)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
1111	Recreation Department - Maintenance						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$316,243	\$336,941	\$315,000	\$300,471	\$296,638	(\$40,303)
103	Seasonal Salaries	81,857	80,023	75,000	80,023	80,023	0
104	Overtime	13,030	14,067	14,000	14,067	14,067	0
109	Municipal Longevity	7,445	8,252	7,700	8,294	8,346	94
Total		\$418,574	\$439,283	\$411,700	\$402,855	\$399,074	(\$40,209)
<i>Class 200</i>	<i>- Contractual Services</i>						
210	Telephone	\$2,709	\$3,290	\$3,000	\$3,290	\$3,290	\$0
220	Utilities	32,641	31,528	32,500	34,147	34,000	2,472
240	Cleaning Services	1,945	2,397	2,100	2,194	2,194	(203)
260	Maintenance Of Motor Vehicles	2,514	3,800	3,500	3,800	3,800	0
267	Maint Of General Equip	4,037	2,200	3,907	3,000	3,000	800
270	Maint Of Bldg & Improvements	24,878	21,300	21,300	21,300	21,300	0
271	Refuse Disposal	5,676	6,503	6,000	7,479	7,479	976
275	Rents	1,995	2,390	2,100	2,390	2,390	0
290	Professional Services	727	1,500	1,000	2,720	2,720	1,220
Total		\$77,119	\$74,908	\$75,407	\$80,320	\$80,173	\$5,265
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agri & Animal Material & Supp	\$20,949	\$26,800	\$26,000	\$29,000	\$28,000	\$1,200
302	Chemicals & Gases	569	2,222	2,000	2,222	2,222	0
303	Clothing/Uniforms	1,343	3,755	3,000	3,750	3,700	(55)
304	Books & Other Publications	0	50	50	50	50	0
305	Bldg & Const Materials & Supp	6,866	6,200	6,200	6,200	6,200	0
307	Fuels & Lubricants	34,916	33,600	36,000	36,000	36,000	2,400
308	Heating Fuel	4,900	5,600	5,600	5,600	5,600	0
310	Motor Vehicle Parts & Access	6,583	4,500	4,500	4,500	4,500	0
311	Medical & Lab Material & Supp	387	100	100	100	100	0
312	Janitorial Material & Supp	5,086	3,900	3,750	4,295	4,295	395
314	Recreation Supplies	4,280	5,155	4,500	4,475	4,475	(680)
315	Electrical Material & Supp	2,105	1,200	1,200	1,800	1,800	600
316	Gen Hardware/Minor Tools	1,169	1,300	1,500	1,300	1,300	0
317	Signs & Striping Mat & Supp	8,930	5,600	5,600	5,854	5,854	254
318	Gen Equip & Machine Parts	1,944	3,500	3,000	3,500	3,500	0
323	Plbg Air Cond Htg Mat & Supp	4,365	2,900	3,200	3,300	3,300	400
Total		\$104,391	\$106,382	\$106,200	\$111,946	\$110,896	\$4,514
<i>Class 400</i>	<i>- Equipment</i>						
418	General Equip & Machinery	\$3,671	\$4,925	\$4,500	\$4,925	\$3,000	(\$1,925)
Total		\$3,671	\$4,925	\$4,500	\$4,925	\$3,000	(\$1,925)
Departmental Total		\$603,755	\$625,498	\$597,807	\$600,046	\$593,143	(\$32,355)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
1112 Recreation Department - Athletics Program							
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$24,556	\$29,822	\$29,000	\$30,637	\$30,637	\$815
103	Seasonal Salaries	37,283	37,593	37,000	40,395	40,395	2,802
Total		\$61,839	\$67,415	\$66,000	\$71,032	\$71,032	\$3,617
<i>Class 200 - Contractual Services</i>							
275	Rents	\$10,309	\$8,990	\$9,000	\$11,310	\$11,310	\$2,320
290	Professional Services	77,096	71,840	75,000	91,927	91,927	20,087
Total		\$87,405	\$80,830	\$84,000	\$103,237	\$103,237	\$22,407
<i>Class 300 - Supplies & Materials</i>							
314	Recreation Supplies	\$13,710	\$30,320	\$25,000	\$31,470	\$31,470	\$1,150
Total		\$13,710	\$30,320	\$25,000	\$31,470	\$31,470	\$1,150
Departmental Total		\$162,954	\$178,565	\$175,000	\$205,739	\$205,739	\$27,174
1113 Recreation Department - Aquatics Program							
<i>Class 100 - Personal Services</i>							
103	Seasonal Salaries	\$63,928	\$68,761	\$67,000	\$68,761	\$68,000	(\$761)
105	Overtime	2,402	3,300	2,700	2,500	2,500	(800)
Total		\$66,330	\$72,061	\$69,700	\$71,261	\$70,500	(\$1,561)
<i>Class 200 - Contractual Services</i>							
210	Telephone	\$455	\$600	\$500	\$550	\$550	(\$50)
220	Utilities	1,053	2,200	1,800	1,800	1,700	(500)
230	Printing/Binding	938	650	600	650	650	0
270	Maint Of Bldg & Improvements	901	2,000	1,200	2,000	2,000	0
271	Refuse Disposal	932	1,200	1,100	1,200	1,200	0
290	Professional Services	21,100	16,900	20,000	15,800	15,800	(1,100)
Total		\$25,380	\$23,550	\$25,200	\$22,000	\$21,900	(\$1,650)
<i>Class 300 - Supplies & Materials</i>							
303	Clothing/Uniforms	\$339	\$600	\$500	\$600	\$600	\$0
305	Bldg & Const Materials & Supplies	1,428	1,500	1,800	1,200	1,200	(300)
312	Janitorial Material & Supplies	1,293	1,200	1,000	1,200	1,200	0
314	Recreation Supplies	1,601	600	500	600	600	0
316	Gen Hardware/Minor Tools	312	0	0	0	0	0
Total		\$4,973	\$3,900	\$3,800	\$3,600	\$3,600	(\$300)
<i>Class 400 - Equipment</i>							
414	Recreational Equipment	\$0	\$300	\$200	\$300	\$300	\$0
425	Fire & Safety Equipment	185	100	100	100	100	0
Total		\$185	\$400	\$300	\$400	\$400	\$0
Departmental Total		\$96,868	\$99,911	\$99,000	\$97,261	\$96,400	(\$3,511)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
1114 Recreation Department - Leisure Services Program							
<i>Class 100 - Personal Services</i>							
103	Seasonal Salaries	\$74,093	\$69,621	\$69,000	\$61,873	\$61,873	(\$7,748)
105	Overtime	270	1,000	1,000	300	300	(700)
Total		\$74,363	\$70,621	\$70,000	\$62,173	\$62,173	(\$8,448)
<i>Class 200 - Contractual Services</i>							
202	Travel	\$14	\$0	\$0	\$0	\$0	\$0
210	Telephone	833	480	480	216	216	(264)
220	Utilities	1,311	1,085	1,100	1,425	1,425	340
270	Building Maintenance	598	300	300	300	300	0
271	Refuse Collection	72	100	100	100	100	0
275	Rents	18,288	29,425	28,000	26,925	26,925	(2,500)
290	Professional Services	53,673	42,150	48,000	40,050	40,050	(2,100)
Total		74,789	73,540	77,980	69,016	69,016	(4,524)
<i>Class 300 - Supplies & Materials</i>							
303	Clothing/Uniforms	\$64	\$1,325	\$1,200	\$1,000	\$1,000	(\$325)
308	Heating Fuel	888	850	850	900	900	50
312	Janitorial Supplies	300	250	250	250	250	0
313	Office Supplies	95	200	150	200	200	0
314	Recreation Supplies	19,989	29,500	25,000	13,250	13,250	(16,250)
Total		21,335	32,125	27,450	15,600	15,600	(\$16,525)
<i>Class 400 - Equipment</i>							
414	Recreational Equipment	130	1,850	1,200	200	200	(1,650)
460	Building Improvements	666	300	300	300	300	0
Total		\$796	\$2,150	\$1,500	\$500	\$500	(\$1,650)
Departmental Total		\$171,283	\$178,436	\$176,930	\$147,289	\$147,289	(\$31,147)
1116 Recreation Department - Creative Activities Program							
<i>Class 100 - Personal Services</i>							
101	Full Time Salaries	\$6,487	\$6,730	\$6,700	\$6,865	\$6,730	\$0
102	Part-Time Salaries	54,550	54,470	54,000	55,707	55,707	1,237
109	Municipal Longevity	41	94	94	114	114	20
Total		\$61,078	\$61,294	\$60,794	\$62,686	\$62,551	\$1,257
<i>Class 200 - Contractual Services</i>							
210	Telephone	\$250	\$480	\$350	\$300	\$300	(\$180)
220	Utilities	953	1,420	1,300	1,150	1,150	(270)
270	Maint Of Bldg & Improvements	739	1,000	1,000	1,000	1,000	0
271	Refuse Disposal	462	600	550	600	600	0
275	Rents	625	640	640	640	640	0
290	Professional Services	3,637	3,850	3,800	3,150	3,150	(700)
Total		\$6,667	\$7,990	\$7,640	\$6,840	\$6,840	(\$1,150)
<i>Class 300 - Supplies & Materials</i>							
308	Heating Fuel	\$4,619	\$3,500	\$3,500	\$3,800	\$3,800	\$300
312	Janitorial Material & Supp	1,560	1,300	1,300	1,300	1,300	0
314	Recreation Supplies	1,256	2,050	1,800	2,550	2,550	500
Total		\$7,436	\$6,850	\$6,600	\$7,650	\$7,650	\$800
<i>Class 400 - Equipment</i>							
414	Recreational Equipment	\$384	\$500	\$400	\$500	\$500	\$0
460	Building Improvements	2,192	1,500	1,500	1,500	1,500	0
Total		\$2,576	\$2,000	\$1,900	\$2,000	\$2,000	\$0
Departmental Total		\$77,756	\$78,134	\$76,934	\$79,176	\$79,041	\$907
1120 Celebrations							
<i>Class 200 - Contractual Services</i>							
299	Other Expenses	\$7,321	\$7,500	\$7,100	\$7,500	\$7,200	(\$300)
Total		\$7,321	\$7,500	\$7,100	\$7,500	\$7,200	(\$300)
Departmental Total		\$7,321	\$7,500	\$7,100	\$7,500	\$7,200	(\$300)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
1210	Public Libraries						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$468,457	\$520,159	\$523,604	\$521,655	\$523,183	\$3,024
102	Part-Time Salaries	186,623	180,498	172,900	173,243	164,047	(16,451)
104	Overtime	2,454	3,100	2,849	2,849	581	(2,519)
105	Retirement	1,820	0	86	0	0	0
109	Municipal Longevity	13,202	14,678	15,354	17,481	17,481	2,803
Total		\$672,556	\$718,435	\$714,793	\$715,228	\$705,292	(\$13,143)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$61	\$100	\$100	\$100	\$100	\$0
202	Travel	1,245	1,600	800	800	800	(800)
205	Postage	947	925	1,000	1,000	1,000	75
210	Telephone	1,678	3,000	1,800	2,800	2,800	(200)
220	Utilities	21,425	25,086	25,000	25,045	25,000	(86)
230	Printing/Binding	293	620	200	200	200	(420)
235	Copy Machine Services	561	561	561	600	600	39
250	Licenses And Dues	90	0	122	0	0	0
260	Maintenance Of Motor Vehicles	39	0	0	0	0	0
263	Maintenance of Computers	1,393	1,400	900	1,400	1,400	0
265	Maintenance Of Office Equip	750	825	803	860	860	35
266	Software Maint.	0	1,000	500	500	500	(500)
270	Maint Of Bldg & Improvements	17,815	18,000	18,000	18,000	18,000	0
277	Transfer to Other Funds	25,000	0	0	0	0	0
290	Professional Services	773	0	0	0	0	0
292	Outside Data Processing	51,664	52,700	52,700	52,700	52,700	0
299	Other Expenses	0	0	25	0	0	0
Total		\$123,734	\$105,817	\$102,511	\$104,005	\$103,960	(\$1,857)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
303	Clothing and Uniforms	\$120	\$0	\$0	\$125	\$125	\$125
304	Books & Other Publications	85,739	90,000	90,000	93,884	90,000	0
305	Building Materials & Supplies	69	400	400	300	300	(100)
307	Fuels and Lubricants	1,550	1,825	1,800	1,825	1,825	0
308	Heating Fuel	28,665	33,280	33,280	32,251	32,250	(1,030)
310	Motor Vehicle Parts & Access	1,143	200	0	200	200	0
312	Janitorial Material & Supp	3,266	3,300	3,300	3,400	3,400	100
313	Office Supplies	4,946	3,590	4,000	5,000	5,000	1,410
314	Recreation Supplies	9,663	8,200	8,200	9,026	8,000	(200)
315	Electrical Material & Supp	952	1,000	1,000	1,000	1,000	0
Total		\$136,112	\$141,795	\$141,980	\$147,011	\$142,100	\$305
<i>Class 400</i>	<i>- Equipment</i>						
412	Janitorial Equipment	\$416	\$0	\$0	\$0	\$0	\$0
420	Computer Equipment	489	500	0	500	500	0
430	Furniture & Furnishing	1,200	0	0	400	400	400
Total		\$2,104	\$500	\$0	\$900	\$900	\$400
Departmental Total		\$934,506	\$966,547	\$959,284	\$967,144	\$952,252	(\$14,295)

Class Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
1300 Municipal Boards & Outside Agencies						
1310 - Conservation Commission	\$1,600	\$2,100	\$2,100	\$2,100	\$1,000	(\$1,100)
1360 - Narrow River Preservation	1,600	0	0	1,600	1,000	1,000
1370 - Chamber of Commerce	6,523	7,000	7,000	7,000	7,000	0
1371 - Peace Dale Revitalization	8,000	5,000	5,000	5,000	2,500	(2,500)
1372 - Washington Co. Planning Council	6,000	6,000	6,000	6,000	3,000	(3,000)
1373 - Community Partnership for Prevention	4,000	4,000	4,000	4,000	4,000	0
1374 - Wildlife Rehabilitators Assoc. of RI	0	0	0	4,000	0	0
1380 - Friends of Wakefield Village	7,960	5,000	5,000	5,000	2,500	(2,500)
1388 - Saugatucket River Heritage Coalition	1,000	0	0	0	0	0
1383 - Wash. Co. Community Develop. Corp.	0	4,000	4,000	4,000	2,000	(2,000)
Total	\$36,683	\$33,100	\$33,100	\$38,700	\$23,000	(\$10,100)
Departmental Total	\$36,683	\$33,100	\$33,100	\$38,700	\$23,000	(\$10,100)
1410 Municipal Insurance						
Class 200 - Contractual Services						
299 Other Expenses	\$193,224	\$230,000	\$206,000	\$240,000	\$210,000	(\$20,000)
Total	\$193,224	\$230,000	\$206,000	\$240,000	\$210,000	(\$20,000)
Departmental Total	\$193,224	\$230,000	\$206,000	\$240,000	\$210,000	(\$20,000)
1500 Town Employee Benefits						
1420 - Unemployment Compensation	\$44,028	\$10,000	\$30,000	\$40,000	\$40,000	\$30,000
1510 - Social Security (FICA)	773,315	824,669	815,000	810,000	786,526	(38,143)
1520 - Retirement System Transfer	885,993	893,836	880,000	775,000	775,513	(118,323)
1530 - Health Insurance Transfer	2,522,853	2,775,138	2,775,138	2,913,895	2,913,895	138,757
1540 - Direct Police Pension	20,254	20,750	20,750	21,245	21,245	495
1550 - Worker Compensation	215,380	200,000	157,000	210,000	150,000	(50,000)
Departmental Total	\$4,461,823	\$4,724,393	\$4,677,888	\$4,770,140	\$4,687,179	(\$37,214)
1610 Tax Transfer To School Fund						
Class 200 - Contractual Services						
299 Other Expenses	\$45,628,503	\$47,909,928	\$47,909,928	\$48,868,127	\$48,389,027	\$479,099
Total	\$45,628,503	\$47,909,928	\$47,909,928	\$48,868,127	\$48,389,027	\$479,099
Departmental Total	\$45,628,503	\$47,909,928	\$47,909,928	\$48,868,127	\$48,389,027	\$479,099
1620 Education Debt Service						
Class 200 - Contractual Services						
299 Other Expenses	\$3,556,123	\$3,512,491	\$3,428,491	\$3,436,593	\$3,424,593	(\$87,898)
Total	\$3,556,123	\$3,512,491	\$3,428,491	\$3,436,593	\$3,424,593	(\$87,898)
Departmental Total	\$3,556,123	\$3,512,491	\$3,428,491	\$3,436,593	\$3,424,593	(\$87,898)
1621 Town Debt Service						
Class 200 - Contractual Services						
299 Other Expenses	\$1,529,619	\$1,386,225	\$1,386,225	\$1,346,279	\$1,346,279	(\$39,946)
Total	\$1,529,619	\$1,386,225	\$1,386,225	\$1,346,279	\$1,346,279	(\$39,946)
Departmental Total	\$1,529,619	\$1,386,225	\$1,386,225	\$1,346,279	\$1,346,279	(\$39,946)

