
TOWN OF SOUTH KINGSTOWN, RHODE ISLAND

TOWN MANAGER

PROPOSED

2012- 2013 FISCAL YEAR

MUNICIPAL BUDGET PROGRAM



MARCH 2012

**STEPHEN A. ALFRED
TOWN MANAGER**

www.southkingstownri.com

**TOWN OF SOUTH KINGSTOWN
ADMINISTRATIVE BUDGET HEARINGS SCHEDULE
2012-2013 FISCAL YEAR**

March 1, 2012	Town Manager's Budget Submission
March 5, 2012	Budget Session #1 (6:30pm – Council Chambers)
March 6, 2012	Budget Session #2 (6:30pm – Council Chambers)
March 7, 2012	Budget Session #3 (6:30pm – Council Chambers) rescheduled to 3/15/12
March 12, 2012	Regular Town Council Meeting
March 14, 2012	Budget Session #4 with School Committee (7:00pm – Council Chambers)
March 15, 2012	Budget Session #3 (6:30pm – Council Chambers) rescheduled from 3/7/12
March 19, 2012	Town Council Adoption of Preliminary Budget (5:00pm - Council Chambers)
March 26, 2012	Regular Town Council Meeting
April 9, 2012	Regular Town Council Meeting
April 10, 2012 April 11, 2012	1 st Public Hearing (of 2) on Preliminary Budget w/ School Committee (between 3/22-4/18)
April 11, 2012 April 12, 2012	2 nd Public Hearing (of 2) on Preliminary Budget w/ School Committee (between 3/22-4/18)
April 23, 2012	Regular Town Council Meeting [Deadline for Petitions for revisions to Preliminary Budget (4:00pm deadline)]
April 30, 2012	Town Council Consideration of Petitions and Adoption of Final Budget
May 14, 2012	Regular Town Council Meeting [Deadline for Referendum Petitions (4:00pm deadline)]
May 29, 2012	Regular Town Council Meeting
June 5, 2012	Potential Budget Referendum (8:00am to 8:00pm)

Session #1 FY2012-2013 Budget Message; Acct 0110 Town Council to Acct 0740 Building Official; 1210 Public Library Services.

Session #2 Acct 1110 Recreation; Peace Dale Office Building; Neighborhood Guild; and Senior Services Funds; Acct 0910 Public Works Administration to Acct 0970 Wastewater Transfer and Water, Wastewater and Solid Waste Funds.

Session #3 Account 1005 Human Services to Contingency; includes Employment Benefits, Debt Service and CIP; Acct 0810 Police to Acct 0880 Emergency Medical Services.

Session #4 School Fund Transfer.

**TOWN OF SOUTH KINGSTOWN
TOWN MANAGER**

**BUDGET MESSAGE
FY 2012-2013
ALL MUNICIPAL FUNDS**

TO: THE HONORABLE TOWN COUNCIL

FROM: STEPHEN A. ALFRED, TOWN MANAGER

DATE: MARCH 2012



In accordance with the Town Charter, we have prepared the Town Manager's Proposed Municipal Budget Program for the 2012-2013 fiscal year. The budget program is of a zero-base nature with cost presentation by readily identifiable service functions.

The 2012-2013 fiscal year program presents detailed accounts of eight independent funds. A listing of the funds presented in this document is as follows:

2012-2013 Budget Program All Funds	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
General Fund	\$72,320,464	\$73,372,050	\$73,042,305	\$73,328,912	(\$43,138)	-0.06%
School Fund	58,176,428	58,434,545	57,567,943	58,250,400	(184,145)	-0.32%
Water Fund	909,549	963,950	944,969	995,233	31,283	3.25%
Wastewater Fund	3,021,602	3,201,247	3,156,747	3,240,138	38,891	1.21%
Solid Waste Fund	642,794	719,603	699,983	683,758	(35,845)	-4.98%
Peace Dale Office Building	71,304	90,289	90,961	91,925	1,636	1.81%
Neighborhood Guild	806,814	834,192	799,330	833,154	(1,038)	-0.12%
Senior Services Program	703,837	726,208	714,959	752,610	26,402	3.64%
Total Program	\$136,652,794	\$138,342,085	\$137,017,197	\$138,176,131	(\$165,954)	-0.12%
Less Inter-Fund Transfers	48,268,876	48,567,189	48,567,189	48,724,857	157,668	0.32%
Net Municipal Program	\$88,383,918	\$89,774,896	\$88,450,008	\$89,451,274	(\$323,622)	-0.36%

GENERAL FUND OVERVIEW

For the 2012-2013 fiscal year, a total General Fund Program in the amount of \$73,328,912 is proposed. This funding proposal represents a \$43,138 decrease from the current year appropriation of \$73,372,050. A functional breakdown of the Proposed Fiscal Year 2012-2013 budget is shown below.

General Fund Expenditure Statement	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Town						
Operating Program	\$18,877,177	\$19,812,157	\$19,482,412	\$20,163,516	\$351,359	1.77%
Municipal Debt Service	1,232,792	1,215,742	1,215,742	1,220,901	5,159	0.42%
Capital Program						
Annual Element	\$1,155,452	\$1,239,000	\$1,239,000	\$1,210,000	(\$29,000)	-2.34%
Transfer to Schools						
Operations	\$47,909,928	\$48,216,336	\$48,216,336	\$48,364,159	\$147,823	0.31%
School Related Debt Service	3,145,115	2,888,815	2,888,815	2,370,336	(\$518,479)	-17.95%
Total General Fund	\$72,320,464	\$73,372,050	\$73,042,305	\$73,328,912	(\$43,138)	-0.06%
Total Municipal Program	\$21,265,421	\$22,266,899	\$21,937,154	\$22,594,417	\$327,518	1.47%
Total School Program	51,055,043	51,105,151	51,105,151	50,734,495	(\$370,656)	-0.73%
Total General Fund	\$72,320,464	\$73,372,050	\$73,042,305	\$73,328,912	(\$43,138)	-0.06%
General Fund Revenue Statement	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
Current Year Tax Levy	\$64,486,671	\$64,857,683	\$65,100,000	\$65,148,020	\$290,336	0.45%
Prior Year Taxes and Penalty	1,034,790	815,000	950,000	825,000	10,000	1.23%
Payment in lieu of Taxes	245,896	245,568	244,000	242,206	(3,362)	-1.37%
Other Fund Transfers	667,577	514,905	514,905	513,871	(1,034)	-0.20%
State Revenue Sources	2,448,476	2,348,749	2,482,734	2,394,693	45,944	1.96%
Local Revenues	3,276,058	3,183,660	3,127,761	2,997,786	(185,873)	-5.84%
School Fund Transfers	197,536	206,485	206,485	207,336	851	0.41%
Undesignated Fund Balance	1,200,000	1,200,000	1,200,000	1,000,000	(200,000)	-16.67%
Total Revenues	\$73,557,003	\$73,372,050	\$73,825,885	\$73,328,912	(\$43,138)	-0.06%
Non-Property Tax Revenue	\$9,070,332	\$8,514,367	\$8,725,885	\$8,180,892	(\$333,474)	-3.92%

I. GENERAL FUND REVENUE STATEMENT

A. PROPERTY TAX PROGRAM

To support the 2012-2013 fiscal year appropriations, a property tax rate of \$14.51 per thousand dollars of assessed valuation will be necessary. This is the same tax rate as in the current year. The estimated school-related tax rate is \$11.08, a decrease of \$0.12 per thousand below the current year rate of \$11.20. The town-related tax rate is projected at \$3.43, an increase of \$0.12 per thousand over the current year rate of \$3.31.

It is anticipated that the value of the real estate and personal property taxable property roll will increase system wide by approximately \$7,311,251, an increase of 0.17% percent. The value of the motor vehicle roll is projected to increase by approximately \$10 million over the current year roll value of \$169,817,200 and assumes utilizing an exemption value of \$3,000 per vehicle. It is noted that several legislative amendments have been introduced in the 2012 Session of the General Assembly that could substantially revise the current methodology employed to establish the taxable value of motor vehicles. Implementation of legislative action that would reduce motor vehicle assessment values from “average retail” to “trade-in” price could reduce the value of the motor vehicle taxable property roll by as much as 20%.

A full documentation of the method used to calculate the projected Property Tax Rate for the 2012-2013 Fiscal Year is as follows:

Fiscal Year 2012-2013			
Adopted Budget Program	Town	School	Total
Appropriation	\$22,594,417	\$50,734,495	\$73,328,912
Less Non-Property Tax Revenue	(7,204,455)	(976,437)	(8,180,892)
Property Tax Need	\$15,389,962	\$49,758,058	\$65,148,020
Percent of Overlay	23.62%	76.38%	100.00%
Overlay & Elderly Abatements	\$319,401	\$1,032,671	\$1,352,072
Proration and Roll Additions	(21,261)	(68,739)	(90,000)
Gross Tax Levy	\$15,688,102	\$50,721,990	\$66,410,092
Motor Vehicle Excise Tax	(795,578)	(2,572,222)	(3,367,800)
Net Property Tax Levy	\$14,892,524	\$48,149,768	\$63,042,292
Dec. 2011 Tax Roll			\$4,344,566,996
Tax Distribution - FY 2013	\$3.43	\$11.08	\$14.51
Tax Distribution - FY 2012	\$3.31	\$11.20	\$14.51
Increase (Decrease)	\$0.12	(\$0.12)	\$0.00
Property Tax Levy Increase - \$			\$289,260
Property Tax Levy Increase - %			0.44%
<i>Rounding may distort addition totals</i>			

A more detailed identification of specific areas requiring direct property tax rate increases is presented below. It is noted that all costs identified are net of specific revenues generated by each of the categorical areas. Tax rates are stated inclusive of each budget element's share of tax overlay requirements.

Tax Distribution	2011-2012		2012-2013		Levy and Rate Increase	
Budget Element	Program Cost	Prop. Tax Rate	Program Cost	Prop. Tax Rate	Increase Over FY 2011-2012	
School Fund Tax Transfer	\$46,793,337	\$10.79	\$46,800,923	\$10.77	\$7,585	(\$0.02)
School Debt Service	1,796,712	0.41	1,348,845	0.31	(447,867)	(0.10)
Municipal Debt Service	834,503	0.19	837,079	0.19	2,576	(0.00)
Capital Budget	717,190	0.17	687,051	0.16	(30,139)	(0.01)
Municipal Operating Program	12,801,810	2.95	13,368,394	3.08	566,584	0.13
Total Program	\$62,943,552	\$14.51	\$63,042,292	\$14.51	\$98,740	\$0.00

Rounding may distort addition totals

A review of the growth of the tax levy over the past five (5) years and the levy as proposed for the 2012-2013 fiscal year is as follows:

Property Tax Levy - History Fiscal Year	Town	School	Total	\$ Increase	% Increase
2007-2008	\$11,905,550	\$48,787,011	\$60,692,561		
2008-2009	12,578,775	51,148,217	63,726,992	\$3,034,431	5.00%
2009-2010	13,419,804	51,084,371	64,504,174	777,182	1.22%
2010-2011	14,567,945	50,931,488	65,499,433	995,258	1.54%
2011-2012	15,078,042	51,042,790	66,120,832	621,399	0.95%
2012-2013 - Proposed	15,688,102	50,721,990	66,410,092	289,260	0.44%
Increase	\$3,782,551	\$1,934,979	\$5,717,530	\$5,717,530	9.4%
Five Year Average					1.82%

Maximum Property Tax Levy

Prior to the adoption of Senate Bill - 3050 Sub A at the close of the 2006 legislative session, Rhode Island had a 5.5% cap on property tax growth in all cities and towns. Communities that experienced rapid growth in their property tax base were able to live under the existing cap by applying the cap growth restriction to its prior year's tax rate, rather than its tax levy. The State's enactment of the 2006 amendments to the local property tax cap provisions revised the tax cap to apply only to the prior year levy beginning in FY 2007-2008 and to further reduce the cap to 4% by FY 2012-1013 in 0.25% increments.

It is proposed to limit Property Tax Levy growth generated in FY 2012-2013 to 0.44%, or \$289,260 more than the current year property tax levy. A summary is presented below:

Compliance with State Property Tax Cap	Adopted FY2011-2012 Tax Levy	Maximum FY 2012-2013 Tax Levy	Proposed FY 2012-2013 Tax Levy	Amount Below Statutory Tax Cap
Property Tax Levy	\$66,120,832	\$68,765,665	\$66,410,092	(\$2,355,573)
Increase in Levy	\$621,399	\$2,644,833	\$289,260	
Percent Increase	0.96%	4.00%	0.44%	
Property Tax Rate	\$14.51	\$15.12	\$14.51	(\$0.61)

A breakdown of property tax needs for Fiscal Year 2012-2013 by municipal program inclusive of municipal debt service and School Program inclusive of the property tax transfer to the School Fund and school related debt service is presented as follows:

Property Tax Levy Growth	Municipal Program	School Program	Total
FY 2011-2012 Property Tax Levy	\$14,789,996	\$50,067,687	\$64,857,683
Overlay Distribution	288,045	975,103	1,263,149
Total Tax Levy	\$15,078,042	\$51,042,790	\$66,120,832
FY 2011-2012 Tax Distribution Percentage	22.8%	77.2%	100.0%
FY 2012-2013 Property Tax Levy	\$15,389,962	\$49,758,058	\$65,148,020
Overlay Distribution	298,140	963,932	1,262,072
Total Tax Levy	\$15,688,102	\$50,721,990	\$66,410,092
Increase in Property Tax Levy	\$610,060	(\$320,800)	\$289,260
FY 2012-2013 Tax Distribution Percentage	23.62%	76.38%	100.00%

Taxable Property Roll

The estimated value of the FY2012-2013 Property Tax Roll related to real estate and personal property is \$4,344,566,996 representing an increase of \$7,311,251 over the current year certified tax roll. As previously noted, for budgetary purposes the value of the motor vehicle tax exemption is calculated at \$3,000 per vehicle, the same as FY 2011-2012. The estimated value of the Motor Vehicle Excise Tax Roll is projected at approximately \$180,000,000 or \$10,182,800 over the current year assessment value.

It is noted that the motor vehicle tax roll is prepared subsequent to the release of the motor vehicle registration database by the State Department of Transportation. The actual value of the Motor Vehicle Excise Tax Roll cannot be established until this information is provided to the Town. A detailed review of this database will occur over the next six weeks. Subsequent to this review, an updated projection of the taxable value of the Motor Vehicle Roll will be provided to the Town Council.

A summary of the projected Taxable Property Roll is presented below:

<i>Taxable Property List</i>	2010-2011 Taxable Property	2011-2012 Taxable Property	2012-2013 Taxable Property	2012-2013 Increase Over Prior Year
Taxable Land /Buildings	\$4,101,268,914	\$4,125,382,590	\$4,149,639,840	\$24,257,250
Tangible Property	\$236,046,336	\$221,827,156	\$204,827,156	(17,000,000)
Total Taxable Property	\$4,337,315,250	\$4,347,209,746	\$4,354,466,996	\$7,257,250
Less Exemptions	(\$10,191,021)	(\$9,954,001)	(\$9,900,000)	\$54,001
Net Taxable Property	\$4,327,124,229	\$4,337,255,745	\$4,344,566,996	\$7,311,251
Taxable Property Growth -%	-16.51%	0.23%	0.17%	0.17%
Taxable Property Growth - \$	(\$855,496,092)	\$10,131,516	\$7,311,251	
Net Motor Vehicles -Roll	\$219,696,414	\$169,817,200	\$180,000,000	\$10,182,800
Total Taxable Property	\$4,546,820,643	\$4,507,072,945	\$4,524,566,996	\$17,494,051

Motor Vehicle Excise Inventory Tax Roll

Motor vehicle values are assessed at a rate of \$18.71 per thousand dollars of assessed value. This rate has been frozen by the State since FY1998. In addition to freezing the tax rate, the State instituted a program to phase-out the taxation of motor vehicles over a ten year period, by replacing the loss of motor vehicle tax income with State revenue. This program was restructured in FY 2010-2011 whereby State reimbursement was limited to a maximum of \$500 per vehicle. As a result of this action State reimbursement under this program was reduced from \$1.87 million in FY 2009-2010 to \$168,739 in FY 2010-2011.

In FY 2010-2011 the Town used the \$500 per vehicle value in determining the Motor Vehicle Tax Levy. The Town Council directed an increase to \$3,000 per vehicle exemption be provided to calculate the FY 2011-2012 tax levy. This budget document has been prepared maintaining the \$3000 per vehicle exemption value.

The chart below documents changes to the exemption values since the State's phase-out program began:

Motor Vehicle Value Exemption			
FY 1999	\$1,500	FY 2006	\$5,000
FY 2000	\$2,500	FY 2007	\$6,000
FY 2001	\$3,500	FY 2008	\$6,000
FY 2002	\$4,500	FY 2009	\$6,000
FY 2003	\$4,500	FY 2010	\$6,000
FY 2004	\$4,500	FY 2011	\$500
FY 2005	\$4,500	FY 2012	\$3,000

It is important to note that several legislative amendments have been introduced during the 2012 Session of the General Assembly that could substantially reduce the taxable value of the Motor Vehicle Roll during FY 2012-2013. These proposed legislative actions all seek to amend the current car tax statutes so that the assessment of used motor vehicles will be based on the average trade-in price, rather than retail price. In addition, these initiatives would mandate a local appeal procedure rather than all motor vehicle assessment appeals being handled by the State Vehicle Value Commission. While no "fiscal note" has been prepared relative to the tax loss associated with the proposed changes, it is estimated that adoption of these legislative measures could reduce the taxable value of vehicles by 20%.

The projected impact that approval of the above noted statutory changes would have on the FY 2012-2013 Motor Vehicle Tax Roll is presented in the chart on the next page.

Potential Revisions to MV Statute	
Projected Motor Vehicle Roll	\$180,000,000
Projected Value Loss - Percent	20%
Projected Value Loss - \$ Value	\$36,000,000
Tax Rate per \$1000 Factor	\$36,000
MV Tax Rate	\$18.71
Potential MV Tax Loss	\$673,560
R. E. Tax Rate Increase Need	\$0.16

Property Tax Levy Adjustments

In calculating the Fiscal Year 2012-2013 property tax program, a reserve must be established to account for four factors that impact property tax collection. The first is the need to establish a \$912,072 or 1.40% tax overlay (same as current year overlay). A tax overlay is an accounting method that is employed to recognize that all property taxes that are levied (billed) are not collected in the year in which they are due. In spite of the poor economic condition of the State, current year property tax collections remain strong.

Second, a tax reserve of \$100,000 (same as current year allocation) will be set aside to account for erroneous assessments that must be removed from the certified Tax Roll.

Third, a \$340,000 reserve is needed to account for the planned abatement of taxes associated with the Elderly Property Tax Abatement Program.

Fourth, a positive value reserve is also proposed to account for property taxes levied after the certification of the official tax roll. The Town levies additional taxes for properties under construction as of December 31st that obtain a Certificate of Occupancy within the next calendar year. The estimated value of these "prorated" taxes is \$90,000, a \$5,000 increase over the current year estimate.

A summary of the Property Tax Adjustments Reserve is presented below:

Property Tax Collection	FY 2010-2011 - Adopted		FY 2011-2012 - Adopted		FY 2012-2013 - Proposed	
Budgeted Property Tax Need	\$64,240,096		\$64,857,683		\$65,148,020	
Overlay Requirement	899,336	1.40%	908,149	1.40%	912,072	1.40%
Erroneous Assessments	100,000	0.16%	100,000	0.15%	100,000	0.15%
Elderly Program	340,000	0.53%	340,000	0.52%	340,000	0.52%
Total Property Tax Need	\$65,579,433	2.08%	\$66,205,832	2.08%	\$66,500,092	2.08%
Proration Value	(80,000)	-0.12%	(85,000)	-0.13%	(90,000)	-0.14%
100% Collection	\$65,499,433		\$66,120,832		\$66,410,092	
Projected Collection	\$64,486,671	98.47%	\$65,100,000	98.09%	\$65,148,020	98.10%
Estimated % of Collection	98.47%		98.46%		98.10%	
Levy Increase Over Prior Year	\$995,258		\$621,399		\$289,260	

Prior Year Tax and Interest Penalty Collection

Property taxes collected in a later fiscal period than the year in which they are levied are recorded as a "prior year tax." It is projected that prior year taxes will generate \$525,000 in the 2012-2013 fiscal year, up \$10,000 over the amount budgeted to be collected in the current year. It is anticipated that the value of interest penalties made on delinquent property tax payments will be \$300,000 for the 2012-

2013 fiscal year, which is the same amount budgeted in the current year. It is noted that the Town provides the taxpayer with a ten (10) *business* day “interest-free period” after a tax collection due date before an interest penalty is assessed.

Payment in Lieu of Tax (PILOT) Income

The Town collects payments annually from organizations that own tax-exempt property in South Kingstown. Below is a summary of the projected income anticipated to be received by these organizations:

PILOT Payment Schedule	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
South County Hospital	\$155,956	\$158,192	\$159,456	\$162,000	\$3,808
S.K. Housing Authority	12,317	4,999	4,431	4,706	(293)
Camp JORI	16,683	16,922	17,062	17,300	378
SK Land Trust	3,071	3,115	3,141	3,200	85
Welcome House	4,771	4,840	4,881	5,000	160
La Casa Senior Housing	34,998	35,500	34,998	35,000	(500)
Total PILOT Payments	\$227,796	\$223,568	\$223,969	\$227,206	\$3,638
USFW-Trustom Pond	\$16,423	\$22,000	\$15,000	\$15,000	(\$7,000)

B. OTHER FUND TRANSFERS

Transfers from other governmental and proprietary funds are budgeted as revenue accounts in the General Fund. These revenues partially offset the cost of planned projects and debt service payments that are budgeted in the General Fund. A summary of these "Other Fund" Transfers planned for the 2012-2013 fiscal year is as follows:

Transfers to General Fund	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Education Fair Share Fees	\$80,000	\$70,000	\$70,000	\$70,000	\$0
Recreation Fair Share Fees	128,485	125,141	125,141	121,654	(3,487)
Open Space Fund	350,000	225,000	225,000	225,000	0
South Road School Reserve Fund	26,942	10,864	10,864	10,667	(197)
Wastewater Fund	35,200	36,000	36,000	37,000	1,000
Water Fund	19,200	19,600	19,600	20,400	800
Solid Waste Fund	14,400	14,700	14,700	15,200	500
Senior Services Program	5,400	5,500	5,500	5,700	200
Neighborhood Guild	5,150	5,250	5,250	5,350	100
Peace Dale Office Bldg	2,800	2,850	2,850	2,900	50
Total From Other Funds	\$667,577	\$514,905	\$514,905	\$513,871	(\$1,034)

It is noted that Fund transfers from the Education and Recreation Fair Share Fees Reserve and the Open Space Fund are used to pay a portion of the costs associated with municipal debt service. Due to declining real estate values and depressed construction activities, funds available for transfer to the General Fund will see little change from current year budgeted amounts.

Funding from the various Utility Funds and the Neighborhood Guild, Peace Dale Office Building, and Senior Services Funds are used to reimburse the General Fund for administrative services provided in the management of those funds. A funding transfer of \$10,667 from the South Road School Reserve Fund will cover 30% of debt service costs related to prior South Road School Improvements.

Payments from the School Fund to the General Fund during the 2012-2013 fiscal year are anticipated to offset costs incurred in the General Fund for School-related purposes, as shown below:

Transfers To General Fund From School Fund	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
School Crossing Guards	\$75,115	\$84,000	\$84,000	\$84,000	\$0
Payroll & Accounting	6,600	6,900	6,900	7,200	300
School Field Maint. Reimb.	60,517	62,000	62,000	64,270	2,270
Energy Saving to Debt Svc.	51,804	49,985	49,985	48,166	(1,819)
Alarm System Equipment	3,500	3,600	3,600	3,700	100
Total Transfer From School Fund	\$197,536	\$206,485	\$206,485	\$207,336	\$851

C. STATE REVENUE PROGRAM

A summary of the General State Aid Programs is presented below:

Rhode Island General Aid Program	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under)
General Aid Programs						
Gen. Revenue Sharing & PILOT	\$139,325	\$124,230	\$118,000	\$160,632	\$151,272	\$33,272
Library and Endowment Aid	199,346	206,000	201,234	204,464	196,594	(4,640)
Total	\$338,671	\$330,230	\$319,234	\$365,096	\$347,866	\$28,632
Pass-Through Programs						
Public Services Corp. Tax	\$271,518	\$302,307	\$302,307	\$344,852	\$344,852	\$42,545
Meal Tax Income	533,328	574,603	540,000	570,000	560,000	20,000
Hotel Tax	101,463	112,583	110,000	113,000	113,000	3,000
Total	\$906,309	\$989,493	\$952,307	\$1,027,852	\$1,017,852	\$65,545
State Aid Reimbursement Programs						
School Housing Aid	\$1,042,384	\$942,636	\$906,615	\$907,030	\$847,604	(\$59,011)
Motor Vehicle Tax Phase Out	1,876,190	168,739	160,000	172,163	172,163	12,163
Library Construction Aid	46,138	17,378	10,593	10,593	9,208	(1,385)
Total	\$2,964,712	\$1,128,753	\$1,077,208	\$1,089,786	\$1,028,975	(\$48,233)
Total State Revenues	\$4,209,692	\$2,448,476	\$2,348,749	\$2,482,734	\$2,394,693	\$45,944

General Aid Program Descriptions

General Revenue Sharing. The General Revenue sharing Program was discontinued in FY 2009-2010. Prior to this time, income from this program exceeded \$1 million per year.

Payment in Lieu of Taxes. Revenue from this program reimburses the Town at a rate of approximately 19% (down from 27% in FY 2008) of the non-taxable assessment value of South County Hospital. Estimated income from this program is projected at \$151,272 in FY 2012-2013.

Library Aid. It is also anticipated that the State will provide \$196,594 in General Library Aid in FY 2012-2013, which is \$4,640 less than the income budgeted in the current fiscal year.

Pass-Through Aid Programs

Public Service Corporation Tax. The tangible personal property of telegraph, cable, and telecommunications corporations are exempted from local taxation but not from taxation by the State. Funds collected by the State from this tax are distributed to cities and towns on the basis of the ratio of the city or town population to the population of the State as a whole. For the 2012-2013 fiscal year, the Town is projecting funding of \$344,852 from this program.

Meal Tax. The State meal tax was increased in 2003 when the General Assembly authorized an additional 1% tax on the sale of all prepared foods and meals served by any food service provider. Receipts from this additional 1% tax program are collected by the State and transferred to the municipality where the sale occurred. For FY 2012-2013, an estimated \$560,000 in income has been budgeted, up \$20,000 from the budgeted amount in the current year. The Governor's proposed budget for FY 2012-2013 includes a proposal to increase the existing meals tax an additional 2%; however, none of the additional revenue that would result from approval of this proposal would be conveyed to cities and towns.

Hotel Tax. The State levies a 6% surcharge upon the consideration charged for occupancy of any space furnished by any hotel in the State, in addition to normal State sales taxes. Of the total surcharge, the State returns to the host community 33.3% of total revenues collected, 39.2% of the total surcharge goes to the Regional Tourism Council, 5% to the Roger Williams Reserve Fund, and the remaining 22.5% is forwarded to the RI Economic Development Corporation to be used for tourism promotion. For FY 2012-2013, the Town is estimating \$113,000 in program revenue, up \$3,000 from the adopted FY 2011-2012 funding level.

State Aid Reimbursement Programs

School Construction Aid. The State provides local school districts with partial reimbursement for approved school construction projects. The reimbursement rate for the South Kingstown School District is 30% of the debt service cost of an approved project. For the 2012-2013 fiscal year, \$847,604 in state school construction reimbursement is anticipated, \$59,011 less than the current year budgeted income of \$906,615.

Motor Vehicle Excise Tax Phase-Out. As previously noted, the General Assembly Adopted FY 2011-2012 Budget included a \$500 per vehicle value credit, however due to uncertainty at the time of budget development no funds were projected to be received. Actual income received in FY 2011-2012 is projected at \$172,163. Funding of the same amount is anticipated in FY 2012-2013.

Library Construction Aid. This program provides financial support for the construction and capital improvements of any free public library. Annual funding in the past had been based on a 25% reimbursement of the amount locally appropriated and expended for library related debt service in the prior fiscal year. For FY 2012-2013, funding is anticipated at \$9,208 representing a decrease of \$1,385.

D. LOCAL PROGRAM-GENERATED REVENUES

Local program-generated revenues are projected to yield \$2,997,786 during the 2012-2013 fiscal year. This is a decrease of \$185,873 from the current year adopted budget of \$3,183,660. Revenue sources expected to experience more than a \$10,000 increase or decrease during FY 2012-2013 are presented below:

	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Departmental Revenues					
Non-Business Licenses and Fees	\$396,700	\$360,000	\$337,914	\$335,000	(\$25,000)
Rental of Town Property	439,953	455,000	455,000	393,816	(61,184)
Investment Income	225,771	240,000	96,000	100,000	(140,000)
Police Department Revenues	194,718	181,500	295,050	203,700	22,200
Miscellaneous Revenues	167,176	135,000	120,000	120,000	(15,000)
Recreation Department Income	636,304	612,230	635,360	643,662	31,432

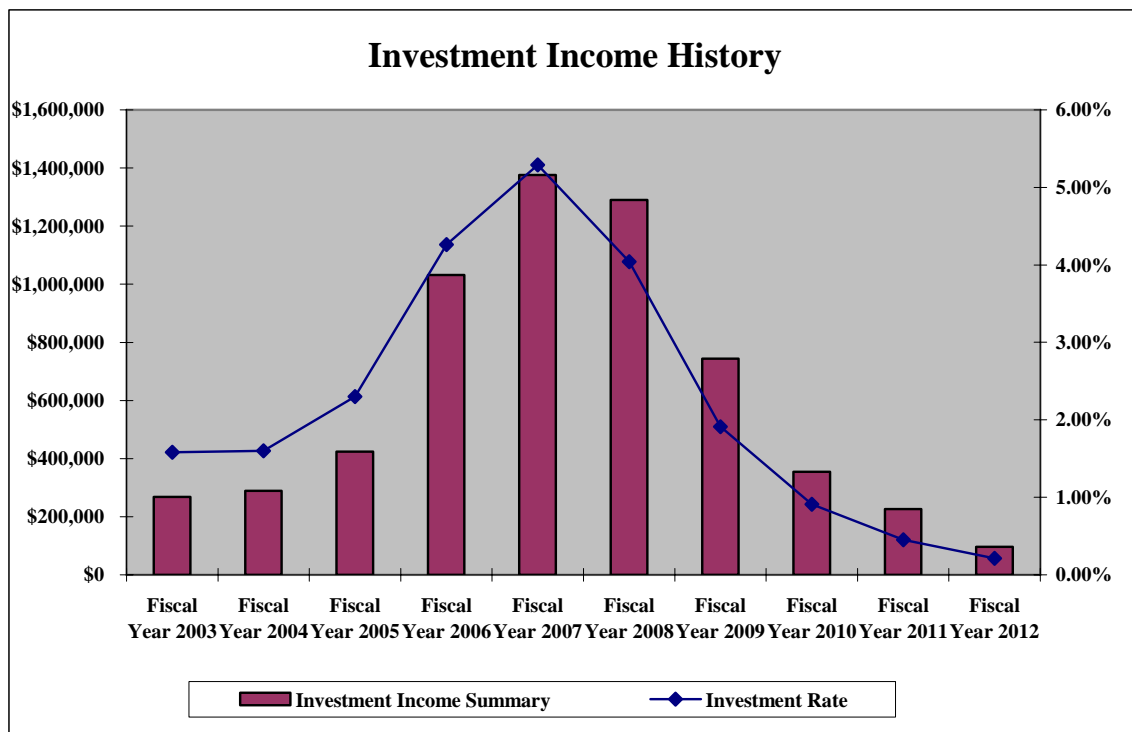
Non-Business Licenses and Fees. Non-Business License and Fees are projected to generate \$335,000 in income, down from the budgeted estimate in the current year of \$360,000. The anticipated reduction is related to the substantial decrease in property recording activity during the current year.

	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Non-Business Licenses & Fees					
Recording Fees	\$325,284	\$300,000	\$277,000	\$274,466	(\$25,534)
Probate Fees	59,159	48,162	49,000	49,000	838
Dog Licenses	11,247	10,800	10,500	10,500	(300)
Marriage Licenses	976	992	1,380	1,000	8
Hunting/Fishing fees	34	46	34	34	(12)
Total Program Cost	\$396,700	\$360,000	\$337,914	\$335,000	(\$25,000)

Rental of Town Property. A projected \$61,184 decrease in revenue generated from the rental of Town property is anticipated in FY 2012-2013. Total income of \$393,816 is projected in FY 2012-2013, down from \$455,000 in the current year. In December 2011, Cox Communications terminated three cell tower attachment agreements with the Town as a result of their decision to cancel wireless telephone service on a national basis. Cox will be required to pay a six month rental termination penalty in the current fiscal year. The termination of these attachment agreements will reduce rental income in FY 2012-2013 by approximately \$80,000. The projected net loss in cell tower income of \$67,659 is the result of cost escalation in the remaining five cell tower agreements.

Town Property Rental	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Hanson's Pub/Marina Bay	\$87,826	\$89,796	\$89,796	\$91,807	\$2,011
Stone Cove Marina	58,298	59,754	59,754	61,248	1,494
Ram Point Marina	56,941	58,364	58,364	59,823	1,459
Point Judith Yacht Club	38,157	39,112	39,112	40,090	978
URI Sailing Club	11,887	12,184	12,184	12,489	305
Town Beach Field Rental	1,584	1,584	1,584	1,584	0
South County Hospital	5,692	5,700	5,700	5,928	228
Cell Tower Rental - 5 Units	179,568	188,506	188,506	120,847	(67,659)
Total Revenue	\$439,953	\$455,000	\$455,000	\$393,816	(\$61,184)

Investment Income. Investment income for FY 2012-2013 is projected in the amount of \$100,000 or \$140,000 less than was budgeted in the current fiscal year. The fluctuation of short-term investment interest rates that react to shifts in the national economy requires conservative budget estimate planning. The chart below documents the value of Investment Income over the past 10 years and the effective rate of investments over the same term.



Police Department Revenues. A summary of Police Department related revenues projected for the 2012-2013 fiscal year is presented below:

Police Department Revenues					
Revenue Source	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Parking Fines	\$16,501	\$16,500	\$16,500	\$16,500	\$0
RI Traffic Tribunal	85,936	90,000	93,350	92,000	2,000
Vehicle Identification	7,130	7,000	7,200	7,200	200
Police Vehicle User Fees	81,941	65,000	175,000	85,000	20,000
Miscellaneous	3,210	3,000	3,000	3,000	0
Total Revenues	\$194,718	\$181,500	\$295,050	\$203,700	\$22,200

Income from traffic fines and rental of police vehicles by private contractors is anticipated to increase by \$20,000 over budgeted estimates used in the development of the FY 2011-2012 budget. The vehicle rental estimated income of \$175,000 in FY 2011-2012 is directly related to the unanticipated level of police services required as a component of the reconstruction of a major section of Route 1 that was completed this fiscal year. The same level of road work is not projected in FY 2012-2013.

Miscellaneous Revenues. Income generated in this account includes municipal department copy charges, tax liens and tax sale filings, public works right of way permits, state beach fees, police services in Jerusalem, and other miscellaneous fees collected by various municipal departments. For FY 2012-2013, income of \$120,000 is anticipated, down \$15,000 from the budgeted amount of \$135,000 in the current year. The reconstruction of the East Matunuck State Beach Facility resulted in the loss of approximately \$18,000 in state beach fees during FY 2011-2012.

Recreation Program Income. The Town Recreation Department operates numerous recreational programs activities and events. Many of these services that provide specific benefit to the program user require fee payments. A summary of projected income for the 2012-2013 fiscal year is presented as follows:

Recreation Program Revenues	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Park Rental Income	\$17,047	\$20,000	\$19,500	\$21,000	\$20,000	\$0
Athletics/Leisure Services	222,320	191,730	175,010	208,800	208,800	17,070
Self Supporting	125,052	137,000	161,535	143,775	143,000	6,000
Outside Sponsors & Rentals	24,882	20,000	23,000	19,875	20,000	0
Stepping Stone Program	77,017	78,500	73,886	81,842	81,592	3,092
Field Maintenance Reimbursement	60,517	62,000	62,000	62,000	64,270	2,270
Beach and Swim Program	109,469	103,000	120,429	106,000	106,000	3,000
Total Revenues	\$636,304	\$612,230	\$635,360	\$643,292	\$643,662	\$31,432
Property Tax	\$660,610	\$727,807	\$675,711	\$723,540	\$722,162	(\$5,645)

E. UNDESIGNATED FUNDS FORWARDED TO FISCAL YEAR 2012-2013 GENERAL FUND

Undesignated funds forwarded to the General Fund are targeted either to meet “one time” capital costs or to minimize the need for property tax support of the general operating program. Funding to meet operating program expenses is considered a base revenue since it must be provided on an annual basis or the property tax need in the following year will have to increase in direct proportion to the reduction

in undesignated funding support. Funding for “one time” capital projects does not have the same effect since there are no recurring program expenses. For the 2012-2013 fiscal year, it is proposed to use \$1,000,000 from the General Fund’s Undesignated Fund Balance. In prior years the General Fund has appropriated \$1,200,000 from the Undesignated Fund Balance. It is proposed to reduce the funding level in FY 2012-2013 to achieve two objectives. One, to provide the Town Council the ability to adjust the appropriation level upward to its previous level were legislative revisions related to the Motor Vehicle Tax Roll to occur that adversely impacted the Real Estate Tax Levy, and secondly to stabilize the value of Undesignated Funds held in the General Fund as a percentage of the Fund’s operating program. The value of the Undesignated Fund Balance as a percentage of the General Government Operations has declined over the past five years from 13.91% in FY 2007-2008 to a projected 12.42% in FY 2012-2013.

Undesignated Fund Balance June 30, 2009	\$9,335,780
Fund Balance as a % of 2009-2010 General Fund	12.71%
2009-2010 Projected Operating Surplus	\$1,150,767
Change in Prepaid Expenses	(1,065)
Funds Forwarded to Finance 2010-2011 Program	(1,200,000)
Undesignated Fund Balance June 30, 2010	\$9,285,482
Fund Balance as a % of 2010-2011 General Fund	12.76%
2010-2011 Projected Operating Surplus	\$1,236,540
Change in Prepaid Expenses	1,089
Funds Forwarded to Finance 2011-2012 Program	(1,200,000)
Undesignated Fund Balance June 30, 2011	\$9,323,111
Fund Balance as a % of 2011-2012 General Fund	12.71%
2011-2012 Projected Operating Surplus	\$783,580
Change in Prepaid Expenses	0
Funds Forwarded to Finance 2012-2013 Program	(1,000,000)
Undesignated Fund Balance June 30, 2012	\$9,106,690
Fund Balance as a % of 2012-2013 General Fund	12.42%

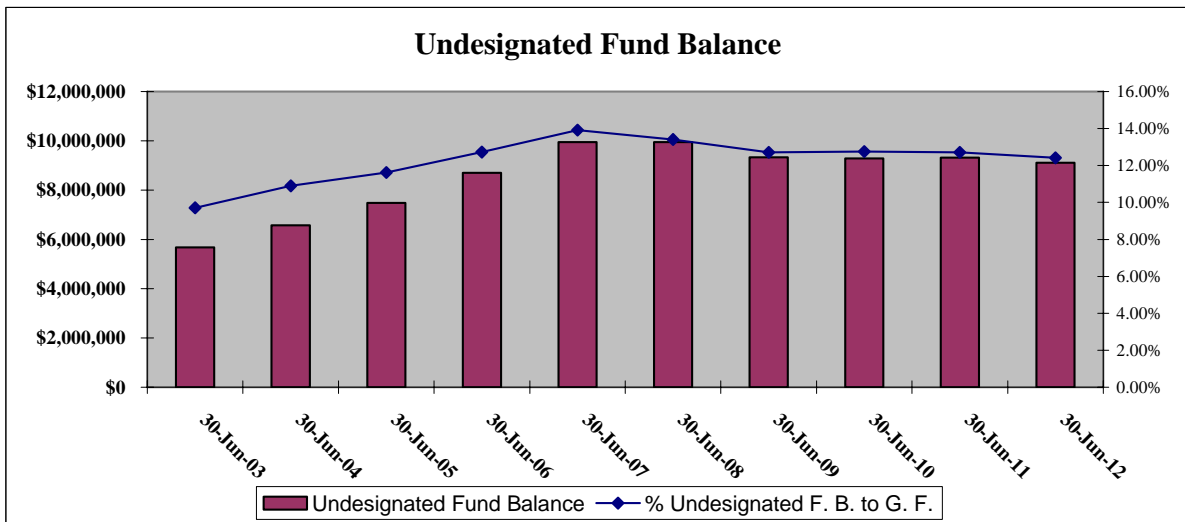
The value of the Town's Undesignated Fund Balance (UFB) as of June 30, 2011 was \$9,323,111 or 12.71% of the adopted FY 2011-2012 General Fund. The planned use of \$1,000,000 in funding support for the 2012-2013 fiscal year will provide a projected Undesignated Fund Balance of \$9,106,690 or 12.42% of the FY 2012-2013 Proposed General Fund at the close of FY 2011-2012.

The Governmental Finance Officers Association (GFOA) in October 2009 issued a “Best Practices” memorandum entitled “Appropriate Level of Unrestricted Fund Balance in the General Fund.” The memorandum states in part “GFOA recommends, at minimum, that general-purpose governments, regardless of size, maintain unrestricted fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures (16.67%).” To meet this best management guideline, an unrestricted fund balance of \$12,221,730 would be necessary.

In June 2011, the Town Council adopted a formal Fund Balance Policy that states in part, “the Town will maintain an unassigned fund balance in the range of 10% to 16.67% of the general fund.”

An undesignated fund balance is necessary to provide for proper cash flow, address unforeseen conditions not included in the budget, provide reserves for future Superfund liability costs, indicate financial strength to bond rating agencies, and to help finance future budgets. Maintaining a proper UFB during difficult economic times is important to the long term financial stability of the Town's financial operations.

The chart below documents the value of the General Fund's Undesignated Fund Balance and the value that undesignated funds represented as a percentage of the General Fund's Adopted Budget over the past ten (10) years.



II. GENERAL FUND EXPENDITURE STATEMENT

The General Fund is divided into six major sections:

- A. General Fund Operating Program - provides for the cost of operating all municipally administered programs.
- B. Capital Budget Program - provides the first-year funding requirements of the Town's Capital Improvement Program.
- C. Debt Service Payments - provides payments for all school and municipal debt programs that are due during the Fiscal Year.
- D. Summary of Utilities Funds - provides the necessary municipal subsidy to keep these programs operating at a level whereby projected incomes are equal to anticipated expenses.
- E. Transfer to Senior Services - provides the necessary property tax support to operate the Senior Transportation, Elderly Nutrition, Adult Day Services, and Senior Center programs.
- F. Transfer to School Fund - provides property tax support necessary to meet the approved cost of elementary and secondary education. It is noted that the debt service for all school buildings is provided through the General Fund.

A summary of the General Fund Program is as follows:

General Fund Functional Distribution	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget	Increase Percent
General Administration	\$2,802,040	\$2,986,456	\$2,845,156	\$3,064,915	\$78,459	2.63%
Public Safety	6,557,504	6,797,374	6,817,984	6,921,758	124,384	1.83%
Public Services	2,129,217	2,225,572	2,082,073	2,231,343	5,771	0.26%
Human Services	145,400	145,400	145,400	145,400	0	0.00%
Seniors	349,948	341,653	341,653	351,498	9,845	2.88%
Parks & Recreation	1,296,915	1,340,037	1,311,071	1,365,824	25,787	1.92%
Library	928,496	956,349	962,199	930,089	(26,260)	-2.75%
Employment Services	4,667,658	5,019,316	4,976,876	5,152,689	133,373	2.66%
Operating Program Total	\$18,877,177	\$19,812,157	\$19,482,412	\$20,163,516	\$351,359	1.77%
Debt Service Program	\$4,377,907	\$4,104,557	\$4,104,557	\$3,591,237	(\$513,320)	-12.51%
Capital Improvements	1,155,452	1,239,000	1,239,000	1,210,000	(29,000)	-2.34%
School Fund Tax Transfer	47,909,928	48,216,336	48,216,336	48,364,159	147,823	0.31%
Functional Distribution Total	\$72,320,464	\$73,372,050	\$73,042,305	\$73,328,912	(\$43,138)	-0.06%

A. GENERAL FUND OPERATING PROGRAM

A General Fund Operating Program in the amount of \$20,163,516 is proposed for Fiscal Year 2012-2013, which is \$351,359 or 1.77% more than the adopted Fiscal Year 2011-2012 program. It is noted that \$133,973 of this increase is directly related to cost escalation associated with Employer Costs required for municipal retirement, social security contributions and health care premiums.

The General Fund narrative presented in this budget document provides specific information relative to individual municipal department funding requirements and funding recommendations related to general operational support needs.

A global summary of the General Fund Personnel and Employment Benefits Program is as follows:

Personnel Program Staffing

It is proposed to reduce the full time General Fund staff level by one in the 2012-2013 fiscal year, as a result of restructuring staff positions in the Library system. It is noted that the work force has been reduced by 11.8 full time equivalent employees over the past four years.

General Personnel Program Adjustments

The Town's Personnel System recognizes four independent labor groups and one non-organized employee group of managerial/supervisory personnel. Three of the four municipal labor groups have active collective bargaining agreements with the Town and the fourth (SKMEA/NEA-RI) continues to operate under the terms and conditions of their last approved contract with the Town that expired June 30, 2009.

The three active contracts are scheduled to expire June 30, 2012. Negotiation of new collective bargaining agreements (CBA) will occur over the next several months. A listing of the five employee groups is as follows:

- Police (International Brotherhood of Police Officers – IBPO) Unit comprised of 52 sworn officers.
- Emergency Medical Services (International Association of Firefighters – IAFF) Unit comprised of 14 paramedic grade Emergency Medical Technicians and 2 EMC-Cardiac certified technicians.
- Public Works, Public Safety Dispatchers, and Animal Control Officers (Council 94 of the American Federation of State County and Municipal Employees – AFSCME.) Unit comprised of 33 Public Works/Utility employees, 3 Animal Control Officers and 8 Public Safety Dispatchers.
- General Municipal Professional, Clerical, and Maintenance Employees (SK Municipal Employees Association/National Education Association Rhode Island – SKMEA/NEARI). Unit consists of 49 Support Staff employees.
- Managerial/Supervisory Personnel. The municipal personnel program also consists of 43 non-organized employees. This labor group consists of all managerial/supervisory personnel, library and senior program staff.

General Municipal Personnel Program

A \$169,761 or 1.6% increase in the cost of the General Fund Personnel Program for the 2012-2013 fiscal year is proposed. The number of full time employees budgeted in FY 2012-2013 is 166.95 full time equivalent employees, a reduction of one FTE from the current year FTE allocation. This reduction is the result of a reorganization of work effort within the Library Program whereby the duties of a full time librarian were reassigned to part time personnel.

