



October 2, 2020

Mr. F. Steven DiMasi, Planning Board Chair
Town of South Kingstown Planning Board
180 High Street
Wakefield, RI 02879

RE: **“Parking Improvements”**
AP 57-2 LOT 57
108 Kelley Way

Dear Mr. DiMasi,

On behalf of the applicant for the above-reference project, Westerly Community Credit Union (WCCU), we would like to request that the Planning Board consider a request to combine the Master Plan and Preliminary Plan review phases. The Applicant has submitted a Pre-Application package to the Planning Department for proposed parking improvements on the above-referenced property. This project is considered a land development project and is zoned as SMD (Route 1) and therefore is classified as a *Major* Land Development project. The Applicant fully understands that the combination of Master and Preliminary phases requires that items in both checklists must be complete prior to submittal of the next phase.

The Planning Board’s consideration of this request is greatly appreciated. If you require any additional information, please do not hesitate to contact me.

Sincerely,

Joshua Rosen, P.E.