Class	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
1710	Capital Budget						
Class 200	- Capital Projects						
202	P.W. Equipment Acquisition	\$207,698	\$207,000	\$207,000	\$256,000	\$226,000	\$19,000
204	Road/Drainage Improvements	560,000	580,000	580,000	650,000	620,000	40,000
206	Bridge and Dam Improvements	100,000	100,000	100,000	0	0	(100,000)
208	Police Department - General	148,639	130,000	130,000	127,000	105,000	(25,000)
211	Recreation Improvements	170,050	208,000	208,000	202,000	175,000	(33,000)
214	Administrative Computer System	10,000	10,000	10,000	10,000	10,000	0
215	GIS Mapping Program	0	10,000	10,000	0	0	(10,000)
217	Communications Department	72,000	37,000	37,000	10,000	5,000	(32,000)
218	Property Appraisal Program	40,000	40,000	40,000	100,000	100,000	60,000
233	Senior Services Program	25,000	20,000	20,000	40,000	40,000	20,000
240	Library System Improvements	0	28,000	27,058	0	0	(28,000)
241	Town Hall Improvements	20,000	20,000	20,000	10,000	10,000	(10,000)
242	Planning Program	20,000	20,000	20,000	0	0	(20,000)
244	Pool Car Vehicle	16,342	0	0	0	0	0
245	EMS Equipment and Facilities	34,982	60,000	60,000	35,000	25,000	(35,000)
249	EMS Vehicle Replacement	75,000	60,000	60,000	90,000	90,000	30,000
Total		\$1,499,711	\$1,530,000	\$1,529,058	\$1,530,000	\$1,406,000	(\$124,000)
Departmental Total		\$1,499,711	\$1,530,000	\$1,529,058	\$1,530,000	\$1,406,000	(\$124,000)
1810	Fund Contingency						
Class 200	- Contractual Services						
299	Other Expenses	\$152,400	\$75,000	\$60,000	\$75,000	\$70,000	(\$5,000)
Total		\$152,400	\$75,000	\$60,000	\$75,000	\$70,000	(\$5,000)
Departmental Total		\$152,400	\$75,000	\$60,000	\$75,000	\$70,000	(\$5,000)
Total General Fund		\$71,207,301	\$74,244,524	\$73,612,954	\$75,069,676	\$73,929,307	(\$315,217)

Class Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
GENERAL FUND BUDGET PROGRAM SUMMARY						
110 Town Council	\$12,305	12,950	\$12,950	\$12,950	\$12,850	(\$100)
120 Budget Adoption Process	676	9,419	8,750	9,667	9,608	189
210 Municipal Legal Services	158,348	163,216	163,216	166,380	163,216	0
220 Probate Court	4,000	4,000	4,000	4,000	4,000	0
310 Town Clerk's Office	256,135	265,607	261,992	259,226	259,382	(6,225)
350 Public Information	2,907	4,847	4,000	4,847	4,847	0
410 Canvassing Authority	47,012	79,263	83,715	39,234	39,234	(40,029)
510 Town Manager's Office	298,635	312,809	267,576	316,178	311,919	(890)
520 Personnel Program	66,090	85,092	78,953	85,204	77,684	(7,408)
530 League of Cities and Towns - Dues	11,115	11,115	11,115	11,115	11,115	0
540 Town Hall Operations	217,529	222,455	196,919	220,975	177,413	(45,043)
610 Finance Department	429,973	464,190	462,065	465,924	463,424	(766)
620 Tax Assessor's Office	230,178	240,184	239,774	240,054	240,054	(130)
630 Assessment Board of Review	630	430	400	400	400	(30)
640 Data Processing Department	209,709	235,422	229,152	237,665	236,110	688
645 Geographic Information System	103,563	113,980	83,207	89,570	86,020	(27,960)
650 Municipal Audit	12,150	19,275	19,275	22,275	22,275	3,000
710 Planning Board	2,840	4,680	3,160	4,680	4,680	0
720 Planning Department	311,691	321,836	300,871	302,877	292,166	(29,670)
730 Zoning Board of Review	64,790	14,050	10,843	12,900	12,850	(1,200)
740 Building and Zoning Inspection	266,503	278,375	277,859	277,531	227,965	(50,410)
810 Police Department	4,987,330	5,237,138	5,038,977	5,193,361	5,072,971	(164,167)
820 Animal Control - Road	79,073	82,416	82,028	82,197	67,911	(14,505)
830 Animal Control - Shelter	126,980	148,361	143,008	143,884	143,884	(4,477)
840 Communication Department	206,804	212,174	223,217	199,904	183,761	(28,413)
850 Outside Radio Services	9,793	10,660	10,660	5,155	5,155	(5,505)
860 Harbor Patrol Program	38,367	40,600	38,753	38,945	32,215	(8,385)
870 Contribution to Fire Companies	3,600	3,600	3,600	3,600	3,600	0
880 Emergency Medical Services	996,364	1,059,857	1,015,724	1,068,345	1,068,345	8,488
910 Public Services -Administration	266,133	258,055	211,868	256,959	252,461	(5,594)
920 Streets and Highway Department	1,711,730	1,764,535	1,774,193	1,800,597	1,794,836	30,301
950 Tree Management Program	23,533	30,984	30,984	30,984	23,984	(7,000)
960 Street Lighting Services	140,407	174,000	174,000	200,000	190,000	16,000
970 Transfer to Wastewater Fund	23,615	24,155	24,155	24,155	23,025	(1,130)
1005 Contributions to Outside Agencies	579,456	602,979	602,979	636,288	581,146	(21,833)
1110 Recreation Department	1,307,424	1,356,631	1,321,942	1,322,167	1,313,269	(43,362)
1120 Contribution to Parades	7,321	7,500	7,100	7,500	7,200	(300)
1210 Municipal Public Libraries	934,506	966,547	959,284	967,144	952,252	(14,295)
1300 Municipal Boards and Outside Groups	36,683	33,100	33,100	38,700	23,000	(10,100)
1410 Municipal Insurance	193,224	230,000	206,000	240,000	210,000	(20,000)
1420 Unemployment Compensation	44,028	10,000	30,000	40,000	40,000	30,000
1510 Social Security Contribution	773,315	824,669	815,000	810,000	786,526	(38,143)
1520 Contribution to Retirement System	885,993	893,836	880,000	775,000	775,513	(118,323)
1530 Municipal Health Insurances	2,522,853	2,775,138	2,775,138	2,913,895	2,913,895	138,757
1540 Direct Police Pension	20,254	20,750	20,750	21,245	21,245	495
1550 Worker Compensation	215,380	200,000	157,000	210,000	150,000	(50,000)
1810 General Fund Contingency	152,400	75,000	60,000	75,000	70,000	(5,000)
Total Operating Program	\$18,993,345	\$19,905,880	\$19,359,252	\$19,888,677	\$19,363,408	(\$542,472)

Class Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
Total Operating Program	\$18,993,345	\$19,905,880	\$19,359,252	\$19,888,677	\$19,363,408	(\$542,472)
1621 Municipal Debt Service	\$1,529,619	\$1,386,225	\$1,386,225	\$1,346,279	\$1,346,279	(\$39,946)
1710 Capital Budget	1,499,711	1,530,000	1,529,058	1,530,000	1,406,000	(124,000)
1610 Transfer to School Fund	45,628,503	47,909,928	47,909,928	48,868,127	48,389,027	479,099
1620 School Debt Service	3,556,123	3,512,491	3,428,491	3,436,593	3,424,593	(87,898)
Total General Fund Program	\$71,207,301	\$74,244,524	\$73,612,954	\$75,069,676	\$73,929,307	(\$315,217)
Estimated Expenditures Under (Over) Budget			\$631,570			

GENERAL FUND REVENUE PROGRAM SUMMARY

Class Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
41101 Current Taxes	\$59,773,946	\$62,523,893	\$62,730,000	\$64,499,128	\$63,702,629	\$1,178,736
41201 Prior Year Taxes	468,813	325,000	475,000	400,000	400,000	75,000
41301 Interest On Taxes	374,463	325,000	350,000	350,000	350,000	25,000
41401 Payment In Lieu Of Taxes	208,125	224,160	237,773	245,362	245,362	21,202
Property Taxes	\$60,825,348	\$63,398,053	\$63,792,773	\$65,494,490	\$64,697,991	\$1,299,938
43502 General State Aid	\$994,199	\$935,822	\$118,511	\$118,511	\$0	(\$935,822)
43503 Public Service Corporations Tax	271,798	271,798	245,156	245,000	245,156	(26,642)
43505 Meal Tax Income	511,101	490,000	495,000	490,000	500,000	10,000
43507 Chapter 26, School Housing	1,116,126	1,099,827	1,009,808	1,058,200	1,058,200	(41,627)
43508 State Library Const. Reimb.	50,971	48,564	48,564	46,138	46,138	(2,426)
43509 State Library General Aid	173,094	167,913	166,635	166,635	166,635	(1,278)
43510 State Library Endowment	21,748	21,749	23,027	23,027	23,027	1,278
43512 M.V. Tax Phase Out	2,167,848	2,200,000	2,178,075	2,178,075	2,000,000	(200,000)
43516 Hotel Tax	68,169	70,000	95,000	95,000	100,000	30,000
State Revenue Transfers	\$5,375,054	\$5,305,673	\$4,379,776	\$4,420,586	\$4,139,156	(\$1,166,517)
45011 Transfer from Education Impact Fees	\$200,000	\$100,000	\$100,000	\$80,000	\$80,000	(\$20,000)
45012 Transfer from Recreation Impact Fees	102,579	97,984	97,984	96,139	96,139	(1,845)
45014 Transfer from Open Space Fund	350,000	325,000	325,000	325,000	325,000	0
45021 Transfer from South Road Reserve Fund	0	0	90,012	86,163	86,163	86,163
46114 Transfer from Wastewater Fund	32,200	33,500	33,500	34,000	34,000	500
46115 Transfer from Water Fund	17,500	18,200	18,200	18,700	18,700	500
46116 Transfer from Solid Waste Fund	13,235	13,765	13,765	14,000	14,000	235
46119 Transfer from Neighborhood Guild	0	5,000	5,000	5,000	5,000	0
46120 Transfer from Peace Dale Office Bldg	2,700	2,800	2,800	2,800	2,800	0
Transfer From Other Local Funds	\$718,214	\$596,249	\$686,261	\$661,802	\$661,802	\$65,553
47403 School Crossing Guards	\$75,200	\$81,400	\$81,400	\$84,000	\$82,000	\$600
47406 Payroll & Accounting	5,800	6,000	6,000	6,300	6,300	300
47407 Jr. High Field and Prout Maintenance	46,732	48,134	48,134	49,578	49,578	1,444
47408 Energy Saving Transfer to Debt Service	0	40,000	40,000	40,000	40,000	0
47501 Alarm System Materials	3,300	3,400	3,400	3,400	3,400	0
Transfer From School Fund	\$131,032	\$178,934	\$178,934	\$183,278	\$181,278	\$2,344
44170 Town Clerk Bus License & Fees	\$72,330	\$69,000	\$67,430	\$69,000	\$69,000	\$0
44175 Bldg Inspector License & Fees	375,599	350,000	310,000	300,000	300,000	(50,000)
44180 Non-Business License & Fees	374,028	364,000	280,000	270,000	270,000	(94,000)
44181 Real Estate Conveyance Tax	107,724	85,000	55,615	55,615	55,615	(29,385)
44190 Rental Of Town Properties	277,332	270,000	270,000	270,000	270,000	0
45001 Investment Income - Short Term	1,289,760	775,000	825,000	500,000	500,000	(275,000)
46101 Police Department Revenue	394,225	333,750	246,375	246,550	199,610	(134,140)
46102 E. M. S. Reimbursement	300,000	375,000	375,000	425,000	425,000	50,000
46104 Park Rental Income	15,737	16,000	16,000	16,000	16,000	0
46105 Town Beach	88,387	78,350	80,000	80,950	80,950	2,600
46106 Misc Beach Receipts	1,874	1,900	1,600	1,900	1,900	0
46107 Boat Mooring Fees	9,704	13,500	13,500	13,500	13,500	0
46108 Animal Control Fees	4,030	4,000	4,000	4,000	4,000	0
46109 Public Libraries	135,697	121,800	114,670	122,000	110,000	(11,800)
46110 Dog/Cats Licenses & Fines	4,765	4,000	5,000	4,000	5,000	1,000
46111 Recreation - Athletics/Leisure Services	200,869	188,350	195,000	198,895	198,895	10,545
46112 Recreation - Self-Support Programs	99,810	110,100	110,000	123,260	123,260	13,160
46113 Planning Department	179	400	200	400	400	0
46117 Communications Department	5,904	14,000	6,000	7,000	7,000	(7,000)
46118 Interfund Computer Services	98,350	101,235	101,235	101,235	101,235	0

Class Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Dollars
46121 Recreation Outside Service	\$4,420	\$16,450	\$16,450	\$17,975	\$17,975	\$1,525
46122 Creative Activities - Hazard Trust	19,624	16,000	12,000	12,000	12,000	(4,000)
46123 Creative Activities - Pre-School	62,370	61,080	62,000	63,240	63,240	2,160
46124 Creative Activities - Other Programs	5,438	6,000	6,000	5,500	5,500	(500)
46126 GIS Program - Map Sales	1,245	1,500	1,500	1,500	1,500	0
46129 Animal Shelter - Narragansett	55,000	57,200	57,200	59,000	59,000	1,800
48601 Miscellaneous Revenues	128,560	112,000	121,000	121,000	115,500	3,500
48605 Copy Machines Income	29,121	20,000	25,000	20,000	23,000	3,000
Local Revenues	\$4,162,080	\$3,565,615	\$3,377,775	\$3,109,520	\$3,049,080	(\$516,535)
49001 Designated Fund Balance - Base	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$0
49019 Designated Fund Balance - CIP	500,000	500,000	500,000	500,000	500,000	0
Fund Balance Forward	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$0
Total General Fund	\$72,411,729	\$74,244,524	\$73,615,519	\$75,069,676	\$73,929,307	(\$315,217)
Program Surplus (Deficit)	\$1,204,428	\$0	(\$629,005)	\$0	\$0	
Property Tax Rate	\$11.51		\$11.97	\$0.00	\$12.22	\$0.25
Estimated Surplus Position FY 2008-2009			\$2,565			

PEACE DALE OFFICE BUILDING (310)

MISSION STATEMENT

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Peace Dale Office Building (PDOB) was constructed in 1856 by the Peace Dale Mill Company and purchased by the Town in 1983 with the intent to accommodate expanded recreational programming. Since purchase of the PDOB, the Department's focus has been directed on maximizing rental income through commercial space on the first and second levels. By operating the facility in this manner, income generated from commercial operations has been held in a capital reserve fund and used exclusively for the refurbishment and upgrade of this historic building.

Occupancy of the commercial units has remained at full capacity with seven tenants, and the remainder of the facility remains busy on a year-round basis with public programming and is also used for maintenance and event storage. Various active and passive forms of programming are offered in the facility, including dance, tai chi, aerobics, karate, yoga, and other fitness related programs.

Some of the major issues and recent changes to this operation are provided below:

- ❑ Annual increase in commercial rent remains stable at 5% - 7%
- ❑ Commercial units remain at full capacity with seven tenants
- ❑ Increase in self-support program revenues through expanded programming initiative
- ❑ Rehabilitation of lower level area added 1900 sq. ft. in new program space that is now the Yoga Studio of South County
- ❑ Installation of new boiler in FY2007-2008 with conversion to natural gas
- ❑ Rehabilitation of meeting room on third floor allowing for expanded program use

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Commercial Rent			
Total Number of Commercial Tenants	7	7	7
Commercial Rental Income Percentage Increase	5%	5%	5%
Self Support Program Revenues	\$8,058	\$15,000	\$14,100
Rental Income as Percentage of Total Revenue	80%	78%	82%
Program Revenue as Percentage of Total Income	10%	17%	18%
Self Support Classes			
New Classes Offered	8	8	20
Percentage of New Classes Successfully Offered	50%	50%	50%
Youth and Teen Class Enrollment	6	11	20
Total # of Youth/Teen Classes	4	4	6
Percentage of Programs Completed	25%	50%	50%
Sports and Fitness Class Enrollment	101	100	100
Total # of Sports/Fitness Classes	30	30	30
Percentage of Programs Completed	80%	80%	80%
PDOB Facility Usage *			
Total Hours Reserved /Hours Available	12%	15%	18%
Total Hours Reserved	600	700	725
Total Program Attendance	2,802	3,000	3,200

** Facility usage figures through FY2008-2009 include program space only and are based on one room usage on 3rd floor level. In FY2009-2010, room availability is increased to include the additional space located on the basement level. Room availability is calculated based on a 7am to 9pm schedule, over 352 days per year.*

GOALS FY 2009-2010

As public programming demands vary on an annual basis, the Department continues to reevaluate the present space allocation within the PDOB. A continuing goal is to assess the programming space needs and determine if sufficient area is allotted to fulfill the public need. If the public programming space requirements exceed current area allocation, the Town will analyze the space distribution and propose a new percent usage for the building. It is most likely that the Town will continue to retain some, if not all, of its commercial tenants in order to maintain a stable flow of commercial rental income.