The projected cost of salary and employment benefits for the FY2012-2013 municipal program is presented below:

Department	Full Time 101	Part Time 102	Seasonal 103	Overtime 104	Other Paid Leaves 105 - 108	Longevity 109	Total Personnel
Town Council	\$0	\$11,000	\$0	\$1,800	\$0	\$0	\$12,800
Budget Adoption Process	0	0	3,020	882	0	0	3,902
Probate Judge	0	4,000	0	0	0	0	4,000
Town Clerk's Office	238,377	0	0	500	0	10,696	249,573
Canvassing Authority	38,059	2,665	29,991	1,559	0	229	72,503
Town Manager	292,095	7,395	0	2,000	10,000	7,999	319,489
Personnel Administration	63,173	7,395	0	0	0	1,937	72,505
Town Hall	41,320	7,500	0	700	0	2,174	51,694
Finance Department	387,794	50,775	0	250	10,000	17,073	465,892
Tax Assessor	241,482	0	0	0	0	8,807	250,289
Assessment Board	0	500	0	0	0	0	500
Information Technology	129,843	0	0	0	0	0	129,843
GIS Program	71,849	0	0	0	0	1,659	73,508
Planning Board	0	4,680	0	0	0	0	4,680
Planning Department	263,776	6,089	0	0	0	4,005	273,870
Zoning Board	0	2,000	0	1,200	0	0	3,200
Building/Zoning	198,531	15,000	0	0	0	7,062	220,593
Police Department	3,941,843	26,015	68,000	446,000	100,000	30,771	4,612,629
Animal Control	126,485	49,266	0	2,400	0	6,452	184,603
Communications	115,344	26,880	0	9,000	0	2,803	154,027
Harbor Patrol	0	20,000	0	0	0	0	20,000
Emergency Medical Services	790,464	95,000	0	150,000	8,000	22,851	1,066,315
Public Works - Adm.	221,524	3,200	0	400	0	8,758	233,882
Highway Department	743,310	5,000	50,000	9,500	22,946	23,107	853,863
Tree Warden	0	7,302	0	0	0	0	7,302
Recreation	509,339	60,000	265,191	15,625	0	10,954	861,109
Libraries	458,010	215,000	0	1,000	0	13,424	687,434
2012-2013 General Fund	\$8,872,618	\$626,662	\$416,202	\$642,816	\$150,946	\$180,761	\$10,890,005
Full Time Employees	166.95						
Average Salary	\$53,145						
2011-2012 General Fund	\$8,764,277	\$622,783	\$381,099	\$602,487	\$174,237	\$175,361	\$10,720,244
Full Time Employees	167.95						
Average Salary	\$52,496						
Increase (Decrease)	\$108,341	\$3,879	\$35,103	\$40,329	(\$23,291)	\$5,400	\$169,761
Percent	1.2%	0.6%	9.2%	6.7%	-13.4%	3.1%	1.6%

Personnel Program	2010-2011 Actual	2011-2012 Adopted	2012-2013 Proposed	Increase Dollars	Increase Percent
Full Time	\$8,302,749	\$8,764,277	\$8,872,618	\$108,341	1.24%
Part Time	573,984	622,783	626,662	3,879	0.62%
Seasonal	374,524	381,099	416,202	35,103	9.21%
Overtime	641,167	602,487	642,816	40,329	6.69%
Longevity/Other	428,201	349,598	331,707	(17,891)	-5.12%
Total	\$10,320,625	\$10,720,244	\$10,890,005	\$169,761	1.58%
Full Time - Employment Benefits					
Retirement	\$692,254	\$938,200	\$1,033,645	\$95,445	10.17%
Health/Dental - Full Time - Net	1,937,722	1,952,216	1,967,394	15,178	0.78%
Life Insurance	10,922	12,600	12,000	(600)	-4.76%
Total Cost	\$2,640,898	\$2,903,016	\$3,013,039	\$110,023	3.79%
Employees	167.95	166.95	166.95	0.00	0.00%
Cost Per Employee	\$15,724	\$17,389	\$18,048	\$659	3.79%
Benefits % of Average Salary	30.9%	33.1%	34.0%	0.9%	2.72%
Program Category					
Personnel	\$10,320,625	\$10,720,244	\$10,890,005	\$169,761	1.58%
Employment Benefits	2,640,898	2,903,016	3,013,039	110,023	3.79%
Total Personnel	\$12,961,523	\$13,623,260	\$13,903,044	\$279,784	2.05%
Total Operating Program	\$19,254,033	\$19,812,157	\$20,163,516	\$351,359	1.77%
Personnel Program as a % of Operating Program	67.32%	68.76%	68.95%		

General Municipal Employees Longevity Program

Existing labor contracts with general government employees of the Town provide for longevity payments to all full and part time (on a prorated scale) employees, having more than four (4) years of service with the Town, based on the following schedule:

Longevity Schedule	Budgeted FY 2012-2013
DPW, Recreation, Animal Control and Police Dispatchers - Council 94	\$114.40 Per Year of Service
General Municipal Employees – NEA	\$114.40 Per Year of Service
Non-Organized Municipal Employees	\$114.40 Per Year of Service
EMS Employees – IAFF	3.75% of Salary – between 5 and 10 years of service
	4.25% of Salary - between 10 and 15 years of service
	4.75% of Salary – between 15 and 20 years of service
	5.25% of Salary – over 20 years of service
Sworn Police Officers - IBPO	4% of Salary – between 5 and 10 years of service
	6% of Salary - between 10 and 15 years of service
	8% of Salary – between 15 and 20 years of service
	10% of Salary – over 20 years of service

The cost of the Town’s Longevity program for the 2012-2013 Fiscal Year is \$336,766. (Police officer longevity amounts to \$156,005 and is budgeted in the Police Department’s full time salaries account; all other municipal employees’ longevity (\$180,761) is budgeted in each department’s longevity accounts.)

Employee Retirement Severance Cost

The FY 2012-2013 General Fund includes a total of \$130,946 in transfers from the Police, EMS and Streets and Highway accounts to the “Compensated Absences Reserve Fund.” All costs associated with retiring employee severance costs shall be paid through the departing employee’s department appropriation (if funds are available) or through the Compensated Absences Reserve Fund. In total, six employees are considering retirement options in FY 2012-2013. The status of the Compensated Absences Reserve Fund is presented below.

Undesignated Fund Balance - June 30, 2011	\$1,238,440
Estimated FY 2011-2012 Transfer from General Fund	\$174,237
FY 2011-2012 Payouts - Estimate Only	(260,575)
Undesignated Fund Balance - June 30, 2012	\$1,152,102
Estimated FY 2012-2013 Transfer from General Fund	\$130,946
FY 2012-2013 Payouts - Estimate Only	(150,000)
Undesignated Fund Balance - June 30, 2013	\$1,133,048

Employee Health Insurance Costs

On or after January 1, 2012 all employees are contributing a minimum of 15% of employee health care costs. Although currently under negotiation, the SKMEA/NEARI contribution rates are budgeted with similar benchmarks.

Employee Co-Share Requirements for FY 2012-2013 are established within municipal labor contracts. All existing contracts are currently under negotiation. Current co-share rates are presented as follows:

Municipal Program					
Health Care Co-Share Summary	EMS	Police	Council 94	Non Organized	NEA - RI Budgeted
Hired Prior to August 1, 2002					
After January 1, 2012	15%	15%	15%	15%	15%
Hired After August 1, 2002					
After January 1, 2012	20%	20%	15%	15%	15%

A 0.7% increase in the General Fund’s Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2012-2013. General Fund related Health Care Funding for the 2012-2013 fiscal year is proposed at \$3,043,929 or \$22,249 more than the current year appropriation of \$3,021,680. The Town and School Department in July 2008 contracted with the West Bay Health Care Collaborative for health and dental services on a “cost plus” policy basis. West Bay purchases Health Care services through RI Blue Cross and Blue Shield and Delta Dental of Rhode Island.

It is noted that effective with the start of the 2008-2009 fiscal year, the Town began to account for and reserve funds to meet anticipated costs associated with “Other Post-Employment Benefits” (OPEB). OPEB costs associated with post employment health care benefits include the annual payments to meet all unfunded accrued liability associated with those current and retired General Fund employees entitled to some form of employer paid health care benefits in retirement and the current year cost

associated with OPEB benefits that current employees will earn in FY 2012-2013. The projected General Fund OPEB related costs for FY 2012-2013 include an annual required contribution (ARC) of \$822,000, less expected retiree benefits payout of \$552,000 leaving a net budget expense of \$270,000.

Post employment health care requirements for municipal employees for FY 2012-2013 are summarized as follow:

Municipal Program					
	EMS	Police	Council 94	Non Organized	NEA - RI Budgeted
Health Care in Retirement	See Note #1	Coverage to age 65	See Note #2	See Note #3	See Note #3
Note #1			Note #3		
After 20 Yrs - \$1,333 for 3 Yrs. After 25 Yrs - \$2,666 for 3 Yrs. After 30 Yrs - \$4,000 for 3 Yrs.			Hired Prior to July 1, 2006 After 20 Yrs - \$2,000 for 3 Yrs. After 25 Yrs - \$4,000 for 3 Yrs. After 30 Yrs - \$5,000 for 4 Yrs.		
Note #2			Hired After July 1, 2006		
Hired Prior to July 1, 2005 Coverage to Age 65			After 20 Yrs - \$1,333 for 3 Yrs. After 25 Yrs - \$2,666 for 3 Yrs. After 30 Yrs - \$4,000 for 3 Yrs.		
Hired After July 1, 2005 Same Coverage As Presented in Note #1					

As of June 30, 2011, the Health Care Reserve Fund had an unrestricted fund balance of \$4,520,663. The Unrestricted Fund Balance of the Health Care Reserve Fund includes \$2,254,354 in Town Funds and \$2,266,309 in School Funds.

Retirement System Contribution

All municipal employees are required to join the State administered Municipal Employee Retirement System (MERS) as a condition of employment. Municipal employees are placed in one of three independent retirement plans. The State Retirement Board uses an annual actuarial study to determine the "Employer's Contribution Rate" for each of the three retirement plans.

In November 2011, the General Assembly enacted legislation that will significantly revise standards and participation requirements associated with all retirement plans managed by the State Retirement System. A summary of the most important differences include:

- Changing the structure of the retirement program from a traditional defined benefit plan to a hybrid plan designed with a smaller defined benefits plan with supplemental defined contribution plan.
 - The defined benefit plan accrual (service) rates will be reduced from 2% to 1% per year of service after July 1, 2012.
 - Minimum retirement eligibility age requirements will be adjusted upward.
 - Public Safety employees under age 45 with less than 10 years of service will have a minimum retirement age of 55 and are required to work a minimum of 25 years. Those over 45 with 10 years of service will have a minimum retirement age of 52.
- For all Public Safety employees the minimum retirement ages will be extended and a lower benefit multiplier employed.

- Changing the automatic COLA from a CPI related formula to a formula contingent on the actual investment performance over time as well as limiting the annual increase adjustment to the first \$25,000 in benefits.
- Suspension/reduction of the COLA during times when the funded ratio (assets to liabilities) is lower than a targeted 80% level.
- Re-amortization of the Unfunded Actuarial Accrued Liability (UAAL) to 25 years from the current 19 year schedule.

Based on the revisions noted above, the State Retirement Board has established revised Employer Contribution Requirements for all participating municipalities. Employer required rates established by the State Retirement Board for the 2012-2013 Fiscal Year are presented as follows:

Retirement Contributions - General Fund					
Employee Group	FY 11 Rate	FY 11 Rate	FY 12 Rate	FY 13 Rate	Change
Police	12.24%	12.60%	16.03%	14.79%	-1.24%
EMS	6.08%	3.28%	4.67%	2.74%	-1.93%
Municipal	6.92%	6.20%	8.59%	11.41%	2.82%
Employee Group	FY 11 Cost	FY 11 Cost	FY 12 Cost	FY 13 Cost	Change
Police	\$344,521	\$352,197	\$474,402	\$448,427	(\$25,975)
EMS	45,963	25,608	37,401	22,285	(15,116)
Municipal	355,085	319,090	442,982	599,068	156,086
Total Cost	\$745,569	\$696,895	\$954,785	\$1,069,780	\$114,995

For the 2012-2013 fiscal year, MERS Employer retirement contributions of \$1,069,780, non-state associated retirement funding of \$35,000 and \$7,480 in Direct Pay Police Pensions are proposed at \$1,112,260 which is \$100,241 more than the current year appropriation.

The Unfunded Actuarial Accrued Liability of the combined municipal retirement plans, as of June 30, 2010, after recalculation for all plan revisions approved by the General Assembly in November 2011 is recorded at \$5,978,969. Plan assets as of June 30, 2010 are \$66,509,874 or 91.8% of estimated liabilities.

Retirement Liability				
Employee Group	Assets	Liability	Net Value	30-Jun-10 Funding Ratio
Police	\$20,539,351	(\$23,403,536)	(\$2,864,185)	87.8%
EMS	2,456,506	(1,689,636)	766,870	145.4%
Municipal	43,514,017	(47,395,671)	(3,881,654)	91.8%
Total	\$66,509,874	(\$72,488,843)	(\$5,978,969)	91.8%

Municipal Insurance. It is projected that the cost of municipal insurances will increase by \$24,000 in the 2012-2013 fiscal year. The RI Inter-Local Risk Management Trust will not issue dividends to member entities in FY 2012-2013. The loss of expenditure offset will require a \$19,000 increase in FY 2012-2013 municipal funding. The remaining \$5,000 increase is needed to compensate for escalating costs associated with the purchase of reinsurance in the property and liability insurance market.

	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Municipal Insurance					
Liability & Property	\$269,250	\$310,000	\$292,715	\$321,797	\$11,797
Excess Liability	48,030	55,000	48,366	53,203	(1,797)
Deductibles	10,738	25,000	30,728	25,000	0
Total Program Cost	\$328,018	\$390,000	\$371,809	\$400,000	\$10,000
Other Fund Reimbursement	(\$152,289)	(\$175,000)	(\$158,845)	(\$180,000)	(\$5,000)
Dividend Credit	(17,343)	(19,000)	(16,964)	0	19,000
General Fund Share	\$158,386	\$196,000	\$196,000	\$220,000	\$24,000

B. CAPITAL BUDGET PROGRAM

A capital budget element of \$1,210,000 is proposed for Fiscal Year 2012-2013, which is an decrease of \$29,000 under the current year appropriation of \$1,239,000. During the current year, \$500,000 in revenue from the General Fund's Undesignated Fund Balance was used to offset an equal amount of property tax support associated with the Capital Budget. For the 2012-2013 fiscal year, it is proposed to use the same level of funding from the General Fund Balance.

A summary of the FY2012-2013 Capital Budget is presented as follows:

Capital Budget	2010-2011 Actual	2011-2012 Adopted	2012-2013 Proposed	Increase Dollar
Recreational	\$150,000	\$176,000	\$169,000	(\$7,000)
Public Services	696,000	825,000	840,000	\$15,000
Public Safety	180,000	163,000	142,000	(\$21,000)
General Municipal	79,452	75,000	59,000	(\$16,000)
Annual Capital Budget	\$1,105,452	\$1,239,000	\$1,210,000	(\$29,000)
Less Revenues From Undesignated Fund Balance				
Public Safety Program	\$125,000	\$0	\$0	\$0
Public Services Program	375,000	500,000	500,000	0
Municipal Program	0	0	0	0
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$605,452	\$739,000	\$710,000	(\$29,000)

C. DEBT SERVICE PAYMENTS

For the 2012-2013 fiscal year, total debt service payments shall require a property tax rate of \$0.50 per thousand dollars of assessed value, which is approximately ten cents less than the current year rate. School-related debt service, net of non-property tax revenues, will cost \$0.31 per thousand, a ten cent decrease from the current year rate of \$0.41 per thousand. Municipal debt service requirements will require a tax rate of \$0.19 per thousand, which is the same rate as in the current year.

No new debt is scheduled to be issued in the 2012-2013 fiscal year.

A summary of the General Fund's Debt Service Program for FY 2012-2013 is presented as follows:

Debt Service Program	Actual 2010-2011	Estimated 2011-2012	Proposed 2012-2013	Increase (Decrease)
School Debt Service	\$3,145,115	\$2,888,815	\$2,370,336	(\$518,479)
Municipal Debt Service	1,232,792	1,215,742	1,220,901	5,159
Gross Debt Service	\$4,377,907	\$4,104,557	\$3,591,237	(\$513,320)
<i>Less 3rd Party Revenues</i>				
Library Aid	\$17,378	\$10,593	\$9,208	(\$1,385)
Recreation Impact Fees	128,485	125,141	121,654	(3,487)
Transfer From O. S. Reserve	350,000	225,000	225,000	0
M. V. & Inventory Taxes	177,876	132,799	116,775	(16,024)
State Construction Aid	942,636	907,030	847,604	(59,426)
School Fund Energy Savings	51,804	49,985	48,166	(1,819)
South Road School Fund Transfer	26,942	10,864	10,667	(197)
School Impact Fees	80,000	70,000	70,000	0
Other Revenues - Total	\$1,775,121	\$1,531,412	\$1,449,074	(\$82,338)
Net Property Tax Required	\$2,602,786	\$2,573,145	\$2,142,163	(\$430,982)
Tax Rate Per Thousand	\$0.61	\$0.60	\$0.50	(\$0.10)

D. SUMMARY OF UTILITIES FUNDS

Water Enterprise Fund

A Water Division Program in the amount of \$995,233 is proposed for the 2012-2013 fiscal year, which is \$31,283 more than the current year program appropriation. A comparison of program elements is shown as follows:

Water Enterprise Fund	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Dollars
Operating Expense	\$620,605	\$627,328	\$615,825	\$656,125	\$28,797
Materials & Supplies	7,450	10,478	8,000	10,414	(64)
Debt Service	83,931	85,731	85,731	85,281	(450)
Capital Improvements	14,061	57,000	52,000	60,000	3,000
System Wide Depreciation	183,502	183,413	183,413	183,413	0
Total Program	\$909,549	\$963,950	\$944,969	\$995,233	\$31,283

The current user rates are as follows: minimum base unit of \$175 per year; additional unit charge of \$75 per year. An excess consumption charge of \$2.91 per 100 cu. ft. was established for all excess consumption over the 5,000 cubic feet minimum allowance after July 1, 2011. A rate increase in the minimum base unit charge to \$178 per year, an additional unit charge of \$77 per year and an excess charge of \$2.97 per 100 cu. ft. is proposed the FY2012-2013 fiscal year. (see detail on page W-4).

A summary of the Rate Base Revenue Program is as follows:

FY 2012-2013 Metered Sales Estimated				
Base User Fees	Number of Units	Assessment Rate	Minimum Allowance (cu.ft.)	Total
Total Minimum Sales	2,754	\$178.00	5,000	\$490,212
Over Sized Meters				\$12,500
Additional Units	580	\$77.00		\$44,660
Prorated New Accounts				\$3,300
Excess Water User Fees	Excess Consumption	Assessment Rate	Excess Allowance (cu.ft.)	Total
Excess Sales	6,200,000	\$2.97	100	\$184,140
Total Metered Sales Income				\$734,812

Wastewater Enterprise Fund

For FY2012-2013, it is anticipated that the Wastewater Program will treat approximately 1,051 million gallons of wastewater from South Kingstown, Narragansett and URI users and 4.50 million gallons of septage from South Kingstown and Narragansett outlying property owners. A three-year summary comparison of the Wastewater Program is as follows:

Expenditure Summary	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Inc. Over Prior Year
Operations Program					
Operating Expenses	\$2,350,710	\$2,513,625	\$2,469,440	\$2,490,943	(\$22,682)
Net Operating Program	\$2,350,710	\$2,513,625	\$2,469,440	\$2,490,943	(\$22,682)
Non-Operational Expenses					
Debt Service	\$91,280	\$92,622	\$92,622	\$92,195	(\$427)
Depreciation Expenses	570,211	340,000	340,000	345,000	5,000
Capital Budget	8,000	250,000	250,685	307,000	57,000
Contingency	1,401	5,000	4,000	5,000	0
Non-Operational Expenses	\$670,892	\$687,622	\$687,307	\$749,195	\$61,573
Total Program	\$3,021,602	\$3,201,247	\$3,156,747	\$3,240,138	\$38,891
Revenue Summary					
South Kingstown (Rate Payers)	\$1,492,471	\$1,513,325	\$1,532,443	\$1,563,338	\$50,013
South Kingstown (Other Sources)	531,506	405,080	379,448	365,944	(39,136)
S.K. General Fund Transfer	9,000	9,200	9,200	9,200	0
Narragansett	661,219	711,439	692,926	706,192	(5,247)
University of RI	390,844	564,209	546,198	595,888	31,679
Total Revenues	\$3,085,040	\$3,203,253	\$3,160,214	\$3,240,561	\$37,309

The current minimum yearly user fee of \$225 for a single family dwelling with an allocation of 10,000 cu. ft. rate structure established in June 2011 is proposed to increase to \$229 for FY 2012-2013. The existing excess rate of \$2.85 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance established in July 2011 is proposed to increase to \$2.90 per 100 cubic feet for any wastewater processed after July 1, 2012.

A summary of the Rate Base Revenue Program is as follows:

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2010-2011	Estimated 2011-2012	Proposed 2012-2013
Residential Rate- FY 11	\$220	5,432	\$1,195,040		
Residential Rate- FY 12	\$225	5,518		\$1,241,550	
Residential Rate- FY 13	\$229	5,571			\$1,275,759
Excess Consumption (in Cubic feet)			8,039,781	8,600,637	8,200,000
Excess Billing Rate on Prior Year Volume			\$2.65	\$2.75	\$2.85
Excess Revenue - Billed at PY Rate (Consumption/100*Rate)			\$213,216	\$236,518	\$233,700
Special Users			50,768	54,375	53,879
	Total		\$1,459,024	\$1,532,443	\$1,563,338

Solid Waste Enterprise Fund

The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS) - a commercial recycling building and a residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. This contract award provides the Town a long-term contract with disposal fee stability for the near future.

In order to ensure that all residents are meeting minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

Effective January 1, 2008, the Town's municipal solid waste cap is allocated differently than in prior years. Private refuse haulers that collect curbside residential waste must secure a haulers license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department a customer roll, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon their number of customers. As such, the total amount of annual municipal tonnage is expected to decline on an annual basis.

The Public Services Department began tracking recycling diversion rates in FY2009-2010 for the private refuse collection firms providing curbside refuse and recycling service in Town. Private haulers that do not meet minimum diversion rates are issued a Notice of Violation (NOV). Although RHRTS residential users continue to be aggressive recyclers, the majority of local private haulers providing curbside collection services need to increase recycling compliance with their customers. Increased curbside residential recycling diversion rates are anticipated once single stream recycling goes into effect.

E. TRANSFER TO SENIOR SERVICES

The total proposed operating budget for the Senior Services Department for the 2012-2013 fiscal year is \$752,610 representing an increase of \$26,402 over the FY 2011-2012 adopted budget of \$726,207. A general fund transfer of \$351,498 is proposed for FY2012-2013, reflecting an increase of \$9,846 over the FY 2011-2012 general fund transfer of \$341,652. It is estimated that \$491,375 or 65.3% of the Department's budget will be funded from local revenue sources.

Program Summary

	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over PY
Senior Services Program					
Senior Transportation Program	\$58,499	\$62,160	\$61,733	\$64,976	\$2,816
Senior Nutrition Program	100,938	100,368	101,213	103,721	3,353
Adult Day Services Program	286,932	305,959	289,525	314,117	8,158
Senior Center Program	257,468	257,721	262,488	269,796	12,075
Senior Services Program Cost	\$703,837	\$726,208	\$714,959	\$752,610	\$26,402
South Kingstown General Fund Transfer					
South Kingstown General Fund Transfer	\$349,948	\$341,652	\$341,652	\$351,498	\$9,846
Narragansett Contribution	96,721	99,363	99,363	104,433	5,070
North Kingstown Contribution	42,696	36,439	36,439	35,445	(994)
Total Municipal Support	\$489,365	\$477,454	\$477,454	\$491,375	\$13,921

Program Revenues

Senior Services Program revenues to be contributed by the Town of South Kingstown General Fund are documented below:

	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over PY
South Kingstown Contributions					
Senior Services Program					
Senior Transportation	\$69,232	\$62,160	\$62,160	\$62,628	\$468
Senior Nutrition	64,426	65,349	65,349	69,324	3,975
Adult Day Services	40,320	37,905	37,905	33,994	(3,911)
Senior Center	175,970	176,238	176,238	185,553	9,315
Total General Fund Transfer	\$349,948	\$341,652	\$341,652	\$351,498	\$9,846

F. TRANSFER TO SCHOOL FUND

For the 2012-2013 fiscal year, the School Committee has proposed a School Fund Budget in the amount of \$58,810,596, representing a \$376,051 increase from the current year School Program of \$58,434,545.

Property tax support necessary to fund the School Committee's Recommended School Fund Budget (net of school related debt service) is \$48,963,855 an increase of \$747,519 over the current year appropriation of \$48,216,336 as shown below:

School Fund Tax Requirements (Without School Debt Service) School Program	School Comm. Actual 2010-2011	School Comm. Adopted 2011-2012	School Comm. Proposed 2012-2013	\$ Change Over/(Under) Existing Yr.
Direct School Related Tax Support	\$49,932,491	\$50,067,687	\$50,357,754	\$290,067
School Operating Fund Transfer	\$47,909,928	\$48,216,336	\$48,963,855	\$747,519
Operating Transfer % of Total	95.95%	96.30%	97.23%	0.93%
Tax Overlay/Proration	939,578	939,047	939,895	848
Total School Fund Tax Effort	\$48,849,506	\$49,155,383	\$49,903,750	\$748,367
Motor Vehicle Excise Tax	(3,066,817)	(2,362,045)	(2,508,079)	(\$146,034)
School Related Tax Need	\$45,782,689	\$46,793,337	\$47,395,671	\$602,333
Percent Increase		2.21%	1.29%	1.29%
School Related Property Tax Rate	\$10.58	\$10.79	\$10.91	\$0.12
Taxable Roll (000)	\$4,327,124	\$4,337,256	\$4,344,567	\$7,311

School Fund Financial Position

The Finance Director and the School Business Manager project that the School Fund will close the 2011-2012 fiscal year with an operating surplus as noted below:

School Unassigned Fund Balance	School Estimate	Town Estimate
June 30, 2011 Unassigned Fund Balance	\$2,150,692	\$2,150,692
FY 12 Projected Surplus ¹	\$322,591	\$672,820
Committed to FY 2012-2013	(535,030)	(535,030)
Projected June 30, 2012 Unassigned Fund Balance	\$1,938,253	\$2,288,482

¹ The projected Surplus position reported is net of \$110,000 in proposed, yet unauthorized, spending. Refer to Page 33 of this Budget Message for further explanation.

School Fund Revenue Statement

The Governor's Budget for FY 2012-2013, released in early February 2012, recommends \$69.7 million more in education aid statewide than was proposed in the current year budget. The proposed FY 2012-2013 budget would restore the expiring Federal Education Jobs Funds (\$32 million), fully fund the second year of the transition of the new school funding formula (\$21.6 million), fund the categorical aid programs under the transition program and other program adjustments (\$5.1 million), and add \$11 million over the amount required by the current transition plan to increase resources to school districts.

It is noted that the South Kingstown School System is not eligible for any of the \$11 million in additional local education aid funding presented in the Governor's FY 2012-2013 budget proposal. These funds are earmarked to accelerate aid payments to those school districts that according to the new school funding formula are underfunded. In fact, the South Kingstown School Fund will receive \$331,361 less general state aid in FY 2012-2013 than was received in the current year, as a result of the second year implementation of the new state aid formula.

The Governor's budget also proposes to increase the 1.0 percent tax on meals and beverages by an additional 2.0 percentage points, bringing it to 3.0%. This proposed tax increase is projected to increase revenues to the State by \$39.5 million and offset a major portion of the projected cost increases associated with local education aid and increased assistance to distressed communities should it be adopted. However, the proposed increase in the meals tax has drawn strong public opposition, and General Assembly approval of this initiative is highly questionable. Without approval of this major tax increase, the General Assembly will need to identify an alternative school aid funding source or reduce the State commitment to local education aid presented in the Governor's Budget.

The School Fund will also experience a \$200,000 reduction in projected revenue from the Medicaid Program in FY 2012-2013. The School Department budgeted \$800,000 as income from the Medicaid program in FY 2011-2012; however in its most recent review of this program revenue, the School Department has revised downward its estimate to \$600,000 and the FY 2012-2013 budget estimate has also been reduced to \$600,000. Medicaid reimburses the district for mandated, non-educational services provided to eligible students. Reimbursement rates established by this Federal program have been reduced, resulting in the income shortfall that is projected.

The School Committee is requesting property tax support for FY 2012-2013 in the amount of \$48,963,855 reflecting an increase of \$747,519 over the current year funding level. As noted in the chart on the previous page, this increase in property tax support would require a \$0.12 increase from \$10.79 to \$10.91 per thousand dollars of assessment value (assuming no change in the current Motor Vehicle Tax Structure). In addition to this increase in property tax support, the School Committee is also proposing use of 25% of the School Fund's Unassigned Fund Balance to support the recommended FY 2012-2013 School Operating Program. This is an increase of \$142,964 over the current year support level of \$392,066.

The Town Administration has relied on all School Committee Recommended Revenue Statement estimates exclusive of the Property Tax Transfer and Tuition Income. After review of the School Committee Recommended Expenditure Statement, the Town Administration proposes expenditure revisions in the amount of \$560,196. A line item listing of the proposed revisions is presented within the Expenditure Statement detail that follows on the next page. With implementation of the recommended revisions, the value of the Property Tax Transfer to the School Fund shall be reduced to \$48,364,159 or \$147,823 more than the current year funding level of \$48,216,336.

After discussion with the School Administration, it is proposed to increase projected Tuition Income by \$39,500 from \$131,059 to \$170,559 in FY 2012-2013. This increase assumes one of two existing outside students in the Independence Transition Academy will continue participation in FY 2012-2013.

A summary of the Town Manager Proposed School Fund Revenue Statement is as follows:

Town Manager Proposed School Fund FY 2012-2013						
Revenue Statement	Actual FY 2010-2011	Budget FY 2011-2012	Estimated FY 2011-2012 1/31/12 Superintendent	Estimated FY 2011-2012 1/31/12 Town Manager	School Comm Proposed FY 2012-2013 School Fund	Town Mgr Proposed FY 2012-2013 School Fund
State Aid	\$8,953,748	\$8,032,232	\$8,032,232	\$8,032,232	\$7,711,582	\$7,711,582
Federal Stabilization Aid	244,944	0	0	0	0	0
Group Home Aid	0	375,000	375,000	375,000	375,000	375,000
Federal Jobs Fund	0	420,852	427,070	427,070	427,070	427,070
Total State/Federal Aid	\$9,198,692	\$8,828,084	\$8,834,302	\$8,834,302	\$8,513,652	\$8,513,652
Tuition Income	\$99,292	\$131,059	\$234,101	\$131,059	\$131,059	\$170,559
School Trust Funds	21,170	20,000	20,000	20,000	20,000	20,000
Designated Funds	484,322	392,066	392,066	392,066	535,030	535,030
Medicaid	620,930	800,000	600,000	600,000	600,000	600,000
Miscellaneous	38,138	47,000	47,000	47,000	47,000	47,000
Total Local Revenue	\$1,263,852	\$1,390,125	\$1,293,167	\$1,190,125	\$1,333,089	\$1,372,589
Property Tax Appropriation	\$47,909,928	\$48,216,336	\$48,216,336	\$48,216,336	\$48,963,855	\$48,364,159
Gross Revenue	\$58,372,472	\$58,434,545	\$58,343,805	\$58,240,763	\$58,810,596	\$58,250,400

School Fund Expenditure Statement

The School Fund Expenditure Statement for the 2012-2013 Fiscal Year is presented below. As previously noted, the Town Manager proposes to reduce the School Committee Recommended Expenditure Statement by \$560,196. The School Administration has reviewed the planned revisions and will recommend that the School Committee amend their Adopted FY 2012-2013 School Fund to reflect these revisions.

Expense Statement	Actual FY 2010-2011	Budget FY 2011-2012	Estimated FY 2011-2012 1/31/12 Superintendent	Estimated FY 2011-2012 1/31/12 Town Manager	School Comm Proposed FY 2012-2013 School Fund	Town Mgr Proposed FY 2012-2013 School Fund
Salaries	\$34,080,892	\$34,514,101	\$33,906,456	\$33,813,651	\$34,323,419	\$34,255,966
Benefits	14,282,375	13,934,647	13,864,432	13,809,384	13,780,857	13,526,623
Professional Services	911,456	996,355	1,130,177	1,048,778	1,099,743	1,052,743
Property Services	607,720	648,576	658,239	614,046	677,782	677,782
Other Services	6,329,968	6,313,851	6,308,920	6,147,270	6,650,798	6,611,888
Supplies	1,533,706	1,612,227	1,597,715	1,556,724	1,663,803	1,621,204
Equipment	430,311	414,788	555,275	578,090	614,194	504,194
Total Expense	\$58,176,428	\$58,434,545	\$58,021,214	\$57,567,943	\$58,810,596	\$58,250,400

A summary of the proposed revisions to the School Committee Recommended Expenditure Statement is as follows:

PROPOSED REVISIONS TO SCHOOL FUND - FISCAL YEAR 2012-2013		
	Account #	Revisions
REGULAR OVERTIME	51201	(\$28,965)
SICK PAY OFF - NON SEVERANCE	51332	(5,000)
SUMMER PAY	51338	(30,000)
STIPENDS - COACHES/EXTRACURRICULAR	51404	(3,488)
TOTAL SALARIES		(\$67,453)
HEALTH AND MEDICAL PREMIUMS (INC 52109 BUYBACK)	52101	(\$200,000)
DENTAL (INCL 52123 BUYBACK)	52103	(34,234)
WORKERS COMPENSATION	52710/20	(20,000)
TOTAL BENEFITS		(\$254,234)
TOTAL SALARY AND BENEFITS		(\$321,687)
OCCUPATIONAL THERAPISTS	53203	(\$2,000)
PSYCHOLOGISTS	53205	(4,000)
PHYSICAL THERAPISTS	53211	(2,000)
EVALUATIONS	53213	(3,000)
PURCH PROF SVCS/PERSONAL CARE ATTENDANTS	53220/24	(10,000)
OTHER SERVICES	53406	(20,000)
MEDICAID CLAIMS PROVIDER	53414	(6,000)
PURCHASED PROFESSIONAL SERVICES		(\$47,000)
TRANSPORTATION CONTRACTORS	55111	(\$14,000)
ADVERTISING COSTS	55401	(4,000)
TUITION TO CHARTER SCHOOLS	55660	(20,910)
OTHER PURCHASED SERVICES		(\$38,910)
MEDICAL SUPPLIES	56115	(\$1,055)
ALL FUELS	56201/204/209	(6,544)
MAINTENANCE SUPPLIES/PARTS	56207	(5,000)
ELECTRICITY	56215	(30,000)
SUPPLIES		(\$42,599)
CAPITAL IMPROVEMENTS	57202	(\$60,000)
TECHNOLOGY-RELATED HARDWARE	57309	(50,000)
EQUIPMENT		(\$110,000)
TOTAL OF PROPOSED REVISIONS TO SCHOOL FUND		(\$560,196)

The Town Manger's proposed revisions to the School Committee Recommended Expenditure Statement shown on the previous page, that exceed \$20,000, are detailed below:

Regular Overtime (Account 51201). During FY 2010-2011 the School Department expended \$33,790 in overtime costs; during the current fiscal year, actual expenditures of \$17,609 have been incurred through January 31, 2012. The total projected expense for FY 2011-2012 is forecast at \$25,000. An appropriation of \$40,000 is proposed in the 2012-2013 fiscal year, resulting in a \$28,965 decrease in appropriation.

Extended School Year Program Salaries (Account 51338). The personnel costs associated with this program for FY 2011-2012 are estimated at \$210,000. The revised estimate for this program for the 2012-2013 fiscal year is \$225,000. This will allow for a \$30,000 reduction in appropriation.

Health and Medical Premium (Account 52101). As of July 1, 2008, the Town and School Department switched to a self insured health insurance model offered through West Bay Community Health Collaborative (WBCH) with claims services provided by Blue Cross and Blue Shield of RI. The Finance Director actively monitors the monthly claims experience associated with both School and Municipal Health Care Plans. Based on the January 2012 analysis, and in concert with the estimates provided by the School Business Manager relative to the value of employee co-share increases, the number of retirees to be covered by the school plan, as well as estimates related to Federal grant reimbursements of health care costs, the Finance Director advises that the projected cost of the School Fund Transfer to the Health Care Reserve Fund in FY 2012-2013 may be reduced by \$200,000.

Dental Insurance (Account 52103). Since FY 2010-2011, the School Department has purchased dental insurance through the West Bay Community Health Collaborative "cost plus" contract with Delta Dental of Rhode Island. Experience over the course of the contact (for both the Town and the School System) has been better than projected. The budgeted transfer for dental services in the current year is \$554,234. It is proposed to reduce the FY 2012-2013 appropriation by \$34,234 to \$520,000.

Workers Compensation (Account 52710 & 52720). The School Department purchases Workers Compensation Insurance coverage through the RI Inter-local Risk Management Trust. The cost of the FY 2010-2011 Premium was \$173,158 and the FY 2011-2012 premium is estimated at \$180,000. The FY 2012-2013 premium is estimated at \$200,000 or \$20,000 less than recommended by the School Committee.

Other Services (Account 53406). This account provides funding associated with a "Family Intervention and Engagement Program" through a third party service provider. For the 2012-2013 fiscal year, the School Superintendent plans to provide \$20,000 of the program costs through the Federal Title I program, resulting in a reduction of \$20,000 from this account.

Tuition to Charter Schools (Account 55660). In the 2011-2012 fiscal year, 106 students that reside in South Kingstown are enrolled in charter schools, at a projected cost to the School District estimated at \$1,210,235. The School Committee's Recommended Budget projects 110 students in FY 2012-2013 and assumes a 5% increase in tuition costs. The School Administration has agreed to reduce the projected enrollment estimate to 108 students, resulting in a reduction in funding of \$20,910.

Electricity (Account 56215). A review of the costs associated with the purchase of electricity for the School District suggests that the recommended appropriation can be reduced by \$30,000 in FY 2012-2013. The actual cost of electrical service for the school system in FY 2009-2010 was \$564,245 and \$575,493 in FY 2010-2011. The current fiscal year estimated expenditure is projected at \$565,000. The School Department purchases electricity through an “Energy Aggregation Program” administered by the RI School Committee Association. The existing contract will expire on October 1, 2012. It is anticipated that the purchase price per kilowatt will drop from .08997 to .06718 cents effective October 1, 2012. Electrical expenses are comprised of two elements, energy purchase cost and transmission cost. Supply represents approximately 67% of the total purchase price. Therefore with a 25% reduction in energy costs for nine months of the fiscal year, an expense reduction of \$30,000 in FY 2012-2013 is projected.

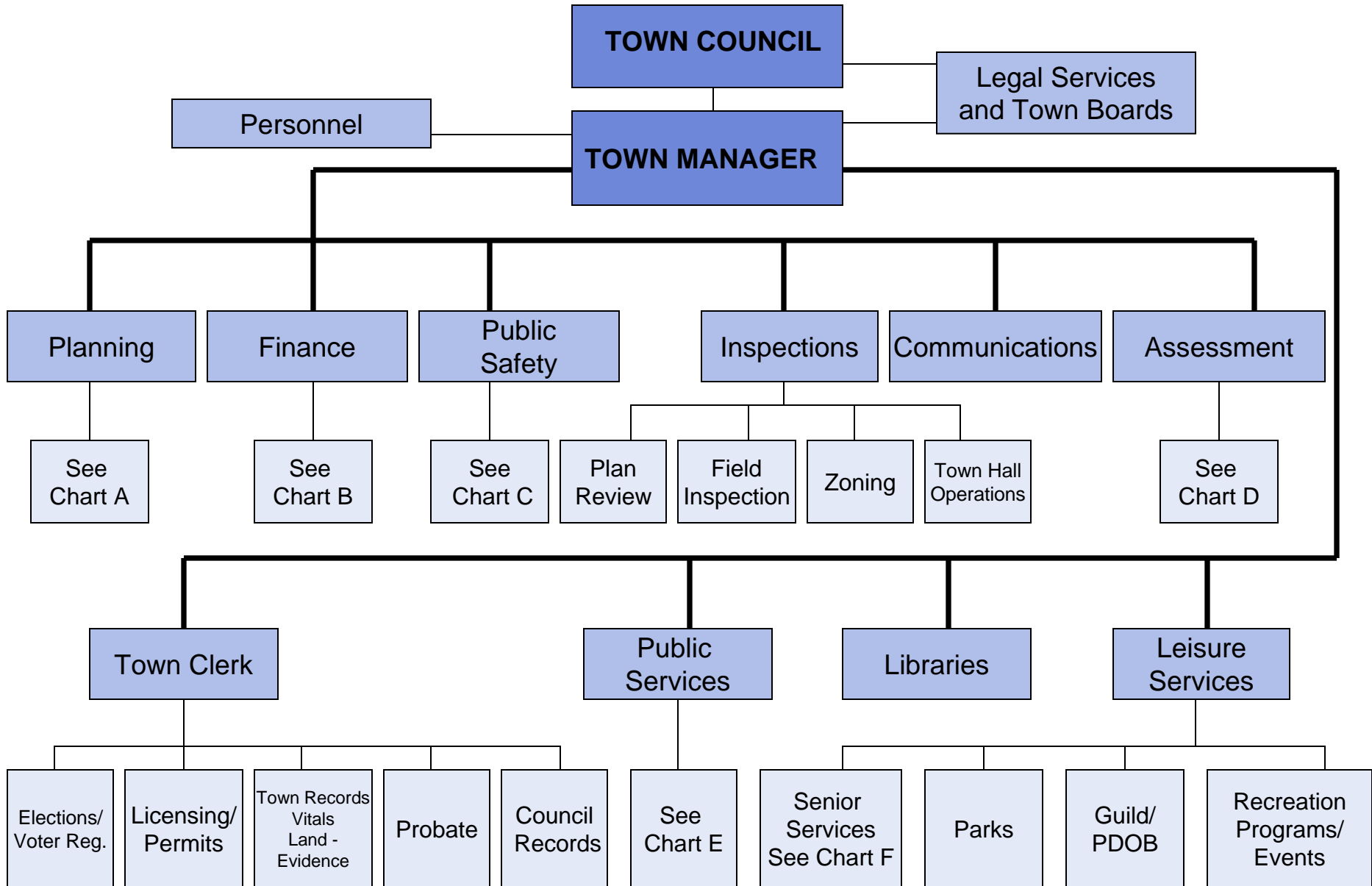
Capital Improvements (Account 57202). The School Fund Capital Improvement Program for FY 2012-2013 includes a \$135,000 funding proposal to refurbish portions of the track's asphalt base and replace and re-line the entire track surface. This project should be completed prior to the opening of school in September 2012; it is recommended that the School Committee authorize the use of \$60,000 in current year funds to begin this project prior to the start of FY 2012-2013. Such authorization will allow for the reduction of \$60,000 in FY 2012-2013 funding for this project. Sufficient funding is available within the FY 2011-2012 School Fund to expedite this project, as further detailed below.

Technology-Related Hardware (Account 57309). The School Department’s Equipment Budget contains funding to replace the key access system for the High School in the 2012-2013 fiscal year. The cost of this computer based card access system is projected at \$50,000. It is proposed that funding of this building improvement be authorized for purchase and installation using funds available in the current fiscal year. Town and School administrators agree that with a projected FY 2011-2012 surplus of between \$400,000 and \$700,000 (before authorization of the track and key access system), the necessary funding is available to “front load” both the Track Redevelopment Project and High School Card Access System from the current year appropriation.

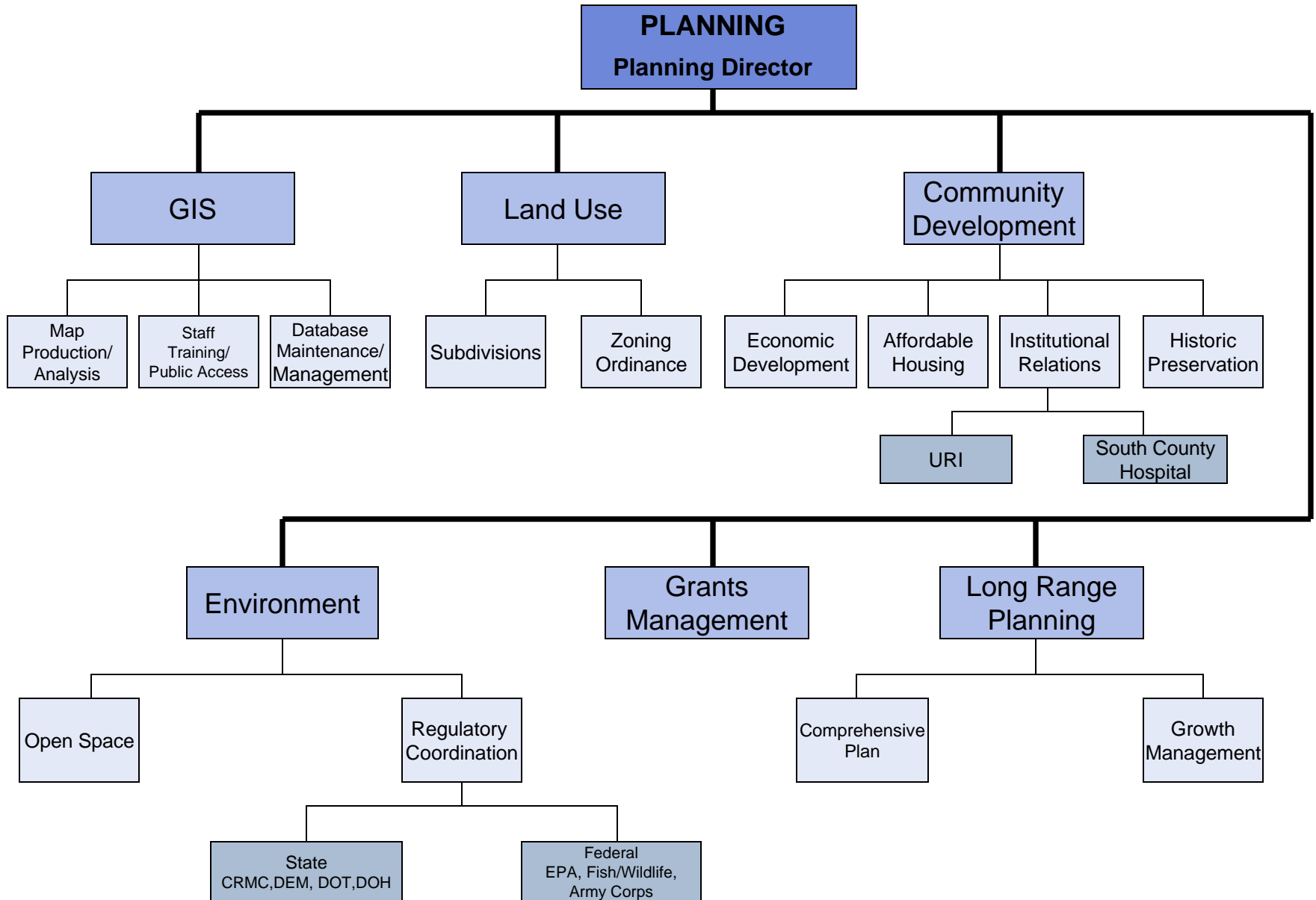
I would like to personally acknowledge the continued outstanding talents and services provided by Alan R. Lord, our Finance Director; Susan J. Macartney, Town Accountant; and Andrew Nota, Director of Administrative Services for their invaluable assistance in the preparation of this Budget Document. I would also like to recognize the capable assistance of Colleen Camp, Executive Assistant to the Town Manager. Ms. Camp’s assistance in the preparation of the Budget Narratives for all seven municipal programs presented in this document and her tireless proofing and editing of the entire budget document provided me with the opportunity to spend more time analyzing budgetary requests and looking for additional economies. Without the professional assistance and personal dedication of these individuals, I could not have prepared this budget document.

STEPHEN A. ALFRED
TOWN MANAGER

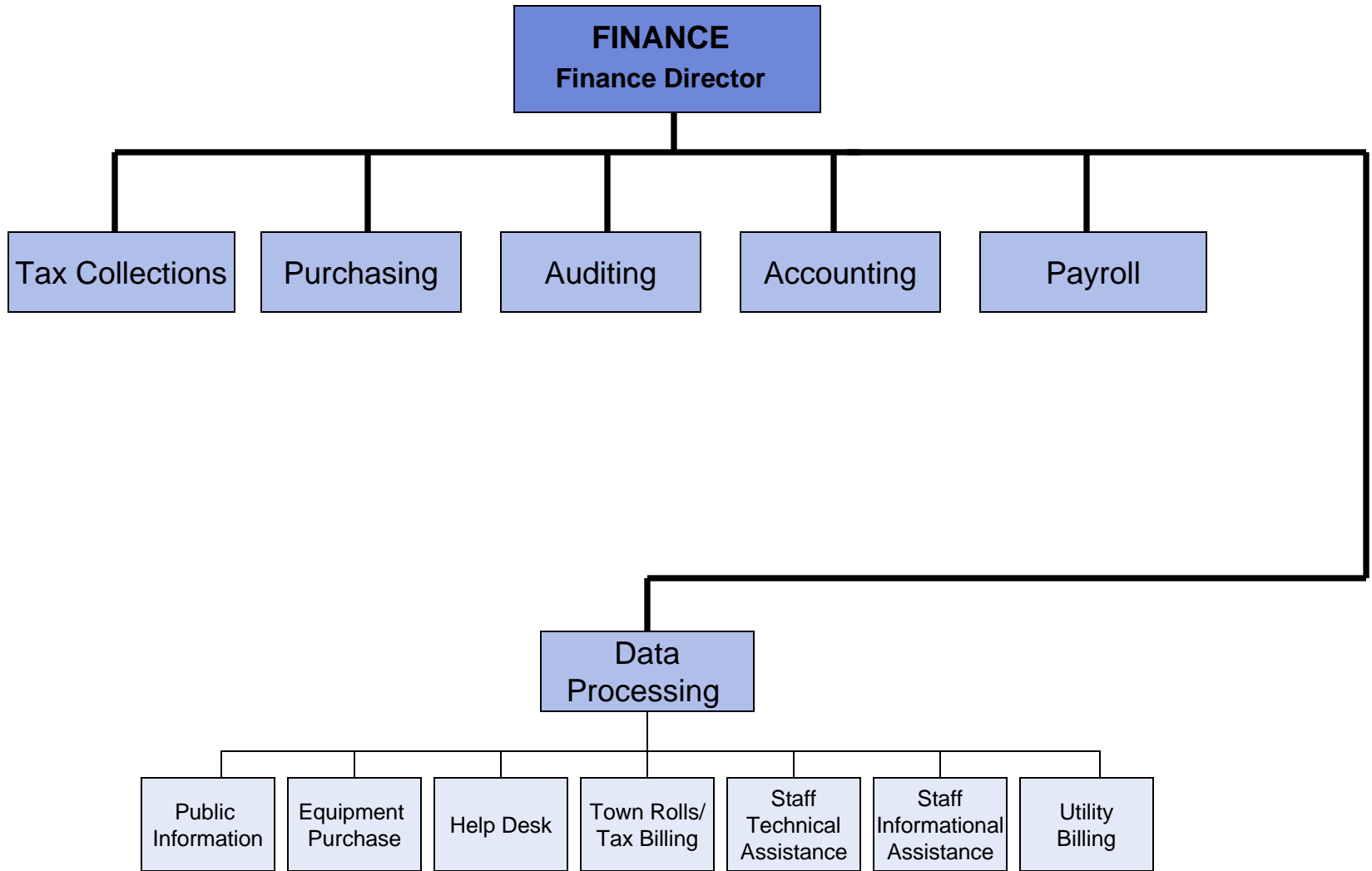
Town of South Kingstown –Organizational Chart



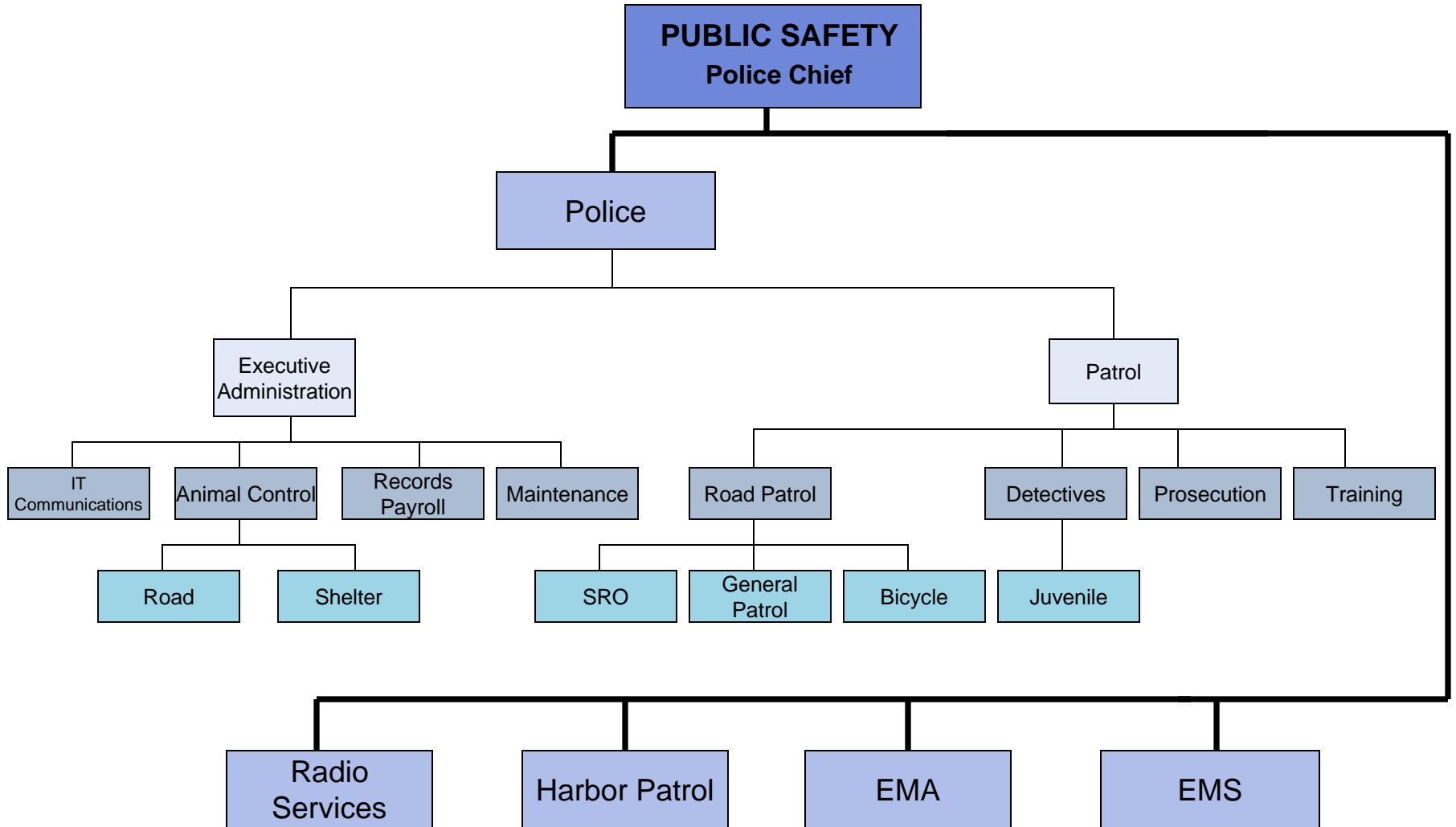
Town of South Kingstown –Organizational Chart A



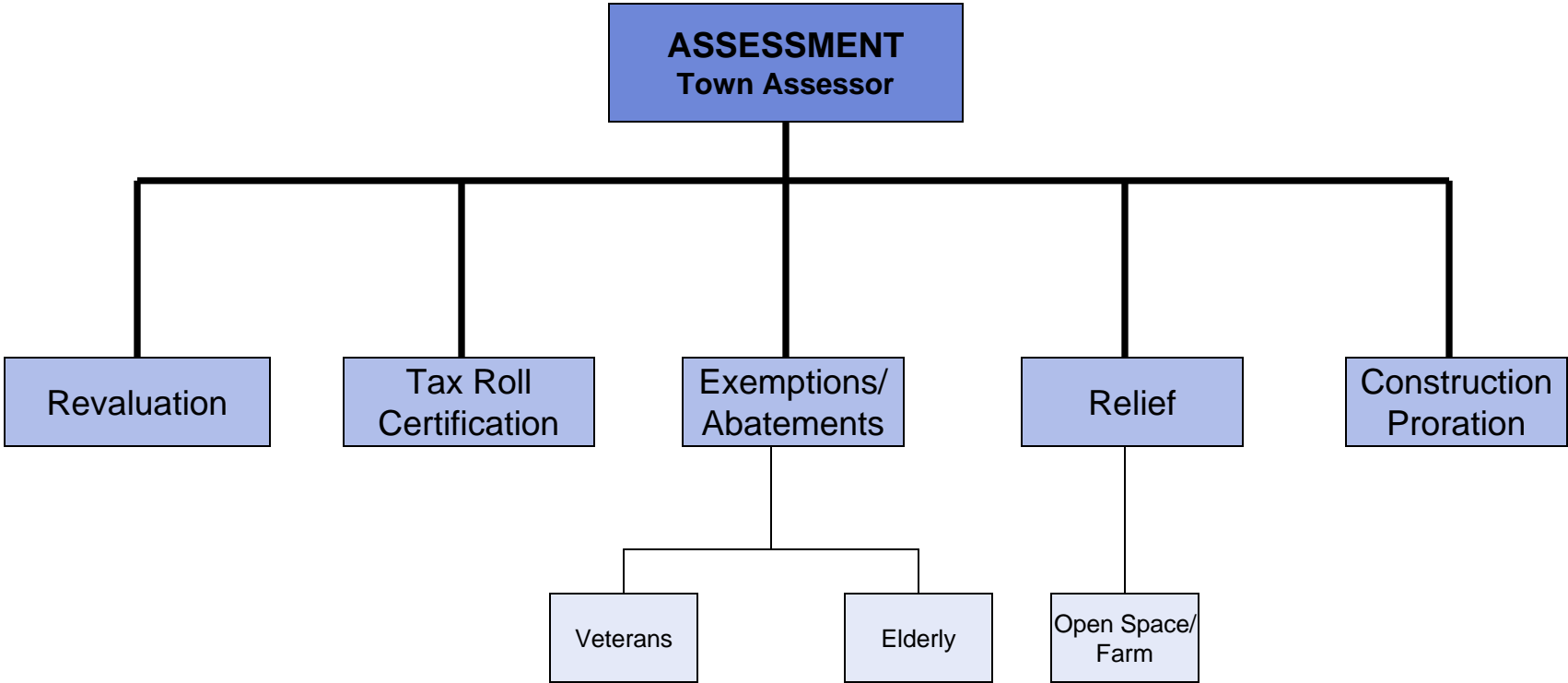
Town of South Kingstown –Organizational Chart B



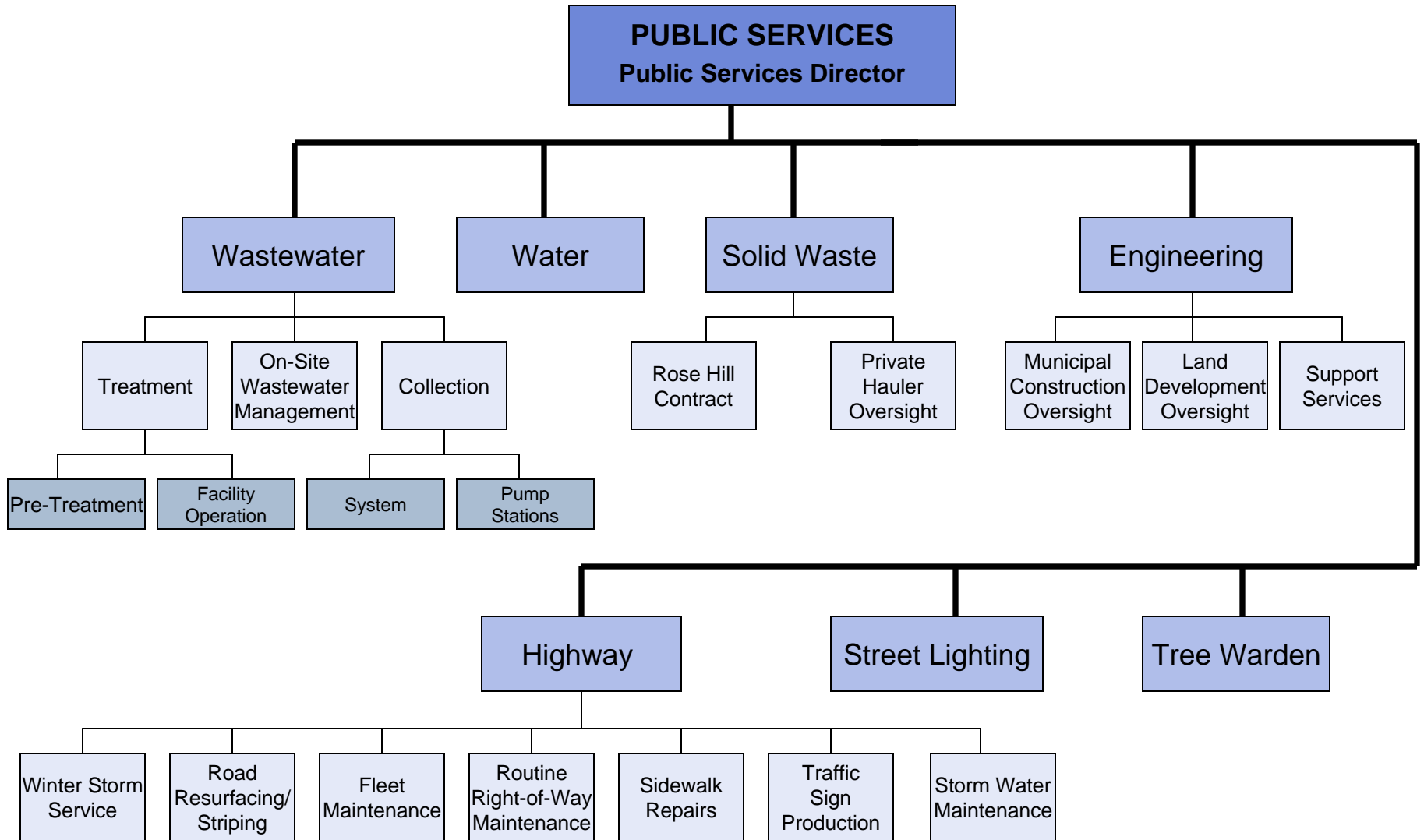
Town of South Kingstown –Organizational Chart C



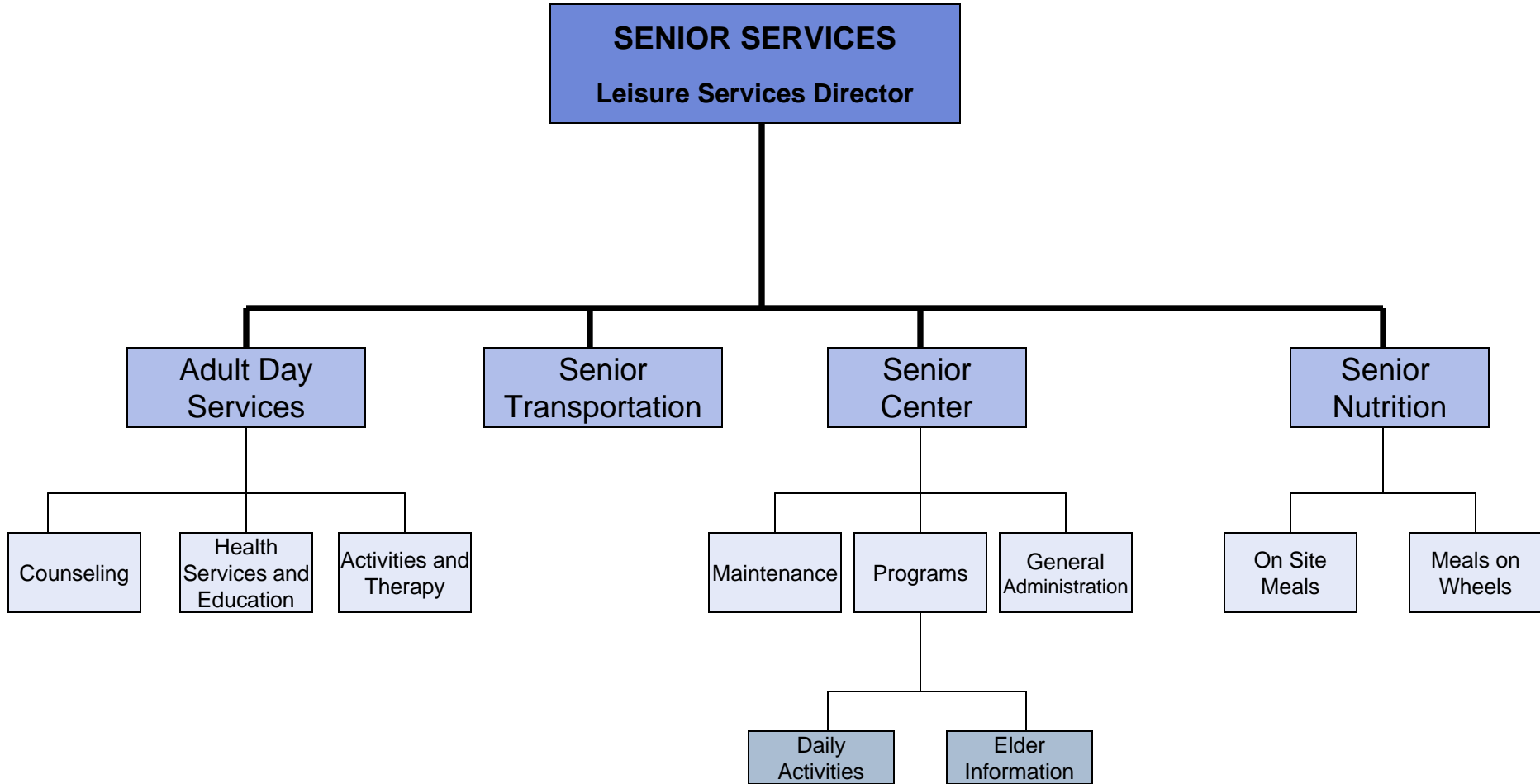
Town of South Kingstown –Organizational Chart D



Town of South Kingstown –Organizational Chart E



Town of South Kingstown –Organizational Chart F



FISCAL YEAR 2012-2013
POSITION ALLOCATION TO PAY SCHEDULE

GRADE 1 (\$30,374 - \$33,628)

Driver/Dispatcher
Community Elder Information Specialist

GRADE 2 (\$31,534 - \$34,796)

(no position at this time)

GRADE 3 (\$32,623- \$35,885)

Senior Services Program Assistant

GRADE 4 (\$34,797 - \$38,059)

(no position at this time)

GRADE 5 (\$35,885 - \$39,148)

Senior Center Program Coordinator
Library Circulation Supervisor - Branch

GRADE 6 (\$38,059- \$41,320)

Library Associate
Library Circulation Supervisor

GRADE 7 (\$40,233 - \$43,495)

Librarian I

GRADE 8 (\$42,407 - \$45,670)

(no position at this time)

GRADE 9 (\$44,533 - \$47,844)

Librarian II
Executive Assistant
Deputy Town Clerk
Police Administrative Assistant

GRADE 10 (\$48,620 - \$54,935)

Assistant Highway Superintendent
Librarian III

GRADE 11 (\$53,851 - \$57,994)

Nursing Director
Tax Collector
Senior Center Director

GRADE 12 (\$56,958 - \$63,172)

Personnel Administrator
Water Superintendent
System Support Specialist

GRADE 13 (\$65,127 - \$71,849)

Town Assessor
Highway Superintendent
Building Official
Library Director
EMS Director
Communications Superintendent
Financial Controller
Parks Superintendent
Recreation Superintendent
Information Systems Administrator

GRADE 14 (\$70,772 - \$76,356)

Town Clerk *
Wastewater Superintendent

GRADE 15 (\$76,269 - \$85,415)

Director of Leisure Services
Town Engineer

GRADE 16 (\$84,087 - \$91,579)

Director of Planning
Director of Administrative Services

GRADE 17 (\$88,401 - \$94,714)

Police Chief

GRADE 18 (\$94,780 - \$103,567)

Director of Public Services

GRADE 19 (\$106,160 - \$116,006)

Finance Director

*Add'l \$515 Stipend Canvassing Authority

FY 2012-2013 Municipal Pay Plan

Grade	Entry	Step A	Step B	Step C
1	30,374	31,460	32,543	33,628
2	31,534	32,623	33,709	34,796
3	32,623	33,709	34,796	35,885
4	34,797	35,885	36,972	38,059
5	35,885	36,972	38,059	39,148
6	38,059	39,148	40,233	41,320
7	40,233	41,320	42,408	43,495
8	42,407	43,495	44,583	45,670
9	44,533	45,567	46,603	47,844
10	48,620	50,725	52,832	54,935
11	53,851	54,929	56,308	57,994
12	56,958	59,028	60,480	63,172
13	65,127	67,725	69,756	71,849
14	70,772	72,635	74,496	76,356
15	76,269	78,025	80,192	85,415
16	84,087	86,041	87,997	91,579
17	88,401	90,927	92,820	94,714
18	94,780	97,624	100,551	103,567
19	106,160	109,344	112,624	116,006

Series	Department	Full Time 101	Part Time 102	Seasonal 103	Overtime 104	Other Paid Leaves 105 - 108	Longevity 109	Total Personnel
110	Town Council	\$0	\$11,000	\$0	\$1,800	\$0	\$0	\$12,800
120	Budget Adoption Process	0	0	3,020	882	0	0	3,902
220	Probate Judge	0	4,000	0	0	0	0	4,000
310	Town Clerk's Office	238,377	0	0	500	0	10,696	249,573
410	Canvassing Authority	38,059	2,665	29,991	1,559	0	229	72,503
510	Town Manager	292,095	7,395	0	2,000	10,000	7,999	319,489
520	Personnel Administration	63,173	7,395	0	0	0	1,937	72,505
540	Town Hall	41,320	7,500	0	700	0	2,174	51,694
610	Finance Department	387,794	50,775	0	250	10,000	17,073	465,892
620	Tax Assessor	241,482	0	0	0	0	8,807	250,289
630	Assessment Board	0	500	0	0	0	0	500
640	Information Technology	129,843	0	0	0	0	0	129,843
650	GIS Program	71,849	0	0	0	0	1,659	73,508
710	Planning Board	0	4,680	0	0	0	0	4,680
720	Planning Department	263,776	6,089	0	0	0	4,005	273,870
730	Zoning Board	0	2,000	0	1,200	0	0	3,200
740	Building/Zoning	198,531	15,000	0	0	0	7,062	220,593
810	Police Department	3,941,843	26,015	68,000	446,000	100,000	30,771	4,612,629
820	Animal Control	126,485	49,266	0	2,400	0	6,452	184,603
840	Communications	115,344	26,880	0	9,000	0	2,803	154,027
860	Harbor Patrol	0	20,000	0	0	0	0	20,000
880	Emergency Medical Services	790,464	95,000	0	150,000	8,000	22,851	1,066,315
910	Public Works - Adm.	221,524	3,200	0	400	0	8,758	233,882
920	Highway Department	743,310	5,000	50,000	9,500	22,946	23,107	853,863
950	Tree Warden	0	7,302	0	0	0	0	7,302
1100	Recreation	509,339	60,000	265,191	15,625	0	10,954	861,109
1210	Libraries	458,010	215,000	0	1,000	0	13,424	687,434
	2012-2013 General Fund	\$8,872,618	\$626,662	\$416,202	\$642,816	\$150,946	\$180,761	\$10,890,005
	Full Time Employees	166.95						
	Average Salary	\$53,145						
	2011-2012 General Fund	\$8,764,277	\$622,783	\$381,099	\$602,487	\$174,237	\$175,361	\$10,720,244
	Full Time Employees	167.95						
	Average Salary	\$52,496						
	Increase (Decrease)	\$108,341	\$3,879	\$35,103	\$40,329	(\$23,291)	\$5,400	\$169,761
	Percent	1.2%	0.6%	9.2%	6.7%	-13.4%	3.1%	1.6%

GENERAL FUND (101)

General Explanations and Work Programs

TOWN COUNCIL (0110)

This account provides funding for the payment of the Town Council members' stipends and expenses associated with the operation of Town Council meetings, including video broadcasting. The members of the Town Council receive a \$2,000 stipend per year, with the Council President receiving \$3,000.

Level funding in the amount of \$13,350 is proposed for the 2012-2013 fiscal year.

BUDGET ADOPTION PROCESS (0120)

Charter Amendments adopted in the November 2006 General Election changed the budget process that previously had culminated with the Financial Town Meeting. The Town Council now reviews and adopts a Preliminary Budget each year, on or before March 22. Subsequently, the Council holds two public hearings annually, prior to April 18. Additionally, any qualified elector of the Town may circulate a petition requesting increases or decreases in line items or the addition of new line items.

Each year, on or before May 1, the Town Council will review and consider any petitions, make any final changes, and give final approval to the budget by a vote of the majority with potential referendum to be considered by voters in June. Costs associated with conducting a budget referendum include personnel, overtime, advertising, machine programming, and printing of the ballot and poll books. For the 2012-2013 fiscal year, funding in the amount of \$10,096 is proposed – an increase of \$1,063 (11.8%) over the current year appropriation of \$9,033 due to an anticipated increase in the cost of printing each ballot.

MUNICIPAL LEGAL SERVICES (0210)

This account provides funding on a retainer basis for the Town Solicitor, Special Legal Counsel, and Criminal Prosecutor who are appointed by, and serve concurrently with, the Town Council. The Town's attorneys attend all meetings of the Town Council, Zoning Board of Review, and Planning Board and provide legal assistance and advice to these bodies.

Retainers for the Town Solicitor and Special Legal Counsel provide for payment of legal services rendered (including overhead for secretarial and telephone services, research data, and copying equipment), with the exception of preparation and appearances for matters before the Federal Court, RI Supreme Court, and Federal Regulatory Commissions. Court preparation and appearance time within these excluded areas are compensated outside of the retainer.

The appropriations outlined on the following page are based on contracted retainers for the 2012-2013 fiscal year for the Town Solicitor, Special Legal Counsel for planning and zoning, and Criminal Prosecutor. Included is an appropriation of \$4,000 to provide funding for outside legal counsel for the Zoning Board of Review when it acts as a Board of Appeals in cases involving Planning Board actions, since the Town Solicitor and Special Legal Counsel cannot represent both boards.

A \$2,000 appropriation has been budgeted to compensate for case preparation and actual court time incurred relative to litigation in the State Supreme and Superior Courts or the Federal courts, including appellate representation. The proposed budget also includes \$3,000 to reimburse the Town's attorneys for out-of-pocket expenses, such as court filing fees.

Legal Services Retainer	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Town Solicitor - Municipal Only	\$57,593	\$57,593	\$57,593	\$57,593	\$69,934
Special Legal Counsel - Planning	71,341	71,341	71,341	71,341	59,000
Criminal Prosecution	25,282	25,282	25,282	27,066	30,000
Other Legal Services	4,000	4,000	4,000	4,000	4,000
Subtotal	\$158,216	\$158,216	\$158,216	\$160,000	\$162,934
Expenses and Court Fees	3,000	3,000	3,000	3,000	3,000
Litigation outside of Retainers	2,000	2,000	2,000	2,000	2,000
Total	\$163,216	\$163,216	\$163,216	\$165,000	\$167,934

The proposed budget provides for an estimated 1,065 hours of legal services, including review and research of municipal legal issues, prosecutions, and attendance at night meetings for both regular and special sessions of the Town Council, Planning Board, and Zoning Board of Review. The distribution of hours between general municipal, planning/zoning, and prosecution is shown below:

FY 2012-2013 Estimated Legal Hours Need	General Hours	Planning Hours	Prosecution Division	Total
Projected Hours - 5 Yr Ave.	408.9	340.5	315.3	1,064.8
Annual Retainer	\$69,934	\$59,000	\$30,000	\$158,934
Hourly Rate	\$171.01	\$173.25	\$95.14	\$149.26

Based on the number of hours of legal assistance projected for the 2012-2013 fiscal year, the retainer proposed to be provided to the Town Solicitor and Special Counsel is equivalent to \$172.13 per hour. The hourly rate for Criminal Prosecution is equivalent to \$95.14. Funding in the total amount of \$167,934 is proposed for Municipal Legal Services for the 2012-2013 fiscal year, reflecting an overall increase of 1.8% over the current year appropriation.

PROBATE COURT (0220)

This account provides funding for a part-time Probate Judge who is appointed by the Town Council. Probate Court is held in the Town Hall on the third Thursday of every month. In the 2010-2011 fiscal year, 12 regular sessions and 2 special session of the Probate Court were held and petitions were filed for 166 estates that were opened, of which 18 were wills filed for record only and 10 were guardianships.

Level funding of \$4,000 is proposed for the 2012-2013 fiscal year.

TOWN CLERK (0310)

The Town Clerk’s Office is responsible for providing a number of services to the public. The Office consists of six major divisions: Town Council Records, Land Records Registry, Board of Canvassers, Registry of Vital Statistics, Probate Court, and Business Licenses. In addition to receiving, recording, and issuing these documents, the Office is responsible for maintaining, indexing, and storing these records for easy access by the public and Town staff; and for the safe, permanent storage of Town records, both in the record vault and at a secure site off premises. The Town Clerk also serves as the Clerk to both the Town Council and Probate Court.

Trends, impacts, issues

Day-to-day activities in the Town Clerk’s office are driven by both Council activities and public need. As meeting schedules and budget preparation are outlined in the Town Charter, it is relatively simple to predict upcoming requirements related to Council business. To the contrary, licensing and recording are driven directly by local trends. As such, predicting with accuracy the number of Land Evidence recordings, particularly, is difficult at best, but should be done based on market trend.

Other tasks within the Department are cyclical. For example, voter registration, while ongoing, may demand more time during years with a general election and even more so in years requiring primaries. Because so much of what the Department does occurs with the resident/taxpayer at the counter, the Clerk’s office makes every effort to streamline documentation and make information more accessible to members of the public who would prefer to research material on their own.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual Records	FY 2011-2012 Predicted Records	FY 2012-2013 Anticipated Records
Legal Notification requirements for Town Council	56	50	50
Council related documents maintained and/or distributed	1,112	1,151	1,200
Recording, indexing and maintenance requirements for Land Records	14,680	13,614	14,500
Issuance of certified vital records	3,494	3,530	3,500
Recording, indexing and maintenance requirements for Probate Records	166	156	160
Business Licenses Filed and Processed	495	500	525
Liquor Licenses	35	39	40

Goals FY 2012-2013

TOWN COUNCIL

- Investigate use of laptop computers by Town Council to eliminate paper packet.

LAND EVIDENCE

- Enter indexes into Browntech database from 1980 and prior, and scan associated land evidence books to expand the database of records available electronically and on the internet
- Maintain customer accounts for internet access
- Scan in recorded Land Plans for internet access

PROBATE

- Continue the automation of probate records for easier public access and security microfilming
- Continue to investigate scan and indexing system for probate records and eventually publishing to internet

VITAL STATISTICS

- Continue electronic indexing of vital records

OTHER

- Continue to improve office organization through records management best practices and retention guidelines
- Continue to work with staff to ensure efficient and knowledgeable customer service to members of the community

Budget Comparison

Funding in the amount of \$264,284 is proposed for FY 2012-2013, an increase of \$5,330 (2.1%) over the current year appropriation. This increase is primarily due to budgeted salary increases (\$4,673).

TOWN PUBLIC INFORMATION (0350)

The Town’s website allows for the use of the Internet as a primary source of information on municipal government offering visitors access to a wide array of data including profiles of the Town and departmental programs, municipal charter and code of ordinances, as well as agendas and minutes for Town Council, Zoning Board of Review, Planning Board, and ancillary boards and commissions. Since January 2010, the Town has been providing live video web streaming of Town Council meetings, as well as an on-demand archive of Town Council meetings, with searchable Council agendas, minutes and supporting documentation. Additionally, email addresses are posted on the site enabling residents to send comments or questions directly to the Council or specific departments.

Funding for department updates and postings to the website is budgeted as detailed below:

Department	Funding	Department	Funding
Town Manager	\$500	Public Services Department	\$300
Town Clerk	500	Recreation Department	500
Town Assessor	100	Zoning & Building Inspection	100
Finance Department	650	Subtotal	\$3,525
Planning Department	125	Website Administration	\$4,280
Police Department	750	Total Website Program	\$8,125

The Town recently implemented a town-wide communication system that is designed to send information to both smaller targeted areas as well as large broad-based segments of the community in an expedited timeframe. The Everbridge Aware Emergency Notification System and SmartGIS systems are designed to notify residents of disasters, potential hazards, and provide public safety information, as well as increase public awareness through non-emergency notification such as notices on road closures, construction delays and detours, community news, outdoor water bans, election information or other activities affecting the community. Usage of this system also allows for internal department notifications and coordination of Town personnel during either routine or major community events and the ability to target impacted areas of Town with GIS-based tools that are designed to isolate those vulnerable sections of the coastline or at-risk populations that may need to assistance. The system's reporting features provide for various reporting mechanisms that can track call system efficiency by generating real-time results confirming who has received/confirmed messages and who has not.

The call database initially used to populate the system with phone numbers is compiled with Emergency 911 data for all established addresses in the community. The system also provides for a user based opt-in portal that can be linked from the Town's web site so other forms of communication can be used, such as work and cell phone numbers, text messaging, instant messaging, faxing, emailing, or other forms of text-based communications may be used initially or in the future. Residents will be able to customize the information they wish to receive by notification types, special needs, language preference, and order preferences for both emergency and non-emergency communications.

The cost for the Everbridge SmartGIS Unlimited Program consists of a \$9,750 Annual Subscription fee and \$150 associated with advertising notifying residents to register with the system.

A total appropriation of \$14,180 for Town Public Information is proposed for FY 2012-2013, of which \$9,900 is proposed for the Reverse 911 system and \$4,280 for website administration, including continued enhancement of the municipal website, web hosting services, internet access, and e-mail accounts. This represents a reduction of 2.9% (\$420) compared with the current fiscal year appropriation, due to the elimination of the one time set-up fee associated with the Reverse 911 system.

CANVASSING AUTHORITY (0410)

This account provides funding for the preparation and maintenance of all Town voting records within the Town Clerk's office. It also provides funding for the administration of all mandated national, state, and local elections, including primaries, as well as the stipend for the three-member Canvassing Authority and the Clerk of the Authority.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
Total Eligible Voter Records Maintained	20,762	21,632	21,772
New Voters Registered	1,240	1,300	680
Processed Changes	3,316	3,698	600

Goals FY 2012-2013

- Prepare for 2012 Budget Referendum if needed
- Continue with CVRS training and staff cross-training
- Prepare and administer September 2012 Primary and November 2012 Presidential elections

Budget Comparison

The total projected cost to conduct the Canvassing Program for FY 2012-2013 is \$77,985 representing an increase of \$23,955 over the current year appropriation of \$54,030. This increase is associated with the cost of staffing the poll locations. There are two elections scheduled during FY 2012-2013, a Primary Election in September and a Presidential Election in November. It should be noted that this 44.3% increase is partially offset by a decrease in printing and binding costs (\$8,000) associated with the notification to voters of new voting districts in accordance with the recent reapportionment.

TOWN MANAGER'S OFFICE (0510)

This account provides funding for all costs associated with the administrative management of municipal operations. Principal functions of the Town Manager's office include policy and program development; preparation and administration of the capital improvement program and annual operating budgets; staff assistance, direction and coordination of departmental activities; central personnel management and labor relations, as well as intergovernmental relations. The Office also provides direct staff support to the Town Council and various municipal Boards and Commissions and management of the Town's Website.

Trends, impacts, issues

The Town Manager's office continues to work on fiscal oversight, constituent relations, personnel issues, and general oversight of all operations. Funding for municipal operations and capital projects continue to decline as the overall fiscal stress on the community increases. The Town Manager's office will devote significant time to budget preparation, evaluating financial priorities and alternative service delivery methods and analysis of shared service programs to meet the challenges brought about by reductions in State Aid, declining revenues and an unpredictable economic climate.

Additionally, the department will focus on completion of contract negotiations for SKMEA/NEA-RI, which expired in June 2009, as well as commencing negotiations for IBPO, Council 94 and IAFF, which expire in June 2012.

In conjunction with the Finance Department, a full review and evaluation of a new financial management system will also be undertaken.

Specific Performance Measurements

Performance Measure	FY 2011-2012 Estimated	FY 2012-2013 Projected
Budget/Financials	40%	40%
Town Council (Meetings, Preparation, etc.)	15%	15%
Constituent Issues	10%	10%
Personnel/grievances, etc.	10%	10%
Labor Contracts	15%	20%
Capital project oversight, Lease Agreements, etc.	5%	3%
Staff policies and procedures	3%	1%
Work with Boards and Commissions	2%	1%

Budget Comparison

The proposed budget for FY2012-2013 is \$332,489 – a \$7,060 (2.2%) increase over the current year appropriation, primarily due to budgeted salary increases.

PERSONNEL ADMINISTRATION (0520)

The Personnel Department assists the Town Manager's office and other town departments in the proper administration of personnel policies, adherence to local and federal employment laws and mandates, identifying potential on the job injury/worker's compensation risks to the Town, reporting of accidents, employee performance evaluations, employee recruitment and selection, and employee training and development. The Department facilitates employee communication by distributing information on matters of local and statewide interest, formulates and interprets consistent personnel policies and procedures for employees and the employer, and provides technical assistance and consultation in all grievance and disciplinary matters.

The Department's support to the Town Manager's Office also includes preparation of the negotiation process for the Town's four collective bargaining units and coordinates the promotion of town-wide employee relation activities including, blood drives, charitable donations, town-wide employee events, employee training and education, and responding to general staffing needs.

Trends, impacts, issues

Federal and state employment laws pertaining to eligibility requirements, COBRA, FMLA, hiring, terminations, record retention as well as various personnel related subjects change rapidly and the Personnel Department must respond accordingly:

- Monitor changes/updates in local and federal employment law and mandates
- Ensure departmental compliance with all laws and town personnel polices and procedures

Specific Performance Measurements

Personnel Activities	FY 2010-2011 Actual	FY 2011-2012 Estimated	FY 2012-2013 Projected
Employee Training includes mandatory and voluntary safety and/or health/wellness/educational related	65	100	150
New Hires- Full Time, Part Time and Seasonal	82	60	70
Terminations/Retirements-Full Time and Part Time	11	15	10
Attendance at Wellness Committee events/activities (Health & Safety Fair, Hearing Evaluations, Blood Pressure Checks, access to discounted workout classes)	147	150	175

Goals FY 2012-2013

- Conduct needs assessment to provide for continued development of training classes, workshops and programs for management, supervisory and staff personnel.
- Coordinate with Town departments and manage the employee performance appraisal system.
- Through the Safety Committee, continue a general awareness of safety-related issues through training, programs, and workshops; provide instruction on the proper use of equipment and conduct inspection of workspaces to aid in the prevention of job-related injuries. Coordinate self-inspections of all buildings for safety hazards.
- Manage the activities of the Health and Wellness Committee, which include the Health and Safety Fair and wellness-related “Brown Bag Lunches.”
- Establish a newsletter to foster a connection and for the channeling of communication throughout Town departments.
- Evaluate the effectiveness of the current employee leave system to provide for the continually changing needs of record keeping and government reporting and make revisions as necessary.
- Provide proactive employee relations oversight to encourage harmony amongst Town employees via training, community wide blood drives, United Way/Fund for Community Progress campaign, local holiday gift program, and dress down days for charity.
- Work collaboratively with Town departments in the recruitment, selection, and retention of employees. Analyze current recruiting procedures and assess changes needed to attract qualified candidates.
- Develop an improved/enhanced employment application that will include an EEO reporting tool, redesign the personnel action form and various other personnel related paperwork.
- Expand the Personnel Division's presence on the Town’s website to include a section for employees only to access forms, job related materials, and notices, etc.

Budget Comparison

Funding in the amount of \$80,695 is proposed for the 2012-2013 fiscal year, which reflects a \$1,692 or 2.1% increase over the current fiscal year appropriation.

LEAGUE OF CITIES AND TOWNS (0530)

This account is used to pay the Town's membership dues to the Rhode Island League of Cities and Towns. The League provides a number of services for all Rhode Island cities and towns to represent municipal interests on both state and federal levels. This organization also sponsors professional conferences and seminars for the benefit of municipal employees and elected officials, in addition to providing research and information gathering and dissemination.

The League has also played a direct role in shaping State policy and legislation in the areas of collective bargaining; unfunded mandates; municipal and school aid programs; and affordable housing mandates.

During the current fiscal year, the League continues to promote municipal interests before the General Assembly and with the Governor's Office to define positions on programs affecting municipal government operations and local taxpayers. Lobbying efforts have recently concentrated on the equitable distribution of general State aid to cities and towns and adequate support for local schools, as well as providing vigorous opposition to organized labor's continuing efforts to provide for binding arbitration and never-ending contracts for all public employee bargaining units.

Level funding of \$11,115 is proposed for the 2012-2013 fiscal year.

TOWN HALL OPERATION (0540)

This account provides funding for the general operation and physical maintenance of the Town Hall complex, which is the headquarters for the following:

First Floor	Second Floor
Town Clerk	Council Chambers
Tax Collector	Town Manager
Town Assessor	Personnel Administration
Building Official	
Finance Department	
Planning Department	

The Town Hall supports regular workday activities from 8:30a.m. to 4:30p.m., Monday through Friday. During the evening, various Town Boards and Commissions hold meetings in the Council Chambers and other municipal offices.

Goals FY 2012-2013

- Continue to maintain the grounds and buildings in a safe and clean condition so that the Town Hall offices, Town Council, and Board and Commissions can conduct their business.

Budget Comparison

Fiscal Year 2012–2013 funding of \$160,144 is proposed - a \$142 (<1%) increase over the current year adopted budget. Although heating fuel is projected to increase by \$4,500, the increase is offset by projected decreases in postage (\$3,000) and utilities (\$2,500).

FINANCE DEPARTMENT (0610)

The Finance Department serves all departments of the Town as an information gathering and control center, providing both internal and external reports pertaining to Town-related financial information. The timely delivery of these services is essential for proper and effective financial management.

Trends, impacts, issues

The Department is responsible for all financial matters for the following funds, with each fund treated as a separate entity:

Fund Type	FY2009-2010	FY2010-2011	FY2011-2012
General	1	1	1
Utilities	3	3	3
Special Revenue	29	25	26
Capital Projects	23	19	17
Internal Service	1	1	2
Permanent Trusts	12	12	12
Agency & Fiduciary	2	2	3
Total Funds	71	63	64

The Department plans long-term financing for all Town and School capital projects. As of June 30, 2011, the Town had \$26,351,619 in bonds outstanding. The Town will not be issuing any new bonds during FY2012-2013. South Kingstown is one of only four Rhode Island communities with a bond rating of Aa1, the highest rating for a municipality in the state.

A four year summary of the investment earnings that are handled through the Department is detailed below. *(Note: School Trust Fund, Kingston Free Library Trust, Hazard Memorial Trust Fund, and the Other Post Employment Benefits (OPEB) Trust Fund (equities and bonds) are not included, as they are managed by an outside trustee.)*

Fund Type	6/30/2008	6/30/2009	6/30/2010	6/30/2011
General	\$1,289,760	\$743,868	\$355,139	\$225,771
Proprietary	182,029	108,359	45,386	42,184
Special Revenue	44,671	28,093	13,366	9,614
Capital Projects	263,105	131,298	39,471	45,446
Trust , Agency & Fiduciary	40,713	28,269	13,865	5,107
Internal Service	14,007	18,917	13,203	16,610
Total Investment Earnings	\$1,834,285	\$1,058,804	\$480,430	\$344,732

An Other Post-Employment Benefits (OPEB) Trust Fund was established by the Town in FY 2010-2011 to manage OPEB in compliance with all Federal, State, and Governmental Accounting Standards Board (GASB) rules and regulations. As of February 2012, the Town has completed its third actuarial review of its OPEB requirements. The Town continues to be one of only a few municipalities in the State that has fully funded its annual required contribution (ARC). The Town is in its fifth year of fully funding its ARC for OPEB.

As part of the annual financial audit process the Finance Department was successful in closing the prior fiscal year trial balances and completing the necessary work papers for the Town's outside independent auditors to review. All deadlines mandated by the Auditor General of the State were met. The Town received an unqualified opinion on its financial statements, which indicates that the Town's financial report is in full compliance with generally accepted accounting principles.

Payroll and personnel benefits for all Town employees are processed through the department. The payroll, which is processed on a bi-weekly basis, averages approximately 335 Town employees.

The Finance Department oversees the purchasing function for all Town departments, and is involved in the Town's insurance matters by representation on various committees of the Rhode Island Inter-local Risk Management Trust and the West Bay Community Health Collaborative (WBCH).

The Department completed a comprehensive review of the projected FY2011-2012 estimated expenditures and revenues for the School Department budget and the School Committee Proposed FY2012-2013 budget. As part of the Town Manager's FY2011-2012 Proposed Budget, expenditure reductions of \$463,760 were recommended and approved.

TAX COLLECTION EFFORTS

The Tax Collector's Division is responsible for the collection of property taxes and water and wastewater user fees. During FY2010-2011, \$64,486,671 was collected in current year property taxes, with the collection rate of 98.92% of the net levy being one of the highest statewide.

The Town established in February 2009 a process for taxpayers to pay their quarterly taxes by a preauthorized, automatic charge to their bank account via Automated Clearing House (ACH). Since inception, the Town has processed 7,534 ACH payments accounting for \$7,537,953 in tax revenues. As of February 2012, there are 870 participants in the program with quarterly payments of approximately \$807,672.

In December 2009, the Tax Collector began accepting credit or debit card payments for tax bills through a Credit Card Service Provider, either via the internet or by phone. As of February 2012, a total of 697 residents had utilized this payment method accounting for \$370,085 in property tax payments for the current fiscal year.

The Finance Department continues to take an aggressive approach to collecting delinquent taxes. Through the use of tax sales, distress sales, collection agencies and direct legal action, the Town has maintained a collection rate of 99.95% over a 30 month period for each year of taxes.

PURCHASING – WEBSITE SERVICES

The Finance Department, in conjunction with the Town Manager's Office, has implemented an automated bidder/proposal system and now participates in an on-line site hosted by the City of Newport that is currently utilized by twelve (12) municipalities and school departments throughout Rhode Island. The site allows participating vendors to receive immediate notification of bids via E-mail, in which the vendor is directed to the site to view the posting and download the specifications.

This system provides another form of publication of Town bids in addition to the legal newspaper advertisement. The purchasing website allows bid specifications to reach a greater number of potential vendors while providing quicker access to the specifications for the vendors. The system also allows the Town to reduce its costs for the printing and mailing of the specifications.

Goals FY 2012-2013

- Evaluate potential alternative revenue sources or expenditure reductions that could be utilized to reduce reliance on the property tax to finance Town services, with the focus on reviewing the current fee schedule to ensure that the fees are adequate for the services provided.
- Maintain or improve the Town's Aa1 bond rating from Moody's Investors Service.
- Develop a computer based purchase order system to create a more efficient and effective procurement process.
- Identify and monitor opportunities for refinancing outstanding debt during favorable market conditions.
- Continue to pursue alternate means of collecting delinquent motor vehicle and tangible property taxes. While South Kingstown has one of the best tax collection rates in the State, the Town must continue to look for new alternatives in collecting overdue taxes.

Budget Comparison

The proposed budget for the 2012-2013 fiscal year is \$482,552, which is \$9,351 or 1.97% more than the FY2011-2012 appropriation.

TAX ASSESSOR'S OFFICE (0620)

The Department of Assessment provides for the orderly valuation of all real estate, motor vehicles, and tangible personal property located in the Town of South Kingstown. The primary objective of the Town Assessor is to collect, list, and value all taxable and exempt property, to ensure that assessments are made properly and uniformly, and that the tax roll when completed is a true and accurate account of all ratable property in the jurisdiction.

Trends, Impacts, Issues

REAL PROPERTY REVALUATION CYCLE

A major component of the Town Assessor's Office is the revaluation cycle, which occurs every three years. The Assessor's Office will begin a Full Revaluation with a December 31, 2012 date of assessment. Revaluations are dictated by RIGL §44-5-11.6 which require full revaluations every nine years, with two statistical revaluations in the third and sixth years. Full revaluations require every building in the Town to be re-inspected, re-measure, and re-listed, reflecting the current dimensions,

condition, and amenities of the structure. It is noted that a full revaluation does not receive any State reimbursement as does a statistical revaluation. In February 2012, the Town Council awarded a contract to Vision Government Solutions to conduct the 2012 Revaluation.

New assessments will be mailed to property owners in February 2013, with appeals to Vision in March 2013. Further assessment appeals can be made to the Town Assessor and then to the Assessment Board of Review.

ASSESSMENT INFORMATION ON THE INTERNET

Assessment information for all property types is available on the Town's website (www.southkingstownri.com) through Vision Government Solutions. This allows property owners to review assessments to ensure property records are accurate. Reviewing property values on the Internet continues to be very popular with property owners accessing the site to review a wide range of assessment data. The availability of this data through the Internet is of great service to both the community and the Assessor's Office.

In addition, the Town's Geographic Information System (GIS) will be an important tool for the 2012 Revaluation, allowing review of assessments by area of Town. Public access to the Town's tax maps via the internet has been available since FY 2007-2008.

PRORATION OF NEW CONSTRUCTION

The Department is in the 21st year of its proration program, which requires the Town to assess new structures constructed after the December 31 date of assessment. As of November 2011, the Town Assessor's Office has billed \$97,035 in proration tax bills for the tax year 2011.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
	Tax Roll Year 2010	Tax Roll Year 2011	Tax Roll Year 2012
<input type="checkbox"/> Inspecting Residential/Commercial Permits and Data Entry	10%	20%	20%
<input type="checkbox"/> Processing New Surveys/Lot Splits and Property Transfers	35%	35%	35%
<input type="checkbox"/> Revaluation Preparation/ Reviews/ Hearings	20%	10%	10%
<input type="checkbox"/> Annual Tax Roll Preparation	15%	15%	15%
<input type="checkbox"/> Motor Vehicle Tax Roll Prep			
<input type="checkbox"/> Elderly Abatement Program Applications and Review			
<input type="checkbox"/> Business Filings/Inspections & Data Entry			
<input type="checkbox"/> Bank Coding			
<input type="checkbox"/> Daily Clerical Tasks	20%	20%	20%
Total	100%	100%	100%

Goals FY 2012-2013

ELDERLY ABATEMENT PROGRAM

This program is designed to provide tax relief for the Town's senior citizens with the greatest financial need and is reviewed in January each year. In the 2011-2012 fiscal year, the maximum allowable household income was \$37,000 for the 2011 tax roll, with a total program cost of \$337,112 (232 participants). The projected value of abated taxes for FY 2012-2013 is \$340,000.

VETERAN'S EXEMPTION PROGRAM

Shown below is a summary of the Town's Veterans Exemption Program for the current fiscal year. It is projected that the program will remain unchanged in FY2012-2013.

Exemption	Tax Credit	FY2011-2012 Participants
Veteran	\$126.00	874
Widow of a Veteran	\$126.00	313
Total service disability	\$252.00	27
Gold Star Parent	\$378.00	0
Ex-POW	\$409.65	3
Total Participants		1,217
Total Program Cost		\$150,928

FARM FOREST & OPEN SPACE PROGRAM

As part of the Town Council's biannual action agenda for growth management, the Assessor's Office has taken an active role in the process of expanding public participation in the State Farm/Forest and Open Space Land Act (FF/OS). In Rhode Island, the FF/OS tax relief program has several purposes – to encourage the preservation of farm, forest, and open space land in order to maintain a readily available source of food and farm products; to conserve the state's natural resources; to prevent the forced conversion of farm, forest, and open space land to more intensive uses; and to provide for the welfare and happiness of the State's residents.

Budget Comparison

Funding in the amount of \$257,789 is proposed for FY 2012-2013, a \$6,912 (2.8%) increase over FY 2011-2012, primarily due to an increase of \$4,735 in full time salaries and \$1,215 in longevity.

ASSESSMENT BOARD OF REVIEW (0630)

This account provides funding for the Assessment Board of Review, consisting of three regular members and one alternate member, each appointed by the Town Council for three-year terms. The Board is charged under Town Charter and by Town Ordinance to hear grievances related to tax appeals filed. Board members are compensated at a rate of \$20 each per meeting. It is anticipated that 8 meetings will be held in FY 2012-2013, amounting to \$500 in salaries. Total funding of \$600 is proposed for FY 2012-2013, a decrease of \$100 from the 2011-2012 fiscal year.