PEACE DALE OFFICE BUILDING EXPENDITURE STATEMENT						
Account Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Over PY
<i>Class 100 - Personnel Services</i>						
59100 Self-Support Expenditures	\$5,264	\$8,800	\$12,075	\$10,575	\$10,575	\$1,775
59110 Maintenance Salaries	12,077	16,404	16,404	16,404	16,404	0
51109 Longevity	750	1,102	1,102	1,164	1,164	62
59283 Fringe Benefits	7,036	9,050	9,050	8,428	8,631	(419)
Total	\$25,127	\$35,356	\$38,631	\$36,571	\$36,774	\$1,418
<i>Class 200 - Contractual Services</i>						
59210 Telephone	\$839	\$750	\$780	\$800	\$800	\$50
59215 Utilities	1,173	1,122	1,200	1,305	1,305	183
59220 Electrical	5,719	6,720	6,000	6,983	6,983	263
59225 Heating Fuel	7,781	8,400	8,200	8,700	8,650	250
59271 Refuse Collection	1,133	1,200	984	1,100	1,100	(100)
52299 Other Expenses	219	200	180	220	220	20
Total	\$16,865	\$18,392	\$17,344	\$19,108	\$19,058	\$666
<i>Class 300 - Supplies and Materials</i>						
59302 Chemicals/Gases	\$98	\$100	\$253	\$300	\$300	\$200
59305 Bldg Construction/Materials	340	1,700	1,000	1,700	1,600	(100)
59312 Janitorial Supplies	969	1,795	1,500	1,940	1,900	105
59316 Electrical/Comm Supplies	636	890	700	1,090	1,000	110
59320 Maintenance of Buildings	6	1,700	1,300	1,400	1,400	(300)
59350 Building Improvements	6,411	11,000	7,500	9,000	9,000	(2,000)
59370 Insurance	4,173	4,736	4,030	4,500	4,500	(236)
59399 Other Expenses	2,700	3,400	3,200	3,200	3,200	(200)
Total	\$15,334	\$25,321	\$19,483	\$23,130	\$22,900	(\$2,421)
<i>Class 400 - Other Expenses</i>						
59930 Transfer to Comp. Abs. Fund	\$4,000	\$0	\$0	\$0	\$0	\$0
59499 Capital Projects	35,000	0	0	0	0	0
Total	\$39,000	\$0	\$0	\$0	\$0	\$0
Total Expenses	\$96,326	\$79,069	\$75,458	\$78,809	\$78,732	(\$337)
PEACE DALE OFFICE BUILDING REVENUE STATEMENT						
Account Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Over PY
<i>Income Accounts</i>						
47010 Rental Income	\$64,788	\$68,135	\$68,135	\$71,760	\$71,760	\$3,625
47011 Income - Self Support	8,058	16,100	15,000	14,100	14,100	(2,000)
47013 Investment Income	8,152	5,000	3,800	2,000	2,000	(3,000)
Total Revenue	\$80,998	\$89,235	\$86,935	\$87,860	\$87,860	(\$1,375)
Income Over (Under) Expenses	(\$15,328)	\$10,166	\$11,477	\$9,051	\$9,128	(\$1,038)
Undesignated Fund Balance	\$173,513	\$183,679	\$184,990	\$192,730	\$192,807	\$7,817

NEIGHBORHOOD GUILD (340)

MISSION STATEMENT

The Parks and Recreation Department serves our community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Neighborhood Guild was constructed in 1908 as an activity center for employees of the Peace Dale Mill Company and was deeded to the Town of South Kingstown in 1940 to serve as a community center for residents. The operation today remains financially self-supporting with revenue generated from the Hazard and Guild Trust Funds, investment income, program fees, rentals and various other sources.

The Guild is a 25,000 square-foot facility housing a variety of classrooms, music rooms, small gymnasium/performance area, woodworking room, kitchen, fitness center, locker rooms and administrative offices. The facility supports over 400 classes annually, including the arts, community education, sports, fitness, and special events for all segments of the local population. In addition, the facility is utilized by a large number of non-profit groups for meetings and programs.

In FY 2009-2010, the Neighborhood Guild is expected to continue to rely heavily on the generation of program revenues to support operations. In addressing the challenge of expanding operational costs, the Department has been faced with generating adequate revenues to offset these increases. The Guild relies on two main sources of revenue - the Guild Trust Fund and program related fees. The Guild Trust Fund is projected to remain constant in FY2009-2010, maintaining the same contribution level of \$348,000 as was available in FY2008-2009. This total amounts to 41% of the complete Guild operating program, an increase from 39% in the prior year.

The Department attempts to efficiently work around some of the Guild's limitations, which include its overall size, number of rooms and lack of versatility, which places limits on the extent of the annual number and type of programs that can be offered. These limitations dictate that expansion of programming cannot always be considered as a viable option in generating additional revenues. The Department continues to balance the local demand for increased program offerings and program costs with consumer affordability. It is noted that if operating costs continue to rise at their present rate, service levels, program costs, and the ability to maintain the number of programs offered may not be possible to stabilize. Some of the major issues and recent changes are listed below:

- Operating program reduction of \$43,090 or 4.8% as compared with FY2009
- Diminishing fund balance total
- Incur lower credit card costs due to a reduction in the rate charged
- Reduction in the number of seasonal program brochures printed from 33,000 to 24,000 copies
- Expanded use of alternate marketing methods including use of electronic media
- Reduced postage expense due to elimination of mailing service for program brochures
- Increases in various program and user fees
- Reduction in program subsidies previously offered
- Restructuring of senior trip program with elimination of coordinator position
- Slight reduction in music school participation as changeover in instructors and economic conditions impede program growth
- Continued growth projected in Youth and Art based programs

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2006-2007 Actual	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Number of Independent Program Contractors	78	98	90	90
Number of Internet Transactions	157	190	0*	300
Percentage of Trust Income/Total Revenue	38%	42%	42%	43%
Percentage of Program Revenue/Total Revenue	49%	46%	46%	43%
Classes				
New Classes Offered	34	53	40	40
Percentage of New Classes Completed	53%	57%	60%	60%
Youth and Teen Class Enrollment	1,016	1,009	1,050	1,100
Total # of Youth/Teen Classes	73	70	75	80
Percentage of Programs Completed	89%	83%	80%	80%
Total Program Revenue	\$64,631	\$61,862	\$55,000	\$55,310
Adult Class Enrollment	5,053	3,623	3,650	3,650
Total # of Adult Classes	434	316	325	325
Percentage of Programs Completed	96%	95%	80%	80%
Total Program Revenue	\$97,967	\$78,792	\$77,000	\$71,200
Preschool Class Enrollment	891	1,609	1,600	1,600
Total # Preschool Classes	75	89	90	90
Percentage of Programs Completed	81%	91%	80%	80%
Sports and Fitness Class Enrollment	7,562	7,542	7,550	7,550
Total # Sports/Fitness Classes	63	86	90	90
Percentage of Programs Completed	81%	79%	80%	80%
Senior/Special Event Enrollment	2,340	1,618	1,500	1,500
Total # Trips/Programs Offered	75	79	60	60
Percentage of Programs Completed	100%	63%	80%	80%
Total Program Revenue	\$91,028	\$48,631	\$78,113	\$65,300
Knapp School of Music Enrollment	6,894	5,192	5,200	5,200
Total # of Music Registrations	150	112	120	120
Total # of Group Programs	3	1	2	2
Total Program Revenue	\$142,565	\$100,402	\$100,000	\$101,500
Art Program Enrollment	623	743	750	750
Total # of Art Programs	101	125	130	130
Percentage of Programs Completed	83%	77%	80%	80%
Total Program Revenue	\$18,625	\$57,986	\$58,000	\$60,800
Guild Facility Usage **				
Total Hours Reserved /Hours Available	28%	22%	23%	24%
Total Hours Reserved	15,094	11,796	12,000	12,500
Total Attendance - Estimated	69,069	61,276	61,500	61,750

* Internet registrations were discontinued as of May 2007 due to security concerns. The Department is researching the potential reimplementation of this service in FY2009-2010.

** Facility usage figures are based on program space including a total of 12 rooms located among the four building levels. Room availability is based on a standard schedule of 7am to 9pm and varies by season.

Note: The Guild continues to react to fluctuations in class participation based on various instructor, scheduling, and participant related changes.

GOALS FY 2009-2010

The Department's future goals for the Guild have changed dramatically in recent years as the downturn in economic conditions has begun to impact the amount of trust fund revenue available to support operations. In addition, significant increases in various operating costs have required the Department to reevaluate the way in which the facility, as well as how public programming, is being managed. In light of these conditions, the Department is seeking to accomplish the following goals in FY2009-2010:

- ❑ Maintain present yield on trust fund and investment income sources
- ❑ Complete additional energy audit projects improving the building's operational efficiency
- ❑ Redesign the Department's web information to improve customer communication, provide online distribution of program and project information, increase in on-line registrations, and reduce the use of brochures and other printed marketing releases
- ❑ Increase percentage of funding derived from alternate sources
- ❑ Develop improved relationships, partnerships and support network with local business entities
- ❑ Improve staff's professional skills and overall level of customer service
- ❑ Improve the Department's ability to manage and complete projects in-house, through improved coordination with various Town departments and outside agencies
- ❑ Complete internal self-assessment of Department operations to reflect compliance level with national standards
- ❑ Conduct community-wide survey to update Department strategic plan and resident interests

NEIGHBORHOOD GUILD EXPENDITURE STATEMENT						
Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Over PY
Administration						
Full Time Salaries	\$206,327	\$209,216	\$220,000	\$209,027	\$209,028	(\$188)
Part Time Salaries	1,898	2,000	1,900	4,250	3,500	1,500
Overtime	10,348	7,200	8,500	8,500	8,000	800
Retirement/Vacation	4,733	0	1,427	0	0	0
Longevity	4,942	5,137	5,200	5,445	5,445	308
Advertising	18	75	75	75	75	0
Travel	2,171	4,700	4,000	3,500	3,500	(1,200)
Postage	6,905	8,900	8,500	7,590	7,590	(1,310)
Telephone	3,768	4,940	4,000	4,460	4,460	(480)
Utilities	16,618	20,306	18,500	21,708	21,708	1,402
Printing/Binding	7,876	8,750	8,500	7,980	7,980	(770)
Copy Machine	2,663	2,200	2,200	2,400	2,400	200
Cleaning Service	860	1,150	1,100	1,000	950	(200)
License and Dues	450	1,300	1,445	1,100	1,100	(200)
Maintenance of Building	10,617	3,700	3,700	4,000	3,800	100
Refuse Collection	1,061	1,200	1,200	1,200	1,200	0
Equipment Rental	0	50	267	100	100	50
Insurance	9,410	10,677	9,086	10,000	9,500	(1,177)
Fringe Benefits	84,428	96,454	96,454	93,555	98,161	1,707
Professional Services	4,156	10,600	10,000	11,100	11,100	500
Other Expenses	5,462	3,500	4,000	4,538	4,538	1,038
Chemicals/Gases	98	100	100	100	100	0
Books/Publications	209	125	195	150	150	25
Bldg & Const. Materials	198	1,000	900	1,000	900	(100)
Heating Fuel	18,037	21,000	20,000	19,575	19,575	(1,425)
Janitorial Materials	2,241	3,700	3,400	3,500	3,500	(200)
Office Supplies	2,290	2,600	2,500	2,500	2,500	(100)
Recreation Supplies	247	500	500	400	400	(100)
Electrical Materials	923	900	750	900	900	0
General Hardware	424	850	750	800	800	(50)
Signs/Striping	79	500	400	350	350	(150)
General Equipment	116	250	200	250	250	0
Miscellaneous Supplies	0	75	50	50	50	(25)
HVAC Equipment	637	1,300	1,500	1,200	1,200	(100)
Fire & Safety Equipment	0	50	50	50	50	0
Janitorial Equipment	1,053	1,000	800	900	900	(100)
Office Equipment	3,532	2,500	2,500	2,300	2,000	(500)
Recreation Equipment	3,469	3,200	3,000	2,800	2,800	(400)
Office Furniture	489	1,000	800	800	800	(200)
Building Improvements	1,217	7,000	7,000	7,000	7,000	0
Total Administration	\$419,969	\$449,705	\$455,449	\$446,153	\$448,360	(\$1,345)
Debt Service Expense	72,925	70,175	70,175	67,425	67,425	(2,750)
Total Adm/Debt Service	\$492,894	\$519,880	\$525,624	\$513,578	\$515,785	(\$4,095)

Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Over PY
Front Desk						
Part-Time Salaries	\$33,018	33,267	\$33,000	\$31,994	\$31,994	(\$1,273)
Recreation Supplies	305	750	500	500	500	(250)
Soda	4,537	6,500	5,500	5,200	5,200	(1,300)
Total - Front Desk	\$37,860	\$40,517	\$39,000	\$37,694	\$37,694	(\$2,823)
Seniors						
Part-Time Salaries	\$5,079	\$7,500	\$6,000	\$3,000	\$3,000	(\$4,500)
Professional Services	43,496	84,000	70,000	57,000	57,000	(27,000)
Recreation Supplies	383	600	500	500	500	(100)
Total - Seniors	\$48,958	\$92,100	\$76,500	\$60,500	\$60,500	(\$31,600)
Youth						
Seasonal Salaries	\$4,101	\$6,410	\$5,000	\$6,520	\$6,520	\$110
Postage	0	100	75	75	75	(25)
Rentals	1,888	4,500	4,500	3,900	3,900	(600)
Professional Services	25,283	18,800	25,000	22,580	22,580	3,780
Recreation Supplies	4,598	5,500	5,000	10,200	10,200	4,700
Total - Youth	\$35,868	\$35,310	\$39,575	\$43,275	\$43,275	\$7,965
Music						
Part-Time Salaries	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Printing/Binding	0	0	0	300	300	300
Professional Services	82,168	95,500	85,000	81,950	81,950	(13,550)
Recreation Supplies	260	600	500	1,250	1,250	650
Total - Music	\$86,428	\$100,100	\$89,500	\$87,500	\$87,500	(\$12,600)
Adults						
Part-Time Salaries	\$5,248	\$7,600	\$7,000	\$7,000	\$7,000	(\$600)
Professional Services	47,313	50,025	48,000	45,750	45,750	(4,275)
Recreation Supplies	113	500	400	300	300	(200)
Total - Adults	\$52,674	\$58,125	\$55,400	\$53,050	\$53,050	(\$5,075)
Arts						
Seasonal Salaries	\$5,095	\$5,315	\$5,300	\$5,355	\$5,355	\$40
Postage	0	100	50	100	100	0
Printing/Binding	0	500	400	200	200	(300)
Rentals	1,794	1,500	1,500	1,500	1,500	0
Professional Services	41,211	37,502	41,000	43,900	43,900	6,398
Recreation Supplies	65	1,300	1,700	300	300	(1,000)
Recreation Equipment	0	500	300	500	500	0
Total - Arts	\$48,165	\$46,717	\$50,250	\$51,855	\$51,855	\$5,138
Total Expenditures	\$802,847	\$892,749	\$875,849	\$847,452	\$849,659	(\$43,090)

NEIGHBORHOOD GUILD REVENUE STATEMENT						
Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Over PY
Guild Fund Balance	\$16,980	\$20,000	\$20,000	\$25,000	\$25,000	\$5,000
Guild Trust Fund	334,795	348,000	348,000	348,000	348,000	0
Hazard Trust	18,830	16,000	14,000	13,000	13,000	(3,000)
Investment Income	3,202	3,000	3,000	3,000	2,574	(426)
Reinvested Income - Debt	72,925	70,175	70,175	67,425	67,425	(2,750)
Reinvested Income - Capital	7,000	7,000	7,000	7,000	7,000	0
Front Desk	32,195	39,150	32,000	32,550	32,550	(6,600)
Senior Programs	488	0	113	0	0	0
Senior Trips	48,143	95,650	85,000	65,300	65,300	(30,350)
Youth	61,862	45,375	58,000	55,310	55,310	9,935
Music	100,402	117,000	105,000	101,500	101,500	(15,500)
Adults	78,892	78,850	78,000	71,200	71,200	(7,650)
Arts	57,986	53,000	60,000	60,800	60,800	7,800
Miscellaneous Revenue	(85)	0	6	0	0	0
Total Revenues	\$833,614	\$893,200	\$880,294	\$850,085	\$849,659	(\$43,541)
Surplus/(Loss)	\$30,767	\$451	\$4,445	\$2,633	\$0	(\$451)

**REVISED MARCH 3, 2009
WATER ENTERPRISE FUND (210)**

General Explanation and Work Program

The Water Enterprise Fund was established in 1975. The chart of accounts used in this presentation is structured to provide expense identification by cost centers recognized by the American Water Works Association.