INFORMATION TECHNOLOGY DIVISION (0640)

The Information Technology Division of the Finance Department provides management and technical support for most hardware and software needs of the Town's municipal offices.

Trends, Impacts, Issues

- Provide guidelines for the interface of Data Processing/Management Information Systems applications and processes among the Town users.
- Minimize the effect of replacing or expanding hardware and software within the Town.
- Establish traditional audit trails and controls.
- Assist in the training and orientation of Data Processing users.
- Adapt to changing technologies; adopt new and emerging technologies
- Empower municipal employees to embrace and utilize technology

This division oversees the operation and maintenance for 5 physical servers, 5 virtual servers, 1 storage area network device (SAN), 100 personal computers, 35 printers and 10 routers and switches, and is responsible for maintaining the hardware and software needs for the following locations:

- Town Hall
- Public Services
- Highway
- Neighborhood Guild
- Nature Center
- Wastewater Treatment Facility
- Senior Center

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Estimated	FY 2012-2013 Projected
Informational requests from public	23	20	15
Computers purchased / setup	9	8	8
Help desk calls from Town staff	45/week	30/week	30/week

The following are processed on a yearly basis:

- Town rolls and tax bills for all accounts
- Fire District rolls and tax bills: UFD and KFD accounts
- Dog license renewals
- Miscellaneous licenses / Alcoholic licenses with mailing labels for Town Clerk
- Utility Billing: Water and Sewer accounts plus addendum billings
- Quarterly tax delinquent notices
- Water/Sewer delinquent notices
- Created mailing labels for Tax Collector's monthly delinquent motor vehicle registration

Goals FY 2012-2013

- Accounting and budgetary programming enhancements
- Town Wide Email Upgrade Project
- Email Archiving

Budget Comparison

The proposed budget for the 2012-2013 fiscal year is \$251,268, an increase of \$4,395 (1.8%) over the current year appropriation.

GEOGRAPHIC INFORMATION SYSTEM (0645)

The Geographic Information System (GIS) Division of the Planning Department provides access to accurate geographic information about the Town as a tool in decision-making for Town government and its citizens. This is accomplished through the development and maintenance of a functioning computer database and graphic interface that excels in providing geographic information, which, whether on the computer screen or on a printed map, facilitates the work of Town departments, and provides citizens with direct access to relevant Town information.

Trends, Impacts, Issues

The Town's GIS continues to be a crucial tool in assisting Town staff with their daily tasks, as shown by the following indices:

- Town staff from seven departments use the ArcIMS (Arc Internet Map Server) GIS interface on a daily basis
- Increase in amount of usage of ArcIMS interface by individual staff members
- Increased number of custom map products produced by GIS staff for Town departments, Boards/Commissions, and Town Council
- Increased complexity of GIS analyses and presentations requested by Town departments
- Upgrade of public website to new version of ESRI Internet Viewing Software (ArcGIS Server)

The Town's public GIS Internet website, which allows for 24/7 access to the public continues to get wide usage from the public. This is a scaled down version of the GIS Internet site used by Town staff, with certain utility data layers and tabular information removed due to privacy and security concerns. This site is hosted off-site, allowing for quarterly updates and minimizes maintenance and security concerns.

The GIS department maintains numerous GIS data layers such as parcels, tax maps, roads, protected open space, zoning, water, stormwater, snow plow routes and wastewater data layers. These data layers are continually updated on both the Town staff and Public Internet GIS site.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Estimated	FY 2012-2013 Projected
GIS analyses for Town Departments	40	45	45
Tax Cuts for Assessor Maps	43	60	60
Map Sales to the Public	\$411	\$400	\$350
GIS trained Municipal Staff	17	20	26
Recorded maps scanned for Town Clerk	93	500	300
New Maps produced for Town Departments	192	239	295
Copies of existing maps produced for Town staff	3,150	3,180	3,260
Copies of large scanned maps and plans for Town staff	192	100	105
Copies of recorded plans for public	67	60	60

Goals FY 2012-2013

The main goals for the 2012-2013 fiscal year are to continue to integrate GIS and spatial technology into the many levels and functions of Town departments as follows:

- Increase public awareness and use of public GIS Internet site. Incorporate new 2011 aerial photos from State into Town system
- Continue to train and provide technical support to Town staff in use of ArcGIS server interface to GIS. Continue to update interface based on specific Town staff comments.
- Further integrate access to and use of SKGIS in every day activities of Town departments.
- Continue to provide GIS analytical capabilities to Town departments.
- Continue migration of Towns GIS database and map production capabilities to new version of GIS software, ArcGIS 10 and ArcGIS Server and geodatabase format.

Budget Comparison

Funding in the amount of \$88,883 is proposed for the 2012-2013 fiscal year, representing an increase of \$1,689 (1.9%) over the current year appropriation.

POST YEAR AUDIT (0650)

This account provides funding for the completion of an annual post year audit of all Town funds, which is required by State Statute and Town Charter, as detailed below:

Audit Costs	FY2010-2011 Adopted	FY2011-2012 Adopted	FY2012-2013 Proposed
General Fund	\$22,275	\$22,275	\$24,250
Water Fund	7,250	7,250	8,000
Wastewater Fund	11,850	11,850	12,850
Solid Waste Fund	2,650	2,650	2,900
Total	\$44,025	\$44,025	\$48,000

An appropriation from the General Fund in the amount of \$24,250 is proposed for the 2012-2013 fiscal year, an increase of \$1,975 (8.9%) over the current year appropriation.

PLANNING BOARD (0710)

The seven-member Planning Board is appointed by the Town Council and serves in a review and regulatory capacity regarding community land use planning. The Board acts on subdivision proposals, provides advisory opinions on zone change requests, conducts site plan reviews on recommended development, and conducts policy reviews and provides recommendations to the Town Council on recommended land use, environmental protection, and community development ordinances and regulations.

This account provides funding to compensate each member \$20 per meeting attended. It is projected that 30 meetings (including work sessions and joint meetings with the Town Council) will be held in FY2012-2013. The proposed budget also includes funding to support Technical Review Committee attendance by one member of the Planning Board on a monthly rotating basis and attendance by a Board member as an ex-officio member of the Affordable Housing Collaborative.

Level funding in the amount of \$4,680 is proposed for the 2012-2013 fiscal year.

PLANNING DEPARTMENT (0720)

The Planning Department is engaged in all phases of growth management and land use regulation within the community and is responsible for drafting and updating long-range plans for the overall physical development of the Town. This encompasses a wide range of activities concerning land use, market rate and affordable housing, open space preservation, development review, and administration of the regulations that govern the process. These activities involve the administration and application of the zoning ordinance, subdivision regulations, and coordination and review of development and redevelopment proposals by various Town boards and commissions.

The Planning Department provides direct administrative support to seven Town boards - Planning Board, Technical Review Committee [TRC], Conservation Commission [Tree Board and OWTS Commission], Historic District Commission, Affordable Housing Collaborative, Economic Development Committee, and the Traffic and Transportation Review Committee [T²RC] in cooperation with the Police Department and the Department of Public Services. The Department also provides support services to the Town Manager's office relative to issue review and analysis and assistance in the development and evaluation of municipal policies, programs, regulations, and ordinances. Additionally, the Department provides resources and assistance to the general public and development community with regard to pending development applications, general informational inquiries, and interpretation of land use regulations.

Trends, Impacts, Issues

Growth pressures in the Town have abated in significant fashion due to the prolonged recession and we have yet to see a resumption of a normal economy. The average number of yearly permits for new residential construction from 1995 to 2010 was 162 units (113.4 single and/duplex units and 48.5 non-single household permits). The same average for the timeframe of 2006 through 2010 was 102 total permits (42 single or duplex units and 60 non-single household units). On average the 2006-2010 timeframe experienced only 63% of the annual building activity seen in the larger 16+ year timeframe.

There has also been a shift to more non-single household units versus single and duplex style housing over the past several years. A portion of this shift has been elderly housing developments: Southwinds (63 units) and Wakefield Meadows (142 units) and affordable rental developments such as LaCasa on Samuel Rodman Street (50 units, with a 20 unit addition set to proceed). This trend is viewed as reflective of demographics in the community, market forces and regulatory allowances which encourage multi-household housing development (i.e. Route 1 SMD).

A minor trend in the production of affordable housing in the community is also seen, as evidenced by the completion of ten units at Bayberry Court on Kingstown Road and the currently underway construction of a twenty unit addition to the LaCasa complex. These units and units that will be produced under the Town's inclusionary zoning regulations will enable the Town to continue to progress towards the ten percent (10%) goal for affordable units in the community. Overall these trends have also lessened student impacts on the Town's school system capacity which was the driving force in crafting the Growth Management Program in the first instance. Calendar 2009 represents the "low" year since 1995 with a total of 45 new units constructed.

For calendar 2011 a total of 46 new housing permits have been issued by the Building Official. Departmental staff has also noted an upturn in potential project inquiry and interest for both residential and commercial type building projects this may signal a move to a better local economy and residential building market.

The Department has continued and broadened its work effort in other allied planning areas in the community, including: institutional planning and project response concerning the University of Rhode Island (Town/Gown annual meetings, North Campus development, proposed Research and Technology Park, proposed update to the Campus Master Plan, etc.), work with the Town's Fire Districts and South County Hospital.

Transportation planning and liaison work with RIDOT on various transportation projects in the Town has remained a focus of departmental work program. The Department also has continued a significant work effort with a number of grant initiatives, (examples include, Rhode Island Statewide Planning Program's "Planning Challenge Grants" and the Community Development Block Grant program, Healthy Places by Design with the RI Health Department), grant administration and work relating to potential Federal resources available under the umbrella of ARRA (energy programs under the American Recovery and Reinvestment Act). The result is that despite recent trends in residential construction and applications for new development the work load of the department has remained constant and perhaps increased with the new tasks and issues noted herein. Further, the unanticipated retirement of one of the Department's Principal Planners in September 2011 has required the redistribution of work assignments in the office to remaining staff.

In addition, a major ongoing focus of the Department's current work effort relates to the update of the Comprehensive Community Plan. This update is expected to conclude in the Spring 2012. Following upon this completion, major tasks facing the office include the Challenge Grant funded Village Studies for Matunuck and West Kingston, ongoing work relating to erosion control at Matunuck Beach and implementation issues concerning the RIDOH grant, Healthy Places By Design. This latter grant is expected to involve consideration of amendments to the Town's Comprehensive Community Plan. Staff is also working to synthesize and integrate data from the 2010 Census into the GIS, various planning documents, programs and as a resource for other departments and the general public.

Department Objectives - Major focus areas for FY 2012-2013

- General administrative support Town Boards and Commissions
- Review of applications for land development
- Policy analysis, ordinance development and special projects per direction of Town Manager
- Coordination with State and Federal Agencies
- Lead coordination of Town/Institutional relations (URI/South County Hospital/Fire Districts)
- Lead Role in Transportation Planning and Liaison Work with RIDOT
- Assist in Matunuck Beach Road Erosion Planning and Permitting
- Public information provision and inquiry response
- Grant administration (Community Development Block Grant (CDBG) program, Energy Efficiency and Conservation Block Grant program, EPA Climate Showcase Communities Program in partnership with URI Energy Center, Healthy Places by Design Grant (RIDOH), W. Kingston and Matunuck Village Studies funded through the Rhode Island Statewide Planning Challenge Grant)
- Long range planning function (Comprehensive Plan maintenance and update)
- Oversight and coordination of Geographic Information System (GIS)

Budget Comparison

The total proposed budget for the 2012-2013 fiscal year is \$281,374. This represents a decrease of 3.1% (\$8,988) from the current year adopted budget, due primarily to a reclassification in full-time salaries (\$7,397). The proposed budget reflects a continuing effort to focus on the core planning tasks and administrative responsibilities in a constrained fiscal environment.

ZONING BOARD OF REVIEW (0730)

The Zoning Board of Review consists of five regular members and two alternates. Appointments are made by the Town Council for three-year overlapping terms to this quasi-judicial board that holds public hearings on all petitions requesting special use permits, variance, and appeals of decisions made by the Building Official under the Zoning Ordinance.

The Zoning Board also serves as the Planning Board of Appeals and is empowered to hear exceptions, variances, and appeals of Planning Board decisions concerning the Subdivision and Land Development Regulations. During the 2010-2011 fiscal year, the Zoning Board of Review held 13 meetings and considered 73 petitions. Income from the filing of these petitions amounted to \$13,500.

Compensation to each Board member in the amount of \$20 per meeting is appropriated from this account. It is projected that 15 meetings of the Zoning Board will be held in FY 2012-2013.

Funding in the amount of \$12,000 is proposed for FY 2012-2013, a \$50 increase over FY 2011-2012.

ZONING/ BUILDING INSPECTION (0740)

The Zoning/Building Inspection Department is charged with the responsibility to enforce the Zoning Ordinance of the Town of South Kingstown, the Rhode Island State Building Code, and the Rhode Island Housing and Occupancy Code (Minimum Housing). The primary objective of this department is to ensure all work involved in the placement and construction of any structure meets the minimum standards set by the code and after the structures are completed that they are maintained.

Trends, Impacts, Issues

In FY 2010-2011, the Department issued 55 commercial/industrial permits and 788 residential building permits, for a total of 843 building permits. An additional 594 electrical, 483 mechanical and 334 plumbing permits were issued, for a grand total of 2,254 permits issued in the 2010-2011 fiscal year. The Department generated \$311,165 in revenue in FY 2010-2011. Revenue estimates for the 2011-2012 fiscal year are projected at \$300,000 and at \$310,000 in FY 2012-2013.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
Field Inspections	51%	53%	53%
Reviewing Plans/Issuing Permits	39%	39%	39%
Answering Telephone	1%	1%	1%
Waiting on Customers/Answering Questions	2%	2%	2%
Violations – Building and Zoning	2%	2%	2%
Research Old Permits/Septic Systems	3%	1%	1%
Committee Meetings	1%	1%	1%
Conference-Architect/Engineer	1%	1%	1%
Total	100%	100%	100%

Goals FY 2012-2013

- Ensure all construction meets the Zoning Ordinance and Building Codes.
- Continue to cull the files of older permits, conduct the final inspection on them, and issue a certificate of occupancy.
- Refine the Department's complaint process and tracking system.
- Study the permit fee schedule and update as needed.

Budget Comparison

For the 2012-2013 fiscal year, a total budget of \$229,397 is proposed. This represents an increase of \$4,419 (2%) over the current year budget appropriation, primarily due to budgeted increases in full-time salaries (\$4,692).

POLICE DEPARTMENT (0810)

The primary responsibility and mission of the South Kingstown Police Department is to provide a comprehensive public safety program. Although preservation of peace and protection of lives and property are the principle duties of a police officer, South Kingstown Public Safety Personnel, both sworn and civilian, also function as public service officers responsible for identifying and responding to service needs of all our citizens. South Kingstown Police Officers recognize their roles in this multi-service organization by providing assistance and counseling for a wide range of services, from simple street directions to referrals of other agencies for services not provided by police.

The spirit of South Kingstown Police Officers is to identify, report, and remove a variety of public safety hazards and to provide assistance to ensure citizen safety at every opportunity. In addition, South Kingstown Officers are also public safety officers responsible for ensuring safe, orderly, and lawful conduct in the community through various crime fighting activities designed to discourage illegal behavior and to elicit community cooperation.

It is the mission of the South Kingstown Police Department to deliver the highest level of police professionalism to the citizens of South Kingstown in a sensitive and efficient manner within the rule of law, which guarantees individual rights to all our citizens. Officers of the Police Department will conduct their professional responsibilities in a disciplined manner pledging to uphold the laws of the Nation, State, Town Code, and Rules and Regulations of the South Kingstown Police Department.

Trends, impacts, issues

Historically, labor costs are the driving factor behind the operational funding requirements for the Department. The proposed funding level provides for the salaries of seventy full-time department members - 52 sworn officers, includes the Chief of Police; 8 dispatchers; and 10 civilians. In the next fiscal year, there are twelve officers who will receive step and/or longevity increases. Of those twelve, seven entry-level officers are moving through the pay plan, with two of them eligible to begin receiving longevity pay, along with five veteran officers scheduled to receive longevity increases. Prior to 2009, the Department had a complement of fifty-five sworn officers. Through attrition, two sworn officers were eliminated from the program budget in FY 2009-2010, and one officer position was left vacant after the resignation of an officer in June 2009. The proposed budget maintains the staffing level at fifty-two sworn officers, which represents a reduction of three officers from the original complement. The Department continues to monitor the effects of these staffing reductions and recommendations and adjustments will be made as necessary.

Since May 2007, an officer from the Patrol Division has served as the School Resource Officer at the High School. The school administration, students, and citizens of the community have warmly embraced this program, which fosters a safe and secure learning environment.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Anticipated
Total Number of Full-time Personnel	70	68 ¹	70
<input type="checkbox"/> Sworn Officers			
<input type="checkbox"/> Assigned to Patrol Division	39	37	39
<input type="checkbox"/> Assigned to Detectives	6	6	6
<input type="checkbox"/> Administrative	7	7	7
<input type="checkbox"/> Dispatchers	8	8	8
<input type="checkbox"/> Civilians – Administrative Support Staff	10	10	10
Number of Calls for Service ²	35,209 ³	35,500	35,500
Number of Calls Dispatched by Public Safety Division:			
<input type="checkbox"/> Police	33,388	33,500	33,500
<input type="checkbox"/> Emergency Medical Services	2,707	2,850	3,000
<input type="checkbox"/> Fire	3,684	3,700	3,700
Number of Auto Accidents	1,189	1,100	1,100
<input type="checkbox"/> Accidents Resulting in Injury	243	200	200
Uniform Crime Report Statistics (UCR)			
<input type="checkbox"/> Number of Offenses Reported Within the Major Crime Classifications	527	530	530
Number of Arrests			
<input type="checkbox"/> Adults (All UCR Offenses)	557	600	600
<input type="checkbox"/> Driving Under the Influence	75	80	80
<input type="checkbox"/> Juveniles	104	100	100
Hours Dedicated by SRO Officer ⁴	1,440	1,440	1,440
<input type="checkbox"/> Number of Calls at SKHS	241	250	250

Goals FY 2012-2013

The Department will continue to strive toward the advancement of professional police services to promote enhanced administrative, technical, and operational police practices.

Budget Comparison

The proposed budget reflects a net increase of \$42,318 in the personnel program, and continues to maintain the current staffing level of fifty-two sworn officers. The cost of full time salaries is increased by \$19,343, which is directly attributed to projected salary and longevity increases. The overtime budget is increased by \$31,000 as a temporary measure until the staffing levels in the patrol division stabilize due to the high number of retirements in FY 2011-2012. While measures are being taken to fill the vacancies, the required training period for replacement officers takes up to seven months from the date an officer is hired before assignment to a patrol slot. Also included in the proposed budget is an allocation of \$100,000 to be transferred to the *Municipal Employee's Compensated Absences Reserve Fund* to plan for potential severance payouts for future retirees.

¹There are two vacancies in patrol division due to retirements, replacement hires scheduled for July 2012

²A call for service may generate a response by multiple public safety divisions depending on nature of service request

³Calls for service in prior year included TAP overtime detail – this number is lower in FY 2010-2011 due to elimination of TAP

⁴SRO Program instituted at SKHS on May 5, 2007

Some of the other notable adjustments proposed for FY 2012-2013 include the following:

- Reduction in utilities based on projected consumption and market pricing (\$2,650)
- Increase in vehicle fuel costs - same level of consumption predicted – commodity price increase accounts for required adjustment (\$27,800).
- Increase in building maintenance costs for public safety building which is approaching 14 years of age – starting to experience higher level of demand for routine maintenance and upkeep

The total FY 2012-2013 proposed budget for the Police Department is \$5,312,799 – an overall increase of \$88,593 or 1.7% over the current year appropriation of \$5,224,206.

ANIMAL CONTROL ROAD (0820) AND SHELTER (0830)

ROAD – To enforce all animal-related Town Ordinances and State laws, provide humane education to the general public and to ensure that all animals within the Town's jurisdiction are treated humanely.

SHELTER – Founded in 1980, the South Kingstown Animal Shelter accepts neglected, abandoned, and/or stray dogs and cats. The Pound continues to maintain a policy of euthanizing animals only for extreme behavioral problems or incurable medical conditions. The Pound is committed to improving the quality of life of all strays in its care. To this end, adoption applicants are carefully screened. All possible medical care, including preventative attention, is given to the animals.

Trends, impacts, issues

ROAD – The Animal Control Officers are responsible for the investigation of all animal-related complaints, issuance of citations, and transportation to the Pound of all animals found roaming at large, as well as the disposal of animals that are destroyed or injured on the Town's roadways. Activity within this Division has remained stable over the past five years, with the program handling between 1,325-1,350 complaints per year. As a component of the daily contact made with the public, the Animal Control Officers use this opportunity to provide education on dealing with bite prevention, rabies, benefits of spaying/neutering and dog fighting/animal cruelty.

SHELTER – The Shelter houses the stray animal population of the towns of South Kingstown and Narragansett. In July 2004 the Animal Shelter began accepting impoundments of stray animals from the Town of Narragansett, based on a shared services agreement between the towns. Narragansett does not operate its own shelter facility and had previously contracted with private kennels to fill this need. The Town of Narragansett pays a percentage of the Shelter facility's annual operating expenses, reflecting a proportionate number of impoundments made by each town. The cost share received from Narragansett for this service was \$60,000 in FY 2010-2011 and \$64,356 in the current fiscal year.

A major effort is directed toward returning strays to their owners. The Shelter has a successful track-record for animal placements, with 48% of impounded animals placed in new homes on an annual basis. In addition to caring for the basic needs of impounded animals, the Shelter staff provides a vast amount of medical care to ensure the utmost well being of the animals in their care. Euthanasia occurs only in the extreme cases when the animals are deemed un-adoptable due to behavioral problems, injuries, illness, or if they display unpredictable behavior traits, as evidenced by the annual statistics, which show a 5% euthanasia rate.

Shelter operations were moved into the newly constructed addition in January 2012. Renovations to the old section of the building are in progress and slated to be complete by March 2012. This state of the art facility will support the shelter's philosophy to provide the animals with the best quality care possible utilizing all available resources.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Estimated	FY 2012-2013 Predicted
Number of Animal Complaints – Road Division	1,332	1,350	1,350
Number of Summons Issued	2	10	10
Number of Impoundments			
□ Canine / Feline	291 /288	290 / 300	290 / 300
□ Other Species (rabbits, birds, etc.)	8	10	10
Total	587	600	600
South Kingstown/Narragansett	396/191	400/200	400/200
Number of Animals Quarantined at Shelter	24	25	25
Number of Impoundments Returned to Owner	280 48%	288 48%	288 48%
ADOPTIONS			
Impoundments Adopted by New Owners	300 51%	300 50%	300 50%
Number of Placements from Off-Site Adoptions	122 41%	150 50%	150 50%
Impoundments Euthanized or Died	28 5%	30 5%	30 5%
Shelter Donations and Fund Raising	\$35,743	\$30,000	\$30,000

Budget Comparison

ROAD - The proposed Animal Control Road budget for FY 2011-2012 in the amount of \$67,617 represents an increase of \$1,156 over the current year appropriation, primarily due to a projected increase in contractual salary obligations (\$777) and vehicle fuel (\$500).

SHELTER - The proposed Animal Control Shelter budget for the 2012-2013 fiscal year is \$158,545, an increase of \$13,599 over the current year funding level. Projected contractual salary obligations account for \$9,489 of the increase. Of this amount, \$7,794 is a new expense to recognize a ten percent cost share for the salaries of two building maintenance staff positions that have been redistributed from other town departments (police and library) to accommodate the maintenance needs at the new facility. This is a reallocation of personnel resources and no additional cost has been added to the Town's payroll due to this adjustment. The other significant budgetary change relating to the operational costs to run the new facility is for heating fuel, which has been increased based on the expanded size of the building. The projected cost share from the Town of Narragansett for impoundment services is estimated at \$66,606 for the 2012-2013 fiscal year.

COMMUNICATIONS DEPARTMENT (0840)

This account provides funding for the maintenance and operation of the Town’s communications system. The Department has two principal areas of responsibility: maintenance of the cable plant consisting of over 100 miles of aerial and underground cables, and enforcement of the RI Fire Safety Code pertaining to the installation and maintenance of fire alarm systems in all commercial buildings, apartment buildings with four or more units, as well as single family homes having a combination fire and security system.

The cable plant services municipally connected fire alarm systems, fire station horns, remote radios, off-premise telephone extensions, burglar alarms, panic alarms, high speed internet, and water and wastewater systems plant telemetry. The municipal fire alarm system consists of ten box circuits and nine alarm circuits connecting over 200 call boxes throughout the Town. The Department is on-call 24/7 to respond to commercial fire alarms, as well as for system maintenance needs.

Additional duties of the Department staff include maintenance of fire alarm and security systems and installation of interior communications systems, installing new telephone, data, security, and fire alarm wiring in all Town buildings. Fire Code enforcement requires the review of all industrial, commercial, governmental/institutional and multifamily residential building plans submitted to the Town, for compliance with State codes, as well as a “rough-wire” inspection and then a final acceptance test once the project is completed.

Trends, Impacts, Issues

During the 2010-2011 fiscal year, the Department was dispatched to 241 commercial fire alarm activations to assist the Union and Kingston Fire Districts in locating the origin of the alarm and the reset the system, representing a decrease of 13 runs from FY 2009-2010.

During FY 2010-2011:

- 3 municipally connected fire alarm systems were approved, and connected to the cable plant.
- 5 local commercial and 5 residential fire alarm systems were approved.
- 29 projects were submitted for plan review.
- Completed Phase II of fire code inspections of existing commercial buildings.
- Received \$2,324 in Municipal Fire Alarm connection and plan review fees.

Specific Performance Measurements

Performance Measure	FY2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
Field Inspections/Code Enforcement	20%	15%	10%
Reviewing Plans	6%	6%	6%
New installations data, telephone, security	5%	5%	5%
Outside Cable Plant Work	45%	50%	55%
Maintenance on school security systems	3%	3%	3%
Maintenance on Municipal Fire Alarm	20%	20%	20%
Data entry of test reports	1%	1%	1%
<i>Total</i>	100%	100%	100%

Goals FY 2012-2013

- Complete installation of communications cable on Tower Hill Road
- Continue GIS mapping of the existing cable plant
- Continue to modify existing cable plant to create test points throughout the system to minimize time spent when troubleshooting any of the 50-plus circuits that are supported by the cable plant
- Continue to work on the five, ten, and fifteen-year master plan for cable plant usage and expansion, to include the use of fiber optic cable

Budget Comparison

Funding in the amount of \$178,397 is proposed for FY 2012-2013, which is \$784 less than the current year appropriation. It is noted that a School Department transfer of \$3,700 will offset services provided to the School District by Communications Department. Plan review and municipal connection fees are projected to generate revenue of \$2,000 during FY 2012-2013.

RADIO SERVICES (0850)

The Radio Services Program provides a centralized account for the purchase, installation, maintenance, and repair of radio equipment used by several Town departments, including Police, Communications, Public Services, Recreation, and Emergency Medical Services (EMS).

Radio repair services are purchased on an as-needed basis for the various Town departments in this group. Maintenance on Police and EMS radio equipment is handled separately due to the highly specialized nature of this equipment and the need for consistency and reliability in service. Level funding in the amount of \$2,000 for repair and maintenance services is proposed for FY 2012-2013. This includes funding needed to maintain the data transmission lines that support the operation of the repeater/satellite receiver system for the VHF radio system, which in March 2010 changed in status from the Police Department's primary communication system to a secondary system with their migration to the 800MHz system. Continuing to keep these lines in operation serves two purposes – it provides for a back-up means of communication for the Police Department, and gives the Town the opportunity to evaluate the feasibility of keeping the VHF system in operation for other municipal users.

Equipment replacements and/or new purchases tend to vary from year to year based on the needs of each department. In FY 2012-2013 an appropriation \$2,190 is proposed, which is \$1,724 less than the current year's funding.

The total proposed budget for the 2012-2013 fiscal year is \$4,190, an overall reduction of \$1,724.

HARBOR PATROL (0860)

The Harbormaster Division of the Police Department provides for the safety of the boating public on waters located in the Town of South Kingstown, through education and enforcement of State and local boating safety laws, while assisting Federal, State, and local governmental agencies in their efforts by providing local knowledge relative to their specific water related issues.

Trends, impacts, issues

The emphasis of the Harbor Patrol program is to educate recreational boaters about the rules and regulations governing the use of Town waters in order to promote public safety and enjoyment. In addition to educating the public on boating safety, the Harbormaster also provides training to enforcement personnel. The RI Island Harbormasters Association adopted the Town's Marine Patrol Training Program as the model for basic training requirements for Harbormasters in Rhode Island. Over the last sixteen years, the Harbormaster has administered this twenty-hour classroom training to personnel from a dozen cities and towns, including members of the RI State Police. A partnership was formed with the Rhode Island Municipal Police Academy (RIMPA), which awarded the program the distinction of being POST (Police Officers Standards and Training) certified. The Harbormaster, in conjunction with the RIMPA, taught the first POST certified Marine Patrol Class in April 2008 at the Warwick Police Department, and will be called upon as needed to teach additional classes.

The Harbormaster was fortunate again to have students from the University of Rhode Island serve as assistant harbormasters for the 2011 boating season. By coordinating coverage with the Narragansett Harbormaster, along with utilizing seasonal assistant harbormasters, it is possible to cover the Town's waterways (weather permitting) seven days a week for the entire fifteen-week summer season.

The presence of the Harbor Patrol on the Town's waterways has a calming effect on the general boating population and promotes a safe boating environment for all to enjoy. During the 2011 boating season, there were 1.5 average daily boating safety contacts, among which 102 safety checks were conducted and 11 warnings issued for various boating violations.

Goals FY 2012-2013

The Harbormaster Division will continue its efforts in educating the public on boating safety, as well as enforcing state and local boating safety laws.

Budget Comparison

Funding in the amount of \$29,945 is proposed for the 2012-2013 fiscal year, which is at the same level of funding as the current year. Service levels are proposed to remain the same, which will be achieved through coordination of patrol coverage with the Town of Narragansett.

FIRE COMPANY DONATION (0870)

This account provides a funding contribution of \$400 each to the nine fire companies within the Town of South Kingstown. For FY 2012-2013, level funding in the amount of \$3,600 is proposed.

EMERGENCY MEDICAL SERVICES (0880)

The purpose of the Emergency Medical Services (EMS) Department is to provide pre-hospital emergency medical treatment and transportation to the sick or injured.

Trends, impacts, issues

The EMS Department operates 24 hours per day, seven days a week. In July 2001, the Division established a second emergency medical team operating from a satellite station at the Public Services building on Route 1, which provides year round response, from 7am to 7pm, seven days per week. The staff operates under the direction of the EMS Director and has 16 full-time Paramedic positions. Supplementing the EMS work schedule are 10 per-diem employees. Two transporting ambulances and a sport utility vehicle licensed as an ambulance provide response, care, and transport primarily to South County Hospital. Patients requiring specialized care, such as heart attacks, critical trauma, and pediatrics will be transported to Rhode Island or Hasbro Hospitals as needed with physician orders.

Requests for EMS continue to increase - since 2003, the Department has seen fluctuations in growth ranging as high as 13% to years with no growth. Each year, a demonstrated increase in the amount of mutual aid required from outside towns is observed. The majority of mutual aid required is during the hours between 7pm and 7am when the second transporting ambulance is not in service. While increased call volume creates an increased expense, EMS has seen a significant increase in revenue as a result of the Town's user fee system, established in FY 1999-2000, to obtain insurance reimbursements for eligible EMS services in order to offset property tax support for the EMS program. To ensure that Town residents are not responsible for making direct out-of-pocket payments, the Town has created a self-insurance fund to credit billings to uninsured or underinsured system users. EMS reimbursements principally are derived from Medicare, Medicaid, and healthcare provider contract payments for ambulance transports provided to covered patients.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Estimated	FY 2012-2013 Projected
Total EMS requests	2,707	2,850	3,000
<input type="checkbox"/> Mutual aid delivered to other agencies	90	112	120
<input type="checkbox"/> Total Mutual Aid required	126	120	130
<input type="checkbox"/> Mutual Aid required at night	85	96	105
EMS Income Transfer to General Fund	\$500,000	\$500,000	\$500,000

Budget Comparison

The proposed budget for the 2012-2013 fiscal year is \$1,166,665 an increase of \$23,544 (2.1%) over the current year appropriation. The cost of full-time salaries (\$9,844) and longevity (\$2,590), and increases in overtime (\$10,000) constitute the majority of the changes. With the exception of an anticipated increase in fuels (\$7,000) and medical supplies (\$1,000), and an increase of \$5,850 for medical/laboratory and computer equipment, which is partially offset by a decrease in furniture and furnishings (\$4,000), the remaining operating accounts (200 and 300 series) have been held at a comparable level to the previous year's funding.

PUBLIC SERVICES DEPARTMENT – ENGINEERING DIVISION (0910)

The Engineering Division serves as the Town’s technical branch that oversees design and construction of public works infrastructure. Duties include drainage resolution, stormwater compliance, street and highway road resurfacing, street lighting, tree programs, and capital improvement projects. The Division assists other municipal departments in matters pertaining to engineering, drafting, and surveying. Services are provided on a regular basis to the Office of the Town Manager, Planning, Finance and Recreation Departments, and the Planning Board. The Planning Department requires the most extensive service, including detailed engineering reviews, subdivision design review and inspections, construction and zone change proposals, and drafting. Other departments receiving services include Senior Services, Police, and Schools.

Trends, impacts, issues

Much of the Division's efforts continue to be directed to large capital improvement program (CIP) project oversight. These projects require engineering, drafting, and review of plans and drawings, as well as the administration of architectural and construction contracts for facility design and development.

On-going public infrastructure improvements include road resurfacing and reconstruction, drainage improvements, bridge rehabilitation, and large culvert replacements. Engineering staff and inspectors also oversee the construction of new land development projects, replacement sidewalks, utility infrastructure, and stormwater drains.

State promulgation of unfunded Phase 2 stormwater regulations and total maximum daily loads (TMDL) limits for surface water pollutants continues to require an inordinate amount of time from the professional engineering staff and Public Services Director. Although the Town of South Kingstown continues to be a strong advocate for environmental protection in our community, the Town anticipates working jointly with State environmental agencies to determine if regulatory stormwater initiatives provide a quantifiable benefit. The Engineering Division will continue to work toward TMDL compliance through its municipal separate storm sewer system (MS4) program.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
<input type="checkbox"/> Miles of Road Crack Sealed	7	7	7
<input type="checkbox"/> Miles of Roads Stone-Sealed	7	7	7
<input type="checkbox"/> Miles of Roads Re-Striped	22	22	22
<input type="checkbox"/> Physical Alteration Permits Issued	45	60	60
<input type="checkbox"/> Utility Permits Issued	59	60	60
<input type="checkbox"/> Private Road House # Assigned	13	12	12
<input type="checkbox"/> # of Licensed ROW Contractors	64	64	60
<input type="checkbox"/> Soil Erosion Permits	64	70	70
<input type="checkbox"/> Contracts Bid	10	10	10
<input type="checkbox"/> Land Development Projects Inspected	23	20	20

Goals FY 2012-2013

- ❑ Compile engineering specifications in preparation of transitioning from full depth road reconstruction to pavement overly program.
- ❑ Provide continued technical oversight of the Town's Phase 2 stormwater management program, including outfall sampling and testing to better understand TMDL watershed and determine the most appropriate course of action to reduce pollutant loadings.
- ❑ Provide continued review of "total maximum daily load" (TMDL) pollutant limit promulgation by State regulatory agencies to ensure that the limits are attainable at a reasonable cost.
- ❑ Provide continued technical support to other Departments on an as needed basis for various construction oversight and design services.

Budget Comparison

No significant program changes in the Engineering Division are anticipated for the upcoming fiscal year. The proposed budget for the 2012-2013 fiscal year is \$262,430, representing a \$4,471 increase over the current year appropriation, primarily due to contractual increases in full-time salaries.

PUBLIC SERVICES DEPARTMENT - STREETS AND HIGHWAYS DIVISION (0920)

The Streets and Highway Division provides labor services, materials, and equipment for year-round maintenance of the Town's highway and drainage infrastructure. The Division is also responsible for minor municipal tree and dam maintenance.

Trends, impacts, issues

Whereas the Engineering Division is responsible for large construction projects (i.e. road reconstruction) in conjunction with the Town's capital improvement program (CIP), the Highway Division is responsible for on-going maintenance of municipally owned streets, bridges, drainage infrastructure, and dams.

Highway Division responsibilities include, but are not limited to, snowplowing, gravel road grading, street sweeping, and road shoulder mowing services. In addition, the Highway Division's in-house staff performs smaller stormwater drainage projects, sidewalk replacement projects, dam maintenance and miscellaneous infrastructure projects. Beginning in 2010, Highway Division staff began annual landfill cap mowing and miscellaneous maintenance duties for the Rose Hill and West Kingston Superfund landfill sites.

Similar to the Engineering Division, the Highway Division continues to direct a significant amount of effort to Phase 2 stormwater program compliance. Phase 2 duties include, but are not limited to, road sweeping and catch basin cleaning that includes accurate tracking of spoil quantities, outfall demarcation, and maintenance. Bi-annual stormwater outfall inspection and sampling that began in FY2008-2009 will continue in FY2012-2013. In an effort to better document the source of bacteriological pollutants, DNA source tracking will be considered during FY 2012-2013 fecal coliform testing.

The Highway Division, in conjunction with the Engineering Division, will begin inspecting each stormwater manhole and catch basin to determine if there are any illicit discharges and what maintenance (ex.: sand spoils removal), if any is required.

Beginning in 2008, the Highway Division reduced its roadside mowing tractor fleet to two tractors. Although road shoulders will continue to be mowed for reasons of public safety, the extent of maintenance (i.e. mowing frequency) will continue to be less than was performed in prior years.

Since 2004, the Division has used two street sweepers for street sweeping duties. Although the second sweeper is beneficial to capture stormwater pollutants on Town roadways in a timelier manner, the ability to keep a second sweeper may be problematic in upcoming years due to cost. This program will be reviewed yearly, subject to funding availability.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
<input type="checkbox"/> Catch basins cleaned	293	350	400
<input type="checkbox"/> Catch basins inspected	293	2,650	2,650
<input type="checkbox"/> Number of drainage outfalls cleaned	19	20	20
<input type="checkbox"/> Number of drainage outfalls marked *	7	4	4
<input type="checkbox"/> Road miles swept	142.0	143.0	143.5
<input type="checkbox"/> Tons of sweeping spoils disposed of	701	1,000	900
<input type="checkbox"/> Town road miles graded	8.1	8.1	8.1
<input type="checkbox"/> Private road miles graded **	10.44	10.44	10.44

* new outfalls anticipated each year new land development projects are completed

** of the 71 miles of private roads in Town, a limited number receive seasonal grading "by tradition"

Goals FY 2012-2013

Compliance with unfunded Phase 2 stormwater mandates will require a continued elevated level of effort from the Highway Division. Particular emphasis will be placed on inspecting all catch basins each year as required by RIDEM and additional outfall water quality sampling.

New Federal Highway Administration (FHA) "retro-reflectivity" signage standards will be used for any replacement signage. The Highway Division will continue its initial effort to replace all stop signs with retro-reflectivity compliant stop signs. Thereafter, the Highway Division will work toward a ten year goal of replacing street name and overhead guide signs to meet the new standards.

The Highway Division performs limited tree maintenance in-house, but will continue to use the Tree Warden for emergency work and third- party arborists for non emergency work beyond in-house capabilities.

Budget Comparison

Personnel costs are projected to increase during FY 2012-2013 as a result of contractual obligations and anticipated retirement payout expense. However, a significant savings is expected in the Highway Division's chemical and gases account as a result of declining road salt commodity pricing. The total proposed budget for the 2012-2013 fiscal year amounts to \$1,796,411, which is \$39,300 more than the current year appropriation.

TREE MANAGEMENT PROGRAM (0950)

The Town's Tree Warden oversees municipal trees located within Town highway right-of-ways and on municipal properties, such as parks and municipal building grounds. The Tree Warden reviews applications for tree maintenance, removals, and plantings for any tree located on Town property or along Town roads. The Tree Warden also works closely with overhead utility companies and their contract arborists to ensure that overhead line tree trimming activities are in accordance with generally accepted tree maintenance standards.

In addition, the Tree Warden also provides labor and equipment for emergency tree maintenance and/or removals, whenever a municipal tree, or portion thereof, is determined to be a threat to public safety and requires immediate action.

Trends, impacts, issues

Working in conjunction with the Highway Division, the Tree Warden will continue to evaluate various tree maintenance options and oversee Highway Division staff to ensure that generally accepted arborist standards are being followed during in-house tree maintenance work. Greater emphasis continues with regard to trimming and removal of diseased and/or dead trees within Town right-of-ways. An increase in contractual services is proposed for third party arborist services since FY 2011-2012 funding levels are insufficient to fund this work.

The Town's Tree Ordinance requires individuals to perform equivalent plantings for municipal trees that are removed illegally without a Tree Permit. Enforcement of equivalent tree plantings can be problematic since there is little or no leverage to force the offender to complete the necessary work.

Goals FY 2012-2013

- Continue to work with overhead utilities and their arborist sub-contractors to ensure utility line clearing is being performed in accordance with generally accepted arborist standards
- Work with Town legal staff to promulgate amendments to the Town Tree Ordinance
- Provide guidance and oversight to Highway Division crews to ensure that Highway Division tree maintenance work is in accordance with generally accepted arborist standards
- Attend Town Tree Board (Conservation Commission) meetings as required

Budget Comparison

The total proposed budget for the 2012-2013 fiscal year is \$33,302, representing a \$5,000 increase over the current year appropriation.

STREET LIGHTING (0960)

The street lighting account covers expenditures associated with streetlights along all State and local roads in South Kingstown, in addition to other infrastructure special lighting requirements, which include:

- Peace Dale parking lot
- Peace Dale rotary (seasonal)
- Saugatucket River Boardwalk

The Town's Transportation and Traffic Review Committee (T2RC) reviews requests for new streetlights based upon need. If a new streetlight is warranted, the Police Department works closely

with National Grid and tries to reposition existing streetlights to achieve the desired lighting without adding new streetlights. As such, no new streetlights have been added in recent years.

Trends, impacts, issues

In FY 2009-2010, the Police Department reviewed the wattage of all streetlights in Town and made lamp wattage reduction recommendations where applicable. Commencing in FY 2011-2012, National Grid began streetlight lamp wattage change-outs at the request of the Town. The resulting savings associated with reduced lamp wattages will continue to mitigate escalating street lighting costs to the Town.

In 2011, the RI Leagues of Cities and Towns entered into aggregate power supply contract for its member communities, whereby the cost of power supply will be reduced from approximately \$0.0994 per KW to \$0.0672 per KW. This reduction in electrical supply costs is expected to save approximately \$43,000 per year in the street lighting account.

Goals FY 2012-2013

- ❑ Continue working with National Grid to maximize energy efficient lighting technology
- ❑ T2RC to provide a fair and impartial review of new street light requests to determine need

Budget Comparison

The proposed budget for the 2012-2013 fiscal year is \$130,000 – a \$43,000 decrease from the current fiscal year appropriation.

WASTEWATER FUND TRANSFER (0970)

The Town's On-Site Wastewater Management Program oversees and manages approximately 6,300 properties in Town that utilize on-site wastewater disposal systems as a means of wastewater disposal. Under this program, all property owners are required to have a baseline inspection performed for their disposal system. Baseline inspection findings are used to determine, what, if any repairs are necessary, in addition to future septic system inspections and pumping.

All properties in Town utilizing an OWTS were sent mandatory first inspection notices as of October 2011. Follow-up by the On-site Wastewater Specialist (OSWS) is necessary to ensure a baseline inspection has been completed for all properties, in addition to NOV compliance follow-up.

A review of the OSWM ordinance by the Public Services Department, in conjunction with the Planning Department, will need to be performed to determine what, if any, changes are recommended for on-going OSWM to better reflect program need.

Since inception of the program in 2001, all baseline inspections have been completed, and NOVs issued as appropriate. A transfer from the General Fund in the amount of \$9,200 is proposed for FY2012-2013, the same funding level as provided in the current year appropriation.

HUMAN SERVICES AGENCIES (1005-1075)

For the 2012-2013 fiscal year, it is proposed the Town appropriate \$496,898 for human services programming. Of this amount, level funding of \$145,400 is to be allocated to support services provided by 12 community-based agencies that address important and diverse human service needs. The remaining allocation of \$351,498 (an increase of \$9,845) is budgeted to support the operation of the Town's Senior Programs, including senior transportation, senior nutrition, adult day services, and the Senior Center.

The Town is dedicated to the well-being of its residents and makes every effort to ensure that basic needs are being met – particularly for those who are low income, elderly, and/or handicapped. The proposed contributions to human services agencies represent the Town’s efforts to support organizations and Town programs that provide a wide range of services to these local residents.

Trends, impacts, issues

Level funding in the amount of \$145,400 is proposed for the 2012-2013 fiscal year. It is noted that the Town also makes contributions to several of these agencies through CDBG funding and/or property tax exemptions.

Important to note is that the Town provides (exclusive of CDBG and property tax exemptions) approximately 34.80% of the total municipal cash contributions to these organizations, while 22.95% of the organizations’ clientele are Town residents. There is a significant range when determining the percent of each organization’s total clientele as compared to the percent of Town residents served, however.

Specific Performance Measurements

The following chart details the percentage of municipal funding and clients served from South Kingstown for each organization requesting funding in FY2012-2013:

Contributions To Private Agencies	SK Share of Total	SK Clients as % of Total
South Shore Mental Health Center	38.41%	20.57%
Home and Hospice Care of RI	42.86%	6.62%
VNS Home Health Services	36.36%	24.48%
Thundermist Health Center of So. County	69.57%	35.46%
Phoenix Houses of New England Sympatico	96.00%	32.88%
Jonnycake Center of Peace Dale	40.00%	73.11%
Cane Child Development Center	100.00%	58.23%
South County Community Action	21.87%	17.56%
Welcome House of South County	17.91%	25.89%
Domestic Violence Resource Center	28.57%	17.09%
Education Exchange	8.77%	12.41%
Wash. County Coalition for Children	4.44%	21.76%
Total	34.80%	22.95%

Municipal senior programs continue to be significantly utilized. In addition to local funding, revenues are provided through Federal and State grants, the Towns of Narragansett and North Kingstown, and client user fees. Refer to S-1 through S-15 for a full discussion of the Senior Services Program.

Goals FY 2012-2013

The Town strives to continue its support of outside agencies and annually reviews the level of support to best reflect the needs of the community.

Budget Comparison

The total proposed budget for contributions to human services agencies for FY 2012-2013 is \$145,400, representing level funding from the current year adopted budget.

PARKS AND RECREATION DEPARTMENT (1110-1116)

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities. The objective of the Recreation Commission and the Parks and Recreation Department is to provide a well-rounded and balanced leisure services program for all segments of the community.

Trends, impacts, issues

The Town budget provides funding for the operation of the Town's leisure services program outside of the Neighborhood Guild and Peace Dale Office Building, and includes the maintenance of the Town's park system and recreational facilities.

Recreational programs supported with Town funds include Beach/Aquatics, Stepping Stone Pre-School, Self-Support Programs, Athletics/Leisure Services, and special events. Town funds also support Park and Building Maintenance operations involving the management and upkeep of all developed and undeveloped public recreational facilities, as well as all park land owned and operated by the Town.

In Fiscal Year 2012-2013, the Department expects to maintain its robust program offering relying on further development of partnerships with independent contractors for new opportunities. This type of program development format allows for expansion, provided third party revenues are generated, even during a budget reduction period.

The demand for indoor athletic programming continues to exceed the Town's available gymnasium space. For the second consecutive year, a record number of 735 children, ages 5 through 18, registered for the recreational basketball program alone. This program requires gymnasium time to accommodate one practice and one game per week for every team. The Department is challenged to provide sufficient indoor and outdoor facilities to keep pace with the growth and demand of local sports programs for every age and ability level. Various options are being considered to offset the increasing costs of maintaining facilities that experience excessive use, including supplemental maintenance fees for those leagues that utilize fields for multiple seasons.

Some challenges and major changes that will affect the Town operation in FY 2012-2013 include:

- ❑ \$25,787 increase in total expenditures; \$31,432 (5.1%) increase in projected revenue
- ❑ (\$5,645) decrease in overall property tax support from FY 2011-2012
- ❑ Continued reliance on outside sponsors and alternate funding

- ❑ Collaboration with Senior Services program to offer age specific and self sufficient activities at The Senior Center
- ❑ Re-structuring of summer camp program to single week options to allow for greater financial flexibility for participating families
- ❑ Increase of \$17,070 in Athletic/Leisure Services Revenue – use of independent contractors has allowed for expansion of programming and net revenues
- ❑ Reduction of \$5,212 (3.9%) in Leisure Services Expenditures due to decreased bussing costs
- ❑ Increase of \$3,000 in Beach/Aquatics revenues
- ❑ Field constraints prohibit growth of adult softball league; and limit department's ability to increase revenue through rental program
- ❑ Limited gymnasium space will continue to prohibit expansion of youth and adult recreational indoor sports offerings
- ❑ Mitigation efforts to protect Town Beach and pavilion

Program Performance Trends

Overall public participation in recreational offerings was unchanged in the first half of FY 2011-2012 and is not projected to increase through year end as a result of sustained economic downturn. However, the Recreation Division continues to offer a broad range of programs and events that serve every age segment of the population. Programs funded through the Town budget represent approximately 25% of the Department's total recreational program offerings.

In FY 2011-2012, a projected total of 25 Youth and Teen classes and the annual Discovery Camp summer programs will be offered to an estimated 500 participants. The programs are designed to offer various outlets for this age group's abundant creative and physical energy. The Department's goal in FY 2012-2013 is to increase offerings and the participation rate by 8%.

The Stepping Stone Preschool program is projected to offer twenty five programs in the current year with an 80% success rate and a total of 200 registered participants. The Department plans to maintain this level of programming in FY2012-2013.

Sports and Fitness programs consisting of classes, drop-in sports programs, and sports leagues for all ability levels continue to thrive. In the current fiscal year, it is estimated that a total of 500 programs will be offered with 6,700 registered participants and an 85% success rate. While acknowledging the potential for expansion in this program area, the Department plans to maintain the current level of offerings in FY 2012-2013 due to space limitations.

A total of 44 programs with 250 participants were offered in 2010-2011 through the Environmental Education program run primarily at the Tri Pond Nature Center for preschool, youth, and teens. In FY 2011-2012, a total of 60 programs and 275 participants are estimated. With the recent establishment of new partnerships, an 8% increase in total programs and participants for this category is projected for FY2012-2013.

Community and Special events such as the 4th of July Celebration, Easter Egg Hunt, Children's Festival, Earth Day, and other annual programs, are mainstays of the Recreation Department. Although the cost of offering these free programs continues to increase, the Department has been successful in sustaining these events by securing revenue in the form of sponsorship donations from local organizations, businesses, and community members. The Department plans to continue offering these traditional and popular programs in FY 2012-2013 and anticipates an overall attendance of 8,000 participants.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
Recreation Division*			
Total Classes/Programs offered	627	627	650
Total Program Participants	15,508	15,495	15,925
New Classes Offered	58	50	50
Percentage of New Classes Completed	33%	30%	35%
Beach/Aquatic			
Total # Cottage Passes Sold	43	43	45
Total # Resident Seasonal Passes Sold	664	605	650
Total # Non-Resident Seasonal Passes Sold	58	62	55
Total Revenue	\$109,469	\$120,429	\$106,000
Park Division			
Total Park Acreage	422.5	422.5	422.5
Park Acreage/Full-time Park Staff	60.4	60.4	60.4
Total Acres of Turf Maintained	89.5	96.5	96.5
Weekly Man Hours for Mowing /Landscaping	177	194	194
Average Maintenance Cost Per Acre	\$1,409	\$1,424	\$1,440
Avg. Weekly Man Hours for Litter Removal	33	36**	36
Total Organized Park Facility Participation	307699	312000	315000
Total Park Rental Income	\$17,047	\$19,500	\$20,000

* Data in this section reflects only those recreation classes and programs supported in the Town Budget

** Two hours per week added for litter removal at Dog Park and Recycling Program FY2011-2012

Goals FY 2012-2013

The Department's future goals focus on sustaining programming, maintaining the current fee structure, and improving operational efficiency in the management of all facilities:

- Implement web-based program registration and facility reservation capabilities for improved customer service
- Collaborate with interested organizations and volunteers to enhance select parks and facilities
- Expand indoor athletic programming
- Develop and implement a plan to highlight parks and playgrounds for the promotion of citizen wellness and physical activity
- Increase use of alternate revenues generated through program and team sponsorships
- Provide opportunities for staff professional development
- Seek opportunities for regionalization of services and shared services
- Continue to reduce overall percentage of property tax funding
- Complete planned work on major CIP and Park Rehabilitation projects

Budget Comparison

The Recreation Department's total proposed budget for the 2012-2013 fiscal year is \$1,365,824 reflecting an overall increase of \$25,787 over the current year adopted budget of \$1,340,037. The increase is

primarily reflected in full- and part- time and seasonal salaries (\$21,848). Revenues are projected to grow by \$31,432 due to planned expansion in program offerings and participation in Athletics/Leisure Services (\$17,070) and the Beach/Aquatic Program (\$3,000).

CELEBRATIONS (1120)

This account provides funding each year for the conduct of three parades. Level funding in the amount of \$7,000 is proposed for the 2012-2013 fiscal year.

	2011-2012 Adopted	2012-2013 Proposed
Veterans Day Parade	\$2,333	\$2,333
Memorial Day parade	2,333	2,333
Fireman's Parade	2,333	2,333
Total	\$7,000	\$7,000

SOUTH KINGSTOWN PUBLIC LIBRARIES (1210)

The South Kingstown Public Library provides free, convenient and equal access to print and non-print materials, services and technologies that support our community's informational, educational, cultural and recreational needs.

Trends, Impacts, Issues

Public libraries continue to respond to changes driven by demographics, advances in technology, rapid growth in life long learning activities, and the renewed importance of library as a place helping to build community while serving the community.

South Kingstown Public Library offers a lifetime of learning for town residents and visitors, enriching the quality of life in the community:

- o collections that reflect user demands and needs;
- o programs, both original and in collaboration with other program providers, that reflect the needs and interests of learners of all ages with an emphasis on early literacy/childhood, teens and senior citizens;
- o technology that expands library services and information access through the library's Web site and electronic databases; and
- o facilities that provide space for quiet study and group sharing and the infrastructure to meet 21st century technology needs.

A slight decrease in Library state aid is projected for FY 2012-2013, with endowment income continuing to be down and revenues from petty cash declining.

Specific Performance Measurements

Performance Measure	FY 2010–2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
Circulation of library materials	287,607	275,000	275,000
Circulation per Capita	9.4	9.4	9.4
Number of items in collection	78,506	78,600	78,600
Number of registered borrowers	14,835	14,500	14,500
Information requests received	26,664	26,000	2,600
Number of times public computer work stations utilized	29,013	28,000	28,000
Number of programs provided	750	750	750
Total program attendance	12,725	12,000	12,000

Goals FY 2012-2013

- Treat all library users fairly and equally and serve as a forum for all points of view.
- Provide high demand/high interest materials in a variety of formats for persons of all ages.
- Serve as a center for free, timely and accurate information for residents in their pursuit of job-related, educational and personal interests.
- Assist residents of all ages in the pursuit of life-long learning by offering a variety of programs and other enrichment opportunities.
- Strive to provide a welcoming library environment and maintain buildings that are clean, comfortable, safe, and accessible to the community.

Budget Comparison

The total proposed budget for the 2012-2013 fiscal year is \$930,089, reflecting a decrease of \$26,260 from the current year appropriation. During FY 2011-2012 an authorized full-time librarian position was vacated and duties reassigned to part-time personnel. This action required an increase in part-time salaries and a minor decrease in full-time salaries for FY 2012-2013. The overall personnel account also will experience a \$39,537 decrease for FY 2012-2013 due to no funding of retirement payout costs being necessary.

Projected library revenues will amount to \$277,594, a decrease of \$3,640 from the current fiscal year appropriation. It is noted that State aid for library services (\$196,594) accounts for 70.6% of non-property tax revenues. The net FY 2012-2013 property tax need is \$652,495, a decrease of \$22,620 from the current year property tax support of \$675,115.

MUNICIPAL BOARDS AND OUTSIDE AGENCIES (1300 SERIES)

The Town of South Kingstown strives to support local outside agencies that work toward the betterment of the community often with meager funding.

Trends, impacts, issues

Outside agencies are comprised of a number of types of organizations including Town Council appointed boards and commissions, neighborhood/village groups, environmental groups, and local commerce/economic development/community organizations. Listed below are the agencies for which a Town appropriation is proposed in FY 2012-2013.

Conservation Commission – Town Council appointed - reviews CRMC and DEM wetlands applications and tree complaints, along with addressing numerous other environmental concerns within the Town. The following agencies, focusing on specific environmental concerns throughout Town, receive funding through the Conservation Commission: Southern RI Conservations District, Wood-Pawcatuck Watershed Association, Cooperative Extension Watershed Watch-Tucker Pond, and Salt Pond Coalition.

South Kingstown Partnership for Prevention – Town Council appointed - oversees the implementation of grant funding from the State and Federal governments to discourage substance abuse within the community. The Town provides matching funds and in-kind contributions.

Narrow River Preservation Association (NRPA) – environmental citizen action organization – dedicated to protecting the environment of the Narrow River. Town funding supports the citizens' water quality monitoring program along the river.

Southern Rhode Island Chamber of Commerce – commerce/economic development organization. No funding request was submitted by the Chamber of Commerce for FY 2012-2013. The Town Council has authorized the negotiation of a Payment in Lieu of Taxes (PILOT) Agreement, should such an agreement meet legal requirements established by Town Ordinance.

Peace Dale Neighborhood Revitalization - neighborhood/village organization – proposed work efforts include promotion of local businesses, special events to showcase the village and continued production of a newsletter.

Downtown Merchants Association - downtown merchant's organization – funding will assist the continuation of outdoor summer and fall street festivals that encourage pedestrian activities in the commercial downtown.

The Washington County Regional Planning Council (WCRPC) – commerce/community cooperation organization - dedicated to promoting regional cooperation and joint planning for the nine South County communities. Focus is on five issues: economic development, water resources, land use, affordable housing and transportation. Funding sources are both public and private.

Washington County Community Development Corporation – community organization – assists member communities in providing affordable housing for Washington County residents by working jointly with private developers and/or non-profit organizations and municipalities within Washington County to encourage and promote the creation of affordable housing units. Funding sources include the Rhode Island Foundation, the Housing Network, private philanthropic support, as well as municipal funding.

Specific Performance Measurements

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Adopted	FY2012-2013 Proposed
Agencies Funded	8	8	7
Total Funding amount	\$17,850	\$17,850	\$10,850

Budget Comparison

Funding for Outside Agencies in the amount of \$10,850 is proposed for the 2012-2013 fiscal year. This \$7,000 reduction from the current year funding level is the direct result of the decrease in funding for the Southern Rhode Island Chamber of Commerce. A request for funding was also received again from the Wildlife Rehabilitators Association of Rhode Island (\$4,975), but is not included in the Town Manager's Proposed Budget for FY 2012-2013 as they do not currently receive Town funding.

MUNICIPAL INSURANCE (1410)

This account provides funding for the payment of all insurance premiums for public liability, comprehensive liability, auto liability, public officials liability, fire and building insurance, for all Town agencies and departments that are resident to the General Fund. All enterprise and special revenue funds are responsible for funding their respective risk management-related costs.

Since 1988, the Town has been a member of the Rhode Island Inter-local Risk Management Trust. This cooperative pool, with other Rhode Island cities and towns, allows the Town to take advantage of volume premium discounts. Insurance premiums for each municipality are based on actual claims experience. The Town maintains excess insurance coverage for general liability claims in the amount of \$5 million per occurrence. The higher insurance limit is necessary to protect adequately the Town against claims for potential catastrophic losses.

A General Fund appropriation in the amount of \$220,000 is proposed for the 2012-2013 fiscal year, an increase of \$24,000 (12.2%) over the current fiscal year appropriation as no dividend credit will be provided in FY 2012-2013.

Municipal Insurance	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over (Under) Adopted Budget
Liability & Property	\$269,250	\$310,000	\$292,715	\$321,797	\$11,797
Excess Liability	48,030	55,000	48,366	53,203	(1,797)
Deductibles	10,738	25,000	30,728	25,000	0
Total Program Cost	\$328,018	\$390,000	\$371,809	\$400,000	\$10,000
Other Fund Reimbursement	(\$152,289)	(\$175,000)	(\$158,845)	(\$180,000)	(\$5,000)
Dividend Credit	(17,343)	(19,000)	(16,964)	0	19,000
General Fund Share	\$158,386	\$196,000	\$196,000	\$220,000	\$24,000

TOWN EMPLOYEE BENEFITS (1420-1550)

1420 - Unemployment Compensation. State law requires that state and local governments provide unemployment insurance for their employees; therefore the Town must appropriate a sum of money to fund any unemployment claims filed. Level funding in the amount of \$35,000 is proposed for the 2012-2013 fiscal year.

1430 – Life Insurance. This account provides for premium payments for the group life insurance policies that the Town provides to full-time employees. Funding in the amount of \$12,000 is proposed for the 2012-2013 fiscal year, reflecting a \$600 decrease from the current year appropriation.

1510 - Town FICA. This account provides funding for the Social Security and Medicare (FICA) contributions for all Town employees with positions budgeted through the General Fund. A total appropriation of \$824,500 is proposed for FY2012-2013, which is \$11,483 more than the current year appropriation. The increase is attributed to projected personnel costs subject to program eligibility and an increase of \$3,300 in the income ceiling on wages subject to Social Security withholdings.

FY2012-2013	Payroll Rate	Income Ceiling
Social Security	6.20%	\$110,100
Medicare	1.45%	No income limit

1520 - Contribution to Retirement System. This account provides funding for the Town’s employer contribution to the State of Rhode Island Municipal Employees Retirement System (MERS) covering general municipal employees, sworn police officers, and emergency medical services (EMS) personnel. The Town has participated in the MERS pension system since 1957.

The proposed appropriation for the Employer's Contribution to the South Kingstown Employees Retirement System will increase from \$954,784 in FY 2011-2012 to \$1,069,780 in FY2012-2013 in accordance with contribution rates established by the State Retirement Board as shown below. It is noted that the State Retirement Board adjusts the employee contribution rate based on an annual actuarial review completed by Gabriel Roder Smith and Company. The most recent actuarial valuation was completed as of June 30, 2010. Collectively, the three Town plans have a funded ratio of 91.8%, with the actuarial value of assets totaling \$66,509,874 and accrued actuarial liabilities of \$72,488,843. In addition to the employer contributions shown below, police, EMS, and municipal employees also contribute 8%, 8%, and 7% respectively, of their annual salaries. Municipal employees will contribute 2% to the Defined Benefit Plan and 5% to a Defined Contribution Plan, based on changes proposed by the General Treasurer and enacted by the General Assembly in 2011.

Retirement Contributions - General Fund				
Employee Group	FY 11 Rate	FY 12 Rate	FY 13 Rate	Change
Police	12.60%	16.03%	14.79%	-1.24%
EMS	3.28%	4.67%	2.74%	-1.93%
Municipal	6.20%	8.59%	11.41%	2.82%
Employee Group	FY 11 Cost	FY 12 Cost	FY 13 Cost	Change
Police	\$352,197	\$474,401	\$448,427	(\$25,974)
EMS	25,608	37,401	22,285	(15,116)
Municipal	319,090	442,982	599,068	156,086
Total Cost	\$696,895	\$954,784	\$1,069,780	\$114,996

This account also provides for the payment of a retirement pension in the amount of \$7,480 to the spouse of a former South Kingstown police officer who was not covered by the Municipal Employees Retirement System. Deferred compensation funding of \$35,000 is also included in the retirement account. The combined cost of municipal pension contributions and deferred compensation is proposed at \$1,112,260 for FY2011-2012, an increase of \$100,241 over the current year appropriation.

1530 - Town Health Insurance. This account provides municipal funding for health care and dental insurance for eligible General Fund employees and health care-eligible retirees. In response to the continuous rise in the cost of health insurance, the Town has taken a number of steps to stabilize and/or restrain growth in employee health care expenditures, including the following specific actions:

- Ongoing review of medical claims expenditure trends.
- Annual evaluation of self-insurance versus prospective premium financing options.
- Introduction of a managed benefits plan.
- Increased co-payments for prescription drugs and emergency room use.
- Raising deductible limits to increase employee cost-share for medical services.
- Offer only Healthmate Coast to Coast plan to employees hired after July 1, 1996; moved all active employees from the more expensive Classic Blue Plan to the less costly Healthmate Coast to Coast Plan as of December 31, 2007.
- Beginning August 1, 2002, the Town implemented an Employee Co-Payment requirement for all new municipal employees. Employee Co-Payments for FY 2012-2013 are as follows:

Municipal Program					
Health Care Co-Share Summary	EMS	Police	Council 94	Non Organized	NEA - RI Budgeted
Hired Prior to August 1, 2002					
After January 1, 2012	15%	15%	15%	15%	15%
Hired After August 1, 2002					
After January 1, 2012	20%	20%	15%	15%	15%

- The Town switched to a self insured health insurance model as of July 1, 2008 offered through West Bay Community Health Collaborative (WBCH) with claims services provided by Blue Cross and Blue Shield of RI. Total membership in WBCH as of December 31, 2012 was in excess of 9,000 employees, of which the Town has approximately 745 members.
- The Town, in junction with Blue Cross, was one of only a few municipalities in the State to participate in the Early Retirement Reimbursement Program (ERRP), a federal program developed through the National Healthcare Act which allotted \$5,000,000,000 in reimbursement funds to entities for claim costs paid for certain eligible retirees. To date, the Town has been reimbursed for \$33,816 in claims, and the School Department for \$72,158 in claims. There is the potential to receive additional funds but that is doubtful at this time based on the amount of federal funds expended through February 2012.

- As of June 30, 2010 the Town and School Department finished a three year contract with Delta Dental and opted to ride the WBCH contract for self-insured dental services administered by Delta Dental of RI. Rates bid, based on 9,000 plus members, on the self insured dental plan are significantly lower than what the Town was paying on a prospective basis. The change in funding methods generated savings of \$38,550 for the Town and \$105,157 for the School Department.
- During the recent fiscal year, WBCH obtained bids for excess stop loss insurance for its members. The excess stop loss insurance bid for the Town and School Department resulted in a 23% reduction in the per member cost, which generated savings of approximately \$61,000 during the FY2012-2013 for the Town and School Department.

It is noted that effective with FY 2008-2009, the Town must account for and reserve funds to meet anticipated costs associated with “Other Post-Employment Benefits” (OPEB). OPEB costs associated with post employment health care benefits include annual contributions to a 30-year payment schedule to meet all unfunded accrued liability associated with both current and retired General Fund employees entitled to some form of employer paid health care benefits in retirement and the current year cost associated with OPEB benefits that current employees will earn in FY 2012-2013. Projected General Fund OPEB related costs for FY 2012-2013 include an annual required contribution (ARC) of \$822,000, less expected retiree benefit payouts of \$552,000 leaving a net budget expense of \$270,000.

A .74% increase in the General Fund’s Health and Dental Care Transfer to the Health Care Reserve Fund is proposed for FY2012-2013. The total FY2012-2013 proposed budget for health care amounts to \$3,043,929, representing an increase of \$22,249 over the current year appropriation.

1550 – Workers' Compensation. This account provides funding for Workers' Compensation Insurance for Town personnel budgeted in the General Fund, with the exception of Public Safety and EMS employees who are covered under separate State statutes for on-the-job injuries. Favorable claims experience, combined with the anticipated continuation of the RI Inter-local Risk Management Trust’s dividend program, allows for level funding in the amount of \$125,000 for FY2012-2013.

TRANSFER TO SCHOOL FUND (1610)

For the 2012-2013 fiscal year, the Town Administration, after consultation with the School Administration, is proposing a School Fund in the amount of \$58,250,400. This proposed program is \$560,196 less than recommended by the School Committee. Property tax support necessary to fund the revised School Fund amounts to \$48,364,159, an increase of \$147,823 over the current year appropriation of \$48,216,336 .

Town Manager Proposed School Fund FY 2012-2013						
Revenue Statement	Actual 2010-2011	Budget 2011-2012	Estimated 2011-2012 1/31/12 (Supt.)	Estimated 2011-2012 1/31/12 Town Mgr.	School Comm Proposed FY 2012-2013 School Fund	Town Mgr Proposed FY 2012-2013 School Fund
State Aid	\$8,953,748	\$8,032,232	\$8,032,232	\$8,032,232	\$7,711,582	\$7,711,582
Federal Stabilization Aid	244,944	0	0	0	0	0
Group Home Aid	0	375,000	375,000	375,000	375,000	375,000
Federal Jobs Fund	0	420,852	427,070	427,070	427,070	427,070
Total State/Federal Aid	\$9,198,692	\$8,828,084	\$8,834,302	\$8,834,302	\$8,513,652	\$8,513,652
Tuition Income	\$99,292	\$131,059	\$234,101	\$131,059	\$131,059	\$170,559
School Trust Funds	21,170	20,000	20,000	20,000	20,000	20,000
Designated Funds	484,322	392,066	392,066	392,066	535,030	535,030
Medicaid	620,930	800,000	600,000	600,000	600,000	600,000
Miscellaneous	38,138	47,000	47,000	47,000	47,000	47,000
Total Local Revenue	\$1,263,852	\$1,390,125	\$1,293,167	\$1,190,125	\$1,333,089	\$1,372,589
Property Tax Appropriation	\$47,909,928	\$48,216,336	\$48,216,336	\$48,216,336	\$48,963,855	\$48,364,159
Gross Revenue	\$58,372,472	\$58,434,545	\$58,343,805	\$58,240,763	\$58,810,596	\$58,250,400
Expense Statement	Actual 2010-2011	Budget 2011-2012	Projected 2011-2012 1/31/12 (Supt.)	Estimated 2011-2012 1/31/12 Town Mgr.	School Comm Proposed FY 2012-2013 School Fund	Town Mgr Proposed FY 2012-2013 School Fund
Salaries	\$34,080,892	\$34,514,101	\$33,906,456	\$33,813,651	\$34,323,419	\$34,255,966
Benefits	14,282,375	13,934,647	13,864,432	13,809,384	13,780,857	13,526,623
Professional Services	911,456	996,355	1,130,177	1,048,778	1,099,743	1,052,743
Property Services	607,720	648,576	658,239	614,046	677,782	677,782
Other Services	6,329,968	6,313,851	6,308,920	6,147,270	6,650,798	6,611,888
Supplies	1,533,706	1,612,227	1,597,715	1,556,724	1,663,803	1,621,204
Equipment	430,311	414,788	555,275	578,090	614,194	504,194
Total Expense	\$58,176,428	\$58,434,545	\$58,021,214	\$57,567,943	\$58,810,596	\$58,250,400

For a full explanation of the budgetary issues associated with proposed revisions to the School Committee's Recommended Budget, please see the Town Manager's Budget Message (pages M-28 through M-33).

EDUCATION DEBT SERVICE (1620)

This account provides funding to meet debt retirement costs associated with school-related capital facilities. Educational debt service costs are maintained separately from general municipal debt since school-related debt receives a thirty percent (30%) reimbursement from the State of Rhode Island. For the 2012-2013 fiscal year, the projected school debt service cost is \$2,370,336 (\$518,479) less than the current year appropriation). Available non-property tax revenues amounting to \$1,048,494 will offset school debt service requirements resulting in a net property tax need of \$1,321,842 (a decrease of \$438,419 from the estimated current year property tax need). The decreased property tax need is a result of a decline in principal and interest payment requirements on existing debt, which are offset somewhat by a decline in third party revenue sources.

EDUCATION DEBT SERVICE PROGRAM		
	Estimated	Proposed
Permanent Debt (Bonds)	2011-2012	2012-2013
School Refunding Bonds	\$383,906	\$0
High School Addition #2 (A & B)	532,816	493,862
Junior High Addition /Athletic Fields	185,375	210,315
Hazard Renovations	110,330	125,173
Junior High Fields	70,121	68,081
School Site/Maintenance / Matunuck/W. Kingston Playgrounds	102,321	99,439
Jr. High Fields Property Purchase./Roof Repairs	51,809	50,416
New Middle School	755,912	726,363
Middle School Playfields/ South Road Roof Replacement	63,640	95,880
2001 FTM School Bond - \$1.08 Million 10-Year Term	119,428	0
General Building Renovations \$1 Million-6/15/03	71,313	69,813
Middle School Playfields \$325K/General Bldg. \$1.05M	108,709	105,909
General Building Renovations \$1 Million-6/15/05	77,325	75,625
General Building Renovations \$800 Thousand-6/15/06	64,780	63,180
General Building Renovations \$1 Million-6/15/07	84,375	82,250
General Building Renovations \$1.2 Million-11/12/09	101,655	99,030
Bond Registration Fees	5,000	5,000
Total	\$2,888,815	\$2,370,336
	Estimated	Proposed
Net Education Debt Service	2011-2012	2012-2013
Total Debt Service	\$2,888,815	\$2,370,336
Less State School Construction Aid	(907,030)	(847,604)
Less School Impact Fees	(70,000)	(70,000)
Less Motor Vehicle Excise Taxes	(90,675)	(72,057)
South Road School Reserve Fund	(10,864)	(10,667)
School Energy Savings Transfer	(49,985)	(48,166)
Property Tax Need	\$1,760,261	\$1,321,842

TOWN DEBT SERVICE (1621)

This account provides funding for the debt retirement of all permanent municipal bond programs and short-term bond anticipation note costs. For the 2012-2013 fiscal year, the total proposed appropriation is \$1,220,901, which is \$5,159 more than the current year adopted budget. Based on anticipated third party revenues of \$400,580, net debt service will amount to \$820,321, which is \$7,437 more than the estimated FY 2011-2012 fiscal year requirement. The increased property tax need for FY 2012-2013 is the result of a decrease in third party revenues and an increase in principal and interest payments on existing debt.

Bond repayments are scheduled for the following projects:

TOWN DEBT SERVICE PROGRAM		
Existing Debt Service	Estimated 2011-2012	Proposed 2012-2013
Open Space/Library (5/91) Refinanced 1998	\$30,713	\$0
Recreation/Library (5/93) Refinanced 10/02	15,055	14,076
Kingston Library, Public Safety Land (3/94) Refinanced 10/02	43,114	39,688
Public Safety Building/Marina Park (2/95) Refinanced 6/05	297,614	278,944
Marina Park/Open Space (1/96) Refinanced 6/03	15,171	17,212
Land Acquisition/Brousseau Park/Storage (6/98) Refinanced 11/09	35,679	34,761
Open Space/Senior Center/Greenway (6/99) Refinanced 11/09	84,779	82,472
Middle School Playfield/Green Hill Park/Open Space (6/02)	104,416	179,097
Open Space/Public Works (6/03)	28,525	27,925
Open Space/Middle School Playfield/Public Works (6/04)	117,731	114,731
Open Space/Public Works (6/06)	340,095	331,695
Open Space/Public Works (6/07)	101,250	98,700
Bond Registration Fees	1,600	1,600
Direct Municipal Debt	\$1,215,742	\$1,220,901
Net Municipal Debt Service	Estimated 2011-2012	Proposed 2012-2013
Total Town Debt Service	\$1,215,742	\$1,220,901
Less State Library Aid	(10,593)	(9,208)
Less Recreation Impact Fees	(125,141)	(121,654)
Less Transfer from Open Space Reserve	(225,000)	(225,000)
Less Motor Vehicle Excise Taxes	(42,124)	(44,718)
Property Tax Need	\$812,884	\$820,321

CAPITAL IMPROVEMENT PROGRAM (1710)

The Town Council's adopted Capital Improvement Program (CIP) for FY2012-2013 through FY2017-2018 includes major replacements, purchases, construction, and annual contractual programs that require expenditures in excess of \$10,000. The purpose of this program is to develop an orderly schedule of improvements that are needed by the Town. The CIP seeks to determine needs, establish priorities, and analyze the Town's ability to pay for these new improvements.

A capital budget element of \$1,210,000 is proposed for FY2012-2013, a \$29,000 decrease from the current fiscal year adopted budget of \$1,239,000. During the current fiscal year, \$500,000 in revenue from the General Fund's Undesignated Fund Balance was used to offset an equal amount of property tax support associated with the Capital Budget. For the 2012-2013 fiscal year, it is proposed to use the same level of funding from the Undesignated Fund Balance. The net general fund need for capital projects funding is \$710,000.

A summary of the FY2012-2013 Capital Budget is presented as follows:

Capital Budget	2010-2011 Actual	2011-2012 Adopted	2012-2013 Proposed	Increase Dollar
Recreational	\$150,000	\$176,000	\$169,000	(\$7,000)
Public Services	696,000	825,000	840,000	15,000
Public Safety	180,000	163,000	142,000	(21,000)
General Municipal	79,452	75,000	59,000	(16,000)
Annual Capital Budget	\$1,105,452	\$1,239,000	\$1,210,000	(\$29,000)
<i>Less Revenues From Undesignated Fund Balance</i>				
Public Safety Program	\$125,000	\$0	\$0	\$0
Public Services Program	375,000	500,000	500,000	0
Municipal Program	0	0	0	0
Fund Balance Total	\$500,000	\$500,000	\$500,000	\$0
Property Tax Support	\$605,452	\$739,000	\$710,000	(\$29,000)

FUND CONTINGENCY (1810)

This account provides funds to accommodate any emergency situation that might arise during the fiscal year for which there is not sufficient funds budgeted. Situations such as a major fire, major equipment breakdown, or unanticipated snow removal would be charged to this account.

Level funding in the amount of \$65,000 is proposed for the 2012-2013 fiscal year. Spending over the past seven fiscal years has been as follows:

Fiscal Year	Actual spent
2010-2011	\$65,000
2009-2010	\$65,000
2008-2009	\$172,743
2007-2008	\$152,400
2006-2007	\$16,904
2005-2006	\$80,868
2004-2005	\$14,598

Contingency expenses for FY 2010-2011 included a budget transfer to the Public Works Improvement Reserve Fund in the amount of \$65,000.

Prudent financial management standards suggest that a fund contingency of no less than one-half percent, and no more than one percent, of the General Fund's operating program should be maintained. To meet this standard, the Town would have to allocate between \$100,000 and \$200,000 for contingency expenditures. Based on the present economic climate, the Town has opted to maintain the contingency account at the same level as the current year appropriation.

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0310	Town Clerk						
Class 100	- Personal Services						
101	Full-Time Employees	\$226,540	\$233,704	\$233,704	\$238,377	\$238,377	\$4,673
104	Overtime	243	500	500	500	500	0
109	Municipal Longevity	8,931	9,719	9,719	10,697	10,696	977
Total		\$235,714	\$243,923	\$243,923	\$249,574	\$249,573	\$5,650
Class 200	- Contractual Services						
201	Advertising	\$1,731	\$1,700	\$1,700	\$1,700	\$1,700	\$0
202	Travel	1,615	2,000	2,000	2,000	2,000	0
203	Education	650	650	650	650	650	0
230	Printing/Binding	1,637	1,643	1,643	1,941	1,941	298
250	Licenses And Dues	430	415	415	585	585	170
265	Maintenance Of Office Equip	488	488	488	0	0	(488)
285	Town Web Site	0	500	500	500	500	0
290	Professional Services	6,177	4,135	4,135	4,135	4,135	0
Total		\$12,727	\$11,531	\$11,531	\$11,511	\$11,511	(\$20)
Class 300	- Supplies & Materials						
313	Office Supplies	\$980	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Total		\$980	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Class 400	- Equipment						
413	Office Equipment	\$1,313	\$1,500	\$1,500	\$1,200	\$1,200	(\$300)
Total		\$1,313	\$1,500	\$1,500	\$1,200	\$1,200	(\$300)
Departmental Total		\$250,734	\$258,954	\$258,954	\$264,285	\$264,284	\$5,330
0350	Town Public Information						
Class 200	- Contractual Services						
290	Professional Services	\$2,657	\$14,600	\$14,600	\$14,180	\$14,180	(\$420)
Total		\$2,657	\$14,600	\$14,600	\$14,180	\$14,180	(\$420)
Departmental Total		\$2,657	\$14,600	\$14,600	\$14,180	\$14,180	(\$420)

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0410	Canvassing Authority						
Class 100	- Personal Services						
101	Full-Time Employees	\$33,330	\$35,755	\$35,755	\$38,059	\$38,059	\$2,304
102	Part-Time Salaries	2,667	2,665	2,665	2,665	2,665	0
103	Seasonal Salaries	25,300	4,750	4,750	29,991	29,991	25,241
104	Overtime	1,550	677	677	1,559	1,559	882
105	Retirement/Vacation	191	0	0	0	0	0
109	Municipal Longevity	0	0	0	229	229	229
Total		\$63,038	\$43,847	\$43,847	\$72,503	\$72,503	\$28,656
Class 200	- Contractual Services						
201	Advertising	\$0	\$200	\$200	\$500	\$500	\$300
205	Postage	0	8,000	8,000	0	0	(8,000)
230	Printing/Binding	502	1,428	1,428	1,064	1,064	(364)
275	Rents	0	0	0	1,600	1,600	1,600
277	Transfer to Other Funds	1,188	0	0	0	0	0
Total		\$1,689	\$9,628	\$9,628	\$3,164	\$3,164	(\$6,464)
Class 300	- Supplies & Materials						
313	Office Supplies	\$234	\$200	\$200	\$300	\$300	\$100
399	Misc. Expenses - Food	1,927	355	355	2,018	2,018	1,663
Total		\$2,161	\$555	\$555	\$2,318	\$2,318	\$1,763
Departmental Total		\$66,888	\$54,030	\$54,030	\$77,985	\$77,985	\$23,955
0510	Town Manager's Office						
Class 100	- Personal Services						
101	Full-Time Employees	\$281,133	\$286,367	\$286,367	\$292,095	\$292,095	\$5,728
102	Part-Time Salaries	7,601	7,249	7,249	7,600	7,395	146
104	Overtime	630	2,000	2,000	2,000	2,000	0
105	Retirement/Vacation Reimbursemer	0	10,000	10,000	10,000	10,000	0
109	Municipal Longevity	6,928	7,263	7,263	7,607	7,999	736
Total		\$296,292	\$312,879	\$312,879	\$319,302	\$319,489	\$6,610
Class 200	- Contractual Services						
202	Travel	\$2,088	\$2,500	\$2,500	\$2,000	\$2,000	(\$500)
230	Printing/Binding	1,785	1,700	1,700	2,000	2,000	300
250	Licenses And Dues	1,886	2,100	2,500	2,500	2,500	400
260	Maintenance Of Motor Vehicles	0	200	200	200	200	0
265	Maintenance Of Office Equipment	0	100	100	100	100	0
277	Transfer to Other Funds	10,000	0	0	0	0	0
285	Town Web Site	0	800	800	800	500	(300)
Total		\$15,759	\$7,400	\$7,800	\$7,600	\$7,300	(\$100)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$164	\$500	\$500	\$300	\$300	(\$200)
307	Fuels & Lubricants	2,201	1,700	2,200	2,200	2,200	500
310	Motor Vehicle Parts	645	250	250	800	700	450
313	Office Supplies	802	900	900	900	900	0
Total		\$3,812	\$3,350	\$3,850	\$4,200	\$4,100	\$750
Class 400	- Equipment						
413	Office Equipment	\$0	\$300	\$300	\$300	\$300	\$0
420	Computer Equip	0	1,200	1,200	1,200	1,000	(200)
430	Furniture & Furnishing	940	300	300	300	300	0
Total		\$940	\$1,800	\$1,800	\$1,800	\$1,600	(\$200)
Departmental Total		\$316,804	\$325,429	\$326,329	\$332,902	\$332,489	\$7,060

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0540	Town Hall Operation						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$38,896	\$40,510	\$40,511	\$41,320	\$41,320	\$810
102	Part-Time Salaries	4,992	7,620	7,500	7,770	7,500	(120)
104	Overtime	411	1,000	1,000	1,000	700	(300)
109	Municipal Longevity	1,768	1,872	1,872	2,174	2,174	302
Total		\$46,067	\$51,002	\$50,883	\$52,264	\$51,694	\$692
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$94	\$50	\$50	\$100	\$100	\$50
205	Postage	22,890	23,000	23,000	16,900	20,000	(3,000)
210	Telephone	4,937	5,000	5,000	5,000	5,000	0
220	Utilities	23,881	24,500	24,500	25,416	22,000	(2,500)
230	Printing/Binding	0	0	186	200	0	0
235	Copy Machine Services	7,843	11,500	11,500	12,000	12,000	500
240	Cleaning Services	78	100	100	100	100	0
265	Maintenance Of Office Equip	720	800	800	200	200	(600)
270	Maint Of Bldg & Improvements	18,832	18,000	17,000	18,600	18,600	600
277	Transfer to Other Funds	10,000	0	0	0	0	0
Total		\$89,276	\$82,950	\$82,136	\$78,516	\$78,000	(\$4,950)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$0	\$150	\$150	\$150	\$150	\$0
308	Heating Fuel	24,876	22,500	24,000	28,940	27,000	4,500
312	Janitorial Material & Supp	1,827	2,300	2,300	2,300	2,300	0
313	Office Supplies	46	100	100	100	100	0
316	Gen Hardware/Minor Tools	42	100	100	100	100	0
Total		\$26,791	\$25,150	\$26,650	\$31,590	\$29,650	\$4,500
<i>Class 400</i>	<i>- Equipment</i>						
412	Janitorial Equipment	\$0	\$400	\$400	\$300	\$300	(\$100)
413	Office Equipment	0	500	500	500	500	0
Total		\$0	\$900	\$900	\$800	\$800	(\$100)
Departmental Total		\$162,133	\$160,002	\$160,569	\$163,170	\$160,144	\$142

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0610	Finance Department						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$368,704	\$380,190	\$380,190	\$387,794	\$387,794	\$7,604
102	Part-Time Salaries	39,179	50,775	50,125	50,775	50,775	0
104	Overtime	260	250	500	250	250	0
105	Retirement/ Vacation Reimburseme	0	9,700	9,700	10,000	10,000	300
109	Municipal Longevity	14,980	16,026	16,026	17,695	17,073	1,047
Total		\$423,123	\$456,941	\$456,541	\$466,514	\$465,892	\$8,951
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$25	\$100	\$100	\$100	\$100	\$0
202	Travel	2,358	2,900	2,900	2,900	2,900	0
203	Education	785	1,100	1,100	1,100	1,100	0
230	Printing/Binding	2,762	2,300	2,700	2,700	2,700	400
250	Licenses And Dues	470	600	600	600	600	0
265	Maintenance Of Office Equip	232	560	560	560	560	0
277	Transfer to Other Funds	10,000	0	0	0	0	0
285	Town Web Site	0	650	650	650	650	0
290	Professional Services	0	4,000	4,000	4,000	4,000	0
Total		\$16,632	\$12,210	\$12,610	\$12,610	\$12,610	\$400
<i>Class 300</i>	<i>- Supplies & Materials</i>						
304	Books & Other Publications	\$290	\$450	\$450	\$450	\$450	\$0
313	Office Supplies	2,141	2,700	2,700	2,700	2,700	0
Total		\$2,431	\$3,150	\$3,150	\$3,150	\$3,150	\$0
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$9,255	\$0	\$0	\$0	\$0	\$0
420	Computer Equipment	3,300	900	900	900	900	0
Total		\$12,555	\$900	\$900	\$900	\$900	\$0
Departmental Total		\$454,741	\$473,201	\$473,201	\$483,174	\$482,552	\$9,351

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0620	Tax Assessor's Office						
Class 100	- Personal Services						
101	Full-Time Employees	\$228,802	\$236,747	\$236,747	\$241,482	\$241,482	\$4,735
109	Municipal Longevity	7,670	7,592	7,592	8,809	8,807	1,215
Total		\$236,472	\$244,339	\$244,339	\$250,291	\$250,289	\$5,950
Class 200	- Contractual Services						
201	Advertising	\$198	\$200	\$200	\$200	\$200	\$0
202	Travel	72	100	100	100	100	0
203	Education	451	500	500	600	550	50
230	Printing/Binding	392	400	400	400	400	0
250	Licenses And Dues	636	500	500	600	600	100
260	Maintenance Of Motor Vehicles	488	200	200	200	200	0
265	Maintenance Of Office Equip	0	288	288	0	0	(288)
285	Town Web Site	0	100	100	100	100	0
292	Outside Data Processing	419	450	450	450	450	0
Total		\$2,655	\$2,738	\$2,738	\$2,650	\$2,600	(\$138)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$848	\$1,100	\$1,100	\$1,100	\$1,000	(\$100)
307	Fuels & Lubricants	360	500	500	400	500	0
310	Motor Vehicle Parts & Access	255	200	200	300	300	100
313	Office Supplies	1,972	2,000	2,000	2,000	2,000	0
Total		\$3,435	\$3,800	\$3,800	\$3,800	\$3,800	\$0
Class 400	- Equipment						
430	Furniture & Furnishing	(\$220)	\$0	\$0	\$1,300	\$1,100	\$1,100
Total		(\$220)	\$0	\$0	\$1,300	\$1,100	\$1,100
Departmental Total		\$242,341	\$250,877	\$250,877	\$258,041	\$257,789	\$6,912
0630	Assessment Board Of Review						
Class 100	- Personal Services						
102	Part-Time Salaries	\$300	\$600	\$500	\$500	\$500	(\$100)
Total		\$300	\$600	\$500	\$500	\$500	(\$100)
Class 200	- Contractual Services						
202	Travel	\$0	\$100	\$100	\$100	\$100	\$0
Total		\$0	\$100	\$100	\$100	\$100	\$0
Departmental Total		\$300	\$700	\$600	\$600	\$600	(\$100)

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0640 Information Technology Division							
Class 100	- Personal Services						
101	Full-Time Employees	\$112,834	\$117,604	\$78,785	\$121,849	\$129,843	\$12,239
104	Overtime	235	0	0	0	0	0
105	Retirement/Vacation Reimbursemer	19,069	0	784	0	0	0
109	Municipal Longevity	874	0	0	0	0	0
Total		\$133,012	\$117,604	\$79,569	\$121,849	\$129,843	\$12,239
Class 200	- Contractual Services						
201	Advertising	\$360	\$0	\$622	\$0	\$0	\$0
202	Travel	50	500	0	1,000	1,000	500
203	Education	0	500	0	0	0	(500)
230	Printing/Binding	18,769	12,500	12,000	11,600	11,600	(900)
231	Stock Paper	1,947	4,000	3,200	4,000	4,000	0
250	Licenses and Dues	0	75	75	75	75	0
265	Maintenance Of Office Equip	10,119	23,000	16,500	18,000	18,000	(5,000)
266	Software Maintenance	35,916	35,000	38,900	42,500	42,500	7,500
290	Professional Services	14,458	41,144	15,500	41,144	32,000	(9,144)
Total		\$81,619	\$116,719	\$86,797	\$118,319	\$109,175	(\$7,544)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$0	\$50	\$0	\$250	\$250	\$200
313	Office Supplies	11,484	12,500	12,000	12,000	12,000	(500)
Total		\$11,484	\$12,550	\$12,000	\$12,250	\$12,250	(\$300)
Class 400	- Equipment						
413	Office Equipment	\$79	\$0	\$0	\$0	\$0	\$0
420	Computer Equipment	4,159	0	0	0	0	0
430	Furniture & Furnishing	125	0	0	0	0	0
Total		\$4,363	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$230,477	\$246,873	\$178,366	\$252,418	\$251,268	\$4,395
0645 Geographic Information System							
Class 100	- Personal Services						
101	Full-Time Employees	\$67,633	\$70,440	\$70,440	\$71,849	\$71,849	\$1,409
109	Municipal Longevity	1,300	1,404	1,404	1,658	1,659	255
Total		\$68,933	\$71,844	\$71,844	\$73,507	\$73,508	\$1,664
Class 200	- Contractual Services						
202	Travel	\$519	\$1,100	\$800	\$1,575	\$1,575	\$475
230	Printing/Binding	0	100	100	100	100	0
265	Maintenance Of Office Equip	1,613	1,700	1,700	1,200	1,200	(500)
266	Software Maintenance	8,250	8,200	8,200	8,200	8,200	0
290	Professional Services	0	1,000	1,000	1,000	1,000	0
Total		\$10,382	\$12,100	\$11,800	\$12,075	\$12,075	(\$25)
Class 300	- Supplies & Materials						
313	Office Supplies	\$2,675	\$2,700	\$2,700	\$2,700	\$2,700	\$0
Total		\$2,675	\$2,700	\$2,700	\$2,700	\$2,700	\$0
Class 400	- Equipment						
420	Computer Equipment	\$149	\$550	\$550	\$600	\$600	\$50
Total		\$149	\$550	\$550	\$600	\$600	\$50
Departmental Total		\$82,139	\$87,194	\$86,894	\$88,882	\$88,883	\$1,689

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0650	Post Year Audit						
Class 200	- Contractual Services						
290	Professional Services	\$6,080	\$20,000	\$20,000	\$22,000	\$22,000	\$2,000
299	Other Expenses	360	2,275	2,275	2,250	2,250	(25)
Total		\$6,440	\$22,275	\$22,275	\$24,250	\$24,250	\$1,975
Departmental Total		\$6,440	\$22,275	\$22,275	\$24,250	\$24,250	\$1,975
0710	Planning Board						
Class 100	- Personal Services						
102	Part-Time Salaries	\$2,920	\$4,680	\$3,500	\$3,840	\$4,680	\$0
Total		\$2,920	\$4,680	\$3,500	\$3,840	\$4,680	\$0
Departmental Total		\$2,920	\$4,680	\$3,500	\$3,840	\$4,680	\$0
0720	Planning Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$259,657	\$271,173	\$220,839	\$263,776	\$263,776	(\$7,397)
102	Part-Time Salaries	5,860	5,970	5,970	6,089	6,089	119
105	Retirement	0	0	19,812	0	0	0
109	Municipal Longevity	4,898	5,388	4,452	4,004	4,005	(1,383)
Total		\$270,415	\$282,531	\$251,073	\$273,869	\$273,870	(\$8,661)
Class 200	- Contractual Services						
201	Advertising	\$443	\$875	\$400	\$875	\$875	\$0
202	Travel	155	750	400	750	750	0
203	Education	0	100	0	100	100	0
230	Printing/Binding	0	150	150	150	150	0
250	Licenses and Dues	540	627	300	300	300	(327)
265	Maintenance Of Office Equip	488	354	354	354	354	0
285	Town Web Site	0	125	125	125	125	0
290	Professional Services	0	4,000	0	4,000	4,000	0
Total		\$1,626	\$6,981	\$1,729	\$6,654	\$6,654	(\$327)
Class 300	- Supplies & Materials						
304	Books & Other Publications	\$0	\$100	\$100	\$100	\$100	\$0
313	Office Supplies	833	750	500	750	750	0
Total		\$833	\$850	\$600	\$850	\$850	\$0
Departmental Total		\$272,874	\$290,362	\$253,402	\$281,373	\$281,374	(\$8,988)

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0730	Zoning Board Of Review						
Class 100	- Personal Services						
102	Part-Time Salaries	\$1,380	\$2,000	\$2,000	\$2,000	\$2,000	\$0
104	Overtime	726	1,500	1,500	1,200	1,200	(300)
Total		\$2,106	\$3,500	\$3,500	\$3,200	\$3,200	(\$300)
Class 200	- Contractual Services						
201	Advertising	\$419	\$400	\$400	\$500	\$500	\$100
230	Printing/Binding	0	0	0	250	250	250
290	Professional Services	6,637	8,000	8,000	8,000	8,000	0
Total		\$7,056	\$8,400	\$8,400	\$8,750	\$8,750	\$350
Class 300	- Supplies & Materials						
313	Office Supplies	\$0	\$50	\$50	\$50	\$50	\$0
Total		\$0	\$50	\$50	\$50	\$50	\$0
Departmental Total		\$9,162	\$11,950	\$11,950	\$12,000	\$12,000	\$50
0740	Zoning/Building Inspection						
Class 100	- Personal Services						
101	Full-Time Employees	\$165,038	\$193,839	\$150,000	\$197,578	\$198,531	\$4,692
102	Part-Time Salaries	19,375	16,202	25,000	15,984	15,000	(1,202)
104	Overtime	527	0	0	0	0	0
105	Retirement	2,805	0	0	0	0	0
109	Municipal Longevity	5,842	5,767	5,767	7,063	7,062	1,295
Total		\$193,587	\$215,808	\$180,767	\$220,625	\$220,593	\$4,785
Class 200	- Contractual Services						
201	Advertising	\$39	\$30	\$30	\$50	\$50	\$20
202	Travel	1,383	2,100	2,100	1,294	1,294	(806)
230	Printing/Binding	956	600	600	600	600	0
250	Licenses And Dues	116	105	105	105	105	0
260	Maintenance Of Motor Vehicles	39	200	200	250	250	50
265	Maintenance Of Office Equipment	95	95	95	0	0	(95)
285	Town Web Site	0	100	100	100	100	0
Total		\$2,628	\$3,230	\$3,230	\$2,399	\$2,399	(\$831)
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$523	\$540	\$540	\$405	\$405	(\$135)
304	Books and Publications	0	200	200	200	200	0
307	Fuels & Lubricants	3,677	4,200	4,200	4,500	4,500	300
310	Motor Vehicle Parts & Access	1,362	600	600	600	600	0
313	Office Supplies	309	400	400	250	250	(150)
Total		\$5,871	\$5,940	\$5,940	\$5,955	\$5,955	\$15
Class 400	- Equipment						
413	Office Equipment	\$0	\$0	\$0	\$450	\$450	\$450
Total		\$0	\$0	\$0	\$450	\$450	\$450
Departmental Total		\$202,086	\$224,978	\$189,937	\$229,429	\$229,397	\$4,419