A Water Division Program in the amount of \$939,349 is proposed for the 2009-2010 fiscal year, which is \$15,196 less than the current year program appropriation of \$954,545. A comparison of program elements is as follows:

Water Enterprise Fund	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Dollars
Operating Expense	\$583,808	\$644,603	\$612,077	\$634,792	(\$9,811)
Materials & Supplies	22,513	24,408	25,000	28,210	3,802
Debt Service	9,500	95,000	82,797	85,813	(9,187)
Capital Improvements	60,442	55,000	55,000	55,000	0
System Wide Depreciation	159,648	135,534	135,534	135,534	0
Total Program	\$835,911	\$954,545	\$910,408	\$939,349	(\$15,196)

Beginning in FY2005-2006, depreciation of infrastructure and facilities was factored into the annual operating budget in accordance with Governmental Accounting Standards Board (GASB) requirements. GASB, an independent, not-for-profit organization sets standards for proper governmental financial accounting, and its protocol includes accounting for depreciation in Enterprise Funds. Depreciation is defined as the measurement of annual loss in value to a given asset.

Water supply infrastructure decreases in value each year due to use deterioration and age. Because depreciation is considered an expenditure, it must be offset by an associated revenue. Costs associated with depreciation and a “pay as you go” capital improvement program will continue until such time that sufficient depreciation funds are reserved, at which time the “pay as you go” capital program funding will be discontinued.

The user rates currently in effect since July 2008 are as follows: residential dwelling unit base minimum of \$165 per year; additional unit charge of \$69 per year. An excess consumption charge of \$2.58 was established for all excess consumption over the 5,000 cu.ft. minimum allowance after July 1, 2008. No changes in existing user rates are proposed for FY 2009-2010.

The Water Division continues to purchase wholesale water from United Water Rhode Island (UWRI) on an interim basis for the South Shore water system. This option, which began in 2002, was determined to be more economically feasible than constructing a water filtration plant. A permanent emergency interconnection between the South Shore system and UWRI was completed and fully operational in August 2005. The Water Division continues to maintain the

South Shore's well field in active status until such time that a water filtration plant can be funded and constructed.

Meter Replacement Program

The Town Council authorized the replacement of the water volume metering system used by the South Shore and Middlebridge Water systems in August 2007, whereby all meters were installed by the Spring 2008. Where it used to take up to ten- (10) weeks to read all water meters in the both distribution systems, all meters can now be read within five- (5) hours.

Given the radio meter reading technology, the Water Division reads all meters each month. The monthly meter reading capability gives Water Division staff the ability to detect leaks for water users and perform a monthly analysis of "unaccounted for" water in the distribution systems. An initial "unaccounted for" water report analysis indicates that a stepped up leak detection program will be necessary during the Spring 2009.

Of the \$652,898 meter replacement program cost, \$400,000 was borrowed from the RI Clean Water Finance Agency, with the balance paid from the Water Fund enterprise reserve. The term of the bond is for five- (5) years with an annual debt service of approximately \$86,000 per year.

Water Distribution System

The water pumping and distribution system continues to be in good operating condition due to pro-active maintenance by Water Division personnel. Part of that maintenance includes annual distribution system flushing - a process that cleanses water mains of naturally occurring mineral sediments and bio-growth. The annual flushing program also assures proper operation of all fire hydrants.

During the Summer 2008, there were two- (2) total coliform bacteria events adjacent to the Mautucket Road Water tank. Upon inspection by a specialized potable water tank inspection firm, organic material was removed from the bottom of the tank storage vessel, which was more than likely the cause of the positive coliform results. It is important to note that total coliform bacteria are generally not harmful themselves. Coliforms are bacteria, which are naturally present in the environment and are used as an indicator that other, potentially harmful, bacteria (such as fecal coliform) may be present. Subsequent testing did not show evidence of fecal coliform.

Water Treatment

Since the Town now purchases water wholesale from United Water RI for the South Shore system, engineering design and construction of a water filtration plant has been postponed indefinitely. The Water Division will continue to test and exercise the South Shore well field in the event it needs to be reactivated in an emergency. Otherwise, the well field will remain on standby until such time that the additional source of water supply is needed, and the cost of filtration is justifiable.

Because UWRI provides pH and corrosion control adjusted water, the South Shore and Middlebridge water systems now comply with the US Environmental Protection Agency (USEPA) Safe Drinking Water Act (SDWA) lead and copper rule. As such, reduced lead and copper sampling protocol is now in effect for both water systems. Ten (10) water samples are required for the Middlebridge system in the upcoming fiscal year. The Water Division continues to meet compliance schedules for all other testing and treatment as mandated by the RI Department of Health (RIDOH) and the USEPA.

New Service Customers

It is projected that approximately eleven new water services will be added during the 2009-2010 fiscal year. As in previous years, cost increases for water service installations have no effect on the existing customers of the water system as the new users pay for all materials and supplies used for new water service installations.

Middlebridge and South Shore Systems

A summary of the South Shore Water and Middlebridge Water Systems customer base and volume sales is as follows:

System Statistics	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Purchased Water (cu.ft.)			
South Shore	16,668,115	18,521,778	17,263,391
Middlebridge	2,038,200	2,333,300	2,385,367
Water Sales (cu.ft.)			
South Shore	13,694,500	16,540,113	16,500,000
Middlebridge	1,582,700	1,824,050	1,800,000
Water Accounts			
South Shore	2,451	2,461	2,472
Middlebridge	280	280	280
Additional Units	577	577	577
Water User Fees			
Min in Advance (w/ 5,000 cu. ft. allow.)	\$152	\$165	\$165
Excess (per 100 cu. ft. over 5,000 cu. ft.)	\$2.27	\$2.38	\$2.58

Operational Program Increases

United Water Rhode Island, which serves portions of the Town of Narragansett in addition to the Wakefield and Peace Dale areas of South Kingstown, also provides water on a wholesale basis to the South Shore and Middlebridge water systems. With the unanticipated revenue associated with the South Shore wholesale connection in November 2002, UWRI has not needed to increase its user fees since their last rate increase in October 1999.

Given increases in program operational costs, UWRI has advised the Town that it anticipates a rate filing with the RI Public Utilities Commission in early 2009, with an anticipated rate increase effective date of August 1, 2009. South Kingstown will file as an “intervener” with the RIPUC during the rate increase filing to ensure that UWRI’s rate increase is justifiable. A 15% rate increase for UWRI will cost approximately \$9,600 in additional expenditures for purchased wholesale water.

Although purchased wholesale water expenditures are expected to increase, overall personnel salary and benefits for FY 2009-2010 are expected to decrease as a result of the unfilled GIS Technician position, a portion of which is paid for by the Water Fund.

Proposed User Rate Increase

The current rate structure requires a minimum yearly user fee of \$165 for a single family dwelling with an allocation of 5,000 cu. ft., and an excess rate of \$2.58 per 100 cu. ft for consumption in excess of the 5,000 cu. ft. minimum allowance. The current rate structure also assesses an additional unit charge of \$69 per dwelling unit per year.

No change in the existing rate structure is proposed for FY 2009-2010.

FY 2009-2010 Metered Sales Estimated				
Base User Fees	Number of Units	Assessment Rate	Minimum Allowance (cu.ft.)	Total
Total Accounts	2,752	\$165	5,000	\$454,080
Additional Units	577	\$69	2,000	\$39,813
Total Minimum Sales				\$493,893
Over Sized Meters				\$8,000
Prorated New Accounts				\$3,500
Excess Water User Fees	Excess Consumption	Assessment Rate	Excess Allowance (cu.ft.)	Total
Excess Sales	7,800,000	\$2.58	100	\$201,240
Total Metered Sales Income				\$706,633

The Water Enterprise Fund will also receive estimated income of \$214,372 during FY 2009-2010 from cellular antenna leases associated with antenna arrays constructed on each of the two South Shore water tanks. It is important to note that multiple carriers on a single water tank may be vulnerable to mergers of national cellular phone carriers, which is occurring on a nationwide basis. As such, cell antenna revenue may be reduced in the event cell carriers terminate their leases with the Town where duplicate facilities exist on one tank. Although this has not yet happened, the potential for reductions in cellular antenna revenue exists in future years.

TRENDS, IMPACTS, ISSUES

Since the water services population does not increase significantly in a given year, variations in annual water demand are primarily attributed to seasonal weather conditions and associated outside water use demand. Seasonal water user demands can vary by a factor of four when comparing summer versus winter months. This substantial change in demand is due to the seasonal influx of summer residents, combined with high outside use. Annual water consumption demands continue to vary from year to year, primarily as a result of climatic conditions and the associated demand on outside summer water usage.

No new regulatory mandates were required during the current fiscal year.

GOALS FY 2009-2010

New regulatory program mandates for the 2009-2010 fiscal year are as follows:

- ❑ The Water Division must ensure proper implementation of a cross-control program, which is required as of June 20, 2009. The program will require the installation of “Low Pressure Zone Control Valves” in all non-residential supply lines.

Other Water Division goals during the 2009-2010 fiscal year include:

- ❑ The Town's new water meter radio reading technology allows all water meters in the system to be read in a single day. Although the Town will continue to bill water customers once per year, monthly readings provide the Water Division with a much more accurate means of determining “unaccounted for” water. In addition, all new water meters have data logging capability, which allows Water Division staff the ability to detect leaking and backwards water meters.

Based upon preliminary monthly meter reading reports, the Water Division will be required to embark on a more aggressive leak detection program for both water distribution systems, beginning in the Spring 2009. This program will be difficult to implement given the non-metallic composition of most water mains in the distribution system; also, water system leak detection will be more problematic in coastal areas where high groundwater exists. Regardless, it is important that the Water Division detect and eliminate leaks in the distribution system to the greatest extent possible for both financial and environmental reasons.

**WATER ENTERPRISE FUND
 EXPENDITURE STATEMENT**

Revised March 3, 2009

Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Inc. Over Prior Year
Maintenance of Wells	\$0	\$500	\$200	\$500	\$500	\$0
Purchased Water- Middlebridge	15,009	18,863	17,106	26,102	19,786	923
Purchased Water- South Shore	130,004	130,957	131,616	187,052	139,610	8,653
Analysis of Wells	5,243	11,990	7,600	5,261	5,261	(6,729)
Total Source of Supply	\$150,256	\$162,310	\$156,522	\$218,915	\$165,157	\$2,847
Oper. & Maint. Pumping Equip.	\$0	\$600	\$550	\$500	\$500	(\$100)
Telemetry & Fuel	8,020	8,499	7,822	7,808	9,385	886
Pumping Supply	0	300	200	250	250	(50)
Oper. & Maint. Pump Stations	845	1,000	800	950	950	(50)
Total Pumping Expenses	\$8,865	\$10,399	\$9,372	\$9,508	\$11,085	\$686
Maps & Records	\$0	\$400	\$250	\$375	\$375	(\$25)
Maintenance of Elevated Tanks	0	2,900	6,800	2,900	2,900	0
Maintenance of Mains & Access	1,665	7,250	5,000	7,250	7,250	0
Maintenance of Services	6,370	13,000	8,000	13,000	13,000	0
Maintenance of Meters	3,638	2,450	1,200	4,060	4,060	1,610
Maintenance of Hydrants	1,667	6,400	4,800	6,400	6,400	0
Total Transmission & Distribution	\$13,341	\$32,400	\$26,050	\$33,985	\$33,985	\$1,585
Bill Accounting & Collection	\$30,200	\$31,200	\$33,500	\$31,550	\$34,200	\$3,000
Total Bill Acct & Coll	\$30,200	\$31,200	\$33,500	\$31,550	\$34,200	\$3,000
Administrative Salaries	\$41,799	\$45,674	\$39,614	\$41,041	\$40,236	(\$5,438)
Salaries of Office Force	50,920	52,615	52,615	53,667	52,615	0
Salaries of Field Force	96,775	100,024	100,024	102,025	100,024	0
Overtime	4,845	12,412	5,000	7,980	7,824	(4,588)
Total Personnel Services	\$194,338	\$210,725	\$197,253	\$204,712	\$200,699	(\$10,025)
General Office Supplies	\$684	\$2,598	\$2,400	\$2,876	\$2,726	\$128
Outside Services	15,625	16,000	16,000	17,250	17,250	1,250
Insurance Expense	26,855	30,470	25,931	29,500	27,500	(2,970)
Employee Retirement & Benefits	91,571	102,399	102,400	96,112	91,703	(10,696)
Accum. Vac & Sick Pay Expense	6,086	0	0	0	4,000	4,000
Transportation Expense	11,122	10,856	9,000	12,445	12,445	1,589
Radio Repair	0	300	200	250	250	(50)
Misc. General Expense	16,119	14,746	13,500	14,271	13,192	(1,554)
Oper. & Maint. of Shops	289	1,000	900	1,000	1,000	0
Maint. of Misc. Prop. & Equip	958	1,000	850	1,000	1,000	0
General Administration	17,500	18,200	18,200	18,600	18,600	400
Total Admin. & General Expense	\$186,808	\$197,569	\$189,381	\$193,304	\$189,666	(\$7,903)

Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Inc. Over Prior Year
Interest of Long-Term Debt	\$0	\$15,000	6,797	\$7,813	\$7,813	(\$7,187)
Current Principal Long Term Debt	0	80,000	76,000	78,000	78,000	(2,000)
Bond Issuance Costs	9,500	0	0	0	0	0
Capital Outlays Water Service	60,442	55,000	55,000	60,000	55,000	0
Materials & Supplies	22,513	24,408	25,000	28,210	28,210	3,802
Depreciation Expense	157,973	135,534	135,534	135,534	135,534	0
Loss on Disposal of Fixed Asset	1,675	0	0	0	0	0
Total Other Expenses	\$252,103	\$309,942	\$298,331	\$309,557	\$304,557	(\$5,385)
Total Water Fund Expenditures	\$835,911	\$954,545	\$910,408	\$1,001,532	\$939,349	(\$15,196)

WATER ENTERPRISE FUND REVENUE STATEMENT						
Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Inc. Over Prior Year
Metered Sales - Domestic	\$645,714	\$657,636	689,063	\$705,717	\$706,633	\$48,997
Miscellaneous Revenue	7,431	5,000	4,900	4,800	5,000	0
Cell Antenna Lease Revenue	179,493	208,720	204,517	214,372	214,372	5,652
State of R.I. Water Protection	2,046	2,297	2,474	2,478	2,478	181
Forfeited Disc. & Penalties	3,318	3,000	2,500	2,700	2,700	(300)
Special Services - Turn-Off/On	1,092	1,200	1,162	1,680	1,680	480
Serv-Tap Main & Lay Service	25,587	21,713	25,000	25,350	25,350	3,637
Service - Meter Installation	2,114	2,695	2,000	2,695	2,695	0
Interest on Investments	26,925	5,725	5,725	7,500	7,500	1,775
Contrib. - Retained Earnings	0	46,559	0	0	0	(46,559)
Total Water Fund Revenues	\$893,720	\$954,545	\$937,341	\$967,292	\$968,408	\$13,863
Total Water Fund Expenditures	\$835,911	\$954,545	\$910,408	\$1,001,532	\$939,349	(\$15,196)
Revenues Over (Under) Expenditures	\$57,809	\$0	\$26,933	(\$34,240)	\$29,060	\$29,059

WASTEWATER ENTERPRISE FUND (215)

General Explanation and Work Program

The Wastewater Division operates and maintains a wastewater treatment facility (WWTF) located on Westmoreland Street in Narragansett that services portions of South Kingstown and its regional partners, the Town of Narragansett and the University of Rhode Island (URI). The facility receives septage from outlying areas, and conventional wastewater via the Town's municipal gravity collection system and twelve pump stations. The Division strives to protect the environment by providing optimum treatment of influent into the plant, which results in an excellent quality of effluent.

The Wastewater Division provides sanitary wastewater treatment for approximately 3,455 service accounts (5,396 units) within the Town's sanitary sewer district. The number of service connections has increased significantly in recent years as a result of new residential and commercial land development projects connecting to the Wastewater Division's collection system.

Program Summary

For FY2009-2010, it is anticipated that the Wastewater Program will treat approximately 985 million gallons of wastewater from South Kingstown, Narragansett and URI users and 5.1 million gallons of septage from South Kingstown and Narragansett outlying property owners.

A three-year summary comparison of the Wastewater Program is as follows:

	2007-2008	2008-2009	2008-2009	2009-2010	Inc. Over
Expenditure Summary	Actual	Adopted	Estimated	Proposed	Prior Year
Operations Program					
Operating Expenses	\$2,417,868	\$2,589,095	\$2,354,349	\$2,568,086	(\$21,009)
Net Operating Program	\$2,417,868	\$2,589,095	\$2,354,349	\$2,568,086	(\$21,009)
Non-Operational Expenses					
Debt Service	\$16,914	\$92,729	\$92,729	\$92,387	(\$342)
Depreciation Expenses	587,142	346,507	346,507	372,314	25,807
Capital Budget	104,233	250,000	200,000	280,000	30,000
Contingency	1,401	5,000	5,000	5,000	0
Non-Operational Expenses	\$709,690	\$694,236	\$644,236	\$749,701	\$55,465
Total Program	\$3,127,558	\$3,283,331	\$2,998,585	\$3,317,788	\$34,457
Revenue Summary					
South Kingstown (Rate Payers)	\$1,352,517	\$1,455,910	\$1,460,474	\$1,494,328	\$38,418
South Kingstown (Other Sources)	94,645	159,213	144,212	157,451	(1,763)
S.K Retained Earnings	153,642	49,337	(84,350)	4,441	(44,896)
S.K General Fund Transfer	23,615	24,155	0	23,025	(1,130)
Septage Income	276,726	318,000	306,000	306,000	(12,000)
Narragansett	666,201	747,458	652,092	763,247	15,789
University of RI	583,827	529,258	520,156	569,295	40,037
Total Revenues	\$3,151,173	\$3,283,331	\$2,998,584	\$3,317,788	\$34,457

The proposed 2009-2010 fiscal year operating program of \$3,317,788 is \$34,457 more than the current year program of \$3,283,331.

Given that wastewater treatment and collection system infrastructure decreases in value each year due to use, depreciation must be calculated and considered as an expenditure with offsetting revenue. It is noted that the Wastewater Fund recognizes only that portion of system depreciation related to South Kingstown-owned assets. South Kingstown's other regional partners, the Town of Narragansett and the University of Rhode Island, are each responsible for accounting for the depreciated values of the regional facilities that are shared use components. Increased costs associated with South Kingstown's share of depreciation and a "pay as you go" capital improvement program will continue until such time that sufficient depreciation funds are reserved, at which time the "pay as you go" capital program will be discontinued.

Debt service required for payment through the Wastewater Enterprise Fund is related to two wastewater system expansion projects. The first is the Middlebridge sewer pump station and collection system which was completed in 1993. Middlebridge users pay a "specific benefit" portion of original Middlebridge wastewater system improvements. The Wastewater Enterprise Fund pays that portion which was attributed to "general benefit." This debt service program will continue through FY 2112-2113 at which time the debt service will be retired.

Debt service costs are also included for the Diane Drive neighborhood sewer collection system and pump station that was completed in March 2005. Repayment of the sewer infrastructure costs is similar to the Middlebridge project in which a lien was levied against all properties receiving the specific sewer utility benefit. The Town secured financing for this project through the RI Clean Water Finance Agency. All debt service costs associated with this project are recovered from the Diane Drive area property owners.

Wastewater Flows

Budgetary wastewater flow projections for the Regional Wastewater Treatment Facility (WWTF) are premised on an average daily design capacity of 5.0 Million Gallons Per Day (MGD). The Wastewater Division's RIPDES permit, issued in January 1996, provides a significant increase in available WWTF capacity for new users to the South Kingstown collection system and its regional partners.

Wastewater flow for the 2009-2010 fiscal year is estimated at 2.73 MGD, representing 53.95 percent of the WWTF design capacity of 5.0 MGD. Fiscal Year 2008-2009 wastewater flow projections are utilized to estimate regional partner cost-sharing for the 2009-2010 fiscal year. A "balancing adjustment" is made each year once the fiscal year is complete and actual flows are quantified. Projected Regional Partner Wastewater Treatment Facility flow allocation is presented on the following page.

Wastewater Volume Processed (Million Gallons per Year)	Actual 2005-2006	Actual 2006-2007	Actual 2007-2008	Estimate 2008-2009
Narragansett	501.92	487.31	411.88	442.64
% share of total volume	46.06%	45.00%	45.63%	44.96%
University of RI	174.61	182.79	179.65	185.26
% share of total volume	16.02%	16.88%	19.90%	18.82%
South Kingstown	413.15	412.78	311.15	356.62
% share of total volume	37.91%	38.12%	34.47%	36.22%
Total Wastewater Processed	1,089.68	1,082.88	902.68	984.52
% of Total Volume	59.71%	59.34%	49.46%	53.95%

A summary of total plant flows is as follows:

Fiscal Year	Total Flow MG/ Year	Percent of WWTF Capacity	WWTF Design Capacity
2002-2003	1,028.94	56.38%	5.00
2003-2004	990.98	54.30%	5.00
2004-2005	1,092.44	59.86%	5.00
2005-2006	1,089.68	59.71%	5.00
2006-2007	1,082.88	59.34%	5.00
2007-2008	902.68	49.46%	5.00
2008-2009 (est.)	984.52	53.95%	5.00

Collection System Maintenance

The Wastewater Division maintains a lateral collection system-cleaning program that was implemented in FY 1994-1995. Wastewater Division personnel continue to be successful in “jet-cleaning” the entire collection system within a two- (2) year period. This is an on-going proactive activity whereby collection system blockages due to root intrusion, grease encrustation, and age-related pipe failure are minimized via the cleaning program. The Wastewater Division will continue this pro-active and aggressive collection system maintenance program to ensure that collection system blockages and pump station equipment failures do not occur.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Treated Wastewater & Septage (gals.)			
Wastewater	902,680,000	984,515,000	985,000,000
Septage	4,932,420	5,100,000	5,100,000
Wastewater Treatment Efficiency (mg/l)*			
Suspended Solids (SS)	96.7% (2008)	96.5% (2009)	96.6% (2010)
Biological Oxygen Demand (BOD)	93.5% (2008)	93.6% (2009)	93.7% (2010)
User Fees			
Min. in Advance (with 10,000 cu. ft. allow.)	\$200	\$220	\$220
Excess (per 100 cu. ft. over 10,000 cu.ft.)	\$2.20	\$2.35	\$2.55
Wastewater Units	5,289	5,326	5,396

**Note: Wastewater treatment efficiency is based upon calendar year, not fiscal year.*

Operational Budget Increases

The Wastewater Division anticipates a number of expenditure increases in the upcoming fiscal year. Increases in electrical utility costs will impact the Wastewater Division due to heavy electrical consumption associated with the treatment plant's aeration system and complex pumping infrastructure. Increases in pump station utility costs, especially the larger Silver Lake and Kingston pump stations, are also expected.

Although utility costs continue to escalate, personnel and employee benefit costs are expected to decrease for FY 2009-2010 as a result of no salary increase being budgeted for departmental personnel and the elimination of an unfilled GIS Technician position, a portion of which is paid for by the Wastewater Fund.

Revenue Projections

In order to offset increasing expenditures associated with depreciation and electric utility associated costs, a rate increase for the excess wastewater charge is proposed for FY2009-2010. The current rate structure established in June 2008 is as follows: minimum yearly user fee of \$220 for a single family dwelling with an allocation of 10,000 cu. ft., and an excess rate of \$2.55 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance, that is processed after July 1, 2008.

The proposed excess discharge rate is \$2.65 per 100 cu. ft. (up from \$2.55 per 100 cu. ft.) for any excess discharge (over the first 10,000 cu. ft) entering the system after July 1, 2009.

A summary of the User Fee Revenue Summary is as follows:

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2007-0008	Estimated 2008-2009	Proposed 2009-2010
Residential Rate- FY 08	\$200	5,289	\$1,057,800		
Residential Rate- FY 09	\$220	5,326		\$1,171,720	
Residential Rate- FY 10	\$220	5,396			\$1,187,120
Excess Consumption (in Cubic feet)			9,883,700	10,587,409	10,338,752
Excess Billing Rate on Prior Year Volume			\$2.20	\$2.35	\$2.55
Excess Revenue - Billed at Prior Year Rate (Consumption/100*Rate)			\$217,441	\$248,804	\$263,638
Special Users			41,703	39,950	43,570
Total			\$1,316,944	\$1,460,474	\$1,494,328

Although the RI Resources Recovery Corporation (RIRRC) sludge disposal “tipping” fee continues to increase each year, the current septage tipping fee of \$60.00 per 1,000 gallons delivered is adequate to cover septage program costs. As such, no increase in the septage tipping fee is proposed for FY2009-2010.

Additionally, the five (5) year EPA Grant for the start up of the Town’s On-Site Wastewater Management Program expired in December 2006. For FY2009-2010, the cost of this program is projected at \$23,025. Since this cost has no relationship to the regional wastewater system, the costs must be recovered from the General Fund. The FY 2009-2010 Wastewater Revenue Statement includes full General Fund reimbursement of this cost.

Bonded Indebtedness

In 1992, a general obligation bond was issued for costs associated with the Middlebridge wastewater collection and pumping system. During FY 2004-2005, the Town secured financing through the RI Clean Water Finance Agency at a rate of approximately 1.7% per annum for 20 years to fund the Diane Drive neighborhood sewer project. Debt service requirements for FY2009-2010 are as follows:

Wastewater Debt Service	2007-2008	2008-2009	2009-2010
Middlebridge Bond			
Principal	\$52,082	\$53,791	\$55,555
Interest	10,225	8,497	6,712
Total Debt Service	\$62,307	\$62,288	\$62,267
Less Middle Bridge Residents	31,149	31,149	32,166
From Retained Earnings	\$31,158	\$31,139	\$30,101
Diane Drive Bond			
Principal	\$22,000	\$23,000	\$23,000
Interest	7,729	7,441	7,120
Total Debt Service	\$29,729	\$30,441	\$30,120
Less Diane Drive Residents	\$30,120	\$30,120	\$30,120

Prior to construction of the Middlebridge and Diane Drive sewer systems, all local debt associated with the Town's share of the Regional wastewater treatment facility (WWTF) and associated local collection systems were budgeted in the Town General Fund. All future debt service associated with specific benefit sewer projects (i.e.: Middlebridge and Diane Drive) is paid by those users receiving the specific benefit of the utility improvement.

TRENDS, IMPACTS, ISSUES

A new RI Pollutant Discharge Elimination System (RIPDES) permit was issued in September 2006, which establishes the quality of the treatment facility's effluent discharge. Since the permit is for a five year term, no regulatory changes are expected until 2011.

Beginning in FY2006-2007, depreciation of infrastructure and facilities was factored into the annual operating budget. The Governmental Accounting Standards Board (GASB), an independent, not-for-profit organization sets standards for proper governmental financial accounting. GASB accounting protocol includes accounting for depreciation in Enterprise Funds. Depreciation is defined as the measurement of annual loss in value to a given asset.

Wastewater equipment and system infrastructure decreases in value each year due to use and age and the value loss must be recognized annually. Since depreciation is recognized as a program expense, it must be offset by program revenue or it reduces the retained earning of the Wastewater Enterprise Fund.

In May 2008, the RI Department of Environmental Management (RIDEM) promulgated new regulations, which placed greater emphasis on proper maintenance of wastewater collection systems. The Town is fortunate since the Wastewater Division has been properly and proactively maintaining the collection system since the mid-1980's. However, greater emphasis will be placed on ensuring that private development (i.e.: South County Commons, Wakefield Mall, etc.) collection systems and pump stations (where applicable) are properly maintained on a regular schedule.

GOALS FY 2009-2010

New regulatory program mandates for FY 2009-2010 are as follows:

- The Wastewater Division must update its operations and maintenance (O&M) manual as required by RIDEM in conjunction with recently promulgated regulations regarding same.

Other Wastewater Division goals during FY 2009-2010 are as follows:

- Meet or exceed RIPDES permit effluent removal limits.
- Continue on-going wastewater collection system cleaning program to ensure uninterrupted service for South Kingstown wastewater users.

ON-SITE WASTEWATER MANAGEMENT PROGRAM

The Town's on-site wastewater management (OSWM) program oversees approximately 6,300 private on-site wastewater treatment systems (OSWTS - f/k/a ISDS). The Goal of the program is to have all OSWTS in Town inspected on a regular basis. Property owners must hire a licensed on-site wastewater inspector who is familiar with OSWTS operation and maintenance.

Upon inspection, the inspector makes a determination with regard to the need and frequency of pumping based upon system condition and performance. The Town issues Notice of Violations for cesspools and failed OSWTS. Property owners with cesspools have up to five- (5) years to replace the cesspool with a new OSWTS, or within one- (1) year if/when the property is sold. Property owners with failed OSWTS have eighteen months from receipt of the NOV to complete the necessary repairs.

TRENDS, IMPACTS, ISSUES

FY 2009-2010 represents year six of the initial seven- (7) year inspection cycle. It is noted that a number of individuals have held the On-site Wastewater Specialist (OSWS) position since program inception. The OSWS position vacancy should be resolved in early 2009, subject to funding availability.

In addition, changes in the OSWM ordinance should be considered to better reflect program need. Any amendments, if approved, would be the first changes to the Town's ordinance since its original promulgation in October 2001.

There is currently no specific benefit revenue funding the On-Site Wastewater Management Program, which was previously funded by USEPA grant funds. As such, consideration will be given to implementing a revenue source, either through an on-site wastewater inspector fee or via a charge per inspection that would be paid to the Town by the inspector at the time inspection forms are submitted to the Town.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure*	Year 4 Actual	Year 5 Predicted	Year 6 Goal
Number of Properties	966	947	950
Number of Inspections	857	900	920
Number of Cesspools	76	40	40
Number of Failed OSWTS	33	25	25

**Note: Performance period based upon OSWM program year, not fiscal year.*

GOALS FY 2009-2010

- ❑ Continue initial seven- (7) year program schedule for baseline inspections.
- ❑ Provide continued review and oversight of licensed inspectors and inspection reports to ensure that proper inspection accuracy and frequency is being achieved.
- ❑ Continue working with RI Department of Environmental Management officials with regard to OSWTS regulations to ensure that proper repairs and replacement systems are being designed and constructed.
- ❑ Consider implementing an annual inspector's license fee or per inspection fee to recover Town On-Site Wastewater Management program costs.

SOUTH KINGSTOWN								(Millions of Gallons Per Month)
	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	
1-Jul	27.79	31.45	36.09	29.65	38.17	26.28	26.12	
1-Aug	26.04	34.74	33.80	26.72	29.73	24.61	25.22	
1-Sep	26.79	26.48	33.53	26.75	30.27	21.78	28.43	
1-Oct	30.39	29.99	30.10	36.25	29.92	22.03	26.28	
1-Nov	31.55	32.62	28.56	37.08	34.84	19.35	27.10	
1-Dec	33.32	31.56	35.93	39.17	34.17	23.54	28.86	
1-Jan	32.58	27.57	35.35	42.07	41.44	24.61	33.03	
1-Feb	26.45	28.24	30.88	35.53	29.87	26.66	28.27	
1-Mar	33.28	26.79	39.82	32.73	34.56	34.49	34.53	
1-Apr	38.48	36.62	39.46	27.98	40.46	32.82	36.64	
1-May	35.66	31.06	35.34	37.15	32.65	29.50	31.08	
1-Jun	34.09	29.69	31.77	42.07	36.70	25.48	31.09	
M. G./Year	376.42	366.81	410.63	413.15	412.78	311.15	356.62	
M. G./Day	1.03	1.00	1.13	1.13	1.13	0.85	0.98	
NARRAGANSETT								
1-Jul	32.17	38.38	33.60	31.87	49.97	30.23	30.63	
1-Aug	31.88	39.88	32.23	30.72	33.37	32.06	31.62	
1-Sep	27.64	35.24	32.21	32.10	33.13	22.52	31.72	
1-Oct	38.05	36.38	41.63	49.56	38.07	24.11	30.80	
1-Nov	35.36	32.11	37.67	48.00	44.81	26.59	35.70	
1-Dec	53.30	42.53	55.55	51.71	38.35	31.77	35.06	
1-Jan	48.24	31.67	47.84	49.03	48.30	36.06	42.18	
1-Feb	47.74	30.23	43.63	41.89	29.78	42.61	36.20	
1-Mar	46.88	34.35	48.00	35.50	48.47	54.04	51.26	
1-Apr	52.94	58.30	50.02	29.31	52.32	42.20	47.26	
1-May	38.13	33.54	42.64	49.36	39.39	38.45	38.92	
1-Jun	50.23	31.20	34.69	52.87	31.35	31.24	31.30	
M. G./Year	502.56	443.81	499.71	501.92	487.31	411.88	442.64	
M. G./Day	1.38	1.22	1.37	1.38	1.34	1.13	1.21	
UNIVERSITY OF RHODE ISLAND								
1-Jul	6.42	13.94	8.39	8.21	10.35	8.07	8.86	
1-Aug	4.20	10.05	5.08	7.09	7.09	7.53	9.35	
1-Sep	9.85	17.72	15.30	14.16	15.13	14.98	17.51	
1-Oct	10.20	13.81	18.09	19.99	17.29	16.98	17.03	
1-Nov	12.92	11.67	17.08	18.41	19.32	16.61	17.97	
1-Dec	14.63	15.50	18.11	18.45	15.33	15.58	15.46	
1-Jan	15.29	16.00	17.23	17.55	17.22	14.03	15.63	
1-Feb	13.43	18.62	18.34	16.71	16.02	20.35	18.19	
1-Mar	17.89	17.70	18.48	12.58	19.68	22.20	20.94	
1-Apr	19.09	23.68	20.63	13.95	22.98	20.28	21.63	
1-May	13.36	13.00	16.84	13.69	13.61	13.70	13.66	
1-Jun	12.68	8.67	8.53	13.82	8.77	9.34	9.06	
M. G./Year	149.96	180.36	182.10	174.61	182.79	179.65	185.26	
M. G./Day	0.41	0.49	0.50	0.48	0.50	0.49	0.51	