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0810	Police Department						
Class 100	- Personal Services						
101	Full-Time Employees	\$3,631,971	\$3,922,500	\$3,735,704	\$3,941,839	\$3,941,843	\$19,343
102	Part-Time Salaries	30,967	33,783	27,169	26,015	26,015	(7,768)
103	Seasonal Salaries	65,178	67,635	67,635	68,972	68,000	365
104	Overtime	439,169	415,000	480,000	446,000	446,000	31,000
105	Retirement	172,241	100,000	214,404	100,000	100,000	0
109	Municipal Longevity	28,158	31,393	30,649	31,061	30,771	(622)
Total		\$4,367,683	\$4,570,311	\$4,555,561	\$4,613,887	\$4,612,629	\$42,318
Class 200	- Contractual Services						
201	Advertising	\$1,219	\$2,300	\$2,000	\$2,000	\$2,000	(\$300)
202	Travel	2,411	3,200	3,200	3,200	3,200	0
203	Education	47,450	50,000	44,000	52,000	52,000	2,000
205	Postage	2,175	2,500	2,300	2,300	2,300	(200)
210	Telephone	23,360	24,250	23,000	23,300	23,300	(950)
220	Utilities	102,358	115,525	108,365	112,875	112,875	(2,650)
230	Printing/Binding	1,155	2,250	2,000	2,250	2,250	0
235	Copy Machine Services	2,595	2,800	2,800	2,900	2,900	100
240	Cleaning Services	16,898	18,250	17,400	18,250	18,250	0
250	Licenses And Dues	831	940	1,000	1,020	1,020	80
260	Maintenance of Motor Vehicles	12,031	25,000	25,000	25,000	25,000	0
263	Maint of Communication. Equip.	2,544	6,000	6,000	6,000	6,000	0
265	Maintenance of Office Equip.	6,584	9,000	9,000	9,000	9,000	0
266	Software Maintenance	19,231	20,980	20,980	21,175	21,175	195
270	Maint of Bldg & Improvements	12,652	15,500	19,000	18,500	18,500	3,000
275	Rents	299	300	300	300	300	0
277	Transfer to Other Funds	100,000	0	0	0	0	0
290	Professional Services	294	8,000	8,000	8,000	8,000	0
291	Medical Services	60	1,000	1,000	1,000	1,000	0
299	Other Expenses	6,941	8,500	8,500	8,500	8,500	0
Total		\$361,089	\$316,295	\$303,845	\$317,570	\$317,570	\$1,275
Class 300	- Supplies & Materials						
302	Chemicals & Gases	\$1,252	\$1,150	\$1,400	\$1,400	\$1,400	\$250
303	Clothing/Uniforms	23,789	38,000	38,000	38,000	38,000	0
304	Books & Other Publications	3,014	3,400	3,600	3,600	3,600	200
305	Bldg & Const Materials & Supp	971	650	1,000	1,000	1,000	350
307	Fuels & Lubricants	114,902	130,000	155,250	157,800	157,800	27,800
310	Motor Vehicle Parts & Access	26,650	32,000	32,000	32,000	32,000	0
311	Medical & Lab Material & Supp	1,093	1,500	1,500	1,500	1,500	0
312	Janitorial Material & Supp	4,879	4,100	4,500	4,600	4,600	500
313	Office Supplies	2,257	2,300	2,300	2,300	2,300	0
315	Electrical Material & Supp	1,154	1,500	1,500	1,650	1,650	150
316	Gen Hardware/Minor Tools	254	300	500	500	500	200
317	Signs and Striping	0	0	0	0	0	0
325	Fire & Safety Mat & Supplies	3,387	12,400	12,400	12,400	12,400	0
336	Photographic Mat & Supplies	311	500	500	500	500	0
399	Other Expenses	906	1,000	1,000	1,000	1,000	0
Total		\$184,818	\$228,800	\$255,450	\$258,250	\$258,250	\$29,450
Class 400	- Equipment						
410	Motor Vehicles	\$102,375	\$100,000	\$100,000	\$111,000	\$111,000	\$11,000
411	Medical & Laboratory Equipment	0	0	0	0	0	0
412	Janitorial Equipment	3,640	0	0	3,000	3,000	3,000
413	Office Equipment	(9,132)	5,000	5,329	0	0	(5,000)
420	Computer Equip	0	0	0	0	0	0
425	Fire & Safety Equipment	0	3,300	2,770	9,350	9,350	6,050
430	Furniture & Furnishings	331	500	500	1,000	1,000	500
Total		\$97,214	\$108,800	\$108,599	\$124,350	\$124,350	\$15,550
Departmental Total		\$5,010,804	\$5,224,206	\$5,223,455	\$5,314,057	\$5,312,799	\$88,593

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0820	Animal Control - Road						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$38,070	\$38,863	\$38,421	\$39,640	\$39,640	\$777
102	Part-Time Salaries	13,124	15,015	14,000	15,143	15,000	(15)
104	Overtime	184	400	400	400	400	0
109	Municipal Longevity	2,948	3,203	3,203	3,318	3,318	115
Total		\$54,326	\$57,481	\$56,024	\$58,501	\$58,358	\$877
<i>Class 200</i>	<i>- Contractual Services</i>						
210	Telephone	\$211	\$220	\$220	\$220	\$220	\$0
230	Printing/Binding	221	550	450	450	450	(100)
250	Licenses And Dues	6	60	60	64	64	4
260	Maintenance Of Motor Vehicles	0	500	500	500	500	0
290	Professional Services	0	75	75	75	75	0
Total		\$437	\$1,405	\$1,305	\$1,309	\$1,309	(\$96)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
302	Chemicals & Gases	\$0	\$25	\$25	\$25	\$25	\$0
303	Clothing/Uniforms	20	750	625	625	625	(125)
307	Fuels & Lubricants	4,900	5,700	6,180	6,200	6,200	500
310	Motor Vehicle Parts & Access	1,408	850	850	850	850	0
316	Gen Hardware/Minor Tools	49	100	100	100	100	0
325	Fire & Safety Mat & Supplies	211	150	150	150	150	0
Total		\$6,587	\$7,575	\$7,930	\$7,950	\$7,950	\$375
Departmental Total		\$61,349	\$66,461	\$65,259	\$67,760	\$67,617	\$1,156

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0830	Animal Control - Shelter						
<i>Class</i>	<i>100 - Personal Services</i>						
	101 Full-Time Employees	\$74,591	\$77,500	\$67,889	\$86,845	\$86,845	\$9,345
	102 Part-Time Salaries	29,039	33,595	35,000	34,266	34,266	671
	104 Overtime	880	2,000	2,500	2,000	2,000	0
	105 Retirement	0	0	3,154	0	0	0
	109 Municipal Longevity	3,276	3,661	3,661	3,135	3,134	(527)
Total		\$107,786	\$116,756	\$112,204	\$126,246	\$126,245	\$9,489
<i>Class</i>	<i>200 - Contractual Services</i>						
	201 Advertising	\$0	\$50	\$50	\$50	\$50	\$0
	202 Travel	1,688	1,550	1,550	1,550	1,550	0
	205 Postage	264	325	300	300	300	(25)
	210 Telephone	1,328	1,600	1,500	1,500	1,500	(100)
	220 Utilities	2,266	5,500	5,500	5,500	5,500	0
	230 Printing/Binding	1,414	240	200	200	200	(40)
	240 Cleaning Services	550	500	500	0	0	(500)
	270 Maint Of Bldg & Improvements	265	1,200	900	1,200	1,200	0
	290 Professional Services	5,264	5,000	5,000	5,000	5,000	0
Total		\$13,038	\$15,965	\$15,500	\$15,300	\$15,300	(\$665)
<i>Class</i>	<i>300 - Supplies & Materials</i>						
	301 Agricultural Supplies	\$595	\$1,500	\$1,500	\$1,500	\$1,500	\$0
	303 Clothing/Uniforms	1,466	1,500	1,500	1,500	1,500	0
	305 Bldg & Const Materials & Supp	5	100	100	100	100	0
	308 Heating Fuel	1,988	4,500	8,000	8,500	8,500	4,000
	312 Janitorial Material & Supp	2,127	3,000	3,000	3,200	3,200	200
	313 Office Supplies	103	200	200	200	200	0
	315 Electrical Material & Supp	0	50	50	50	50	0
	316 Gen Hardware/Minor Tools	0	50	50	100	100	50
	320 Food	460	600	1,000	1,000	1,000	400
	323 Plumbing Supplies	941	600	1,000	600	600	0
	325 Fire & Safety Mat & Supplies	0	125	250	250	250	125
Total		\$7,684	\$12,225	\$16,650	\$17,000	\$17,000	\$4,775
Departmental Total		\$128,508	\$144,946	\$144,354	\$158,546	\$158,545	\$13,599

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0840	Communications Department						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$109,856	\$113,082	\$113,082	\$115,344	\$115,344	\$2,262
102	Part-Time Salaries	27,889	28,800	27,800	26,880	26,880	(1,920)
104	Overtime	8,811	10,000	9,320	9,000	9,000	(1,000)
105	Retirement	0	0	320	0	0	0
109	Municipal Longevity	2,171	2,429	2,429	2,803	2,803	374
Total		\$148,727	\$154,311	\$152,951	\$154,027	\$154,027	(\$284)
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$20	\$0	\$0	\$0	\$0	\$0
203	Education	0	0	425	1,000	1,000	1,000
210	Telephone	2,132	2,370	2,370	2,370	2,370	0
250	Licenses and Dues	200	360	360	360	360	0
260	Maintenance Of Motor Vehicles	838	1,500	1,500	1,500	1,500	0
266	Software Maintenance	300	300	300	300	300	0
290	Professional Services	3,500	3,500	1,240	1,000	1,000	(2,500)
Total		\$6,990	\$8,030	\$6,195	\$6,530	\$6,530	(\$1,500)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
303	Clothing/Uniforms	\$1,598	\$1,590	\$1,590	\$1,590	\$1,590	\$0
307	Fuels & Lubricants	5,745	5,500	6,500	6,500	6,500	1,000
310	Motor Vehicle Parts & Access	1,369	1,500	1,500	1,500	1,500	0
313	Office Supplies	642	250	250	250	250	0
315	Electrical Material & Supp	8,004	8,000	8,000	8,000	8,000	0
Total		\$17,357	\$16,840	\$17,840	\$17,840	\$17,840	\$1,000
<i>Class 400</i>	<i>- Equipment</i>						
420	Computer Equip	\$934	\$0	\$0	\$0	\$0	\$0
Total		\$934	\$0	\$0	\$0	\$0	\$0
Departmental Total		\$174,008	\$179,181	\$176,986	\$178,397	\$178,397	(\$784)
0850	Radio Services						
<i>Class 200</i>	<i>- Contractual Services</i>						
290	Professional Services	\$1,658	\$2,000	\$2,000	\$2,000	\$2,000	\$0
Total		\$1,658	\$2,000	\$2,000	\$2,000	\$2,000	\$0
<i>Class 400</i>	<i>- Equipment</i>						
419	Communication Equipment	\$3,630	\$3,914	\$3,914	\$2,190	\$2,190	(\$1,724)
Total		\$3,630	\$3,914	\$3,914	\$2,190	\$2,190	(\$1,724)
Departmental Total		\$5,288	\$5,914	\$5,914	\$4,190	\$4,190	(\$1,724)

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0880	Emergency Medical Services						
Class 100	- Personal Services						
101	Full-Time Employees	\$768,742	\$780,620	\$765,850	\$790,463	\$790,464	\$9,844
102	Part-Time Salaries	92,618	95,000	123,000	95,000	95,000	0
104	Overtime	163,548	140,000	153,480	150,000	150,000	10,000
105	Retirement	37,243	15,000	15,000	4,000	8,000	(7,000)
109	Municipal Longevity	16,143	20,261	19,414	22,853	22,851	2,590
Total		\$1,078,294	\$1,050,881	\$1,076,744	\$1,062,316	\$1,066,315	\$15,434
Class 200	- Contractual Services						
201	Advertising	\$1,731	\$1,200	\$608	\$1,000	\$1,000	(\$200)
202	Travel	8	200	150	200	200	0
203	Education	9,302	10,000	10,000	10,000	10,000	0
205	Postage	88	250	50	100	100	(150)
210	Telephone	4,632	4,800	3,600	4,000	4,000	(800)
230	Printing/Binding	125	500	400	500	500	0
240	Cleaning Services	2,935	3,600	2,740	3,300	3,300	(300)
250	Licenses And Dues	49	300	200	300	300	0
260	Maintenance Of Motor Vehicles	1,055	6,000	3,000	6,000	6,000	0
263	Maint of Communication. Equipme	608	1,000	1,000	1,000	1,000	0
266	Software Maintenance	1,790	1,800	1,830	1,900	1,900	100
267	Maintenance of Equipment	3,888	6,500	6,063	6,000	6,000	(500)
270	Maint Of Bldg & Improvements	559	500	500	1,000	1,000	500
290	Professional Services	1,338	1,340	1,100	1,050	1,050	(290)
291	Medical Services	241	500	350	500	500	0
292	Outside Services	0	50	0	0	0	(50)
299	Other Expenses	82	100	213	100	100	0
Total		\$28,431	\$38,640	\$31,804	\$36,950	\$36,950	(\$1,690)
Class 300	- Supplies & Materials						
302	Chemicals & Gases	\$2,564	\$2,200	\$1,731	\$2,200	\$2,200	\$0
303	Clothing/Uniforms	2,513	6,500	6,000	6,500	6,500	0
304	Books & Other Publications	217	650	646	650	650	0
307	Fuels & Lubricants	18,241	20,000	28,228	27,000	27,000	7,000
310	Motor Vehicle Parts	5,114	6,000	5,014	6,000	6,000	0
311	Medical Material & Supplies	13,401	13,000	12,996	14,000	14,000	1,000
312	Janitorial Material & Supp	246	300	54	300	300	0
313	Office Supplies	304	500	370	500	500	0
315	Electrical Material & Supp	32	50	40	50	50	0
316	Gen Hardware/Minor Tools	152	100	235	100	100	0
325	Fire and Safety Materials	78	250	200	200	200	(50)
336	Photographic Mat & Supplies	0	50	0	0	0	(50)
399	Other Expenses	0	0	50	50	50	50
Total		\$42,860	\$49,600	\$55,564	\$57,550	\$57,550	\$7,950
Class 400	- Equipment						
411	Medical & Laboratory Equip	\$0	\$0	\$1,350	\$4,000	\$4,000	\$4,000
420	Computer Equipment	0	0	339	1,850	1,850	1,850
430	Furniture & Furnishing	0	4,000	3,650	0	0	(4,000)
Total		\$0	\$4,000	\$5,339	\$5,850	\$5,850	\$1,850
Departmental Total		\$1,149,584	\$1,143,121	\$1,169,451	\$1,162,666	\$1,166,665	\$23,544

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0910 Public Services Department - Administration							
Class 100	- Personal Services						
101	Full-Time Employees	\$211,319	\$217,179	\$217,179	\$221,522	\$221,524	\$4,345
102	Part-Time Salaries	2,490	3,200	1,500	3,200	3,200	0
104	Overtime	7	500	300	400	400	(100)
109	Municipal Longevity	7,326	7,794	7,795	8,757	8,758	964
Total		\$221,141	\$228,673	\$226,774	\$233,879	\$233,882	\$5,209
Class 200	- Contractual Services						
201	Advertising	\$440	\$320	\$300	\$315	\$300	(\$20)
202	Travel	60	1,550	1,300	1,500	1,500	(50)
203	Education	50	150	100	150	150	0
210	Telephone	506	732	630	647	647	(85)
220	Utilities	10,237	11,000	11,100	11,419	11,419	419
230	Printing/Binding	134	300	250	300	200	(100)
235	Copy Machine Service	0	120	140	155	155	35
250	Licenses And Dues	983	1,180	740	990	990	(190)
260	Maintenance of Motor Vehicles	0	600	500	550	550	(50)
265	Maintenance of Office Equipment	725	900	900	800	800	(100)
266	Software Maintenance - GIS	2,413	1,000	850	1,000	1,000	0
270	Maintenance of Buildings	(3,774)	4,500	4,300	4,500	4,000	(500)
285	Town Web Site	400	300	200	300	300	0
Total		\$12,174	\$22,652	\$21,310	\$22,626	\$22,011	(\$641)
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$267	\$344	\$300	\$405	\$405	\$61
304	Books & Other Publications	129	150	140	150	150	0
305	Bldg & Const Materials & Supp	409	300	290	300	250	(50)
307	Fuels & Lubricants	1,879	1,645	2,200	1,457	1,457	(188)
310	Motor Vehicle Parts & Access	531	650	2,300	450	450	(200)
311	Medical & Lab Material & Supp	0	150	130	150	150	0
313	Office Supplies	1,309	1,200	1,000	1,200	1,200	0
316	Gen Hardware/Minor Tools	164	175	125	175	175	0
336	Photographic Mat & Supplies	0	220	200	200	200	(20)
Total		\$4,689	\$4,834	\$6,685	\$4,487	\$4,437	(\$397)
Class 400	- Equipment						
411	Medical & Laboratory Equip	\$0	\$100	\$90	\$100	\$100	\$0
413	Office Equipment	414	800	600	700	700	(100)
420	Computer Equipment	1,067	800	700	1,200	1,200	400
425	Fire & Safety Equipment	80	100	80	100	100	0
Total		\$1,561	\$1,800	\$1,470	\$2,100	\$2,100	\$300
Departmental Total		\$239,565	\$257,959	\$256,239	\$263,092	\$262,430	\$4,471

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0920	Public Services Department - Streets & Highway Division						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$669,741	\$728,733	\$709,820	\$743,308	\$743,310	\$14,577
102	Part-Time Salaries	0	5,000	2,200	5,000	5,000	0
103	Seasonal Salaries	59,759	50,000	40,000	50,000	50,000	0
104	Overtime	8,173	9,500	7,273	9,500	9,500	0
105	Retirement	23,394	0	0	22,946	22,946	22,946
109	Municipal Longevity	29,266	21,623	21,622	23,108	23,107	1,484
Total		\$790,333	\$814,856	\$780,915	\$853,862	\$853,863	\$39,007
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$429	\$290	\$150	\$290	\$290	\$0
202	Travel	0	1,560	1,801	1,685	1,685	125
203	Education	240	250	150	250	250	0
210	Telephone	4,501	3,345	3,200	3,015	3,015	(330)
220	Utilities	15,481	15,500	14,261	15,500	15,000	(500)
230	Printing/Binding	0	250	200	250	200	(50)
240	Cleaning Services	3,294	4,126	3,800	3,753	3,753	(373)
250	Licenses And Dues	1,706	1,626	1,100	1,755	1,755	129
260	Maintenance Of Motor Vehicles	18,609	15,000	19,000	15,000	15,000	0
267	Maint Of General Equip	11,622	12,000	11,000	12,500	12,000	0
270	Maint Of Bldg & Improvements	8,967	8,000	6,800	7,500	8,000	0
275	Rents	0	2,000	1,200	2,000	2,000	0
277	Transfer to Other Funds	40,000	0	50,000	0	0	0
290	Professional Services	240,857	362,575	314,923	365,224	370,000	7,425
Total		\$345,705	\$426,522	\$427,585	\$428,722	\$432,948	\$6,426
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agricultural Supplies	\$628	\$2,200	\$1,800	\$1,990	\$1,990	(\$210)
302	Chemicals & Gases	226,836	182,100	130,991	154,955	155,000	(27,100)
303	Clothing/Uniforms	5,283	4,554	4,333	5,200	5,200	646
304	Books & Other Publications	181	150	125	175	175	25
305	Bldg & Const Materials & Supp	58,726	78,000	60,000	79,000	79,000	1,000
307	Fuels & Lubricants	93,399	90,000	99,920	98,000	98,000	8,000
308	Heating Fuel	25,366	30,000	29,967	31,740	31,740	1,740
310	Motor Vehicle Parts & Access	46,517	47,000	45,000	48,000	48,000	1,000
311	Medical & Lab Material & Supp	0	300	200	300	200	(100)
312	Janitorial Material & Supp	1,813	1,800	1,700	1,800	1,800	0
313	Office Supplies	1,278	1,500	1,300	1,500	1,500	0
315	Electrical Material & Supp	540	605	900	625	625	20
316	Gen Hardware/Minor Tools	8,375	8,500	8,300	8,500	8,500	0
317	Signs & Striping Mat & Supp	20,068	15,500	15,000	18,800	18,800	3,300
318	Gen Equip & Machine Parts	41,307	36,800	34,000	36,810	36,800	0
323	Plumbing Supplies	0	200	180	200	200	0
325	Fire & Safety Mat & Supplies	3,260	2,704	2,500	2,780	2,800	96
336	Photographic Mat & Supplies	108	200	200	200	200	0
Total		\$533,684	\$502,113	\$436,416	\$490,575	\$490,530	(\$11,583)
<i>Class 400</i>	<i>- Equipment</i>						
405	Construction Equipment	\$1,843	\$2,600	\$2,400	\$2,700	\$2,700	\$100
413	Office Equipment	417	800	700	800	800	0
418	General Equip & Machinery	4,860	7,200	7,000	8,500	8,500	1,300
420	Computer Equipment	894	2,520	2,000	6,570	6,570	4,050
430	Furniture & Furnishing	110	500	400	500	500	0
Total		\$8,124	\$13,620	\$12,500	\$19,070	\$19,070	\$5,450
Departmental Total		\$1,677,845.55	\$1,757,111	\$1,657,416	\$1,792,229	\$1,796,411	\$39,300

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
0950	Tree Management Program						
Class 100	- Personal Services						
102	Part-Time Salaries	\$7,141	\$7,302	\$7,141	\$7,302	\$7,302	\$0
Total		\$7,141	\$7,302	\$7,141	\$7,302	\$7,302	\$0
Class 200	- Contractual Services						
290	Professional Services	\$31,541	\$20,000	\$31,077	\$30,000	\$25,000	\$5,000
Total		\$31,541	\$20,000	\$31,077	\$30,000	\$25,000	\$5,000
Class 300	- Supplies & Materials						
301	Agricultural Supplies	\$0	\$1,000	\$1,000	\$3,000	\$1,000	\$0
Total		\$0	\$1,000	\$1,000	\$3,000	\$1,000	\$0
Departmental Total		\$38,682	\$28,302	\$39,218	\$40,302	\$33,302	\$5,000
0960	Street Lighting						
Class 200	- Contractual Services						
220	Utilities	\$164,125	\$173,000	\$120,000	\$130,000	\$130,000	(\$43,000)
Total		\$164,125	\$173,000	\$120,000	\$130,000	\$130,000	(\$43,000)
Departmental Total		\$164,125	\$173,000	\$120,000	\$130,000	\$130,000	(\$43,000)
0970	Wastewater Fund Transfer						
Class 200	- Contractual Services						
299	Other Expenses	\$9,000	\$9,200	\$9,200	\$9,200	\$9,200	\$0
Total		\$9,000	\$9,200	\$9,200	\$9,200	\$9,200	\$0
Departmental Total		\$9,000	\$9,200	\$9,200	\$9,200	\$9,200	\$0
1000	Contributions To Private Agencies						
	South Shore Mental Health Center	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0
	Home & Hospice Care of RI	1,500	1,500	1,500	1,500	1,500	0
	VNS Home Health Services	25,000	24,000	24,000	24,000	24,000	0
	Thundermist Health Center of South County	25,000	24,000	24,000	24,000	24,000	0
	Phoenix House of New England, Sympatico	12,000	12,000	12,000	12,000	12,000	0
	Jonnycake Center of Peace Dale	20,000	22,000	22,000	22,000	22,000	0
	Cane Child Development Center	9,000	9,000	9,000	9,000	9,000	0
	South County Community Action	25,000	24,000	24,000	25,000	24,000	0
	Welcome House of South County	5,000	6,000	6,000	6,000	6,000	0
	Domestic Violence Resource Center	5,000	5,000	5,000	6,000	5,000	0
	Education Exchange	2,500	2,500	2,500	4,500	2,500	0
	Wash. County Coalition for Children	400	400	400	1,000	400	0
	Total	\$145,400	\$145,400	\$145,400	\$150,000	\$145,400	\$0
	Transfer To Senior Services Program	349,948	341,653	341,653	351,498	351,498	9,845
Departmental Total		\$495,348	\$487,053	\$487,053	\$501,498	\$496,898	\$9,845

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
1110	Recreation Department - Administration						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$140,689	\$146,366	\$146,366	\$150,285	\$150,286	\$3,920
104	Overtime	821	1,200	800	800	800	(400)
105	Retirement	0	0	889	0	0	0
109	Municipal Longevity	3,078	3,562	3,562	3,375	3,375	(187)
Total		\$144,589	\$151,128	\$151,617	\$154,460	\$154,461	\$3,333
<i>Class 200</i>	<i>- Contractual Services</i>						
201	Advertising	\$611	\$250	\$265	\$250	\$250	\$0
202	Travel	1,727	1,400	1,400	1,200	1,200	(200)
205	Postage	3,103	3,990	3,800	2,920	2,920	(1,070)
210	Telephone	483	300	400	3,930	3,930	3,630
230	Printing/Binding	4,060	4,950	4,500	5,000	5,000	50
250	Licenses And Dues	1,677	1,400	1,700	1,900	1,900	500
285	Town Web Site	0	1,000	750	500	500	(500)
290	Professional Services	30	5,000	5,000	5,000	5,000	0
299	Other Expenses	3,958	2,925	3,500	4,500	4,500	1,575
Total		\$15,648	\$21,215	\$21,315	\$25,200	\$25,200	\$3,985
<i>Class 300</i>	<i>- Supplies & Materials</i>						
313	Office Supplies	\$1,968	\$2,000	\$2,000	\$2,000	\$2,000	\$0
314	Recreation Supplies	186	400	400	400	400	0
Total		\$2,154	\$2,400	\$2,400	\$2,400	\$2,400	\$0
<i>Class 400</i>	<i>- Equipment</i>						
413	Office Equipment	\$532	\$2,000	\$1,500	\$1,600	\$1,600	(\$400)
Total		\$532	\$2,000	\$1,500	\$1,600	\$1,600	(\$400)
Departmental Total		\$162,922	\$176,743	\$176,832	\$183,660	\$183,661	\$6,918

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
1111	Recreation Department - Park Maintenance						
<i>Class 100</i>	<i>- Personal Services</i>						
101	Full-Time Employees	\$303,396	\$312,567	\$312,567	\$318,820	\$318,820	\$6,253
103	Seasonal Salaries	70,011	79,316	78,000	80,874	80,000	684
104	Overtime	8,159	10,191	10,191	10,325	10,325	134
109	Municipal Longevity	9,376	8,928	8,346	6,926	6,926	(2,002)
Total		\$390,941	\$411,002	\$409,104	\$416,945	\$416,071	\$5,069
<i>Class 200</i>	<i>- Contractual Services</i>						
210	Telephone	\$3,597	\$2,560	\$3,140	\$2,560	\$2,560	\$0
220	Utilities	40,699	37,027	37,000	29,045	29,045	(7,982)
240	Cleaning Services	1,413	1,883	1,800	1,258	1,258	(625)
260	Maintenance Of Motor Vehicles	3,179	3,000	3,000	3,000	3,000	0
267	Maint of General Equip	4,044	3,000	3,800	3,300	3,300	300
270	Maint of Bldg & Improvements	23,434	21,100	21,100	21,500	21,500	400
271	Refuse Disposal	6,811	5,949	6,400	6,120	6,120	171
275	Rents	2,134	2,705	2,500	2,705	2,705	0
290	Professional Services	3,629	2,000	2,720	4,200	4,200	2,200
Total		\$88,939	\$79,224	\$81,460	\$73,688	\$73,688	(\$5,536)
<i>Class 300</i>	<i>- Supplies & Materials</i>						
301	Agri & Animal Material & Supp	\$23,723	\$28,584	\$22,000	\$31,224	\$31,224	\$2,640
302	Chemicals & Gases	885	2,252	2,000	2,252	2,252	0
303	Clothing/Uniforms	3,242	3,295	3,200	3,612	3,612	317
305	Bldg & Const Materials & Supp	3,960	6,000	5,700	6,200	6,200	200
307	Fuels & Lubricants	32,735	32,100	31,125	33,900	33,900	1,800
308	Heating Fuel	5,600	5,600	5,600	5,600	5,600	0
310	Motor Vehicle Parts & Access	7,405	5,000	4,350	4,500	4,500	(500)
311	Medical & Lab Material & Supp	0	200	400	200	200	0
312	Janitorial Material & Supp	4,371	5,260	4,295	5,670	5,670	410
314	Recreation Supplies	4,421	4,365	4,445	4,365	4,365	0
315	Electrical Material & Supp	1,624	2,000	3,600	2,200	2,200	200
316	Gen Hardware/Minor Tools	1,252	1,300	1,300	1,300	1,300	0
317	Signs & Striping Mat & Supp	5,934	5,135	5,300	5,294	5,294	159
318	Gen Equip & Machine Parts	2,827	3,200	3,000	3,200	3,200	0
323	Plbg Air Cond Htg Mat & Supp	2,902	3,300	4,170	4,100	4,100	800
Total		\$100,883	\$107,591	\$100,485	\$113,617	\$113,617	\$6,026
<i>Class 400</i>	<i>- Equipment</i>						
418	General Equip & Machinery	\$2,252	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Total		\$2,252	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Departmental Total		\$583,015	\$601,817	\$595,049	\$608,250	\$607,376	\$5,559

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
1112	Recreation Department - Athletics Program						
Class 100	- Personal Services						
101	Full-Time Employees	\$31,117	\$32,408	\$32,408	\$33,056	\$33,056	\$648
103	Seasonal Salaries	38,926	48,805	38,248	49,002	49,000	195
104	Overtime	706	2,000	800	1,500	1,500	(500)
109	Municipal Longevity	0	332	332	458	458	126
Total		\$70,749	\$83,545	\$71,788	\$84,016	\$84,014	\$469
Class 200	- Contractual Services						
230	Printing	\$39	\$0	\$0	\$0	\$0	\$0
275	Rents	16,546	14,070	14,236	15,460	15,460	1,390
290	Professional Services	130,993	126,570	141,570	140,192	140,192	13,622
Total		\$147,578	\$140,640	\$155,806	\$155,652	\$155,652	\$15,012
Class 300	- Supplies & Materials						
314	Recreation Supplies	\$19,913	\$18,350	\$17,736	\$17,390	\$17,391	(\$959)
Total		\$19,913	\$18,350	\$17,736	\$17,390	\$17,391	(\$959)
Departmental Total		\$238,240	\$242,535	\$245,330	\$257,058	\$257,058	\$14,523
1113	Recreation Department - Aquatics Program						
Class 100	- Personal Services						
103	Seasonal Salaries	\$70,071	\$72,432	\$72,432	\$74,059	\$74,059	\$1,627
104	Overtime	2,260	2,650	2,500	2,700	2,700	50
Total		\$72,331	\$75,082	\$74,932	\$76,759	\$76,759	\$1,677
Class 200	- Contractual Services						
210	Telephone	\$539	\$600	\$550	\$600	\$600	\$0
220	Utilities	1,843	2,200	2,200	2,100	2,100	(100)
230	Printing/Binding	924	650	800	800	800	150
270	Maint Of Bldg & Improvements	2,311	2,000	2,000	2,000	2,000	0
271	Refuse Disposal	701	725	700	725	725	0
290	Professional Services	23,066	14,100	21,550	15,000	15,000	900
Total		\$29,384	\$20,275	\$27,800	\$21,225	\$21,225	\$950
Class 300	- Supplies & Materials						
303	Clothing/Uniforms	\$592	\$500	\$500	\$500	\$500	\$0
305	Bldg/Const. Materials & Supplies	3,114	1,500	1,500	1,500	1,500	0
312	Janitorial Material & Supplies	1,083	1,200	1,200	1,200	1,200	0
314	Recreation Supplies	450	600	600	600	600	0
316	Gen Hardware/Minor Tools	0	0	450	0	0	0
Total		\$5,239	\$3,800	\$4,250	\$3,800	\$3,800	\$0
Class 400	- Equipment						
414	Recreational Equipment	\$275	\$300	\$500	\$400	\$400	\$100
425	Fire & Safety Equipment	233	100	100	100	100	0
Total		\$508	\$400	\$600	\$500	\$500	\$100
Departmental Total		\$107,462	\$99,557	\$107,582	\$102,284	\$102,284	\$2,727

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
1114 Recreation Department - Leisure Services Program							
<i>Class 100 - Personal Services</i>							
	103 Seasonal Salaries	\$45,279	\$55,144	\$37,978	\$62,132	\$62,132	\$6,988
	104 Overtime	248	100	298	300	300	200
Total		\$45,527	\$55,244	\$38,276	\$62,432	\$62,432	\$7,188
<i>Class 200 - Contractual Services</i>							
	210 Telephone	\$224	\$216	\$220	\$216	\$216	\$0
	220 Utilities	1,197	1,425	1,425	1,425	1,425	0
	270 Building Maintenance	39	300	300	300	300	0
	271 Refuse Collection	0	100	100	100	100	0
	275 Rents	21,174	27,050	14,881	14,050	14,050	(13,000)
	290 Professional Services	34,712	36,025	34,780	36,225	36,225	200
Total		\$57,347	\$65,116	\$51,706	\$52,316	\$52,316	(\$12,800)
<i>Class 300 - Supplies & Materials</i>							
	303 Clothing/Uniforms	\$738	\$700	\$700	\$800	\$800	\$100
	307 Fuels and Lubricants	0	0	0	600	600	600
	308 Heating Fuel	1,138	900	900	900	900	0
	312 Janitorial Supplies	282	250	250	250	250	0
	314 Recreation Supplies	16,158	11,700	10,819	11,400	11,400	(300)
Total		\$18,315	\$13,550	\$12,669	\$13,950	\$13,950	\$400
<i>Class 400 - Equipment</i>							
	460 Building Improvements	\$0	\$300	\$100	\$300	\$300	\$0
Total		\$0	\$300	\$100	\$300	\$300	\$0
Departmental Total		\$121,189	\$134,210	\$102,751	\$128,998	\$128,998	(\$5,212)
1116 Recreation Department - Creative Activities Program							
<i>Class 100 - Personal Services</i>							
	101 Full Time Salaries	\$6,756	\$7,036	\$7,036	\$7,177	\$7,177	\$141
	102 Part-Time Salaries	59,334	58,608	58,366	60,136	60,000	1,392
	109 Municipal Longevity	135	156	156	194	195	39
Total		\$66,225	\$65,800	\$65,558	\$67,507	\$67,372	\$1,572
<i>Class 200 - Contractual Services</i>							
	210 Telephone	\$300	\$300	\$290	\$300	\$300	\$0
	220 Utilities	1,226	1,200	1,100	1,000	1,000	(200)
	270 Maint Of Bldg & Improvements	420	800	800	800	800	0
	271 Refuse Disposal	270	275	275	275	275	0
	275 Rents	540	600	600	600	600	0
	290 Professional Services	1,999	2,100	1,090	2,100	2,100	0
Total		\$4,754	\$5,275	\$4,155	\$5,075	\$5,075	(\$200)
<i>Class 300 - Supplies & Materials</i>							
	308 Heating Fuel	\$3,582	\$3,800	\$3,500	\$3,500	\$3,500	(\$300)
	312 Janitorial Material & Supp	622	800	1,000	1,000	1,000	200
	314 Recreation Supplies	1,163	1,400	1,150	1,400	1,400	0
Total		\$5,367	\$6,000	\$5,650	\$5,900	\$5,900	(\$100)
<i>Class 400 - Equipment</i>							
	414 Recreational Equipment	\$531	\$300	\$364	\$300	\$300	\$0
	460 Building Improvements	411	800	800	800	800	0
Total		\$942	\$1,100	\$1,164	\$1,100	\$1,100	\$0
Departmental Total		\$77,289	\$78,175	\$76,527	\$79,582	\$79,447	\$1,272

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
1120	Celebrations						
Class 200	- Contractual Services						
299	Other Expenses	\$6,799	\$7,000	\$7,000	\$7,000	\$7,000	\$0
Total		\$6,799	\$7,000	\$7,000	\$7,000	\$7,000	\$0
Departmental Total		\$6,799	\$7,000	\$7,000	\$7,000	\$7,000	\$0
1210	Public Libraries						
Class 100	- Personal Services						
101	Full-Time Employees	\$473,134	\$459,160	\$460,000	\$461,908	\$458,010	(\$1,150)
102	Part-Time Salaries	186,073	202,470	203,844	213,913	215,000	12,530
104	Overtime	1,458	508	1,377	1,000	1,000	492
105	Retirement	2,747	39,537	39,000	0	0	(39,537)
109	Municipal Longevity	14,712	15,558	14,336	13,443	13,424	(2,134)
Total		\$678,125	\$717,233	\$718,557	\$690,264	\$687,434.00	(\$29,799)
Class 200	- Contractual Services						
201	Advertising	\$71	\$100	\$90	\$100	\$100	\$0
202	Travel	236	250	240	250	250	0
205	Postage	848	750	735	750	750	0
210	Telephone	1,982	2,800	1,600	2,600	2,600	(200)
220	Utilities	25,889	25,897	25,000	20,740	22,000	(3,897)
230	Printing/Binding	392	400	380	400	400	0
235	Copy Machine Services	561	561	561	561	561	0
250	Licenses And Dues	6	0	0	0	0	0
263	Maintenance of Computers	1,393	1,400	1,400	1,400	1,400	0
265	Maintenance Of Office Equip	825	860	883	950	950	90
266	Software Maint.	367	500	500	750	750	250
270	Maint Of Bldg & Improvements	18,041	18,000	18,000	18,000	18,000	0
277	Transfer to Other Funds	10,000	0	0	0	0	0
290	Professional Services	80	0	0	0	0	0
292	Outside Data Processing	53,205	52,700	53,150	52,700	52,700	0
Total		\$113,895	\$104,218	\$102,539	\$99,201	\$100,461	(\$3,757)
Class 300	- Supplies & Materials						
303	Clothing and Uniforms	\$135	\$200	\$200	\$235	\$235	\$35
304	Books & Other Publications	85,981	90,000	90,000	90,000	90,000	0
305	Building Materials & Supplies	10	300	250	300	300	0
307	Fuels and Lubricants	2,043	1,825	2,200	2,472	2,472	647
308	Heating Fuel	28,725	24,373	30,000	31,087	31,087	6,714
310	Motor Vehicle Parts & Access	211	200	200	200	200	0
312	Janitorial Material & Supp	3,265	3,500	3,300	3,400	3,400	(100)
313	Office Supplies	5,175	5,000	5,000	5,000	5,000	0
314	Recreation Supplies	7,945	8,000	7,990	8,000	8,000	0
315	Electrical Material & Supp	981	1,000	980	1,000	1,000	0
Total		\$134,471	\$134,398	\$140,120	\$141,694	\$141,694	\$7,296
Class 400	- Equipment						
411	Medical and Safety Equipment	\$42	\$0	\$0	\$0	\$0	\$0
412	Janitorial Equipment	437	0	0	0	0	0
420	Computer Equipment	489	500	583	500	500	0
430	Furniture & Furnishing	1,036	0	400	0	0	0
Total		\$2,004	\$500	\$983	\$500	\$500	\$0
Departmental Total		\$928,496	\$956,349	\$962,199	\$931,659	\$930,089	(\$26,260)

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
1300 Municipal Boards & Outside Agencies							
1310	- Conservation Commission	\$850	\$850	\$850	\$850	\$850	\$0
1360	- Narrow River Preservation Association	500	500	500	500	500	0
1370	- Southern RI Chamber of Commerce	7,000	7,000	7,000	0	0	(7,000)
1371	- Peace Dale Neighborhood Revitalization	1,000	1,000	1,000	1,500	1,000	0
1372	- Wash. County Regional Planning Council	2,500	2,500	2,500	6,000	2,500	0
1373	- South Kingstown Partnership for Prevention	4,000	4,000	4,000	4,000	4,000	0
1380	- Downtown Merchants Association	1,000	1,000	1,000	1,000	1,000	0
1383	- Washington County Community Development	1,000	1,000	1,000	1,000	1,000	0
Total		\$17,850	\$17,850	\$17,850	\$14,850	\$10,850	(\$7,000)
Departmental Total		\$17,850	\$17,850	\$17,850	\$14,850	\$10,850	(\$7,000)
1410 Municipal Insurance							
Class	200 - Contractual Services						
	299 Other Expenses	\$158,386	\$196,000	\$196,000	\$222,000	\$220,000	\$24,000
Total		\$158,386	\$196,000	\$196,000	\$222,000	\$220,000	\$24,000
Departmental Total		\$158,386	\$196,000	\$196,000	\$222,000	\$220,000	\$24,000
1420 Unemployment Insurance							
Class	200 - Contractual Services						
	277 Transfer to Other Funds	\$12,000	\$0	\$0	\$0	\$0	\$0
	299 Other Expenses	\$18,930	\$35,000	\$35,000	\$35,000	\$35,000	\$0
Total		\$30,930	\$35,000	\$35,000	\$35,000	\$35,000	\$0
Departmental Total		\$30,930	\$35,000	\$35,000	\$35,000	\$35,000	\$0
1430 Life Insurance							
Class	200 - Contractual Services						
	258 Life Insurance	\$10,922	\$12,600	\$10,780	\$12,080	\$12,000	(\$600)
Total		\$10,922	\$12,600	\$10,780	\$12,080	\$12,000	(\$600)
Departmental Total		\$10,922	\$12,600	\$10,780	\$12,080	\$12,000	(\$600)
1510 Social Security (FICA)							
Class	200 - Contractual Services						
	277 Transfer to Other Funds	\$10,000	\$0	\$0	\$0	\$0	\$0
	299 Other Expenses	749,847	813,017	800,000	824,500	824,500	11,483
Total		\$759,847	\$813,017	\$800,000	\$824,500	\$824,500	\$11,483
Departmental Total		\$759,847	\$813,017	\$800,000	\$824,500	\$824,500	\$11,483
1520 Municipal Retirement System							
Class	200 - Contractual Services						
	241 Municipal Employees Retirement	\$330,799	\$477,982	\$477,983	\$634,068	\$634,068	\$156,086
	242 Police Retirement	336,582	474,402	474,402	448,427	448,427	(25,975)
	243 EMS Retirement	24,872	37,401	37,401	22,285	22,285	(15,116)
	244 Direct Retirement	21,739	22,234	11,069	7,480	7,480	(14,754)
	277 Transfer to Other Funds	10,000	0	0	0	0	0
	299 Other Expenses	21,157	0	0	0	0	0
Total		\$745,150	\$1,012,019	\$1,000,855	\$1,112,260	\$1,112,260	\$100,241
Departmental Total		\$745,150	\$1,012,019	\$1,000,855	\$1,112,260	\$1,112,260	\$100,241
1530 Town Health Insurance							
Class	200 - Contractual Services						
	251 Medical Insur.-Active Employees	\$2,317,753	\$2,335,576	\$2,366,615	\$2,287,581	\$2,304,442	(\$31,134)
	252 Medical Insur.-Retirees	496,818	526,000	496,015	615,856	592,536	66,536
	253 Dental Insur.-Active Employees	151,055	153,413	150,920	140,260	140,260	(13,153)
	254 Dental Insur.-Retirees	6,547	6,691	6,691	6,691	6,691	0
Total		\$2,972,173	\$3,021,680	\$3,020,241	\$3,050,388	\$3,043,929	\$22,249
Departmental Total		\$2,972,173	\$3,021,680	\$3,020,241	\$3,050,388	\$3,043,929	\$22,249

Class	Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
1550	Worker Compensation						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$45,000	\$0	\$0	\$0	\$0	\$0
299	Other Expenses	\$103,636	\$125,000	\$110,000	\$125,000	\$125,000	\$0
Total		\$148,636	\$125,000	\$110,000	\$125,000	\$125,000	\$0
Departmental Total		\$148,636	\$125,000	\$110,000	\$125,000	\$125,000	\$0
1610	Tax Transfer To School Fund						
Class 200	- Contractual Services						
299	Other Expenses	\$47,909,928	\$48,216,336	\$48,216,336	\$48,963,855	\$48,364,159	\$147,823
Total		\$47,909,928	\$48,216,336	\$48,216,336	\$48,963,855	\$48,364,159	\$147,823
Departmental Total		\$47,909,928	\$48,216,336	\$48,216,336	\$48,963,855	\$48,364,159	\$147,823
1620	Education Debt Service						
Class 200	- Contractual Services						
232	School Principal on Debt	\$2,536,653	\$2,348,155	\$2,348,155	\$1,906,815	\$1,906,815	(\$441,340)
233	School Interest on Debt	606,532	535,660	535,660	458,521	458,521	(77,139)
234	School Bank Fees	1,930	5,000	5,000	5,000	5,000	0
Total		\$3,145,115.31	\$2,888,815	\$2,888,815	\$2,370,336	\$2,370,336	(\$518,479)
Departmental Total		\$3,145,115	\$2,888,815	\$2,888,815	\$2,370,336	\$2,370,336	(\$518,479)
1621	Town Debt Service						
Class 200	- Contractual Services						
237	Town Principal on Debt	\$848,347	\$861,845	\$861,845	\$898,185	\$898,185	\$36,340
238	Town Interest on Debt	383,475	352,297	352,297	321,116	321,116	(31,181)
236	Town Bank Fees	970	1,600	1,600	1,600	1,600	0
Total		\$1,232,792	\$1,215,742	\$1,215,742	\$1,220,901	\$1,220,901	\$5,159
Departmental Total		\$1,232,792	\$1,215,742	\$1,215,742	\$1,220,901	\$1,220,901	\$5,159
1710	Capital Budget						
Class 200	- Capital Projects						
277	Transfer to Other Funds	\$50,000	\$0	\$0	\$0	\$0	\$0
202	P.W. Equipment Acquisition	146,000	215,000	215,000	215,000	215,000	0
204	Road/Drainage Improvements	550,000	610,000	610,000	625,000	625,000	15,000
208	Police Department - General	45,000	33,000	33,000	70,000	70,000	37,000
211	Recreation Improvements	150,000	176,000	176,000	169,000	169,000	(7,000)
214	In-House Computer System	10,000	10,000	10,000	10,000	10,000	0
215	GIS Mapping Program	10,000	5,000	5,000	0	0	(5,000)
217	Communications Department	0	0	0	5,000	5,000	5,000
218	Property Appraisal Program	4,452	0	0	0	0	0
226	Harbor Program	0	20,000	20,000	0	0	(20,000)
233	Senior Services Program	20,000	30,000	30,000	0	0	(30,000)
240	Library System Improvements	30,000	25,000	25,000	25,000	25,000	0
241	Town Hall Improvements	5,000	5,000	5,000	5,000	5,000	0
244	Pool Car Vehicle	0	0	0	19,000	19,000	19,000
245	EMS Equipment and Facilities	10,000	35,000	35,000	67,000	67,000	32,000
249	EMS Vehicle Replacement	125,000	75,000	75,000	0	0	(75,000)
Total		\$1,155,452	\$1,239,000	\$1,239,000	\$1,210,000	\$1,210,000	(\$29,000)
Departmental Total		\$1,155,452	\$1,239,000	\$1,239,000	\$1,210,000	\$1,210,000	(\$29,000)
1810	Fund Contingency						
Class 200	- Contractual Services						
277	Transfer to Other Funds	\$65,000	\$0	\$0	\$0	\$0	\$0
299	Other Expenses	0	65,000	65,000	65,000	65,000	0
Total		\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$0
Departmental Total		\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$0
Total General Fund		\$72,320,463	\$73,372,050	\$73,042,305	\$73,951,557	\$73,328,912	(\$43,138)

Class Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
GENERAL FUND BUDGET PROGRAM SUMMARY						
110 Town Council	\$13,220	\$13,350	\$13,000	\$13,350	\$13,350	\$0
120 Budget Adoption Process	132	9,033	9,033	10,171	10,096	1,063
210 Municipal Legal Services	155,177	165,000	165,000	165,541	167,934	2,934
220 Probate Court	4,000	4,000	4,000	4,000	4,000	0
310 Town Clerk's Office	250,734	258,954	258,954	264,285	264,284	5,330
350 Public Information	2,657	14,600	14,600	14,180	14,180	(420)
410 Canvassing Authority	66,888	54,030	54,030	77,985	77,985	23,955
510 Town Manager's Office	316,804	325,429	326,329	332,902	332,489	7,060
520 Personnel Program	74,462	79,003	78,674	80,708	80,695	1,692
530 League of Cities and Towns - Dues	11,115	11,115	11,115	11,115	11,115	0
540 Town Hall Operations	162,133	160,002	160,569	163,170	160,144	142
610 Finance Department	454,741	473,201	473,201	483,174	482,552	9,351
620 Tax Assessor's Office	242,341	250,877	250,877	258,041	257,789	6,912
630 Assessment Board of Review	300	700	600	600	600	(100)
640 Information Technology Division	230,477	246,873	178,366	252,418	251,268	4,395
645 Geographic Information System	82,139	87,194	86,894	88,882	88,883	1,689
650 Municipal Audit	6,440	22,275	22,275	24,250	24,250	1,975
710 Planning Board	2,920	4,680	3,500	3,840	4,680	0
720 Planning Department	272,874	290,362	253,402	281,373	281,374	(8,988)
730 Zoning Board of Review	9,162	11,950	11,950	12,000	12,000	50
740 Building and Zoning Inspection	202,086	224,978	189,937	229,429	229,397	4,419
810 Police Department	5,010,804	5,224,206	5,223,455	5,314,057	5,312,799	88,593
820 Animal Control - Road	61,349	66,461	65,259	67,760	67,617	1,156
830 Animal Control - Shelter	128,508	144,946	144,354	158,546	158,545	13,599
840 Communication Department	174,008	179,181	176,986	178,397	178,397	(784)
850 Outside Radio Services	5,288	5,914	5,914	4,190	4,190	(1,724)
860 Harbor Patrol Program	24,362	29,945	28,965	29,945	29,945	0
870 Contribution to Fire Companies	3,600	3,600	3,600	3,600	3,600	0
880 Emergency Medical Services	1,149,584	1,143,121	1,169,451	1,162,666	1,166,665	23,544
910 Public Services -Administration	239,565	257,959	256,239	263,092	262,430	4,471
920 Streets and Highway Department	1,677,846	1,757,111	1,657,416	1,792,229	1,796,411	39,300
950 Tree Management Program	38,682	28,302	39,218	40,302	33,302	5,000
960 Street Lighting Services	164,125	173,000	120,000	130,000	130,000	(43,000)
970 Transfer to Wastewater Fund	9,000	9,200	9,200	9,200	9,200	0
1005 Contributions to Outside Agencies	495,348	487,053	487,053	501,498	496,898	9,845
1110 Recreation Department	1,290,116	1,333,037	1,304,071	1,359,832	1,358,824	25,787
1120 Contribution to Parades	6,799	7,000	7,000	7,000	7,000	0
1210 Municipal Public Libraries	928,496	956,349	962,199	931,659	930,089	(26,260)
1300 Municipal Boards and Outside Groups	17,850	17,850	17,850	14,850	10,850	(7,000)
1410 Municipal Insurance	158,386	196,000	196,000	222,000	220,000	24,000
1420 Unemployment Compensation	30,930	35,000	35,000	35,000	35,000	0
1430 Life Insurance	10,922	12,600	10,780	12,080	12,000	(600)
1510 Social Security Contribution	759,847	813,017	800,000	824,500	824,500	11,483
1520 Contribution to Retirement System	745,150	1,012,019	1,000,855	1,112,260	1,112,260	100,241
1530 Town Health Insurances	2,972,173	3,021,680	3,020,241	3,050,388	3,043,929	22,249
1550 Worker Compensation	148,636	125,000	110,000	125,000	125,000	0
1810 General Fund Contingency	65,000	65,000	65,000	65,000	65,000	0
Total Operating Program	\$18,877,177	\$19,812,157	\$19,482,412	\$20,186,465	\$20,163,516	\$351,359