TOTAL SYSTEM		(Millions of Gallons Per Month)						
	2002-2003	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	
1-Jul	66.38	83.77	78.08	69.73	98.49	64.58	65.61	
1-Aug	62.12	84.67	71.11	64.53	70.19	64.20	66.19	
1-Sep	64.28	79.44	81.04	73.01	78.53	59.28	77.66	
1-Oct	78.64	80.18	89.82	105.80	85.28	63.12	74.11	
1-Nov	79.83	76.40	83.31	103.49	98.97	62.55	80.76	
1-Dec	101.25	89.59	109.59	109.33	87.85	70.89	79.37	
1-Jan	96.11	75.24	100.42	108.65	106.96	74.70	90.83	
1-Feb	87.62	77.09	92.85	94.13	75.67	89.62	82.65	
1-Mar	98.05	78.84	106.30	80.81	102.71	110.73	106.72	
1-Apr	110.51	118.60	110.11	71.24	115.76	95.30	105.53	
1-May	87.15	77.60	94.82	100.20	85.65	81.65	83.65	
1-Jun	97.00	69.56	74.99	108.76	76.82	66.06	71.44	
M. G./Year	1,028.94	990.98	1,092.44	1,089.68	1,082.88	902.68	984.52	
M. G./Day	2.86	2.75	3.03	3.03	3.01	2.51	2.73	

	SO. KINGS.	NARR.	U.R.I.	TOTAL
2004-05	410.63	499.71	182.10	1,092.44
	37.59%	45.74%	16.67%	
2005-06	413.15	501.92	174.61	1,089.68
	37.91%	46.06%	16.02%	
2006-07	412.78	487.31	182.79	1,082.88
	38.12%	45.00%	16.88%	
2007-08	311.15	411.88	179.65	902.68
	34.47%	45.63%	19.90%	
2008-09 est.	356.62	442.64	185.26	984.52
	36.22%	44.96%	18.82%	
5.0 MGD	776.83	445.19	602.98	1,825.00
Purchased Space	42.57%	24.39%	33.04%	
3 MONTH				
5.0 Capacity	194.21	111.30	150.75	456.25
Plant Capacity	5.00	5.00	5.00	5.00
Greatest 3 Month Volume	Actual	Actual	Actual	Estimated
	2005-2006	2006-2007	2007-2008	2008-2009
Volume	321.47	304.12	295.65	295.90
Use/Cap	70.46%	66.66%	64.80%	64.85%
FY 2009-10 SK/ URI Pump Station Flows - Based on 2008-09 Estimated Flows				
S. Kingstown URI	Silver Lake		Kingston	
	Flow	Percent	Flow	Percent
	356.62	65.81%	24.80	11.81%
	185.26	34.19%	185.26	88.19%
	541.88	100.00%	210.06	100.00%

WASTEWATER ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$97,832	\$110,469	\$103,198	\$105,642	\$103,570	(\$6,899)
Labor	196,992	201,646	175,000	204,047	200,856	(790)
Power & Fuel	120,429	124,083	25,175	208,560	160,511	36,428
Fuel - Heat	50,184	45,100	52,600	49,600	49,600	4,500
Purchased Water	5,016	5,594	4,848	4,848	4,848	(746)
Chemicals	49,004	42,734	51,889	51,889	51,889	9,155
Maintenance & Supplies	42,860	57,477	52,000	47,718	47,718	(9,759)
Laboratory	20,148	27,130	24,500	23,360	23,360	(3,770)
Transportation	0	5,374	5,000	4,483	4,483	(891)
Insurance - Property	33,684	38,220	32,525	37,000	35,000	(3,220)
Wastewater General Treatment	\$616,149	\$657,827	\$526,735	\$737,147	\$681,837	\$24,010
Supervision & Engineering	\$49,387	\$47,870	\$44,719	\$45,778	\$44,880	(\$2,990)
Labor	196,992	201,646	175,000	204,047	200,856	(790)
Power & Fuel	0	23,635	25,175	33,370	30,574	6,939
Chemicals	26,508	52,830	45,616	47,426	47,426	(5,404)
Maintenance & Supplies	13,732	15,391	14,000	11,732	11,732	(3,659)
Transportation	16,110	19,547	20,800	20,800	20,800	1,253
Insurance - Property	14,596	16,560	14,094	15,000	15,000	(1,560)
Sludge Disposal Fee	363,764	383,270	358,764	385,029	385,029	1,759
Sludge Disposal and Processing	\$681,089	\$760,749	\$698,168	\$763,181	\$756,297	(\$4,452)
Supervision & Engineering	\$7,598	\$7,365	\$6,880	\$7,043	\$6,905	(\$460)
Labor	47,756	48,884	47,000	49,466	48,692	(192)
Power & Fuel	54,862	69,249	69,142	84,653	80,873	11,624
Chemicals	20,747	22,800	20,000	19,344	19,344	(3,456)
Maintenance & Supplies	13,982	10,617	10,000	9,456	9,456	(1,161)
Transportation	4,565	3,614	3,600	3,442	3,442	(172)
Insurance - Property	10,217	11,590	9,865	11,000	11,000	(590)
Silver Lake Pumping Station	\$159,727	\$174,119	\$166,487	\$184,404	\$179,713	\$5,594
Supervision & Engineering	\$7,598	\$7,365	\$6,880	\$7,043	\$6,905	(\$460)
Labor	47,756	48,884	48,000	49,466	48,692	(192)
Power & Fuel	29,226	35,828	31,510	35,400	37,066	1,238
Maintenance & Supplies	4,151	10,021	9,500	8,545	8,545	(1,476)
Transportation	4,565	3,614	3,600	3,442	3,442	(172)
Insurance - Property	9,993	11,340	9,649	11,000	11,000	(340)
Kingston Pumping Station	\$103,289	\$117,052	\$109,139	\$114,897	\$115,651	(\$1,401)
Supervision & Engineering	\$3,799	\$3,682	\$4,440	\$3,452	\$3,452	(\$230)
Labor	53,725	54,994	54,000	54,779	54,779	(215)
Power & Fuel	24,917	31,607	30,000	31,468	31,468	(139)
Maintenance & Supplies	11,875	11,972	11,500	10,370	10,370	(1,602)
Transportation	4,565	3,614	3,600	3,442	3,442	(172)
Insurance - Property	4,940	5,600	4,770	5,000	5,000	(600)
Local Pumping Stations	\$103,821	\$111,469	\$108,310	\$108,512	\$108,512	(\$2,957)
Supervision & Engineering	\$3,799	\$3,682	\$3,440	\$3,521	\$3,452	(\$230)
Labor	53,725	54,994	54,000	55,649	54,779	(215)
Maintenance & Supplies	6,304	8,250	8,200	8,200	8,200	(50)
Local Collection System	\$63,828	\$66,926	\$65,640	\$67,370	\$66,431	(\$495)

Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$3,799	\$3,682	\$3,682	\$3,521	\$3,452	(\$230)
Clerical & Meter Reading	26,243	27,123	27,123	27,666	27,123	0
Supplies & Mailing	5,700	5,800	5,800	5,900	5,900	100
Computer & Billing	25,110	26,000	26,000	26,520	26,520	520
Billing, Accounting and Collection	\$60,852	\$62,605	\$62,605	\$63,607	\$62,996	\$391
Supervision & Engineering	\$32,200	\$33,500	\$33,500	\$33,500	\$34,200	\$700
Clerical Assistance	39,724	40,990	40,990	41,810	40,990	0
Onsite WW Management	0	24,155	11,000	24,155	23,025	(1,130)
Equipment & Supplies	20,874	18,684	18,500	17,629	17,393	(1,291)
Insurance - Liability	38,850	44,080	37,515	42,000	41,000	(3,080)
Legal & Accounting Service	21,225	21,660	21,660	23,450	23,450	1,790
Travel	505	1,000	800	500	500	(500)
Publications & Manuals	3,059	3,370	2,800	2,470	2,470	(900)
Maintenance & Supplies	3,000	0	0	0	0	0
Gen'l Administrative Expenses	\$159,437	\$187,439	\$166,765	\$185,514	\$183,028	(\$4,411)
Employee Benefits	\$469,676	\$450,909	\$450,500	\$429,442	\$413,621	(\$37,288)
Employee Benefits	\$469,676	\$450,909	\$450,500	\$429,442	\$413,621	(\$37,288)
Operational Program	\$2,417,868	\$2,589,095	\$2,354,349	\$2,654,075	\$2,568,086	(\$21,009)
Interest Expense	\$16,914	\$15,938	\$15,938	\$13,832	\$13,832	(\$2,106)
Annual Principal	0	76,791	76,791	78,555	78,555	1,764
Depreciation	587,142	346,507	346,507	353,189	372,314	25,807
Amortization Expense	1,401	0	0	0	0	0
Non-Operation Expenses	\$605,457	\$439,236	\$439,236	\$445,576	\$464,701	\$25,465
Capital Budget	\$104,233	\$250,000	\$200,000	\$280,000	\$280,000	\$30,000
Contingency	0	5,000	5,000	5,000	5,000	0
Cap. Budget and Contingency	\$104,233	\$255,000	\$205,000	\$285,000	\$285,000	\$30,000
Total Wastewater Program	\$3,127,558	\$3,283,331	\$2,998,585	\$3,384,651	\$3,317,788	\$34,457

WASTEWATER ENTERPRISE FUND REVENUE STATEMENT						
Description	2007-2008 Actual	2008-2009 Budgeted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Inc. Over Prior Year
Residential & Commercial Users	\$1,310,814	\$1,424,695	\$1,420,524	\$1,466,130	\$1,450,758	\$26,063
Industrial Users	41,703	31,215	39,950	43,570	43,570	12,355
Town of Narragansett	758,895	747,458	652,092	796,618	763,247	15,789
University of Rhode Island	583,827	529,258	520,156	591,940	569,295	40,037
General Fund Transfer	23,615	24,155	0	24,155	23,025	(1,130)
Diane Drive Debt Service	22,000	30,441	30,441	30,120	30,120	(321)
Middlebridge User Debt Principal	27,989	31,149	31,149	32,166	32,166	1,017
Interest on Delinquent Payments	9,896	5,000	4,900	5,000	5,000	0
Middlebridge User Debt Interest	2,545	5,492	4,500	4,465	4,465	(1,027)
Middlebridge Delinquent Penalty	167	40	50	50	50	10
Interest on Diane Drive Assessment	4,764	7,442	5,500	5,000	5,000	(2,442)
Septage Revenue	276,726	318,000	306,000	306,000	306,000	(12,000)
Miscellaneous Revenues	25,901	29,650	20,000	30,650	30,650	1,000
Fund Investment Income	94,645	50,000	47,673	50,000	50,000	0
Retained Earning to Operations	0	49,337	(84,350)	(1,218)	4,441	(44,896)
Total Revenues	\$3,183,487	\$3,283,331	\$2,998,585	\$3,384,646	\$3,317,788	\$34,457
Total Program Need	\$3,127,558	\$3,283,331	\$2,998,585	\$3,384,651	\$3,317,788	\$34,457

CLASS SUMMARY	Narragansett Share	Univ. of RI Share	South Kingstown Share	2009-2010 Total	2008-2009 Total
2010 General Process and Treatment	44.96% \$306,552	18.82% \$128,304	36.22% \$246,981	100.00% \$681,837	\$657,827
2020 Sludge Process and Disposal	44.96% 340,029	18.82% 142,315	36.22% 273,953	100.00% 756,297	760,750
2030 Silver Lake Pump Station	0.00% 0	34.19% 61,441	65.81% 118,272	100.00% 179,713	174,119
2040 Kingston Pump Station	0.00% 0	88.19% 101,997	11.81% 13,654	100.00% 115,651	117,052
2050 Local Pumping Facilities	0.00% 0	0.00% 0	100.00% 108,512	100.00% 108,512	111,469
2060 Local Collection System	0.00% 0	0.00% 0	100.00% 66,431	100.00% 66,431	66,926
2070 User Accounting Services	0.00% 0	0.00% 0	100.00% 62,996	100.00% 62,996	62,605
2080 General Administrative Expenses (SK Wastewater Management Program)	44.96% 71,937 0	18.82% 30,108 0	36.22% 57,958 23,025	100.00% 160,003 23,025	163,284 24,155
2081 Employment Benefits	30.84% 127,552	21.03% 87,001	48.13% 199,068	100.00% 413,621	450,909
Total Wastewater Operations	\$846,070	\$551,167	\$1,170,850	\$2,568,086	\$2,589,096
2090 Capital Improvements/ Contingency					
Capital Improvements	\$54,754	\$75,709	\$149,536	\$280,000	\$250,000
Fund Contingency	0	0	5,000	5,000	5,000
Total Wastewater Expenses	\$900,824	\$626,876	\$1,325,386	\$2,853,086	\$2,844,096
Debt Service Requirement					
Interest	\$0	\$0	\$13,832	\$13,832	\$17,954
Principal	0	0	78,555	78,555	74,082
System Related Depreciation (South Kingstown Share Only)	\$0	\$0	\$372,314	\$372,314	\$346,507
Regional Partner Share	\$900,824	\$626,876	\$1,790,087	\$3,317,788	\$3,282,639
Septic Revenue Credit	(\$137,577)	(\$57,581)	(\$110,842)	(\$306,000)	(\$318,000)
Regional Partner Share with Debt Service Expense	\$763,247	\$569,295	\$1,679,245	\$3,011,788	\$2,964,639
Budgeted 2008-2009 Increase (Decrease)	\$747,458 \$15,789 2.1%	\$529,258 \$40,037 7.6%	\$1,654,762 \$24,483 1.5%	\$2,931,478 \$80,310 2.7%	

SOLID WASTE ENTERPRISE FUND (225)

General Explanation and Work Program

The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS) - a commercial recycling building and residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. This contract award provides the Town a long-term contract with disposal fee stability for the near future.

TRENDS, IMPACTS, ISSUES

In an effort to preserve the finite capacity at the State's Central Landfill, the RI Resources Recovery Corporation (RIRRC) has taken a number of steps in recent years to preserve landfill capacity at an affordable cost to municipalities.

RIRRC began placing greater emphasis on reducing the amount of waste disposed of at the landfill, thereby creating additional future capacity. Solid waste reduction can be achieved either through source reduction or increasing recycling rates. Since source reduction typically requires global legislative initiatives (i.e. alternate packaging, "bottle bills," etc.), a recent amendment to the State's solid waste guide plan focused on increasing the minimum recycling rate for each community.

As such, municipalities are required to increase minimum recycling rates from 20% in FY 2006-2007 to approximately 35% by July 2012. Those failing to meet increased minimum recycling rates will be forced to pay higher, non-municipal tipping fees to dispose of municipal refuse. The cost of higher tipping fees will ultimately be passed along to the residents of each community.

In order to ensure that all residents are meeting minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

Effective January 1, 2008, the Town's municipal solid waste cap is allocated differently than in prior years. Private refuse haulers that collect curbside residential waste must secure a haulers license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department a customer roll, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon their number of customers. As such, the total amount of annual municipal tonnage is expected to be less in FY 2008-09 and 2009-2010 than in prior years.

In order to facilitate maximum recycling efforts, the Town secured a \$900,000 grant award from RIRRC in September 2007 to implement a comprehensive Town-wide recycling program. The majority of grant funding, which runs through June 30, 2010, has been used to procure 64 gallon rolling recycling totes for residents opting for private curbside recycling service. Funding has also been used to hire a part-time Recycling Coordinator and institute a Town-wide public outreach and education program.

The Public Services Department will track recyclable commodity tonnage for each hauler to ensure that minimum recycling diversion rates are met. FY2009-2010 represents the first full year of the town's curbside residential recycling program. As residents become more accustomed to separating recyclables from their solid waste stream, dramatic increases in recycling tonnages can be expected.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2008-2009 * Predicted	FY 2009-2010 Goal
TSK Residential Recycling Diversion Rate	30.0%	32.0%
RIRRC Recycling Diversion Rate	27.8%	29.6%

**Note: South Kingstown recycling diversion rates were set by the Town Council on May 28, 2008.*

GOALS FY 2009-2010

- Continued oversight and tracking of rolling recycling totes for curbside residential users.
- Ensure local private haulers providing curbside subscription service to residential property owners are meeting minimum recycling diversion levels.
- Continue public outreach and education effort to maximize recycling diversion rates.