Class Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
Total Operating Program	\$18,877,177	\$19,812,157	\$19,482,412	\$20,186,465	\$20,163,516	\$351,359
1621 Municipal Debt Service	\$1,232,792	\$1,215,742	\$1,215,742	\$1,220,901	\$1,220,901	\$5,159
1710 Capital Budget	1,155,452	1,239,000	1,239,000	1,210,000	1,210,000	(29,000)
1610 Transfer to School Fund	47,909,928	48,216,336	48,216,336	48,963,855	48,364,159	147,823
1620 School Debt Service	3,145,115	2,888,815	2,888,815	2,370,336	2,370,336	(518,479)
Total General Fund Program	\$72,320,463	\$73,372,049	\$73,042,305	\$73,951,557	\$73,328,912	(\$43,138)
Estimated Expenditures Under (Over) Budget			\$329,744	\$0	\$0	\$0

Class Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
GENERAL FUND REVENUE PROGRAM SUMMARY						
41101 Current Taxes	\$64,486,671	\$64,857,683	\$65,100,000	\$65,804,969	\$65,148,020	\$290,336
41201 Prior Year Taxes	662,004	515,000	600,000	525,000	525,000	10,000
41301 Interest On Taxes	374,947	300,000	350,000	300,000	300,000	0
41302 Collection Fees	(2,162)	0	0	0	0	0
41401 Payment In Lieu Of Taxes	227,796	223,568	223,969	227,206	227,206	3,638
41402 Open Space Penalties	1,677	0	5,031	0	0	0
41403 PILOT - Federal Aid	16,423	22,000	15,000	15,000	15,000	(7,000)
Property Taxes	\$65,767,356	\$65,918,251	\$66,294,000	\$66,872,175	\$66,215,226	\$296,974
43502 General State Aid	\$124,230	\$118,000	\$160,632	\$160,632	\$151,272	\$33,272
43503 Public Service Corporations Tax	302,307	302,307	344,852	344,852	344,852	42,545
43505 Meal Tax Income	574,603	540,000	570,000	560,000	560,000	20,000
43507 Chapter 26, School Housing	942,636	906,615	907,030	847,604	847,604	(59,011)
43508 State Library Const. Reimb.	17,378	10,593	10,593	9,208	9,208	(1,385)
43509 State Library General Aid	184,634	188,878	190,557	190,000	190,000	1,122
43510 State Library Endowment	21,366	12,356	13,907	14,152	6,594	(5,762)
43512 M.V. Tax Phase Out	168,739	160,000	172,163	168,740	172,163	12,163
43516 Hotel Tax	112,583	110,000	113,000	113,000	113,000	3,000
State Revenue Transfers	\$2,448,476	\$2,348,749	\$2,482,734	\$2,408,188	\$2,394,693	\$45,944
45011 Transfer from Education Impact Fees	\$80,000	\$70,000	\$70,000	\$70,000	\$70,000	\$0
45012 Transfer from Recreation Impact Fees	128,485	125,141	125,141	121,654	121,654	(3,487)
45014 Transfer from Open Space Fund	350,000	225,000	225,000	225,000	225,000	0
45021 Transfer from South Road Reserve Fund	26,942	10,864	10,864	10,667	10,667	(197)
46114 Transfer from Wastewater Fund	35,200	36,000	36,000	37,000	37,000	1,000
46115 Transfer from Water Fund	19,200	19,600	19,600	20,400	20,400	800
46116 Transfer from Solid Waste Fund	14,400	14,700	14,700	15,200	15,200	500
46130 Transfer from Senior Service Program	5,400	5,500	5,500	5,700	5,700	200
46119 Transfer from Neighborhood Guild	5,150	5,250	5,250	5,350	5,350	100
46120 Transfer from Peace Dale Office Bldg	2,800	2,850	2,850	2,900	2,900	50
Transfer From Other Local Funds	\$667,577	\$514,905	\$514,905	\$513,871	\$513,871	(\$1,034)
47403 School Crossing Guards	\$75,115	\$84,000	\$84,000	\$84,000	\$84,000	\$0
47406 Payroll & Accounting	6,600	6,900	6,900	7,200	7,200	300
47407 Jr. High Field and Prout Maintenance	60,517	62,000	62,000	62,000	64,270	2,270
47408 Energy Saving Transfer to Debt Service	51,804	49,985	49,985	48,166	48,166	(1,819)
47501 Alarm System Materials	3,500	3,600	3,600	3,700	3,700	100
Transfer From School Fund	\$197,536	\$206,485	\$206,485	\$205,066	\$207,336	\$851
44170 Town Clerk Bus License & Fees	\$68,898	\$68,500	\$68,500	\$68,500	\$68,500	(\$0)
44175 Bldg Inspector License & Fees	311,165	310,000	300,000	310,000	310,000	0
44180 Non-Business License & Fees	396,700	360,000	337,914	335,000	335,000	(25,000)
44181 Real Estate Conveyance Tax	84,531	66,073	66,073	63,000	66,073	(0)
44190 Rental Of Town Properties	439,953	455,000	455,000	393,815	393,816	(61,184)
45001 Investment Income - Short Term	225,771	240,000	96,000	96,000	100,000	(140,000)
46101 Police Department Revenue	194,718	181,500	295,050	200,000	203,700	22,200
46102 Emergency Medical Services Income	500,000	500,000	500,000	500,000	500,000	0
46104 Park Rental Income	17,047	20,000	19,500	21,000	20,000	0
46105 Town Beach	104,874	100,000	112,929	100,100	100,000	0
46106 Misc Beach Receipts	4,595	3,000	7,500	5,900	6,000	3,000
46107 Boat Mooring Fees	25,488	26,000	26,000	26,000	26,000	0
46108 Animal Control Fees	3,300	4,000	3,000	3,000	3,000	(1,000)
46109 Public Libraries	81,004	80,000	80,000	81,000	81,000	1,000
46110 Dog/Cats Licenses & Fines	4,460	5,000	4,000	4,000	4,000	(1,000)
46111 Recreation - Athletics/Leisure Services	222,320	191,730	175,010	208,800	208,800	17,070
46112 Recreation - Self-Support Programs	125,052	137,000	161,535	143,775	143,000	6,000

Class Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Dollars
46113 Planning Department	255	200	200	200	200	0
46117 Communications Department	2,324	2,000	2,000	2,000	2,000	0
46118 Interfund Computer Services	106,190	108,300	108,808	111,000	111,000	2,700
46121 Recreation Outside Service	24,882	20,000	23,000	19,875	20,000	0
46122 Creative Activities - Hazard Trust	18,027	16,000	16,000	16,000	16,000	0
46123 Creative Activities - Pre-School	56,612	60,000	56,000	62,592	62,592	2,592
46124 Creative Activities - Other Programs	2,378	2,500	1,886	3,250	3,000	500
46126 GIS Program - Map Sales	465	500	500	500	500	0
46129 Animal Shelter - Narragansett	60,000	64,356	64,356	65,650	66,606	2,249
48601 Miscellaneous Revenues	167,176	135,000	120,000	120,000	120,000	(15,000)
48605 Copy Machines Income	27,872	27,000	27,000	27,000	27,000	0
Local Revenues	\$3,276,058	\$3,183,660	\$3,127,761	\$2,987,957	\$2,997,786	(\$185,873)
49001 Designated Fund Balance - Base	\$700,000	\$700,000	\$700,000	\$700,000	\$500,000	(\$200,000)
49019 Designated Fund Balance - CIP	500,000	500,000	500,000	500,000	500,000	0
Fund Balance Forward	\$1,200,000	\$1,200,000	\$1,200,000	\$1,200,000	\$1,000,000	(\$200,000)
Total General Fund	\$73,557,003	\$73,372,050	\$73,825,885	\$74,187,257	\$73,328,912	(\$43,138)
Revenues Over (Under) Budget			\$453,835			
Program Surplus (Deficit)	\$1,236,540	\$0	\$783,580	\$235,700	\$0	\$0
Property Tax Rate	\$14.19	\$14.51	\$0.00	\$0.00	\$14.51	(\$0.00)

PEACE DALE OFFICE BUILDING (310)

MISSION STATEMENT

The Parks and Recreation Department serves the community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Peace Dale Office Building (PDOB) was constructed in 1856 by the Peace Dale Mill Company and purchased by the Town in 1983 with the intent to accommodate expanded recreational programming. Since purchase of the PDOB, the Department's focus has been directed on maximizing rental income through commercial space on the first and second levels. By operating the facility in this manner, income generated from commercial operations has been held in a capital reserve fund and used exclusively for the refurbishment and upgrade of this historic building.

Occupancy of the commercial units is at 90%, with one office space available and projected to be leased by March 2012. The remainder of the facility is utilized on a year-round basis with public programming and is also used for maintenance and event storage. Various active and passive forms of programming are offered in the facility, including yoga, tai chi, aerobics, and karate, as well as select youth programs during the summer months.

Some of the major issues and recent changes to this operation are provided below:

- ❑ Commercial units are at 90% capacity with eight tenants. In 2011, two tenants renewed leases for 5-year terms with an average 3% annual escalator. The remaining leases are due for renewal in FY 2014-2015 and FY 2015-2016.
- ❑ Increase in self-support program revenues through consistent and stable programming.
- ❑ Conversion of ground floor storage room for relocation of SK Little League equipment from the Neighborhood Guild third floor.
- ❑ Facility improvements include chimney repairs and bathroom fixtures replacement.
- ❑ Use of facility limited for programming due to accessibility limitations.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
Total Number of Commercial Tenants	9	9	9
Commercial Rental Income Percentage Increase	1%	1%	3.3%
Self Support Program Revenues	\$20,590	\$22,166	\$14,800
Rental Income as Percentage of Total Revenue	81%	76%	83%
Program Revenue as Percentage of Total Income	22%	23%	16%
Self Support Classes			
New Classes Offered	2	1	2
Percentage of New Classes Successfully Offered	50%	50%	50%
Youth and Teen Class Enrollment	9	30	30
Total # of Youth/Teen Classes	3	5	5
Percentage of Programs Completed	33%	80%	80%
Sports and Fitness Class Enrollment	2,685	2,700	2,700
Total # of Sports/Fitness Classes	899	900	900
Percentage of Programs Completed	86%	75%	75%
PDOB Facility Usage *			
Total Hours Reserved /Hours Available	23%	23%	23%
Total Hours Reserved	1,709	1,800	1,800
Total Program Attendance	6,732	6,800	6,800

* Room availability is calculated based on a 7am to 9pm schedule, over 352 days per year.

GOALS FY 2012-2013

The Department will continue to monitor the present space allocation within the Peace Dale Office Building. A continuing goal is to assess programming space needs and determine if sufficient area is allotted to fulfill the public need. If the public programming space requirements exceed current area allocation, the Town will analyze the space distribution and propose a new usage formula for the building. The Town will continue to retain its commercial tenants in order to maintain a stable flow of commercial rental income. Building improvement and preventive maintenance projects are planned for FY 2012-2013 in order to maintain a safe and comfortable space for all users.

PEACE DALE OFFICE BUILDING EXPENDITURE STATEMENT						
Account Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Over PY
<i>Class 100 - Personnel Services</i>						
59100 Self-Support Expenditures	\$12,184	\$12,375	\$16,625	\$11,100	\$11,100	(\$1,275)
59108 Transfer to Comp. Abs. Fund	1,500	0	0	1,500	1,500	1,500
59110 Maintenance Salaries	16,773	17,151	17,390	17,929	17,929	778
51109 Longevity	1,289	1,290	1,289	1,488	1,488	198
59283 Fringe Benefits	8,320	9,152	9,152	9,760	9,760	608
Total	\$40,066	\$39,968	\$44,456	\$41,777	\$41,777	\$1,809
<i>Class 200 - Contractual Services</i>						
59210 Telephone	\$735	\$500	\$500	\$360	\$360	(\$140)
59215 Utilities	1,072	1,150	900	1,125	1,125	(25)
59220 Electrical	8,285	11,172	8,700	7,800	7,800	(3,372)
59225 Heating Fuel	7,255	6,175	6,175	7,125	7,125	950
59271 Refuse Collection	546	600	550	650	650	50
52299 Other Expenses	132	214	180	203	203	(11)
Total	\$18,025	\$19,811	\$17,005	\$17,263	\$17,263	(\$2,548)
<i>Class 300 - Supplies and Materials</i>						
59302 Chemicals/Gases	\$226	\$300	\$200	\$300	\$300	\$0
59305 Bldg Construction/Materials	76	1,600	1,200	1,650	1,650	50
59312 Janitorial Supplies	2,279	2,260	2,000	2,360	2,360	100
59316 Electrical/Comm Supplies	349	1,025	850	1,025	1,025	0
59320 Maintenance of Buildings	2,401	1,400	1,400	1,500	1,500	100
59350 Building Improvements	1,443	8,500	10,000	8,800	8,800	300
59370 Insurance	3,640	4,025	3,950	4,250	4,250	225
59399 Other Expenses	2,800	3,400	2,900	3,800	3,000	(400)
Total	\$13,214	\$22,510	\$22,500	\$23,685	\$22,885	\$375
<i>Class 400 - Other Expenses</i>						
59499 Capital Projects	\$0	\$8,000	\$7,000	\$10,000	\$10,000	\$2,000
Total	\$0	\$8,000	\$7,000	\$10,000	\$10,000	\$2,000
Total Expenses	\$71,304	\$90,289	\$90,961	\$92,725	\$91,925	\$1,636
PEACE DALE OFFICE BUILDING REVENUE STATEMENT						
Account Description	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Over PY
<i>Income Accounts</i>						
47010 Rental Income	\$73,441	\$75,834	\$73,706	\$78,363	\$78,363	\$2,529
47011 Income - Self Support	20,590	16,500	22,166	14,800	14,800	(1,700)
47013 Investment Income	1,581	1,500	1,500	1,500	1,000	(500)
Total Revenue	\$95,611	\$93,834	\$97,372	\$94,663	\$94,163	\$329
Income Over (Under) Expenses	\$24,307	\$3,545	\$6,411	\$1,938	\$2,238	(\$1,307)
Undesignated Fund Balance	\$238,456	\$242,001	\$244,867	\$246,805	\$247,105	\$2,238

NEIGHBORHOOD GUILD (340)

MISSION STATEMENT

The Parks and Recreation Department serves our community by providing enriching recreation experiences and quality facilities.

TRENDS, IMPACTS, ISSUES

The Neighborhood Guild was constructed in 1908 as an activity center for employees of the Peace Dale Mill Company and was deeded to the Town of South Kingstown in 1940 to serve as a community center for residents. The operation today remains financially self-supporting with revenue generated from the Hazard and Guild Trust Funds, investment income, program fees, rentals and various other sources.

The Guild is a 25,000 square-foot facility housing a variety of classrooms, music rooms, small gymnasium/performance area, woodworking room, pottery studio, kitchen, fitness center, locker rooms, and administrative offices. The facility supports over 400 classes annually, including the arts, community education, sports, fitness, and special events for all segments of the local population. In addition, the Guild is utilized by a variety of community-based non-profit groups for meetings and programs and by residents who rent rooms for gatherings such as birthday parties and other special occasions.

The Guild relies on two main sources of revenue - the Guild Trust Fund and program related fees. In the 2012-2013 fiscal year, Neighborhood Guild recreational programs are expected to generate approximately 45% of the total revenue needed to support operations. The Guild Trust Fund contribution is projected to increase by 3%, from \$348,000 to \$360,000, in FY2012-2013, which amounts to 43% of the complete Neighborhood Guild operating program.

Recreational Program participation has experienced some negative impact as a result of the poor economy, with overall participation rates slightly lower than expected for the current year. In FY 2012-2013 the Department plans to continue its focus on implementing strategies for reducing operational costs in order to avoid an increase in programming fees. Space limitations of the Guild continue to restrict the opportunity for expanded offerings and additional revenue. Some of the major issues and recent changes are listed below:

- ❑ Overall operating program decrease of \$1,038 (.1%) is projected for FY2012-2013 as compared with the 2011-2012 fiscal year
- ❑ Fitness room use declining due to increase in competition with opening of two local fitness clubs
- ❑ Front Desk operation reflects diminishing revenues in room rentals and Fitness Room use
- ❑ Recent Guild interior improvement projects include floor replacement in Room 12 and kitchen, flooring and painting of reception area, construction of basement storage closet
- ❑ Increased use of Town website and electronic media to promote programs
- ❑ Program fees remain unchanged to avoid further decline in program participation rates
- ❑ Staff development in areas of customer service, computer applications, and website content management
- ❑ Vacation camp participation rates reflect a decline due to current economic conditions
- ❑ Staff changes include Arts Program Coordinator, Front Desk Office Clerk, Creative Writing Instructor
- ❑ Special events and programs supported through sponsorships and at no cost to the public have experienced an increase in participation level

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2009-2010 Actual	FY 2010-2011 Actual	FY 2011-2012 Predicted	FY 2012-2013 Goal
Number of Independent Program Contractors	118	99	100	100
Percentage of Trust Income/Total Revenue	43%	43%	45%	45%
Percentage of Program Revenue/Total Revenue	45%	46%	44%	45%
Classes				
New Classes Offered	74	64	60	60
Percentage of New Classes Completed	34%	34%	60%	75%
Youth and Teen Class Enrollment	847	672	500	600
Total # of Youth/Teen Classes	104	87	40	75
Percentage of Programs Completed	43%	54%	60%	80%
Total Program Revenue	\$47,123	\$36,967	\$40,625	\$43,230
Adult Class Enrollment	4,886	4,254	4,300	4500
Total # of Adult Classes	420	354	360	375
Percentage of Programs Completed	88%	89%	80%	80%
Total Program Revenue	\$70,912	\$77,227	\$56,550	\$61,650
Preschool Class Enrollment	772	973	750	800
Total # Preschool Classes	60	56	50	50
Percentage of Programs Completed	80%	96%	80%	80%
Sports and Fitness Class Enrollment	3,928	4,422	4,100	4,000
Total # Sports/Fitness Classes	32	55	40	45
Percentage of Programs Completed	99%	82%	80%	80%
Senior/Special Event Enrollment	1,122	1,322	1,275	1350
Total # Trips/Programs Offered	26	36	35	35
Percentage of Programs Completed	69%	86%	80%	80%
Total Program Revenue	\$71,118	\$65,257	\$69,700	\$69,700
Knapp School of Music Enrollment	1,758	1,608	1,650	1650
Total # of Music Registrations	195	189	190	200
Total # of Group Programs	7	9	12	15
Total Program Revenue	\$104,308	\$108,148	\$103,000	\$108,000
Art Program Enrollment	755	771	775	775
Total # of Art Programs	103	91	115	120
Percentage of Programs Completed	66%	91%	80%	80%
Total Program Revenue	\$59,097	\$69,369	\$60,116	\$62,600
Special Events/Concerts Program Enrollment	2396	3678	2000	2000
Total # of Programs	18	21	14	14
Percentage of Programs Completed	100%	90%	100%	100%
Guild Facility Usage				
Total Hours Reserved /Hours Available	22%	22%	22%	22%
Total Hours Reserved	11,695	11,323	11,700	11,700
Total Attendance - Estimated	64,124	64,387	65,000	65,000

GOALS FY 2012-2013

Overall facility limitations combined with increased operating costs limit the extent to which the Department can expand current programs or implement new ones. The goals for the 2012-2013 fiscal year focus on strategies for maintaining service levels and operational costs through efficient use of technology, as well as training of staff to utilize in-house resources. The Department has set the following goals for FY 2012-2013:

- ❑ Utilize back up senior van for new program offerings
- ❑ Implement on-line program registration and payment program
- ❑ Evaluate current program offerings; replace faltering programs with new classes
- ❑ Establish internet connectivity in activity rooms to offer broader programming capability
- ❑ Improve interior/exterior of the Guild facility, including main entrance window replacement, construction of storage on third floor, installation of new sign on Columbia Street.
- ❑ Expand staff's professional skills through web-based and local training opportunities
- ❑ Purchase new vending machine to replace failing machine
- ❑ Continue to develop relationships and partnerships with local organizations and business entities
- ❑ Continue energy saving initiatives to improve the facility's overall operational efficiency
- ❑ Seek additional alternative revenue sources such as grants and sponsorships
- ❑ Maintain present yield on trust fund and investment income sources
- ❑ Assess costs associated with fitness room operation and continued viability

NEIGHBORHOOD GUILD EXPENDITURE STATEMENT						
Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Over PY
Administration						
Full Time Salaries	\$202,211	\$210,109	\$211,064	\$216,590	\$216,592	\$6,483
Part Time Salaries	3,455	4,365	4,365	5,200	5,200	835
Overtime	4,619	6,500	5,000	6,000	6,000	(500)
Longevity	5,663	6,490	6,490	7,233	7,072	582
Travel	2,602	2,700	1,358	2,500	2,500	(200)
Postage	4,524	3,921	3,936	2,990	2,990	(931)
Telephone	4,847	4,470	4,280	3,990	3,990	(480)
Utilities	24,286	22,224	20,000	15,891	18,500	(3,724)
Printing/Binding	4,232	6,000	4,260	5,500	5,500	(500)
Copy Machine	683	1,700	700	1,300	1,300	(400)
Cleaning Service	733	950	850	1,122	1,100	150
License and Dues	1,283	1,100	861	1,200	1,200	100
Maintenance of Building	3,832	3,800	3,000	3,800	3,800	0
Refuse Collection	601	800	601	700	700	(100)
Equipment Rental	0	100	100	200	200	100
Insurance	8,206	9,075	8,868	9,500	9,500	425
Fringe Benefits	90,392	102,563	102,563	105,525	103,734	1,171
Professional Services	9,929	11,500	11,500	12,300	12,300	800
Other Expenses	4,390	1,688	2,200	2,250	2,250	562
Chemicals/Gases	0	100	0	150	150	50
Books/Publications	0	150	0	150	150	0
Bldg & Const. Materials	585	900	350	900	900	0
Heating Fuel	15,064	16,555	16,000	14,250	15,000	(1,555)
Janitorial Materials	2,417	3,200	3,000	3,000	2,800	(400)
Office Supplies	2,398	2,200	1,800	2,200	2,200	0
Recreation Supplies	201	500	481	600	600	100
Electrical Materials	989	900	450	1,100	500	(400)
General Hardware	50	800	400	800	700	(100)
Signs/Striping	0	500	300	1,100	1,100	600
General Equipment	50	250	250	250	250	0
Miscellaneous Supplies	10	0	0	0	0	0
HVAC Equipment	286	1,200	500	1,000	1,000	(200)
Fire & Safety Equipment	0	50	0	50	50	0
Janitorial Equipment	91	800	500	800	600	(200)
Office Equipment	1,654	1,500	500	1,500	1,500	0
Recreation Equipment	2,503	2,000	2,720	2,800	2,500	500
Office Furniture	145	300	179	300	300	0
Building Improvements	6,705	6,500	5,000	6,700	6,500	0
Total Administration	\$409,636	\$438,460	\$424,426	\$441,441	\$441,228	\$2,768
Debt Service Expense	60,638	58,888	58,888	57,187	57,187	(1,701)
Total Adm/Debt Service	\$470,273	\$497,348	\$483,314	\$498,628	\$498,415	\$1,067

Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Over PY
Front Desk						
Part-Time Salaries	\$36,115	\$30,585	\$25,346	\$28,837	\$28,837	(\$1,748)
Clothing	0	0	0	1,200	1,200	1,200
Recreation Supplies	244	200	4	200	200	0
Soda	3,926	5,300	5,000	5,000	5,000	(300)
Total - Front Desk	\$40,285	\$36,085	\$30,350	\$35,237	\$35,237	(\$848)
Seniors						
Part-Time Salaries	\$1,229	\$3,000	\$1,000	\$3,650	\$3,650	\$650
Professional Services	63,914	50,800	60,000	60,700	60,700	9,900
Recreation Supplies	293	500	500	500	500	0
Total - Seniors	\$65,435	\$54,300	\$61,500	\$64,850	\$64,850	\$10,550
Youth						
Seasonal Salaries	\$4,138	\$4,869	\$3,772	\$4,429	\$4,429	(\$440)
Postage	53	0	55	55	55	55
Rentals	3,793	5,625	2,800	4,725	4,750	(875)
Professional Services	20,731	21,500	25,600	19,500	19,500	(2,000)
Recreation Supplies	3,882	6,400	4,800	5,950	5,950	(450)
Total - Youth	\$32,597	\$38,394	\$37,027	\$34,659	\$34,684	(\$3,710)
Music						
Part-Time Salaries	\$3,840	\$4,000	\$4,000	\$4,000	\$4,000	\$0
Seasonal Salaries	144	0	0	0	0	0
Professional Services	89,205	93,225	86,000	90,450	90,450	(2,775)
Recreation Supplies	252	300	461	400	400	100
Total - Music	\$93,441	\$97,525	\$90,461	\$94,850	\$94,850	(\$2,675)
Adults						
Part-Time Salaries	\$4,942	\$5,400	\$5,400	\$5,400	\$5,400	\$0
Professional Services	45,191	51,150	40,150	44,700	44,700	(6,450)
Recreation Supplies	0	400	100	300	300	(100)
Total - Adults	\$50,133	\$56,950	\$45,650	\$50,400	\$50,400	(\$6,550)
Arts						
Seasonal Salaries	\$5,712	\$5,484	\$5,910	\$5,963	\$5,963	\$480
Rentals	1,120	1,344	1,562	1,680	1,680	336
Professional Services	47,060	45,638	42,681	46,150	46,150	513
Recreation Supplies	759	875	875	925	925	50
Recreation Equipment	0	250	0	0	0	(250)
Total - Arts	\$54,650	\$53,590	\$51,028	\$54,718	\$54,718	\$1,128
Total Expenditures	\$806,814	\$834,192	\$799,330	\$833,342	\$833,154	(\$1,038)

NEIGHBORHOOD GUILD REVENUE STATEMENT						
Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Over PY
Guild Fund Balance	\$18,000	\$25,000	\$25,000	\$25,000	\$25,100	\$100
Guild Trust Fund	348,000	348,000	348,000	360,000	360,000	12,000
Augusta Hazard Trust	13,670	10,600	10,600	12,000	12,000	1,400
Investment Income	176	500	500	500	200	(300)
Reinvested Income - Debt	60,638	58,888	58,888	57,187	57,187	(1,701)
Reinvested Income - Capital	6,000	6,500	5,000	6,500	6,500	0
Front Desk	29,464	28,500	21,400	27,000	27,000	(1,500)
Senior Programs	247	0	0	0	0	0
Senior Trips	65,010	60,000	69,700	69,700	69,700	9,700
Youth	36,967	48,700	40,625	43,230	43,230	(5,470)
Music	108,148	111,600	103,000	108,000	108,000	(3,600)
Adults	77,227	74,050	56,550	61,650	61,650	(12,400)
Arts	69,369	62,125	60,116	62,600	62,600	475
Miscellaneous Revenue	(68)	0	0	0	0	0
Total Revenues	\$832,847	\$834,463	\$799,379	\$833,367	\$833,167	(\$1,296)
Income Over (Under)						
Expenditures	\$26,032	\$271	\$49	\$25	\$13	(\$258)

SENIOR SERVICES DEPARTMENT (345)

General Explanation and Work Program

The total proposed operating budget for the Senior Services Department for the 2012-2013 fiscal year is \$752,610 representing an increase of \$26,402 (3.64%) over the FY 2011-2012 adopted budget of \$726,208. A general fund transfer of \$351,498 is proposed for FY2012-2013, an increase of \$9,846 or 2.9% over the FY 2011-2012 general fund transfer of \$341,652. It is estimated that \$491,375 or 65.25% of the Department's budget will be funded from local revenue sources.

Program Summary

	2010-2011	2011-2012	2011-2012	2012-2013	Increase
	Actual	Adopted	Estimated	Proposed	Over PY
Senior Services Program					
Senior Transportation Program	\$58,499	\$62,160	\$61,733	\$64,976	\$2,816
Senior Nutrition Program	100,938	100,368	101,213	103,721	3,353
Adult Day Services Program	286,932	305,959	289,525	314,117	8,158
Senior Center Program	257,468	257,721	262,488	269,796	12,075
Senior Services Program Cost	\$703,837	\$726,208	\$714,959	\$752,610	\$26,402
South Kingstown General Fund Transfer					
South Kingstown General Fund Transfer	\$349,948	\$341,652	\$341,652	\$351,498	\$9,846
Narragansett Contribution	96,721	99,363	99,363	104,433	5,070
North Kingstown Contribution	42,696	36,439	36,439	35,445	(994)
Total Municipal Support	\$489,365	\$477,454	\$477,454	\$491,375	\$13,921

Program Revenues

Senior Services Program revenues to be contributed by the Town of South Kingstown General Fund are documented below:

	2010-2011	2011-2012	2011-2012	2012-2013	Increase
	Actual	Adopted	Estimated	Proposed	Over PY
South Kingstown Contributions					
Senior Services Program					
Senior Transportation	\$69,232	\$62,160	\$62,160	\$62,628	\$468
Senior Nutrition	64,426	65,349	65,349	69,324	3,975
Adult Day Services	40,320	37,905	37,905	33,994	(3,911)
Senior Center	175,970	176,238	176,238	185,553	9,315
Total General Fund Transfer	\$349,948	\$341,652	\$341,652	\$351,498	\$9,846

Other major revenue sources for the Senior Services Program are as follows:

Narragansett Contributions Senior Services Program	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over PY
Senior Nutrition Program	\$34,865	\$30,336	\$30,336	\$30,395	\$59
Adult Day Services	26,856	31,027	31,027	36,038	5,011
Senior Center Program	35,000	38,000	38,000	38,000	0
Total Appropriations	\$96,721	\$99,363	\$99,363	\$104,433	\$5,070

North Kingstown Contribution	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over PY
Adult Day Services	\$42,696	\$36,439	\$36,439	\$35,445	(\$994)
Total Appropriation	\$42,696	\$36,439	\$36,439	\$35,445	(\$994)

State Grant Program Assistance	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Increase Over PY
Title IIIB - Transportation	\$2,758	\$0	\$1,379	\$2,348	2,348
Senior Nutrition Grant	4,682	4,682	4,214	4,003	(679)
Title IIIB - ADS	14,637	0	7,319	9,422	9,422
Senior Center Grants	39,088	36,483	36,483	34,163	(2,320)
Total State Grants	\$61,165	\$41,165	\$49,395	\$49,936	\$8,771
Adult Day Services Reimbursements	110,885	101,456	101,456	109,582	8,126
Total State Program Support	172,050	142,621	150,851	159,518	16,897

MISSION STATEMENT

To ensure excellence in service delivery, advocacy and public policy dedicated to the needs of older residents of South Kingstown, their families and caregivers through a single, visible and responsive department.

The Department seeks to accomplish this mission by ensuring that programs and services are user-friendly, consumer-directed and delivered in the least restrictive environment and subscribes to the following Guiding Principles:

- ❑ Listen, respond and react to the needs of older residents of South Kingstown, their families, and caregivers with respect, courtesy, patience and dignity. Target services to elders in greatest need, and those who are frail and at-risk.
- ❑ Protect the rights and confidentiality of our consumers through adherence to laws, polices, and procedures. Ensure integrity of information and equitable access in a manner that is culturally sensitive and equitable.
- ❑ Provide a system of services and opportunities to help older people serve, and be served, where they live.
- ❑ Familiarize older people, their families and friends, and the community at large with the local senior service system.

- ❑ Maintain a dedicated effort to coordinate the many essential elements of an effective and comprehensive community system for older persons by collaborating with existing senior service programs provided by other public and private agencies and promoting accessibility of services.
- ❑ Operate four direct service programs: Senior Transportation, Senior Nutrition, Adult Day Services, and the nationally accredited Senior Services Center. Advocacy and technical assistance are also major functional areas within the Department.

TRENDS, IMPACTS, ISSUES

The 2010 census shows that residents 60 years of age and older comprise nearly 20% of the Town's population. This number is expected to grow rapidly over the next fifteen years with the aging baby boomer generation. With this in mind, senior services will remain a critical resource in the community. Future challenges lie in the development and implementation of services and programs for a broad senior demographic ranging from "baby boomers" to the frail elderly.

Among the vital services that assist families to keep their elders living at home are transportation, senior centers, respite care, adult day services, congregate meals, caregiver education, and caregiver support groups. The Senior Services Department provides all of these services and links community members with other local providers for additional supportive services.

State funding for the Nutrition (meal site) and Senior Center programs is projected to decrease by approximately 5% as the State continues to seek ways to deal with budget shortfalls. However, federal funding through the Title IIIB Supportive Services grant for the Transportation and Adult Day Services programs is expected to remain consistent. In the 2010-2011 fiscal year, the Department applied for a two year renewal of this \$40,000 grant (through FY2012-2013) for continued support of wellness programming, transportation, and social services.

Adult Day Services remains a valuable resource for caregivers aiming to keep loved ones at home and in the community as long as possible. The construction of a 1,000 square foot addition to the Adult Day facility is currently underway, with an anticipated completion in late Spring 2012, which will allow the program to continue offering a high level of care along with enhanced therapeutic programming for all participants of the program.

The Senior Center has seen an increase in participation in wellness activities, fitness classes, and lifelong learning programs. The expanding age range, needs and interests of the Town's senior population requires a multi-leveled approach to service and program development. To this end, the Department will continue to offer a wide range of choices for social, physical and educational enrichment.

GOALS FY 2012-2013

- ❑ Provide programs and services that support healthy aging and meet the needs of older South Kingstown residents and their families, enabling elders to remain in their own homes with a high quality of life for as long as possible.
- ❑ Provide comprehensive social services to older adults and their families and empower them to make informed decisions about existing home and community-based options.

- ❑ Expand the newly established programming partnership with the Town's Recreation Division, with the goal of offering more senior specific recreation and enrichment programs.
- ❑ Market activities and services to eligible community members new to the Senior Center.
- ❑ Re-introduce a local day trip program for participants of the Senior Center and Adult Day Services programs with the use of the back up senior van.
- ❑ Implement expansion of therapeutic programs at Adult Day Services through utilization of the newly constructed 1,000 square foot expansion.
- ❑ Seek alternative or supplemental funding sources in order to expand and enhance current services provided to the community.
- ❑ Continue to improve methodology of data collection, reporting, and client tracking capabilities.

SENIOR TRANSPORTATION PROGRAM (6800)

General Explanation and Work Program

The South Kingstown Senior Transportation service is available to any senior resident of the Town. The goal of the program is to assist seniors with the instrumental activities of daily living by providing transportation to and from the Senior Center meal site, grocery stores, pharmacies, hair salons, banks, and retail shops. The program was expanded in October 2008 when the state RIDE program implemented a fee for service. Seniors who previously used the RIDE bus to get to the senior meal site are now riding the Town van, at no charge. The Senior Services Department will continue to promote this valuable service as a way for seniors to maintain their independence and stay active in the community.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2010-2011 Actual</i>	<i>FY 2011-2012 Predicted</i>	<i>FY 2012-2013 Goal</i>
Total Unduplicated Individual Residents, 60 years of age or older, Provided "Door-to-Door" Non-Medical Transportation Services	190	205	215
Average Number of Riders Transported Per Month	291	302	310
Total Number of Trips Provided Per Year	7,104	7,120	7,250

Budget Comparison

The Senior Transportation Program proposed budget for FY 2012-2013 is \$64,976 representing an increase of \$2,816 or 4.53% over the FY 2011-2012 adopted budget of \$62,160. This increase is due primarily to an increase in personnel and fuel costs.

SENIOR NUTRITION PROGRAM (6850)

General Explanation and Work Program

The Senior Nutrition Program provides meals daily at The Senior Center's congregate meal site and for home delivery through the federally-funded Meals on Wheels Program. The goal of this program is to provide the Town's older persons with low cost nutritious meals and appropriate nutrition education. In addition to the primary health benefits of a balanced daily meal, seniors also receive the additional benefit of socialization with peers, as well as opportunities to take part in a variety of enrichment activities and services offered at The Senior Center.

Specific Performance Measurements

<i>Performance Measure</i>	<i>2009 Actual</i>	<i>2010 Actual</i>	<i>2011 Actual</i>	<i>2012 Predicted</i>
Total Number of Meals for Residents age 60 or older, or Disabled, provided through the Congregate Meal Site by Community				
<input type="checkbox"/> South Kingstown	7,021	7,255	7,359	7,375
<input type="checkbox"/> Narragansett	3,831	2,761	2,645	2,650
<input type="checkbox"/> Other	1,359	1,301	1,368	1,370
<input type="checkbox"/> Total	12,211	11,317	11,372	11,395
Average Number of Unduplicated Individuals Served Per Week	186	184	178	182
Total Number of Volunteer Hours Per Year	4,499	4,210	3,716	3,800

Note: figures represent the calendar year.

Work Load Data

Participating Community cost share figures are calculated based on the percentage of actual meals served over a four year time frame from 2008 through 2011. Applying a long term use percentage rate reflects a more consistent, historical average and stabilizes any unanticipated fluctuations that may occur on a short term or annual basis.

Nutrition Program Cost - 2012-2013 Fiscal Year			
			\$103,721
State - Nutrition Program Grant Reimbursement			4,003
Net Direct Cost of Nutrition Program			\$99,718
4 Yr Avg.			
	Congregate Meals	% of Total	Cost Sharing
South Kingstown	29,935	69.52%	\$69,324
Narragansett	13,125	30.48%	30,395
Participating Community Meals	43,060	100.00%	\$99,718
Non Participating Community Meals	5,271	0.00%	0
Total Meals Program	48,331	100.00%	\$99,718

Budget Comparison

The proposed budget for the Senior Nutrition Program for FY 2012-2013 is \$103,721 representing an increase of \$3,353 or 3.34% greater than the approved FY 2011-2012 budget of \$100,368. This increase is due to an increase in personnel costs.

A cost accounting method, established in FY2001-2002 with the opening of The Senior Center, is used to identify operational and personnel costs solely associated with the Nutrition Program. Personnel costs directly related to the Nutrition Program include 30% of the Senior Center Director, Program Aide and the Senior Center Building Maintenance Supervisor salaries, as well as the salaries of all part-time employees working directly in The Senior Center's Meals Program. All employment benefit costs related to the personnel associated with the Nutrition Program are also budgeted as a program expense.

A summary of these shared costs is as follows:

Indirect Cost for Facility Operation - Acct 6850		
	FY 2011-2012	FY 2012-2013
Postage	\$370	\$370
Telephone	2,640	2,364
Utilities	32,000	29,816
Printing	475	450
Building Maintenance	4,000	4,000
Refuse Disposal	700	700
Insurance	3,076	3,220
Web Site Services	250	250
Professional Services	9,488	13,844
Office Equipment	750	0
Total Indirect Costs	\$53,749	\$55,014
30% of Costs	16,125	16,504
Total Nutrition Program Share	\$16,125	\$16,504

It should be noted that the raw food costs associated with the Westbay Community Action Program's preparation of the meals represent significant contributions to the program, totaling approximately \$80,741 (\$7.10/meal). This expense is not reflected in the budget as it is Federal funding provided directly to Westbay CAP in support of Title IIIC programming.

ADULT DAY SERVICES PROGRAM (6900)

General Explanation and Work Program

Licensed by the State of Rhode Island, South Kingstown Adult Day Services is a comprehensive program designed to meet the medical, social, and psychological needs of the frail and/or disabled senior. A professional staff including a registered nurse, certified nurse aides, and activity professionals provide quality care and supervision. Activities are carefully planned to enrich the lives of the participants, improve self-esteem, and promote feelings of self worth. Day services are provided Monday through Friday to aid family members in their efforts to care for a loved one at home. As the aging population continues to grow, with a rising percentage requiring some level of care, the value of Adult Day Service programs in the community is increasing.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2010-2011 Actual</i>	<i>FY 2011-2012 Predicted</i>	<i>FY 2012-2013 Goal</i>
Total Number of Client Days, by Community			
<input type="checkbox"/> South Kingstown	849	444*	444
<input type="checkbox"/> Narragansett	892	1,326*	1,326
<input type="checkbox"/> North Kingstown	1,052	853*	853
<input type="checkbox"/> Other	990	963*	963
<input type="checkbox"/> Total	3,783	3,586	3,586
Average Number of Clients Per Program Day	16	15	15
Total Number of Unduplicated Clients Served	46	42	42
Total Unduplicated Individual Residents Provided Adult Day Services, by Community			
<input type="checkbox"/> South Kingstown	17	18*	18
<input type="checkbox"/> Narragansett	13	12*	12
<input type="checkbox"/> North Kingstown	12	7*	8
<input type="checkbox"/> Other	4	5*	4
Total Number of Family Members Benefiting	184	164	180
Total number of staff			
<input type="checkbox"/> Full Time	2	2	2
<input type="checkbox"/> Part Time	4	5	5
Ratio of Staff to Participants	1:4	1:4	1:4
Conduct Quarterly In-Service Staff Training Sessions per State Regulations	4	4	4
Percent of Building Capacity Used Daily	100%	100%	100%
Total State Client Payment Subsidies Received	\$110,885	\$101,456	\$109,582
Total Client Payments Received	\$95,188	\$98,382	\$89,288
Average Client Payment Per Client Day	\$26.22	\$26.77	\$24.29

*Actual Period: 11/1/10-10/31/11

Work Load Data

The proposed Community Cost Share percentages shown below are based on the participating communities' actual number of client days provided over a four year time period. Applying a long term use percentage rate reflects a more consistent, historical average and stabilizes any sharp increases or decreases that may occur from year to year due to the unpredictability of client demographics.

	Adopted FY 2011-2012	Estimated FY 2011-2012	Proposed FY 2012-2013	Change in Funding Level	
Adult Day Services Program Cost	\$305,959	\$289,525	\$314,117	\$8,158	
<i>Less</i>					
Investment Income	\$500	\$500	\$100	(\$400)	
Title IIIB Grant	0	7,319	\$9,422	\$9,422	
State Client Payment	101,456	101,456	109,582	\$8,126	
Client Payments	98,382	98,382	89,288	(\$9,094)	
Miscellaneous Revenues	250	250	250	\$0	
Net Direct Cost of Service	\$105,371	\$81,618	\$105,476	\$105	
Adult Day Services Program - 4 yr Client Use	Client Days	Percent of Total	Actual FY 2011-2012	Proposed FY 2012-2013	Change in Funding Level
South Kingstown	3,725	32.23%	\$37,905	\$33,994	(\$3,911)
Narragansett	3,949	34.17%	31,027	36,038	5,011
North Kingstown	3,884	33.60%	36,439	35,445	(994)
Community Client Days	11,558	100.00%	\$105,371	\$105,476	\$105
Non-Participating Com. Client Days	2,484				
Total Client Days	14,042				

Budget Comparison

The proposed FY 2012-2013 budget for Adult Day Services is \$314,117 representing an increase of \$8,158 or 2.67% above the approved FY 2011-2012 budget of \$305,959. This increase is reflected primarily in full and part time salaries.

SENIOR CENTER PROGRAM (6950)

General Explanation and Work Program

The Senior Center serves as the community's single point of entry for access to and information about the various available services and activities for older adults as well as a link to other local provider agencies. In addition to housing the Senior Nutrition and Transportation programs, The Senior Center offers social and recreational activities, health promotion and screenings, volunteer opportunities, case management, educational programming, and information and referral services.

The Senior Center's mission is to provide a focal point where older adults can access services designed to support their independence, enhance their quality of life, and promote optimal aging.

Specific Performance Measurements

<i>Performance Measure</i>	<i>FY 2010-2011 Actual</i>	<i>FY 2011-2012 Predicted</i>	<i>FY 2012-2013 Goal</i>
Number of members	2,708	2,728*	2,790
Total number of residents using facility			
<input type="checkbox"/> South Kingstown	1,512	1,515*	1,540
<input type="checkbox"/> Narragansett	764	766*	800
<input type="checkbox"/> Other	432	447	450
Number of programs	172	174*	176
Number of new programs	71	40*	45
Percent of building capacity used on a daily basis	100%	100%	100%
Total number of staff			
<input type="checkbox"/> Full Time	4	4	4
<input type="checkbox"/> Part Time	3	3	3
Total Information & Referral Contacts	2,835	2,840*	2,860
Average Number of Participants Per Week	593	1,007**	1,020
Number of Special Events	59	60*	62

**Actual Period: 11/1/10 – 10/31/11*

***Increase in 'average number of participants per week' reflects implemented tracking of "drop ins" who visit the Senior Center for unstructured activity.*

Work Load Data

Senior Center Program Cost	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed
Total Program	\$257,468	\$257,721	\$262,488	\$269,796
Less				
Grants	\$39,088	\$36,483	\$36,483	\$34,163
Senior Classes	1,595	2,000	2,317	4,080
Fund Balance Forwarded	5,000	5,000	5,000	8,000
Net Direct Cost of Service	\$211,785	\$214,238	\$218,688	\$223,553

Senior Center Program Cost	Active Members	Cost Per Client	Proportional Cost Share	Proposed 2012-2013
South Kingstown	1,512	\$98.22	\$148,511	\$185,553
Narragansett	764	98.22	75,041	38,000
Participating Community Clients	2,276	\$98.22	\$223,553	\$223,553
Non-Participating Community Clients	432			
Total Clients Served	2,708	\$82.55	\$223,553	\$223,553

Budget Comparison

The Senior Center proposed budget for FY 2012-2013 is \$269,796 representing an increase of \$12,075 or 4.67% above the adopted 2011-2012 fiscal year budget of \$257,721. This increase is attributed to increases in personnel costs, instructor fees and professional services.