2008-2009 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Tonnage	Yard Waste Tonnage
Municipal Cap Tonnage to RIRRC	9,350			
Total Tires to RIRRC		115		
Total Recyclables to RIRRC			2,691	
Total Yard Waste to RIRRC				992
2008-2009 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	125,000	\$1.16		\$145,000
Total	125,000			\$145,000
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	125,000	\$0.54		\$67,500
Total	125,000			\$67,500
Total Revenue				\$67,500

2009-2010 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Tonnage	Yard Waste Tonnage
Municipal Cap Tonnage to RIRRC	9,400			
Total Tires to RIRRC		120		
Total Recyclables to RIRRC			3,000	
Total Yard Waste to RIRRC				1,000
2009-2010 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	125,000	\$1.21		\$151,250
Total	125,000			\$151,250
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	125,000	\$0.49		\$61,250
Total	125,000			\$61,250
Total Revenue				\$61,250

TSK Monthly Solid Waste Summary FY 2007-2008													
Transfer Station Contractor	Allied Waste						Waste Haulers						Total
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
OUTGOING WASTE TO RIRRC													
MSW Solid Waste	1,424.61	1,596.71	1,573.99	1,697.74	1,661.72	1,703.10	736.73	736.73	736.73	736.73	736.73	736.73	14,078.25
Total Inbound Tonnage Less Recyclables							2,539.95	2,441.20	2,631.99	3,646.43	4,016.76	3,731.34	19,007.67
Yard Waste	79.71	67.53	66.44	57.84	97.16	46.79	26.68	19.45	64.06	185.91	125.58	154.94	992.09
Residential Recyclables	195.49	215.09	188.38	229.00	229.20	225.55	205.25	172.50	180.48	183.89	397.98	269.11	2,691.92
Tires	9.73	12.69	9.17	14.80	6.77	4.32	11.61	10.58	5.85	13.36	7.02	9.27	115.17
Street Sweepings							502.20			212.79	178.29	113.92	1,007.20
Earth Day/Environmental Clean Up										0.73			0.73
Christmas Trees							31.23						31.23
Clean Wood							2.97	12.60	27.63	32.32	16.53	12.53	104.58
Mixed Rigid Plastics							2.76	5.39	4.41	4.31	0.00	1.30	18.17
Mattress / Box Spring (By the Ton)	3.05	3.65	2.90	3.86	3.29	2.16	3.43	4.43	3.60	4.44	4.00	1.68	40.49
INCOMING RESIDENTIAL													
Tagged Residential Refuse	126.16	129.58	95.68	98.53	125.03	116.60	90.92	103.00	82.26	85.62	104.97	94.76	1,253.11
Bagged Yard Waste	10.80	8.55	7.38	13.24	24.91	8.24	7.86	0.65	4.42	18.58	14.60	10.32	129.55
INCOMING RESIDENTIAL RECYCLABLES													
Blue Bin Recycling	69.22	77.81	61.31	74.77	64.48	78.62	26.85	39.98	47.16	47.70	70.03	60.98	718.91
Green Bin Recycling	108.79	119.89	103.25	108.81	146.75	124.54	21.77	69.57	96.80	117.27	97.25	98.39	1,213.08
TAG/BAG/PERMIT SALES													
# of Refuse Tags Sold (includes 06-07 tags sold in June 06)	25,630	9,330	8,595	6,880	6,168	4,982	19,904	6,295	8,080	7,480	7,156	11,312	121,812
# of Yard Waste Bags/Tags Sold	828	846	801	1,405	2,300	506	35	80	310	1,050	703	701	9,565
# of Freon Permits Sold	52	41	36	28	24	10	27	31	32	71	68	81	501

SENIOR SERVICES DEPARTMENT (345)

General Explanation and Work Program

The proposed FY2009-2010 operating budget for the Senior Services Department is \$753,021 representing a decrease of \$47,390 from the adopted FY 2008-2009 program funding level of \$800,411. A general fund transfer of \$414,396 is proposed for FY 2009-2010, representing an increase of \$346 more than the general fund transfer for FY 2008-2009 of \$414,050. It is estimated that \$568,557, or 75.5% of the total cost for Senior Services will be funded from local (South Kingstown, Narragansett and North Kingstown) revenue sources.

Program Summary

	2007-2008	2008-2009	2008-2009	2009-2010	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation Program	\$65,820	\$78,849	\$77,376	\$79,390	\$541
Senior Nutrition Program	97,761	104,325	99,865	103,377	(948)
Adult Day Services Program	341,637	330,425	324,053	293,579	(36,846)
Senior Services Center	258,059	286,812	269,987	276,675	(10,138)
Senior Services Program Cost	\$763,277	\$800,411	\$771,281	\$753,021	(47,390)
South Kingstown General Fund Transfer	\$395,469	\$414,050	\$414,050	\$414,396	\$346
Narragansett Contribution	104,704	112,045	112,043	98,563	(13,482)
North Kingstown Contribution	0	0	45,144	55,598	55,598
Total Municipal Support	\$500,173	\$526,095	\$571,237	\$568,556	\$42,461

Program Revenues

Senior Services Program revenues to be contributed by the Town's General Fund are documented as follows:

South Kingstown Contributions	2007-2008	2008-2009	2008-2009	2009-2010	Increase
Senior Services Program	Actual	Adopted	Estimated	Proposed	Over PY
Senior Transportation	\$66,883	\$78,849	\$78,849	\$79,390	\$541
Senior Nutrition	58,142	60,683	60,683	66,814	6,131
Adult Day Services	122,089	71,172	71,172	42,259	(28,913)
Senior Center	148,355	203,346	203,346	225,933	22,587
Total General Fund Transfer	\$395,469	\$414,050	\$414,050	\$414,396	\$346

The FY 2009-2010 Senior Services Program also includes program revenue support from the Towns of Narragansett and North Kingstown, as follows:

Narragansett Contributions Senior Services Program	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	Increase Over PY
Adult Day Services	\$63,115	\$57,767	\$57,765	\$39,341	(\$18,426)
Senior Nutrition Program	26,589	34,278	34,278	34,222	(56)
Senior Services Center	15,000	20,000	20,000	25,000	5,000
Total Appropriations	\$104,704	\$112,045	\$112,043	\$98,563	(\$13,482)

North Kingstown Contribution	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	Increase Over PY
Adult Day Services	\$0	\$0	\$45,144	\$55,598	\$55,598
Total Appropriation	\$0	\$0	\$45,144	\$55,598	\$55,598

The third major funding source of the Senior Services Program is income from the State Department of Elderly Affairs. As noted below, the State continues to reduce program support for senior service programs as has been the practice over the last two fiscal years. A summary of current and projected State Elderly Affairs funding levels is presented below:

State Grant Program Assistance	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Proposed	Increase Over PY
Adult Day Services Program	\$92,088	\$96,368	\$91,044	\$92,592	(\$3,776)
Senior Nutrition Program	9,364	9,364	4,682	2,341	(7,023)
Senior Services Center	24,004	18,966	16,483	11,742	(7,224)
Senior Services Program Cost	\$125,456	\$124,698	\$112,209	\$106,675	(\$18,023)

MISSION STATEMENT

To ensure excellence in service delivery, advocacy and public policy dedicated to the needs of older residents of South Kingstown, their families and caregivers through a single, visible, and responsive department.

We seek to accomplish our mission by ensuring that programs and services are user-friendly, consumer-directed and delivered in the least restrictive environment and subscribe to the following Guiding Principles for carrying out this Mission:

- ❑ Listen, respond, and react to the needs of older residents of South Kingstown, their families, and caregivers with respect, courtesy, patience, and dignity. Target services to elders in greatest need, and those who are frail and at-risk.
- ❑ Protect the rights and confidentiality of our consumers through adherence to laws, policies, and procedures. Ensure integrity of information and equitable access in a manner that is culturally sensitive and equitable.
- ❑ Provide a system of services and opportunities to help older people serve, and be served, where they live.
- ❑ Familiarize older people, their families and friends, and the community at large with the local senior service system.
- ❑ Maintain a dedicated effort to coordinate the many essential elements to an effective and comprehensive community system for older persons by collaborating with existing senior service programs provided by other public and private agencies and promoting accessibility of services.
- ❑ Operate four direct service programs: the Senior Transportation Program, the Senior Nutrition Program, the Adult Day Services Program, and the nationally accredited Senior Services Center. Advocacy and technical assistance are also major functional areas within this department.

TRENDS, IMPACTS, ISSUES

Rhode Island, like other regions of the United States, is experiencing a growing elderly population that is well informed about long term care issues and determined to have a voice in building their long term care system. Increasing costs associated with long-term health care, a shrinking population of younger adults from which to draw an adequate long-term health care work force, and the changing role of Medicaid are realities that challenge the provision of senior services.

- ❑ Among the vital services that assist families to keep their elders living at home are: transportation, senior centers, respite care, adult day services, congregate meals, caregiver education and caregiver support groups. We provide all of these services.

The General Assembly in Rhode Island, while struggling with an ever-increasing state budget deficit, implemented significant reductions in state funding for local senior services in FY 2008-2009.

- State grants were reduced by 50%.
- Legislation was enacted transferring the authority for licensing adult day centers from the Rhode Island Department of Elderly Affairs (RIDEA) to the Rhode Island Department of Health (RIDOH); effective January 1, 2008.
- RIDEA staff will retain program authority for the adult day programs and services and continue to be responsible for contracts with the adult day centers.

GOALS FY 2009-2010

- Provide comprehensive programs and services that encourage optimal aging and meet the needs of older South Kingstown residents and their families enabling elders to remain in their own homes with high quality of life for as long as possible.
- Provide a wide range of opportunities that encourages diversity among populations and generations.
- Expand physical fitness and health related programs empowering older people to stay active and healthy through services, including, but not limited to, evidence-based disease and disability prevention programs designed to help manage their lives in the face of chronic health conditions and disabilities.
- Provide comprehensive social services to older adults and their families, empowering older people and their families to make informed decisions about, and be able to easily access, existing home and community-based options.
- Provide life-long learning opportunities for older adult residents of South Kingstown.
- Continue to improve methodology of reporting, recording, and client tracking capabilities.
- Increase public awareness of the adult day services provided by the Town to elders and their caregivers with feature articles in local press and speaking engagements.
- Increase public awareness of the local, individualized services available through the Senior Center network, educating and linking older adults, families, caregivers and adults with disabilities to local, state, and federal programs.

SENIOR TRANSPORTATION PROGRAM (6800)

General Explanation and Work Program

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2007-2008 Actual</i>	<i>FY 2008-2009 Predicted</i>	<i>FY 2009-2010 Goal</i>
Total Unduplicated Individual Residents, 60 years of age or older, Provided "Door-to-Door" Non-Medical Transportation Services	268	306	315
Average Number of Riders Transported per month	347	380	385
Total Number of trips Provided Per Year	6,706	7,088	7,100

Budget Comparison

The Senior Transportation Program proposed budget for the 2009-2010 fiscal year is \$79,390 representing an increase of \$541 or 0.7% over the FY 2008-2009 adopted budget of \$78,849. This increase is due primarily to an increase in paid part-time hours.

SENIOR NUTRITION PROGRAM (6850)

General Explanation and Work Program

Specific Performance Measurements

Performance Measure	FY 2007-2008 Actual	FY 2008-2009 Predicted	FY 2009-2010 Goal
Total Number of Meals for Residents 60 years of age or older, or Disabled, Provided Through our Congregate Meal Site by Community			
<input type="checkbox"/> South Kingstown	7,886	8,135*	8,200
<input type="checkbox"/> Narragansett	4,320	4,054*	4,200
<input type="checkbox"/> Other	1,381	1,382*	1,200
<input type="checkbox"/> Total	13,587	13,571*	13,600
<i>*Period: 11/1/07 – 10/31/08</i>			
Average Number of Unduplicated Individuals Served Per Week	189	194	200
Total Number of Volunteer Hours Per Year	5,428	5,616	5,650

Work Load Data

Nutrition Program Cost - 2009-2010 Fiscal Year			
			\$103,377
State - Nutrition Program Grant Reimbursement			2,341
Net Direct Cost of Nutrition Program			\$101,036
	Congregate Meals	% of Total	Cost Sharing
South Kingstown	8,200	66.13%	\$66,814
Narragansett	4,200	33.87%	34,222
Participating Community Meals	12,400	100.00%	\$101,036
Non Participating Community Meals	1,200	0.00%	0
Total Meals Program	13,600	100.00%	\$101,036

Budget Comparison

The Senior Nutrition Program proposed budget for FY 2009-2010 is \$103,377 representing a decrease of \$948 or 0.9% less than the approved FY 2008-2009 budget of \$104,325. This decrease is due primarily to a reduction in employee benefits costs.

In Fiscal Year 2002, with the opening of the new senior services center, a new cost accounting was established which included only those costs associated with the operation of the Nutrition Program. Personnel costs directly related to the Nutrition Program include 30% of the Senior Center Director, Program

Aide and the Senior Center Building Maintenance Supervisor salaries and the salaries of all part-time employees working directly in the Center's Meals Program. All employment benefit costs related to the personnel associated with the Nutrition Program are also budgeted as a program expense.

A summary of these shared costs is as follows:

Indirect Cost for Facility Operation - Acct 6850	
Postage	\$370
Telephone	3,025
Utilities	36,850
Printing	350
Building Maintenance	4,200
Refuse Disposal	1,040
Insurance	3,625
Web Site Services	300
Professional Services	8,611
Office Equipment	0
Total Indirect Costs	\$58,371
30% of Costs	17,511
Total Nutrition Program Share	\$17,511

It should be noted that although the raw food costs associated with Westbay Community Action Program's preparation of the meals is not reflected in this budget request, they represent significant contributions to the program, totaling approximately \$96,354 (\$7.10/meal).

ADULT DAY SERVICES PROGRAM (6900)

General Explanation and Work Program

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2007-2008 Actual</i>	<i>FY 2008-2009 Projected</i>	<i>FY 2009-2010 Forecast</i>
Total Number of Client Days by Community			
<input type="checkbox"/> South Kingstown	909	811*	811*
<input type="checkbox"/> Narragansett	906	755*	755*
<input type="checkbox"/> North Kingstown	1,112	1,067*	1,067*
<input type="checkbox"/> Other	280	245*	245*
<input type="checkbox"/> Total	3,207	2,878	2,878
Average Number of Clients Per Program Day	13	12	13
Total Number of Unduplicated Clients Served	40	46*	48
Total Unduplicated Individual Residents, by Community, Provided Adult Day Services			
<input type="checkbox"/> South Kingstown	16	17*	19
<input type="checkbox"/> Narragansett	12	13*	17
<input type="checkbox"/> North Kingstown	9	12*	12
<input type="checkbox"/> Other	3	4*	2
Total State Client Payment Subsidies Received	\$92,088	\$91,044	\$92,592
Total Client Payments Received	\$66,090	\$67,653	\$61,790
Average Client Payment Per Client Day	\$20.61	\$23.51	\$21.47
Total Number of Family Members Benefiting	160	184	186
Total number of staff			
<input type="checkbox"/> Full Time	3	2	2
<input type="checkbox"/> Part Time	4	4	4
Ratio of Staff to Participants	1 to 4	1 to 4	1 to 4
Conduct Quarterly In-Service Staff Training Sessions per State Regulations.	4	4	4
Percent of Building Capacity Used Daily	100%	100%	100%

**Actual Period: 11/1/07 – 10/31/08*

Work Load Data

		Adopted FY 2008-2009	Estimated FY 2008-2009	Proposed FY 2009-2010
Adult Day Services Program Cost		\$330,425	\$324,053	\$293,579
<i>Less</i>				
Investment Income		\$2,500	\$1,000	\$1,000
State Client Payment		96,368	91,044	\$92,592
Client Payments		101,618	67,653	\$61,790
Miscellaneous Revenues		1,000	750	\$1,000
Net Direct Cost of Service		\$128,939	\$163,606	\$137,198
Client Days by Town				
Adult Day Services Program Cost	Client Days	Percent of Total	Proportionate Funding	Proposed Funding
South Kingstown	811	30.80%	\$42,259	42,259
Narragansett	755	28.67%	39,341	39,341
North Kingstown	1,067	40.52%	55,598	55,598
Community Client Days	2,633	100.00%	\$137,197	137,198
Non-Participating Com. Client Days	245		0	0
Total Client Days	2,878		\$137,197	\$137,198

Program Revenue Summary

The chart below estimates FY 2009-2010 payments from clients and the State of RI and “fair share” municipal contributions based on actual program participation by client/town, over the prior twelve months.

Client Payments Breakdown by Town					
	So. Kingstown	Narragansett	No. Kingstown	Others	Total
Miscellaneous Revenues	\$570	\$528	\$734	\$168	\$2,000
Client Payments	\$21,394	\$25,690	\$11,889	\$2,818	\$61,790
% Client Payments	34.62%	41.58%	19.24%	4.56%	100.00%
State Pay	\$22,258	\$15,203	\$44,968	\$10,163	\$92,592
% State Pay	24.04%	16.42%	48.57%	10.98%	100.00%
Total Program Cost	\$82,729	\$77,016	\$108,843	\$24,992	\$293,579
Total All Reimbursement	\$44,222	\$41,421	\$57,591	\$13,148	\$156,381
Non-Reimbursed Cost	\$38,507	\$35,595	\$51,252	\$11,844	\$137,198
% of All Reimbursement	28.28%	26.49%	36.83%	8.41%	100.00%
Client Days	811	755	1,067	245	2,878
% Days	28.18%	26.23%	37.07%	8.51%	100%
Non-Reimbursed Per Day	\$47.48	\$47.15	\$48.03	\$48.34	\$47.67
Budgeted Contribution	\$42,259	\$39,341	\$55,598	\$0	\$137,198
(Under) Over Payment	\$3,752	\$3,745	\$4,346	(\$11,844)	\$0

Budget Comparison

The Adult Day Services Program proposed budget for the 2009-2010 fiscal year is \$293,579 representing a decrease of \$36,846 from the approved FY2008-2009 budget of \$330,425. This decrease is primarily due to a reduction in work force of one part time employee (Case Manager) and associated employee benefits.

State Funding

FY2007-2008

The RI General Assembly eliminated the adult day services grant (\$47,500) from the adopted state budget for FY2007-2008. This base grant funding had been renewed annually since 1989, the inception of the program.

The rationale expressed by the leadership of the House Finance Committee, and supported by the membership, for the elimination of the grant was that the state funds allocated to provide this general base support for eighteen (18) adult day services programs statewide could be used to match federal Medicaid funding. It was believed that this reallocation and subsequent match would result in an increase in overall funding for adult day services programs.

To effectuate this change in funding mechanism, the reimbursement rate for a client day for income eligible clients (Medicaid & Co-Pay Subsidy) was raised from \$37.93 to \$48.16 (+\$10.23) effective July 1, 2007. The unanticipated consequence was that this action affected smaller programs such as ours disproportionately due to the diminished prospects for recouping funds earmarked specifically for income eligible clients.

In order for the Town's program to recover \$47,500, given a daily rate increase of \$10.23, we would have had to provide a total of 4,644 client days to income eligible clients. During FY 2007-2008, we only provided 2,146 client days to income eligible individuals. The balance of service was provided to private pay clients. The Town, therefore, recovered considerably less than one-half of the previously granted funds.

This funding reduction necessitated a fee increase, as well as a reduction in program work force.

FY2008-2009

Effective July 1, 2008, the reimbursement rate for a client day for income eligible clients (Medicaid & Co-Pay Subsidy) was raised again by 10% from \$48.16 to \$52.98 per day (+\$4.82). If the Governor's recently approved "Global Medicaid Waiver" is fully implemented with its objective of diverting persons in need of long term care away from nursing home institutional placement to community-based services, it is expected that this increased rate and increased demand for adult day services will significantly increase the Town's funding support from the State. Given our program's limited capacity, however, it remains unlikely that we will ever recover completely from the loss of base grant funding.

The client payment share of the state's Co-Pay Program was also increased from \$9.00 to \$11.50 on February 5, 2008. This increase is completely borne by the client and results in a commensurate decrease in the state's co-payment reimbursement to our program. Our program, therefore, does not benefit in any way from this increase. In fact, it can impact the client's ability to pay to attend the program, which may result in a subsequent reduction in client days of attendance.

The fee schedule for FY 2009-2010 is proposed as follows:

- | | |
|--|-----------------|
| 1. Non-Narragansett/North Kingstown/South Kingstown Clients – Full Pay | \$82.00 per day |
| 2. Narragansett/North Kingstown/South Kingstown Clients – Full Pay | \$55.00 per day |

No Changes Allowed by State

- | | |
|--|-----------------|
| 3. Low Income Clients – State Subsidy Eligible | \$11.50 per day |
| 4. Medicaid Eligible Co-Pay | No Charge |

No Changes in State Reimbursement Anticipated

- | | |
|---|-----------------|
| 5. State Reimbursement Rate for Low Income Client | \$41.48 per day |
| 6. State Reimbursement Rate for Medicaid Client | \$52.98 per day |

SENIOR CENTER PROGRAM (6950)

General Explanation and Work Program

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2007-2008 Actual</i>	<i>FY 2008-2009 Predicted</i>	<i>FY 2009-2010 Goal</i>
Number of members	2,309	2,462*	2,475
Total number of residents using facility			
<input type="checkbox"/> South Kingstown	1205	1,358*	1,360
<input type="checkbox"/> Narragansett	671	754*	775
<input type="checkbox"/> Other	433	350*	340
Number of programs	107	115	120
Number of new programs	36	8	5
Percent of building capacity used on a daily basis	95	100	100
Total number of staff			
<input type="checkbox"/> Full Time	4	4	4
<input type="checkbox"/> Part Time	3	3	3
Total Information & Referral Contacts	2,949	3,175*	3,200
Average Number of Participants Per Week	189	195	200
Number of Special Events	68	70	40

*Actual Period: 11/1/07 – 10/31/08

Budget Comparison

The Senior Center Program proposed budget for FY 2009-2010 is \$276,675 representing a decrease of \$10,138 or 3.5% less than the FY2008-2009 adopted budget of \$286,812. This reduction is due primarily to decreases in the travel and professional services accounts, as well as decreases in supplies and materials.

Senior Center Program Cost				
Senior Center Program Cost		\$276,675		
Less				
Grants		\$11,742		
Senior Classes		2,000		
Fund Balance Forwarded		5,000		
Oliver Watson Fund Transfer		5,000		
Miscellaneous Revenues		2,000		
Net Direct Cost of Service		\$250,933		
Senior Center Program Cost	Active Members	Cost Per Client	Proportional Cost Share	Proposed 2009-2010
South Kingstown	1,360	\$117.53	\$159,845	\$225,933
Narragansett	775	117.53	91,088	25,000
Participating Community Clients	2,135	\$117.53	\$250,933	\$250,933
Non-Participating Community Clients	340			
Total Client Served	2,475	\$101.39	\$250,933	\$250,933

SENIOR SERVICES PROGRAM
 EXPENDITURE STATEMENT

Senior Transportation Program (6800)		2007-2008	2008-2009	2008-2009	2009-2010	2009-2010	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$30,663	\$38,271	\$38,271	\$39,037	\$38,271	\$0
102	Part-Time Salaries	2,065	0	1,154	2,353	2,307	2,307
109	Municipal Longevity	1,248	1,550	1,550	1,664	1,664	114
Total		\$33,976	\$39,821	\$40,975	\$43,054	\$42,242	\$2,421
<i>Class 200 - Contractual Services</i>							
260	Maintenance Of Motor Vehicles	\$4,595	\$5,125	\$5,125	\$4,500	\$4,500	(\$625)
280	Insurance	657	750	637	750	750	0
283	Fringe Benefits	19,957	25,153	22,294	23,783	24,248	(905)
Total		\$25,209	\$31,028	\$28,056	\$29,033	\$29,498	(\$1,530)
<i>Class 300 - Supplies & Materials</i>							
307	Fuels & Lubricants	\$4,441	\$4,700	\$5,045	\$5,015	\$5,000	\$300
310	Motor Vehicle Parts	2,104	3,150	3,150	2,500	2,500	(650)
399	Other Expenses	90	150	150	150	150	0
Total		\$6,635	\$8,000	\$8,345	\$7,665	\$7,650	(\$350)
Departmental Total		\$65,820	\$78,849	\$77,376	\$79,752	\$79,390	\$541
Senior Nutrition Program (6850)		2007-2008	2008-2009	2008-2009	2009-2010	2009-2010	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$37,687	\$38,952	\$38,952	\$39,729	\$38,952	\$0
102	Part-Time Salaries	23,098	22,790	22,787	23,245	22,797	7
109	Municipal Longevity	1,267	1,633	1,633	1,861	1,861	228
Total		\$62,052	\$63,375	\$63,372	\$64,835	\$63,610	\$235
<i>Class 200 - Contractual Services</i>							
283	Fringe Benefits	\$20,267	\$22,861	\$20,402	\$21,362	\$22,255	(\$606)
297	Indirect Cost of Facility Operation	15,392	18,089	16,091	17,438	17,511	(578)
Total		\$35,659	\$40,950	\$36,493	\$38,800	\$39,767	(\$1,183)
Departmental Total		\$97,761	\$104,325	\$99,865	\$103,635	\$103,377	(\$948)

Adult Day Services Program (6900)		2007-2008	2008-2009	2008-2009	2009-2010	2009-2010	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$148,768	\$126,340	\$133,267	\$126,793	\$124,501	(\$1,839)
102	Part-Time Salaries	74,420	78,232	78,232	57,191	56,070	(22,162)
104	Overtime	199	100	100	100	100	0
109	Municipal Longevity	4,151	3,944	3,320	2,475	2,475	(1,469)
Total		\$227,538	\$208,616	\$214,919	\$186,559	\$183,146	(\$25,470)
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$18	\$50	\$1,323	\$50	\$50	\$0
202	Travel	2,849	3,363	3,363	440	440	(2,923)
205	Postage	396	369	369	370	370	1
210	Telephone	1,556	1,581	1,390	1,395	1,395	(186)
220	Utilities	3,220	4,785	3,475	3,579	3,579	(1,206)
230	Printing/Binding	213	250	250	125	125	(125)
235	Copy Machine Services	192	200	200	200	200	0
240	Cleaning Services	936	950	950	950	950	0
250	Licenses And Dues	2,455	2,425	2,425	2,385	2,385	(40)
265	Maintenance of Office Equipment	0	300	300	100	100	(200)
266	Software Maintenance	0	200	200	100	100	(100)
270	Maint Of Bldg & Improvements	1,197	2,000	1,500	250	250	(1,750)
271	Refuse Disposal	390	450	390	390	390	(60)
280	Insurance	4,351	4,950	4,205	3,625	3,625	(1,325)
283	Fringe Benefits	73,111	76,024	65,446	69,122	71,139	(4,885)
290	Professional Services	2,483	2,181	3,279	3,319	3,319	1,138
Total		\$93,367	\$100,078	\$89,065	\$86,400	\$88,417	(\$11,661)
<i>Class 300 - Supplies & Materials</i>							
304	Books & Other Publications	\$125	\$248	\$282	\$293	\$293	\$45
308	Heating Fuel	4,629	4,068	4,992	4,823	4,823	755
311	Medical & Lab Material & Supp	144	250	250	150	150	(100)
312	Janitorial Material & Supplies	1,366	1,000	1,000	1,000	1,000	0
313	Office Supplies	525	450	450	200	200	(250)
314	Recreation Supplies	794	500	500	200	200	(300)
320	Food	12,896	14,815	12,445	15,200	15,200	385
321	Misc Supplies	202	200	100	100	100	(100)
399	Other Expenses	52	200	50	50	50	(150)
Total		\$20,732	\$21,731	\$20,069	\$22,016	\$22,016	\$285
Departmental Total		\$341,637	\$330,425	\$324,053	\$294,975	\$293,579	(\$36,846)

Senior Center Program (6950)		2007-2008	2008-2009	2008-2009	2009-2010	2009-2010	Increase
Account #	Description	Actual	Adopted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$117,918	\$142,632	\$142,632	\$145,485	\$142,632	\$0
109	Municipal Longevity	2,484	3,412	3,412	3,765	3,765	353
Total		\$120,403	\$146,044	\$146,044	\$149,250	\$146,397	\$353
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$0	\$50	\$0	\$0	\$0	(\$50)
202	Travel	2,286	3,285	3,285	200	2,000	(1,285)
205	Postage	390	369	369	125	370	1
210	Telephone	4,516	4,370	4,200	3,025	3,025	(1,345)
220	Utilities	31,560	34,757	31,455	36,850	36,850	2,093
230	Printing	691	500	500	350	350	(150)
235	Copy Machine Services	233	200	200	375	375	175
265	Maintenance of Office Equipment	0	250	732	250	250	0
266	Maintenance of Software	0	200	0	200	200	0
270	Maint Of Bldg & Improvements	3,481	4,200	4,200	4,200	4,200	0
271	Refuse Disposal	1,061	1,200	1,040	1,040	1,040	(160)
277	Transfer to Other Funds	20,000	0	0	0	0	0
280	Insurance	3,196	3,625	3,080	3,625	3,625	0
283	Fringe Benefits	59,460	75,281	65,829	70,320	71,878	(3,403)
285	Town Web Site Services	311	400	400	300	300	(100)
288	Course Instructors	1,200	1,200	1,200	1,200	1,200	0
290	Professional Services	8,492	10,875	8,394	8,611	8,611	(2,264)
297	Indirect Cost of Facility Operation	(15,392)	(18,089)	(16,091)	(17,438)	(17,511)	578
Total		\$121,484	\$122,673	\$108,793	\$113,233	\$116,763	(\$5,910)
<i>Class 300 - Supplies & Materials</i>							
300	Agricultural Materials & Supplies	\$301	\$500	\$500	\$300	\$300	(\$200)
308	Heating Fuel	7,937	9,129	7,750	7,215	7,215	(1,914)
312	Janitorial Material & Supp	5,156	5,000	4,500	4,500	4,500	(500)
313	Office Supplies	1,481	1,500	1,000	500	500	(1,000)
314	Recreation Supplies	943	500	500	400	400	(100)
320	Food	353	700	700	600	600	(100)
321	Misc Supplies	0	100	100	0	0	(100)
399	Other Expenses	0	100	100	0	0	(100)
Total		\$16,172	\$17,529	\$15,150	\$13,515	\$13,515	(\$4,014)
<i>Class 400 - Equipment</i>							
413	Office Equipment	\$0	\$566	\$0	\$0	\$0	(\$566)
Total		\$0	\$566	\$0	\$0	\$0	(\$566)
Departmental Total		\$258,059	\$286,812	\$269,987	\$275,998	\$276,675	(\$10,138)
Total Program		\$763,277	\$800,411	\$771,281	\$754,360	\$753,021	(\$47,390)

SENIOR SERVICES PROGRAM
 REVENUE STATEMENT

Account #	Description	2007-2008 Actual	2008-2009 Adopted	2008-2009 Estimated	2009-2010 Requested	2009-2010 Proposed	Increase Over PY
Senior Transportation Program - 6800							
46015	South Kingstown -Transfer fr. Gen.Fd	\$66,883	\$78,849	\$78,849	\$79,752	\$79,390	\$541
Total - Transportation Program		\$66,883	\$78,849	\$78,849	\$79,752	\$79,390	\$541
Senior Nutrition Program - 6850							
43080	State Grant - Nutrition Program	\$9,364	\$9,364	\$4,682	\$2,341	\$2,341	(\$7,023)
46013	Narragansett - Nutrition	26,589	34,278	34,278	33,690	34,222	(56)
46015	South Kingstown -Transfer fr. Gen.Fd	58,142	60,683	60,683	67,604	66,814	6,131
Total - Nutrition Program		\$94,095	\$104,325	\$99,643	\$103,635	\$103,377	(\$948)
Adult Day Services Program - 6900							
43007	Investment Income	\$2,097	\$2,500	\$1,000	\$2,500	\$1,000	(\$1,500)
43081	State Subsidy - Client Payment	92,088	96,368	91,044	91,044	92,592	(3,776)
43085	Client Payments	66,090	101,618	67,653	67,653	61,790	(39,829)
43090	Miscellaneous Revenues	2,498	1,000	750	1,000	1,000	0
46013	Town of Narragansett	63,115	57,767	57,765	38,003	39,341	(18,426)
46015	South Kingstown -Transfer fr. Gen.Fd	122,089	71,172	71,172	40,822	42,259	(28,913)
46018	Town of North Kingstown	0	0	45,144	53,708	55,598	55,598
Total - Adult Day Services Program		\$347,977	\$330,425	\$334,528	\$294,730	\$293,579	(\$36,846)
Senior Center Program - 6950							
46015	South Kingstown -Transfer fr. Gen.Fd	\$148,355	\$203,346	\$203,346	\$199,756	\$225,933	\$22,587
49001	Designated Fund Balance	30,000	20,000	20,000	10,000	5,000	(15,000)
43080	Senior Center Operations Grant	24,004	18,966	16,483	11,742	11,742	(7,224)
46013	Town of Narragansett	15,000	20,000	20,000	30,000	25,000	5,000
43086	Senior Classes	2,059	2,000	2,000	2,000	2,000	0
43087	Oliver Watson Fund Transfer	0	20,000	20,000	20,000	5,000	(15,000)
43090	Miscellaneous Revenues	2,371	2,500	1,500	2,500	2,000	(500)
Total - Senior Center Program		\$221,789	\$286,812	\$283,329	\$275,998	\$276,675	(\$10,137)
Total Program		\$730,744	\$800,411	\$796,349	\$754,115	\$753,021	(\$47,390)
Revenue Over (Under) Expenses		(\$32,533)	\$0	\$25,068	(\$245)	(\$0)	\$0