SENIOR SERVICES PROGRAM
 EXPENDITURE STATEMENT

Senior Transportation Program (6800)		2010-2011	2011-2012	2011-2012	2012-2013	2012-2013	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$32,366	\$32,969	\$32,244	\$33,628	\$33,628	\$659
102	Part-Time Salaries	3,570	1,861	2,500	2,373	2,372	511
109	Municipal Longevity	1,638	1,830	1,638	1,944	1,944	114
Total		\$37,574	\$36,660	\$36,382	\$37,945	\$37,944	\$1,285
<i>Class 200 - Contractual Services</i>							
260	Maintenance Of Motor Vehicles	\$6	\$4,000	\$2,000	\$3,800	\$3,800	(\$200)
280	Insurance	574	635	621	665	665	30
283	Fringe Benefits	12,398	12,715	12,715	12,241	12,242	(473)
Total		\$12,978	\$17,350	\$15,336	\$16,706	\$16,707	(\$643)
<i>Class 300 - Supplies & Materials</i>							
307	Fuels & Lubricants	\$6,296	\$5,500	\$6,000	\$7,875	\$7,875	\$2,375
310	Motor Vehicle Parts	1,651	2,500	3,865	2,300	2,300	(200)
399	Other Expenses	0	150	150	150	150	0
Total		\$7,947	\$8,150	\$10,015	\$10,325	\$10,325	\$2,175
Departmental Total		\$58,499	\$62,160	\$61,733	\$64,976	\$64,976	\$2,816

Senior Nutrition Program (6850)		2010-2011	2011-2012	2011-2012	2012-2013	2012-2013	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$39,113	\$40,429	\$38,998	\$41,539	\$41,538	\$1,109
102	Part-Time Salaries	23,641	23,817	24,983	24,431	24,431	614
109	Municipal Longevity	1,389	842	842	945	945	103
Total		\$64,143	\$65,088	\$64,823	\$66,915	\$66,914	\$1,826
<i>Class 200 - Contractual Services</i>							
283	Fringe Benefits	\$20,974	\$19,155	\$20,790	\$20,303	\$20,303	\$1,148
297	Indirect Cost of Facility Operation	15,821	16,125	15,600	16,504	16,504	379
Total		\$36,795	\$35,280	\$36,390	\$36,807	\$36,807	\$1,527
Departmental Total		\$100,938	\$100,368	\$101,213	\$103,722	\$103,721	\$3,353

Adult Day Services Program (6900)		2010-2011	2011-2012	2011-2012	2012-2013	2012-2013	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$104,376	\$107,900	\$103,987	\$110,962	\$110,962	\$3,062
102	Part-Time Salaries	84,902	89,017	83,063	90,795	90,795	1,778
104	Overtime	372	200	175	200	200	0
109	Municipal Longevity	1,040	1,087	1,392	1,430	1,430	343
Total		\$190,690	\$198,204	\$188,617	\$203,387	\$203,387	\$5,183
<i>Class 200 - Contractual Services</i>							
201	Advertising	\$45	\$50	\$50	\$50	\$50	\$0
202	Travel	130	350	250	350	350	0
205	Postage	350	350	350	350	350	0
210	Telephone	1,543	1,600	1,490	1,600	1,600	0
220	Utilities	2,930	3,008	2,940	3,047	3,047	39
230	Printing/Binding	290	250	290	250	250	0
235	Copy Machine Services	237	200	200	200	200	0
240	Cleaning Services	780	950	750	950	950	0
250	Licenses And Dues	2,396	2,330	2,390	2,330	2,330	0
265	Maintenance of Office Equipment	0	100	100	100	100	0
266	Software Maintenance	0	100	100	100	100	0
270	Maint Of Bldg & Improvements	515	750	400	750	750	0
271	Refuse Disposal	270	300	270	300	300	0
280	Insurance	6,299	4,200	4,100	4,400	4,400	200
283	Fringe Benefits	50,840	57,950	55,000	60,055	60,056	2,106
290	Professional Services	1,558	3,625	3,100	3,650	3,650	25
298	Outside Services	5,400	5,400	5,400	5,400	5,400	0
Total		\$73,583	\$81,513	\$77,180	\$83,883	\$83,883	\$2,370
<i>Class 300 - Supplies & Materials</i>							
304	Books & Other Publications	\$441	\$398	\$320	\$400	\$400	\$2
308	Heating Fuel	4,545	4,333	4,129	6,051	6,051	1,718
311	Medical & Lab Material & Supp	321	350	275	350	350	0
312	Janitorial Material & Supplies	1,404	1,600	1,600	1,800	1,800	200
313	Office Supplies	274	250	200	250	250	0
314	Recreation Supplies	206	400	350	400	400	0
320	Food	15,331	16,761	16,704	16,946	16,946	185
321	Misc Supplies	98	100	100	100	100	0
399	Other Expenses	14	50	50	50	50	0
Total		\$22,634	\$24,242	\$23,728	\$26,347	\$26,347	\$2,105
<i>Class 400</i>							
490	Equipment	\$25	\$0	\$0	\$0	\$0	\$0
430	Furniture & Furnishings	0	2,000	0	500	500	(1,500)
Total		\$25	\$2,000	\$0	\$500	\$500	(\$1,500)
Departmental Total		\$286,932	\$305,959	\$289,525	\$314,117	\$314,117	\$8,158

Senior Center Program (6950)		2010-2011	2011-2012	2011-2012	2012-2013	2012-2013	Increase
Account #	Description	Actual	Budgeted	Estimated	Requested	Proposed	Over PY
<i>Class 100 - Personal Services</i>							
101	Full-Time Employees	\$131,166	\$135,234	\$135,234	\$139,093	\$139,094	\$3,860
102	Part-Time Salaries	887	0	181	0	0	0
109	Municipal Longevity	2,799	3,167	3,167	3,517	3,517	350
Total		\$134,852	\$138,401	\$138,582	\$142,610	\$142,611	\$4,210
<i>Class 200 - Contractual Services</i>							
202	Travel	\$48	\$1,500	\$1,500	\$1,300	\$1,300	(\$200)
205	Postage	370	370	370	370	370	0
210	Telephone	2,582	2,640	2,550	2,364	2,364	(276)
220	Utilities	34,719	32,000	34,803	29,816	29,816	(2,184)
230	Printing	406	475	438	450	450	(25)
235	Copy Machine Services	396	400	400	400	400	0
265	Maintenance of Office Equipment	221	150	150	200	200	50
266	Maintenance of Software	0	200	200	200	200	0
270	Maint Of Bldg & Improvements	3,212	4,000	3,200	4,000	4,000	0
271	Refuse Disposal	601	700	600	700	700	0
280	Insurance	2,782	3,076	2,782	3,220	3,220	144
283	Fringe Benefits	63,507	63,291	63,291	66,193	66,141	2,850
285	Town Web Site Services	0	250	150	250	250	0
288	Course Instructors	1,710	1,200	1,200	4,080	4,080	2,880
290	Professional Services	11,402	9,488	16,888	13,844	13,844	4,356
297	Indirect Cost of Facility Operation	(15,821)	(16,125)	(18,845)	(16,594)	(16,504)	(379)
Total		\$106,135	\$103,615	\$109,677	\$110,792	\$110,831	\$7,216
<i>Class 300 - Supplies & Materials</i>							
300	Agricultural Materials & Supplies	\$116	\$300	\$250	\$300	\$300	\$0
308	Heating Fuel	9,016	7,155	7,480	8,654	8,654	1,499
312	Janitorial Material & Supp	5,802	5,600	4,700	5,600	5,600	0
313	Office Supplies	871	900	900	900	900	0
314	Recreation Supplies	207	400	400	400	400	0
320	Food	496	600	500	500	500	(100)
Total		\$16,508	\$14,955	\$14,230	\$16,354	\$16,354	\$1,399
<i>Class 400 - Equipment</i>							
413	Office Equipment	(\$27)	\$750	\$0	\$0	\$0	(\$750)
Total		(\$27)	\$750	\$0	\$0	\$0	(\$750)
Departmental Total		\$257,468	\$257,721	\$262,488	\$269,756	\$269,796	\$12,075
Total Program		\$703,837	\$726,207	\$714,959	\$752,571	\$752,610	\$26,403

SENIOR SERVICES PROGRAM
 REVENUE STATEMENT

Account #	Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Increase Over PY
Senior Transportation Program - 6800							
43080	Title IIIB Supportive Services Grant	\$2,758	\$0	\$1,379	\$2,348	\$2,348	\$2,348
46015	South Kingstown -Transfer fr. Gen.Fd	69,232	62,160	62,160	62,628	62,628	468
	Total - Transportation Program	\$71,990	\$62,160	\$63,539	\$64,976	\$64,976	\$2,816
Senior Nutrition Program - 6850							
43080	State Grant - Nutrition Program	\$4,682	\$4,682	\$4,214	\$4,003	\$4,003	(\$679)
46013	Narragansett - Nutrition	34,865	30,336	30,336	30,395	30,395	59
46015	South Kingstown -Transfer fr. Gen.Fd	64,426	65,349	65,349	69,324	69,324	3,975
	Total - Nutrition Program	\$103,973	\$100,367	\$99,899	\$103,722	\$103,721	\$3,354
Adult Day Services Program - 6900							
43007	Investment Income	\$480	\$500	\$500	\$500	\$100	(\$400)
43080	State Grant - Title IIIB	14,637	0	7,319	9,422	9,422	9,422
43081	State Subsidy - Client Payment	110,885	101,456	101,456	109,582	109,582	8,126
43085	Client Payments	95,188	98,382	98,382	89,288	89,288	(9,094)
43090	Miscellaneous Revenues	0	250	250	250	250	0
46013	Town of Narragansett	26,856	31,027	31,027	35,901	36,038	5,011
46015	South Kingstown -Transfer fr. Gen.Fd	40,320	37,905	37,905	33,864	33,994	(3,911)
46018	Town of North Kingstown	42,696	36,439	36,439	35,310	35,445	(994)
	Total - Adult Day Services Program	\$331,062	\$305,959	\$313,278	\$314,117	\$314,117	\$8,158
Senior Center Program - 6950							
46015	South Kingstown -Transfer fr. Gen.Fd	\$175,970	\$176,238	\$176,238	\$185,513	\$185,553	\$9,315
49001	Designated Fund Balance	5,000	5,000	5,000	8,000	8,000	3,000
43080	Senior Center Operations Grant	39,088	36,483	36,483	34,163	34,163	(2,320)
46013	Town of Narragansett	35,000	38,000	38,000	38,000	38,000	0
43086	Senior Classes	1,595	2,000	2,317	4,080	4,080	2,080
	Total - Senior Center Program	\$256,653	\$257,721	\$258,038	\$269,756	\$269,796	\$12,075
Total Program		\$763,678	\$726,207	\$734,754	\$752,571	\$752,610	\$26,403
Revenue Over (Under) Expenses		\$59,841	\$0	\$19,795	\$0	\$0	\$0

WATER ENTERPRISE FUND (210)

General Explanation and Work Program

The Water Enterprise Fund was established in 1975. The chart of accounts used in this presentation is structured to provide expense identification by cost centers recognized by the American Water Works Association.

A Water Division Program in the amount of \$995,233 is proposed for the 2012-2013 fiscal year, which is \$31,283 more than the current year program appropriation of \$963,950. A comparison of program elements is as follows:

Water Enterprise Fund	2010-2011	2011-2012	2011-2012	2012-2013	Increase
	Actual	Adopted	Estimated	Proposed	Dollars
Operating Expense	\$620,605	\$627,328	\$615,825	\$656,125	\$28,797
Materials & Supplies	7,450	10,478	8,000	10,414	(64)
Debt Service	83,931	85,731	85,731	85,281	(450)
Capital Improvements	14,061	57,000	52,000	60,000	3,000
System Wide Depreciation	183,502	183,413	183,413	183,413	0
Total Program	\$909,549	\$963,950	\$944,969	\$995,233	\$31,283

The current user rates (in effect since July 2011) are as follows: minimum base unit of \$175 per year; additional unit charge of \$75 per year. An excess consumption charge of \$2.91 per 100 cu. ft. was established for all excess consumption over the 5,000 cu.ft. minimum allowance after July 1, 2011. A rate increase in the minimum base unit charge to \$178 per year, an additional unit charge of \$77 per year and an excess charge of \$2.97 per 100 cu. ft. is proposed for FY2012-2013 (see detail on page W-4).

It is important to note that FY2012-2013 will be the last year for the annual two- (2) installment payment system currently in effect. In accordance with RIGL §39-15.1-3 (S-732aaa passed in 2009), all water utilities must begin quarterly utility billing no later than December 31, 2013. The Water Division will need to consider alternate billing formats including a flat administration fee with a consumption charge (similar to United Water-RI) prior to the 2013 implementation date, which will affect the FY2013-2014 billing cycle. Additional billing and collection costs associated with the three- (3) additional bill mailings and two- (2) additional collections will need to be factored into the rate base.

The Water Division continues to purchase wholesale water from United Water Rhode Island (UWRI) on an interim basis for the South Shore water system. This option, which began in 2002, was determined to be more economically feasible than constructing a water filtration plant. A permanent emergency interconnection between the South Shore system and UWRI was completed and fully operational in August 2005. The Water Division continues to maintain the South Shore well field in active status until such time that a water filtration plant can be funded and constructed.

UWRI filed a rate increase request with the RI Public Utilities Commission (PUC) during the Summer 2011, which would be the first rate increase for the utility since 1999. Any rate increase authorized by the PUC will have a profound effect on the Town's Water Division budget since UWRI wholesale water purchase accounts for approximately 16% of all Water Division expenditures.

Electronic Meter Reading Program

All existing "walk-by" water meters were replaced by radio read "drive-by" meters in the Spring 2008. Where it previously took up to ten- (10) weeks to read all water meters in both distribution systems, all meters can now be read within five- (5) hours.

Given the radio meter reading technology, the Water Division reads all meters each month. The monthly meter reading capability gives Water Division staff the ability to detect leaks for water users and perform a monthly analysis of "unaccounted for" water in the distribution systems. An initial "unaccounted for" water report analysis indicates that a stepped up leak detection program will be necessary in the future.

Of the \$652,898 meter replacement program cost, \$400,000 was borrowed from RI Clean Water Finance Agency, with the balance paid from the Water Fund enterprise reserve. FY 2012-2013 represents the fifth and final year of debt service for the meter replacement program, with a projected expenditure of \$85,281.

Water Distribution System

The water pumping and distribution system remains in good operating condition due to continued pro-active maintenance by Water Division personnel. Part of that maintenance includes annual distribution system flushing, a process that cleanses water mains of naturally occurring mineral sediments and bio-growth. The annual flushing program also ensures proper operation of all fire hydrants.

Water Treatment

Since the Town purchases water wholesale from United Water RI for the South Shore system, engineering design and construction of a water filtration plant has been postponed indefinitely. The Water Division will continue to test and exercise the South Shore well field in the event it needs to be reactivated in an emergency. Otherwise, the well field will remain on standby until such time that the additional source of water supply is needed, and the cost of filtration is justifiable.

Because UWRI provides pH and corrosion control adjusted water, the South Shore and Middlebridge water systems now comply with the US Environmental Protection Agency (USEPA) Safe Drinking Water Act (SDWA) lead and copper rule. As such, reduced lead and copper sampling protocol is now in effect for both water systems on a three- (3) year cycle, whereby Middlebridge water system lead and copper testing is required for FY 2012-2013. The Water Division continues to meet compliance schedules for all other testing and treatment as mandated by the RI Department of Health (RIDOH) and the USEPA.

New Service Customers

It is projected that approximately four new water services will be added during FY 2012-2013. As in previous years, cost increases for water service installations have no effect on existing customers of the water system as the new users pay for all materials and supplies used for new water service installations.

Middlebridge and South Shore Systems

A summary of the South Shore Water and Middlebridge Water Systems customer base and volume sales is as follows:

System Statistics	2010-2011 Actual	2011-2012 Estimated	2012-2013 Proposed
Purchased Water (cu.ft.)			
South Shore	16,523,852	16,237,849	16,287,214
Middlebridge	2,129,946	2,207,531	2,123,054
Total	18,653,798	18,445,381	18,410,268
Water Sales (cu.ft.)			
South Shore	13,858,605	14,173,889	14,843,205
Middlebridge	1,611,522	1,682,908	1,703,581
Total	15,470,127	15,856,797	16,546,785
Water Accounts			
South Shore	2,470	2,469	2,473
Middlebridge	281	281	281
Total Accounts	2,751	2,750	2,754
Additional Units	579	580	580
Total Units	3,330	3,330	3,334
Water User Fees			
Min in Advance (w/ 5,000 cu. ft. allow.)	\$165	\$175	\$178
Additional Unit charge	\$69	\$75	\$77
Excess (per 100 cu. ft. over 5,000 cu. ft.)	\$2.71	\$2.91	\$2.97

Operational Program Increases

United Water Rhode Island, which serves portions of the Town of Narragansett in addition to the Wakefield and Peace Dale areas of South Kingstown, also provides water on a wholesale basis to the South Shore and Middlebridge water systems. With the unanticipated revenue associated with the South Shore wholesale connection in November 2002, UWRI user fees have remained steady since their last rate increase in October 1999.

However, as noted above, UWRI submitted a rate filing with the RI Public Utilities Commission (PUC) in the Summer 2011. The Town of South Kingstown subsequently filed as an “intervener” with the PUC to ensure that UWRI’s rate increase is justifiable. The proposed budget reflects a projected 24% rate increase for UWRI wholesale purchased water for FY 2012-2013.

Proposed User Rate Increase

The current rate structure requires a minimum yearly user fee of \$175 for a single family dwelling with an allocation of 5,000 cu. ft., and an excess rate of \$2.91 per 100 cu. ft. for consumption in excess of the 5,000 cu. ft. minimum allowance. The current rate structure also assesses an additional unit charge of \$75 per dwelling unit per year.

In an effort to offset increases in purchased wholesale water expenses, a rate increase is proposed as follows for FY 2012-2013: Minimum yearly user fee of \$178 for a single family dwelling with an allocation of 5,000 cu. ft., and an excess rate of \$2.97 per 100 cu. ft. for consumption in excess of the 5,000 cu. ft. minimum allowance, for any water consumed after July 1, 2012. An increase in the additional unit charge to \$77 per unit is also proposed.

FY 2012-2013 Metered Sales Estimated				
Base User Fees	Number of Units	Assessment Rate	Minimum Allowance (cu.ft.)	Total
Total Minimum Sales	2,754	\$178.00	5,000	\$490,212
Over Sized Meters				\$12,500
Additional Units	580	\$77.00		\$44,660
Prorated New Accounts				\$3,300
Excess Water User Fees	Excess Consumption	Assessment Rate	Excess Allowance (cu.ft.)	Total
Excess Sales	6,200,000	\$2.97	100	\$184,140
Total Metered Sales Income				\$734,812

Outside Revenues

It is projected that the Water Enterprise Fund will receive estimated income of 232,650 during FY 2012-2013 from cellular antenna leases associated with antenna arrays constructed on each of the two South Shore water tanks. There are currently five cellular carriers on the Victoria Lane water tank, whereby the Water Fund retains the revenue from four carriers. The Mautucket Road water tank has four cellular carriers, with the Water Fund retaining the revenue from three carriers. Other non-Water Fund revenue is retained by the Town's General Fund.

TRENDS, IMPACTS, ISSUES

Since the water services population does not increase significantly in a given year, variations in annual water demand are primarily attributed to seasonal weather conditions and associated outside water use demand. Seasonal water user demands can vary by a factor of four when comparing summer versus winter daily demand. This substantial change in consumption is due to the seasonal influx of summer residents, combined with high outside use. Annual water demands continue to vary from year to year, primarily as a result of climatic conditions and associated summer water usage.

No new regulatory mandates were implemented during the current fiscal year.

GOALS FY 2012-2013

New regulatory program mandates for the 2012-2013 fiscal year are as follows:

- In 2010, the General Assembly amended the State cross-control connection law, whereby only non-residential and new residential construction will require a cross control protection device. As such, the Water Division will continue implementing its cross-control program in accordance with State law.

Other Water Division goals for FY 2012-2013 include:

- Beginning in FY 2010-2011 the Water Division commenced a more aggressive leak detection program for both water distribution systems. In accordance with RIGL §39-15.1-3 (S-732aaa passed in 2009), water utilities must achieve a non-metered loss threshold of no greater than 10%. During FY 2010-2011, South Shore non-metered monthly water levels varied between 6.41% - 25.83%, whereas Middlebridge loss rates ranged from 18.23% to 25.19%. This program has been difficult to implement given the non-metallic composition of most water mains in the distribution system; also, water system leak detection is more problematic in coastal areas where high groundwater exists. Regardless, it is important that the Water Division detect and eliminate leaks in the distribution system to the greatest extent possible for both financial and environmental reasons.

WATER ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Inc. Over Prior Year
Maintenance of Wells	\$0	\$100	\$80	\$100	\$100	\$0
Purchased Water- Middlebridge	15,661	15,982	17,387	18,791	19,359	3,377
Purchased Water- South Shore	117,419	125,867	123,668	146,397	143,514	17,647
Analysis of Wells	6,900	10,795	8,950	7,735	7,735	(3,060)
Total Source of Supply	\$139,980	\$152,744	\$150,085	\$173,023	\$170,708	\$17,964
Oper. & Maint. Pumping Equip.	\$582	\$450	\$400	\$600	\$600	\$150
Telemetry & Fuel	9,048	8,205	6,071	7,156	7,149	(1,056)
Pumping Supply	0	150	100	150	150	0
Oper. & Maint. Pump Stations	277	850	800	800	800	(50)
Total Pumping Expenses	\$9,907	\$9,655	\$7,371	\$8,706	\$8,699	(\$956)
Maps & Records	\$0	\$50	\$50	\$50	\$50	\$0
Maintenance of Elevated Tanks	33,130	12,100	7,300	6,000	6,000	(6,100)
Maintenance of Mains & Access	9,705	5,000	5,100	6,000	6,000	1,000
Maintenance of Services	4,712	8,000	6,500	6,500	6,500	(1,500)
Maintenance of Meters	5,285	2,550	2,000	3,330	3,330	780
Maintenance of Hydrants	(436)	3,200	2,995	3,924	3,924	724
Total Transmission & Distribution	\$52,396	\$30,900	\$23,945	\$25,804	\$25,804	(\$5,096)
Bill Accounting & Collection	\$32,700	\$33,500	33,500	\$34,300	\$34,300	\$800
Total Bill Acct & Coll	\$32,700	\$33,500	\$33,500	\$34,300	\$34,300	\$800
Administrative Salaries	\$41,237	\$42,331	\$42,331	\$43,178	\$43,178	\$847
Salaries of Office Force	52,840	55,009	55,009	56,109	56,109	1,100
Salaries of Field Force	101,157	104,576	104,576	106,668	106,668	2,092
Overtime	3,903	5,000	4,400	5,000	5,000	0
Total Personnel Services	\$199,137	\$206,916	\$206,316	\$210,954	\$210,954	\$4,038
General Office Supplies	\$1,903	\$2,690	\$2,500	\$2,711	\$2,711	\$21
Outside Services	17,550	17,850	17,850	18,900	18,900	1,050
Insurance Expense	23,746	25,100	25,308	26,500	26,500	1,400
Employee Retirement & Benefits	93,265	104,451	104,451	110,552	110,552	6,101
Accum. Vac & Sick Pay Expense	8,345	0	0	0	0	0
Transportation Expense	10,242	9,361	11,000	12,423	12,423	3,062
Radio Repair	0	250	150	250	250	0
Misc. General Expense	11,391	12,911	12,500	13,196	12,725	(186)
Oper. & Maint. of Shops	582	600	500	600	600	0
Maint. of Misc. Prop. & Equip	261	600	550	600	600	0
General Administration	19,200	19,800	19,800	20,400	20,400	600
Total Admin. & General Expense	\$186,485	\$193,613	\$194,609	\$206,131	\$205,660	\$12,047
Interest of Long-Term Debt	\$5,931	\$3,731	3,731	\$1,281	\$1,281	(\$2,450)
Current Principal Long Term Debt	78,000	82,000	82,000	84,000	84,000	2,000
Capital Outlays Water Service	14,061	57,000	52,000	60,000	60,000	3,000
Materials & Supplies	7,450	10,478	8,000	10,414	10,414	(64)
Depreciation Expense	183,364	183,413	183,413	183,413	183,413	0
Loss on Disposal of Fixed Asset	138	0	0	0	0	0
Total Other Expenses	\$288,944	\$336,622	\$329,144	\$339,108	\$339,108	\$2,486
Total Water Fund Expenditures	\$909,549	\$963,950	\$944,969	\$998,026	\$995,233	\$31,283

WATER ENTERPRISE FUND REVENUE STATEMENT						
Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Inc. Over Prior Year
Metered Sales - Domestic	\$669,852	\$703,255	\$715,651	\$733,000	\$734,812	\$31,557
Miscellaneous Revenue	48,666	6,500	5,000	5,500	5,500	(1,000)
Cell Antenna Lease Revenue	220,240	226,384	226,384	232,650	232,650	6,266
State of R.I. Water Protection	2,099	2,115	2,136	2,278	2,195	80
Forfeited Disc. & Penalties	3,962	3,000	2,500	3,000	3,000	0
Special Services - Turn-Off/On	1,407	1,450	1,520	1,500	1,500	50
Serv-Tap Main & Lay Service	7,488	8,950	8,900	8,950	8,950	0
Service - Meter Installation	1,101	3,303	3,000	3,303	2,936	(367)
Interest on Investments	8,479	8,000	2,000	4,000	1,500	(6,500)
Contrib. - Retained Earnings	0	1,000	0	3,844	2,754	1,754
Grant Revenue	25,000	0	0	0	0	0
Total Water Fund Revenues	\$988,294	\$963,957	\$967,091	\$998,025	\$995,798	\$31,841
Total Water Fund Expenditures	\$909,549	\$963,950	\$944,969	\$998,026	\$995,233	\$31,283
Revenues Over (Under) Expenditures	\$78,745	\$7	\$22,122	\$0	\$565	\$558

WASTEWATER ENTERPRISE FUND (215)

General Explanation and Work Program

The Wastewater Division operates and maintains a wastewater treatment facility (WWTF) located on Westmoreland Street in Narragansett that services portions of South Kingstown and its regional partners, the Town of Narragansett, and the University of Rhode Island (URI). The facility receives septage from outlying areas, and conventional wastewater via the Town's municipal gravity collection system and twelve pump stations. The Division strives to protect the environment by providing optimum treatment of influent into the plant, which results in an excellent quality of effluent.

The Wastewater Division provides sanitary wastewater treatment for approximately 3,688 service accounts (5,518 units) within the Town's sanitary sewer district. The number of service connections has increased significantly in recent years as a result of new residential and commercial land development projects (i.e. Wakefield Meadows and South County Commons) connecting to the Wastewater Division's collection system.

Program Summary

For FY2012-2013, it is anticipated that the Wastewater Program will treat approximately 1,051 million gallons of wastewater from South Kingstown, Narragansett and URI users and 4.50 million gallons of septage from South Kingstown and Narragansett property owners in non-sewered areas of each community.

A three-year summary comparison of the Wastewater Program is as follows:

Expenditure Summary	2010-2011 Actual	2011-2012 Adopted	2011-2012 Estimated	2012-2013 Proposed	Inc. Over Prior Year
Operations Program					
Operating Expenses	\$2,350,710	\$2,513,625	\$2,469,440	\$2,490,943	(\$22,682)
Net Operating Program	\$2,350,710	\$2,513,625	\$2,469,440	\$2,490,943	(\$22,682)
Non-Operational Expenses					
Debt Service	\$91,280	\$92,622	\$92,622	\$92,195	(\$427)
Depreciation Expenses	570,211	340,000	340,000	345,000	5,000
Capital Budget	8,000	250,000	250,685	307,000	57,000
Contingency	1,401	5,000	4,000	5,000	0
Non-Operational Expenses	\$670,892	\$687,622	\$687,307	\$749,195	\$61,573
Total Program	\$3,021,602	\$3,201,247	\$3,156,747	\$3,240,138	\$38,891
Revenue Summary					
South Kingstown (Rate Payers)	\$1,492,471	\$1,513,325	\$1,532,443	\$1,563,338	\$50,013
South Kingstown (Other Sources)	531,506	405,080	379,448	365,944	(39,136)
S.K. Retained Earnings	0	0	10,797	0	0
S.K. General Fund Transfer	9,000	9,200	9,200	9,200	0
Narragansett	661,219	711,439	692,926	706,192	(5,247)
University of RI	390,844	564,209	546,198	595,888	31,679
Total Revenues	\$3,085,040	\$3,203,253	\$3,171,011	\$3,240,561	\$37,309

The proposed 2012-2013 fiscal year operating program of \$3,240,138 is \$38,891 more than the current year program of \$3,201,247.

Given that wastewater treatment and collection system infrastructure decreases in value each year due to use, depreciation is calculated and considered as an expenditure with offsetting revenue. It is noted that the Wastewater Fund recognizes only that portion of system depreciation related to South Kingstown-owned assets. South Kingstown's other regional partners, the Town of Narragansett and the University of Rhode Island, are each responsible for accounting for the depreciated values of the regional facilities that are shared use components. Increased costs associated with South Kingstown's share of depreciation and a "pay as you go" capital improvement program will continue until such time that sufficient depreciation funds are reserved, at which time the "pay as you go" capital program will be discontinued.

Debt service required for payment through the Wastewater Enterprise Fund is related to two wastewater system expansion projects. The first is the Middlebridge sewer pump station and collection system which was completed in 1993. Middlebridge users pay a "specific benefit" portion of original Middlebridge wastewater system improvements. The Wastewater Enterprise Fund pays that portion which was attributed to "general benefit." FY 2112-2113 represents the final year of debt service for the Middlebridge sewer project, whereby the entire cost of this project will have been repaid.

Debt service costs are also included for the Diane Drive neighborhood sewer collection system and pump station that was completed in March 2005. Repayment of the sewer infrastructure costs is similar to the Middlebridge project, in which a lien was levied against all properties receiving sewer service within the defined wastewater service area. The Town secured financing for this project through the RI Clean Water Finance Agency. All debt service costs associated with this project are recovered from the Diane Drive area property owners.

Wastewater Flows

Budgetary wastewater flow projections for the Regional Wastewater Treatment Facility (WWTF) are premised on an average daily design capacity of 5.0 Million Gallons Per Day (MGD). The Wastewater Division's RIPDES permit, issued in January 1996, provides a significant increase in available WWTF capacity for new users to the South Kingstown collection system and its regional partners.

Wastewater flow for the 2011-2012 fiscal year is estimated at 2.92 MGD, representing 58.4% of the WWTF design capacity of 5.0 MGD. Fiscal Year 2011-2012 wastewater flow projections are utilized to estimate regional partner cost-sharing for the 2012-2013 fiscal year. A "balancing adjustment" is made each year once the fiscal year is complete and actual flows are quantified. Projected Regional Partner Wastewater Treatment Facility flow allocation is presented on the following page.

Wastewater Volume Processed (Million Gallons per Year)	Actual 2008-2009	Actual 2009-2010	Actual 2010-2011	Estimated 2011-2012
Narragansett	449.87	493.11	405.29	471.03
% share of total volume	45.10%	44.27%	44.11%	44.80%
University of RI	192.24	205.57	175.95	200.15
% share of total volume	19.27%	18.45%	19.15%	19.04%
South Kingstown	355.38	415.25	337.49	380.22
% share of total volume	35.63%	37.28%	36.73%	36.16%
Total Wastewater Processed	997.49	1,113.93	918.73	1,051.39
% of Total Volume	54.66%	61.04%	50.34%	57.61%

A summary of total plant flows is as follows:

Fiscal Year	Total Flow MG/ Year	Percent of WWTF Capacity	WWTF Design Capacity
2005-2006	1,089.68	59.71%	5.00
2006-2007	1,082.88	59.34%	5.00
2007-2008	902.68	49.46%	5.00
2008-2009	997.49	54.66%	5.00
2009-2010	1,113.93	61.04%	5.00
2010-2011	918.73	50.34%	5.00
2011-2012 (est.)	1,051.39	57.61%	5.00

Collection System Maintenance

The Wastewater Division maintains an ongoing lateral collection system-cleaning program. Wastewater Division personnel continue to be successful in “jet-cleaning” the entire collection system within a two- (2) year period. This pro-active and aggressive collection system maintenance program ensures that collection system blockages and pump station equipment failures do not occur. No changes in this beneficial program are anticipated for the upcoming fiscal year.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	2010-2011 Actual	2011-2012 Estimated	2012-2013 Goal
Treated Wastewater & Septage (gals.)			
Wastewater	918,730,000	1,051,390,000	1,050,000,000
Septage	4,590,467	4,545,000	4,500,000
Wastewater Treatment Efficiency (mg/l)*			
Suspended Solids (SS)	95.5% (2010)	95.8% (2011)	96.0% (2012)
Biological Oxygen Demand (BOD)	92.7% (2010)	93.9% (2011)	93.0% (2012)
Wastewater Units	5,432	5,518	5,571

**Note: Wastewater treatment efficiency is based upon calendar year, not fiscal year.*

In February 2010, the Wastewater Division replaced two- (2) original aeration blowers that dated back to original plant construction in the mid-1970's, with two- (2) high velocity, high efficiency blowers. The new energy efficient blowers have reduced the annual wastewater treatment facility (WWTF) consumption from approximately 1,300,000 KW per year to approximately 950,000 KW per year. In addition, the RI League of Cities and Towns recently awarded an energy aggregation contract for electrical power supply. The new lower power supply rate in conjunction with overall WWTF electrical consumption reduction will result in overall utility savings for the WWTF.

A limited number of operational expenditure increases are anticipated in the upcoming fiscal year for the Wastewater Division.

Revenue Projections

Although energy savings continue to be realized in recent fiscal years, a small increase in minimum wastewater and excess user rates are proposed for FY2012-2013. The current minimum yearly user fee of \$225 for a single family dwelling with an allocation of 10,000 cu. ft. rate structure established in July 2011 is proposed to increase to \$229 for FY 2012-2013. The existing excess rate of \$2.85 per 100 cu. ft for consumption in excess of the 10,000 cu. ft. minimum allowance established in July 2011 is proposed to increase to \$2.90 per 100 cu.ft. for any wastewater processed after July 1, 2012.

South Kingstown Wastewater User Fee Summary					
	User Rate	Units	Actual 2010-2011	Estimated 2011-2012	Proposed 2012-2013
Residential Rate- FY 11	\$220	5,432	\$1,195,040		
Residential Rate- FY 12	\$225	5,518		\$1,241,550	
Residential Rate- FY 13	\$229	5,571			\$1,275,759
Excess Consumption (in Cubic feet)			8,039,781	8,600,637	8,200,000
Excess Billing Rate on Prior Year Volume			\$2.65	\$2.75	\$2.85
Excess Revenue - Billed at PY Rate (Consumption/100*Rate)			\$213,216	\$236,518	\$233,700
Special Users			50,768	54,375	53,879
	Total		\$1,459,024	\$1,532,443	\$1,563,338

FY 2012-2013 represents the fourth year that the RI Resources Recovery Corporation (RIRRC) has not increased the sludge disposal “tipping” fee (\$65 per ton) for dewatered sludge disposal at the RI Central Landfill facility. Although Synagro incineration disposal and transportation costs will increase for FY 2012-2013, the existing septage fee of \$60 per 1,000 gallons delivered is adequate to cover septage program costs. As such, no increase in the septage tipping fee is proposed for FY2012-2013.

All properties in Town utilizing an on-site wastewater treatment system (OWTS) were issued a Notice to Inspect as of October 2011. The Public Services Department will be evaluating program success and what, if any, changes may be appropriate for future years. As such, a cost of \$9,200 is anticipated for the upcoming fiscal year. Since this cost has no relationship to the regional wastewater system, the costs must be recovered from the General Fund. The FY 2012-2013 Wastewater Revenue Statement reflects full General Fund reimbursement of this cost.

Bonded Indebtedness

In 1992, a general obligation bond was issued for costs associated with the Middlebridge wastewater collection and pumping system. During FY 2004-2005, the Town secured financing through the RI Clean Water Finance Agency at a rate of approximately 1.7% per annum for 20 years to fund the Diane Drive neighborhood sewer project.

Prior to construction of the Middlebridge and Diane Drive sewer systems, all local debt associated with the Town’s share of the Regional wastewater treatment facility (WWTF) and associated local collection systems were budgeted in the Town General Fund. All future debt service associated with specific benefit sewer projects (i.e.: Middlebridge and Diane Drive) is paid by those users receiving the specific benefit of the utility improvement.

Debt service requirements for FY2012-2013 are presented on the following page.

Wastewater Debt Service	Actual 2010-2011	Estimated 2011-2012	Projected 2012-2013
Middlebridge Bond			
Principal	\$57,378	\$59,260	\$61,205
Interest	4,869	2,965	1,001
Total Debt Service	\$62,247	\$62,225	\$62,206
Less Middlebridge Residents	2,214	2,304	2,100
From Retained Earnings	\$60,033	\$59,921	\$60,106
Diane Drive Bond			
Principal	\$23,000	\$24,000	\$24,000
Interest	6,775	6,397	5,989
Total Debt Service	\$29,775	\$30,397	\$29,989
Less Diane Drive Residents	\$29,989	\$29,989	\$29,989

TRENDS, IMPACTS, ISSUES

In October 2011, the RI Department of Environmental Management (RIDEM) issued a draft RI Pollutant Discharge Elimination System (RIPDES) permit for the Regional WWTF, which establishes the quality of the treatment facility's effluent discharge. The new RIPDES permit, if adopted as drafted, will mandate new testing requirements (ex.: enterococci) and installation of a continuous chlorine residual monitor.

In May 2008, RIDEM promulgated new regulations that placed greater emphasis on proper maintenance of wastewater collection systems. The Town is fortunate that the Wastewater Division has been properly and proactively maintaining the collection system since the mid-1980's. The Town will need to consider a Wastewater Ordinance amendment in the future, whereby private development (i.e.: South County Commons, Wakefield Mall, etc.) collection systems and pump stations (where applicable) are licensed by the Town to ensure they are properly operated and maintained on a regular schedule.

GOALS FY 2012-2013

New regulatory program mandates for FY 2012-2013 are as follows:

- ❑ Consideration of a Wastewater Management Ordinance amendment, which requires licensure of private wastewater collection systems and pumping infrastructure.

Other Wastewater Division goals during FY 2012-2013 are as follows:

- ❑ Comply with new RIPDES permit requirements once promulgated.
- ❑ Continue on-going wastewater collection system cleaning program to ensure uninterrupted service for South Kingstown wastewater users.

ON-SITE WASTEWATER MANAGEMENT PROGRAM

The Town's on-site wastewater management (OSWM) program oversees approximately 6,300 private on-site wastewater treatment systems (OWTS - f/k/a ISDS). The goal of the program is to have all OWTS in Town inspected on a regular basis. Property owners must hire a licensed on-site wastewater inspector familiar with OWTS operation and maintenance.

Upon inspection, the inspector makes a determination with regard to the need and frequency of pumping based upon system condition and performance. The Town issues Notices of Violation (NOV) for cesspools and failed OWTS. Property owners with cesspools have up to five- (5) years to replace the cesspool with a new OWTS, or within one- (1) year if/when the property is sold. Property owners with failed OWTS have eighteen months from receipt of the NOV to complete the necessary repairs.

TRENDS, IMPACTS, ISSUES

As of October 2011, all properties in Town utilizing an OWTS have been sent mandatory 1st inspection notices. Follow-up by the On-site Wastewater Specialist (OSWS) is necessary to ensure that baseline inspections have been completed for all properties, in addition to NOV compliance follow-up.

A review of the OSWM ordinance by the Public Services Department, in conjunction with the Planning Department, will need to be performed to determine what, if any, changes are recommended for on-going OSWM to better reflect program need.

There is currently no specific benefit revenue funding the On-Site Wastewater Management Program, which was previously funded by USEPA grant funds. A General Fund transfer to the Wastewater Enterprise Fund of \$9,200 is made annually to offset costs associated with the administration of the OSWM Program. Should this funding source be discontinued, consideration will be given to implementing an on-site wastewater inspector fee or a charge per inspection that would be paid to the Town at the time of inspection.

GOALS FY 2012-2013

- ❑ Ensure an initial baseline OWTS inspection report has been received for all OWTSs in Town and continue enforcement action for property owners that have not complied with Notice of Violation compliance deadlines.
- ❑ Provide continued review and oversight of licensed inspectors and inspection reports to ensure that proper inspection accuracy and frequency is being achieved.
- ❑ Continue working with RIDEM officials with regard to OSWTS regulations to ensure that proper repairs and replacement systems are being designed and constructed.
- ❑ Consider implementing an annual inspector's license fee or per inspection fee to recover On-Site Wastewater Management program costs.
- ❑ Review on-site wastewater management ordinance for possible amendments, where appropriate.

SOUTH KINGSTOWN								(Millions of Gallons Per Month)
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	
1-Jul	29.65	38.17	26.28	26.12	36.15	27.74	27.26	
1-Aug	26.72	29.73	24.61	25.22	30.70	26.24	27.18	
1-Sep	26.75	30.27	21.78	28.43	26.06	23.77	26.99	
1-Oct	36.25	29.92	22.03	26.28	27.07	25.57	29.36	
1-Nov	37.08	34.84	19.35	23.72	29.52	24.60	31.82	
1-Dec	39.17	34.17	23.54	34.22	37.81	25.48	31.65	
1-Jan	42.07	41.44	24.61	32.88	35.64	26.35	31.00	
1-Feb	35.53	29.87	26.66	28.46	30.37	27.95	29.16	
1-Mar	32.73	34.56	34.49	33.09	53.30	33.87	43.20	
1-Apr	27.98	40.46	32.82	35.78	49.11	35.11	42.45	
1-May	37.15	32.65	29.50	32.10	31.53	32.87	32.20	
1-Jun	42.07	36.70	25.48	29.08	27.99	27.94	27.97	
M. G./Year	413.15	412.78	311.15	355.38	415.25	337.49	380.22	
M. G./Day	1.13	1.13	0.85	0.97	1.14	0.92	1.04	
NARRAGANSETT								
1-Jul	31.87	49.97	30.23	30.63	49.96	30.81	32.76	
1-Aug	30.72	33.37	32.06	31.62	35.83	29.73	32.14	
1-Sep	32.10	33.13	22.52	31.72	28.40	25.46	32.22	
1-Oct	49.56	38.07	24.11	30.80	32.87	26.53	41.35	
1-Nov	48.00	44.81	26.59	31.14	33.79	28.87	43.19	
1-Dec	51.71	38.35	31.77	51.49	50.96	29.01	39.99	
1-Jan	49.03	48.30	36.06	41.78	40.77	32.97	36.87	
1-Feb	41.89	29.78	42.61	35.49	36.28	44.02	40.15	
1-Mar	35.50	48.47	54.04	41.58	69.80	44.24	55.69	
1-Apr	29.31	52.32	42.20	49.51	53.13	44.27	51.32	
1-May	49.36	39.39	38.45	39.83	32.56	36.11	34.34	
1-Jun	52.87	31.35	31.24	34.28	28.76	33.27	31.02	
M. G./Year	501.92	487.31	411.88	449.87	493.11	405.29	471.03	
M. G./Day	1.38	1.34	1.13	1.23	1.35	1.11	1.29	
UNIVERSITY OF RHODE ISLAND								
1-Jul	8.21	10.35	8.07	8.86	14.90	9.06	9.48	
1-Aug	7.09	7.09	7.53	9.35	10.54	7.94	9.77	
1-Sep	14.16	15.13	14.98	17.51	15.00	13.77	17.55	
1-Oct	19.99	17.29	16.98	17.03	18.15	15.69	20.78	
1-Nov	18.41	19.32	16.61	16.28	17.95	15.73	20.65	
1-Dec	18.45	15.33	15.58	20.17	19.48	14.94	17.21	
1-Jan	17.55	17.22	14.03	17.46	15.78	13.41	14.60	
1-Feb	16.71	16.02	20.35	19.52	18.75	19.91	19.33	
1-Mar	12.58	19.68	22.20	19.13	28.02	20.67	23.58	
1-Apr	13.95	22.98	20.28	21.92	24.35	19.33	23.14	
1-May	13.69	13.61	13.70	14.75	13.25	14.69	13.97	
1-Jun	13.82	8.77	9.34	10.26	9.40	10.81	10.11	
M. G./Year	174.61	182.79	179.65	192.24	205.57	175.95	200.15	
M. G./Day	0.48	0.50	0.49	0.53	0.56	0.48	0.55	

TOTAL SYSTEM	(Millions of Gallons Per Month) llons Per Month)						
	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012
1-Jul	69.73	98.49	64.58	65.61	101.01	67.61	69.50
1-Aug	64.53	70.19	64.20	66.19	77.07	63.91	69.09
1-Sep	73.01	78.53	59.28	77.66	69.46	63.00	76.76
1-Oct	105.80	85.28	63.12	74.11	78.09	67.79	91.49
1-Nov	103.49	98.97	62.55	71.14	81.26	69.20	95.66
1-Dec	109.33	87.85	70.89	105.88	108.25	69.43	88.84
1-Jan	108.65	106.96	74.70	92.12	92.19	72.73	82.46
1-Feb	94.13	75.67	89.62	83.47	85.40	91.88	88.64
1-Mar	80.81	102.71	110.73	93.80	151.12	98.78	122.46
1-Apr	71.24	115.76	95.30	107.21	126.59	98.71	116.90
1-May	100.20	85.65	81.65	86.68	77.34	83.67	80.51
1-Jun	108.76	76.82	66.06	73.62	66.15	72.02	69.09
M. G./Year	1,089.68	1,082.88	902.68	997.49	1,113.93	918.73	1,051.39
M. G./Day	3.03	3.01	2.51	2.77	3.09	2.55	2.92

	SO. KINGS.	NARR.	U.R.I.	TOTAL
2005-06	413.15	501.92	174.61	1,089.68
	37.91%	46.06%	16.02%	
2006-07	412.78	487.31	182.79	1,082.88
	38.12%	45.00%	16.88%	
2007-08	311.15	411.88	179.65	902.68
	34.47%	45.63%	19.90%	
2008-09	355.38	449.87	192.24	997.49
	35.63%	45.10%	19.27%	
2009-10	415.25	493.11	205.57	1,113.93
	37.28%	44.27%	18.45%	
2010-11	337.49	405.29	175.95	918.73
	36.73%	44.11%	19.15%	
2011-12 estim.	380.22	471.03	200.15	1,051.39
	36.16%	44.80%	19.04%	
5.0 MGD	776.83	445.19	602.98	1,825.00
Purchased Space	42.57%	24.39%	33.04%	
MGD	2.1283	1.2197	1.6520	5.0000
3 MONTH				
5.0 Capacity	194.21	111.30	150.75	456.25
Plant Capacity	5.00	5.00	5.00	5.00
Greatest 3	Actual	Actual	Actual	Estimated
Month Volume	2008-2009	2009-2010	2010-2011	2011-2012
Volume	287.69	363.11	289.37	328.00
Use/Cap	63.06%	79.59%	63.42%	71.89%
FY 2011-12 SK/ URI Pump Station Flows Estimate (Based on 2010-11 Actual Flows)				
S. Kingstown	Silver Lake		Kingston	
	Flow	Percent	Flow	Percent
	337.49	65.74%	23.57	11.82%
URI	175.91	34.26%	175.91	88.18%
	513.40	100.00%	199.48	100.00%

**WASTEWATER ENTERPRISE FUND
 EXPENDITURE STATEMENT**

Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$99,714	\$108,442	\$103,113	\$105,175	\$105,175	(\$3,267)
Labor	187,696	196,822	196,822	200,461	200,461	3,639
Power & Fuel	145,718	116,172	97,585	89,527	98,994	(17,178)
Fuel - Heat	51,537	52,625	46,800	41,075	41,075	(11,550)
Purchased Water	4,079	5,244	6,698	7,582	7,582	2,338
Chemicals	29,502	33,888	31,911	36,907	36,907	3,019
Maintenance & Supplies	40,159	48,218	46,500	50,065	50,065	1,847
Laboratory	27,624	23,810	22,500	29,601	29,601	5,791
Transportation	3,119	5,811	5,500	7,966	5,288	(523)
Insurance - Property	29,376	32,500	31,744	34,000	34,000	1,500
Wastewater General Treatment	\$618,524	\$623,532	\$589,174	\$602,360	\$609,148	(\$14,384)
Supervision & Engineering	\$50,138	\$46,991	\$44,682	\$45,576	\$45,576	(\$1,415)
Labor	187,697	196,822	196,822	200,461	200,461	3,639
Power & Fuel	0	22,128	18,588	17,053	18,856	(3,272)
Chemicals	29,581	42,458	41,627	41,671	41,671	(787)
Maintenance & Supplies	11,494	9,942	9,200	10,045	10,045	103
Transportation	9,595	9,880	9,800	18,720	18,720	8,840
Insurance - Property	12,729	14,100	13,755	14,735	14,735	635
Sludge Disposal Fee	348,288	364,234	357,876	369,575	369,575	5,341
Sludge Disposal and Processing	\$649,522	\$706,555	\$692,350	\$717,836	\$719,639	\$13,084
Supervision & Engineering	\$7,714	\$7,229	\$6,874	\$7,012	\$7,012	(\$217)
Labor	45,502	47,715	47,715	48,597	48,597	882
Power & Fuel	77,911	83,888	69,431	66,601	66,601	(17,287)
Chemicals	17,771	20,898	20,000	21,780	21,780	882
Maintenance & Supplies	2,102	9,146	9,100	9,184	9,184	38
Transportation	3,048	2,785	2,700	3,157	3,157	372
Insurance - Property	8,910	9,847	9,628	10,300	10,300	453
Silver Lake Pumping Station	\$162,958	\$181,508	\$165,447	\$166,630	\$166,630	(\$14,878)
Supervision & Engineering	\$7,714	\$7,229	\$6,874	\$7,012	\$7,012	(\$217)
Labor	45,502	47,715	47,715	48,597	48,597	882
Power & Fuel	34,379	48,970	30,530	36,724	36,724	(12,246)
Maintenance & Supplies	4,384	7,463	7,000	7,570	7,570	107
Transportation	3,048	2,785	2,700	3,157	3,157	372
Insurance - Property	8,715	9,847	9,417	10,100	10,100	253
Kingston Pumping Station	\$103,742	\$124,009	\$104,236	\$113,159	\$113,159	(\$10,850)
Supervision & Engineering	\$3,857	\$3,615	\$3,437	\$3,506	\$3,506	(\$109)
Labor	51,190	53,679	53,679	54,671	54,671	992
Power & Fuel	32,092	27,230	26,500	25,825	25,827	(1,403)
Maintenance & Supplies	7,676	11,257	11,000	11,320	11,320	63
Transportation	3,048	2,785	2,700	3,157	3,157	372
Insurance - Property	4,307	4,760	4,655	5,000	5,000	240
Local Pumping Stations	\$102,170	\$103,326	\$101,971	\$103,480	\$103,481	\$155
Supervision & Engineering	\$3,857	\$3,615	\$3,437	\$3,506	\$3,506	(\$109)
Labor	51,190	53,679	53,679	54,671	54,671	992
Maintenance & Supplies	5,069	7,428	6,900	6,928	6,928	(500)
Local Collection System	\$60,116	\$64,722	\$64,016	\$65,105	\$65,105	\$383

Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Proposed	2012-2013 Proposed	Inc. Over Prior Year
Supervision & Engineering	\$3,857	\$3,615	\$3,437	\$3,506	\$3,506	(\$109)
Clerical & Meter Reading	27,227	28,357	28,357	28,924	28,924	567
Supplies & Mailing	6,000	6,100	6,100	6,200	6,200	100
Computer & Billing	27,307	28,000	28,000	28,700	28,700	700
Billing, Accounting and Collection	\$64,391	\$66,072	\$65,894	\$67,330	\$67,330	\$1,258
Supervision & Engineering	\$35,200	\$36,200	\$36,200	\$37,000	\$37,000	\$800
Clerical Assistance	40,949	42,856	42,856	43,713	43,713	857
Onsite WW Management	1,500	9,200	3,000	3,000	9,200	0
Equipment & Supplies	18,111	17,147	17,100	17,777	17,778	631
Insurance - Liability	33,883	37,440	36,615	39,200	39,200	1,760
Legal & Accounting Service	23,800	24,150	24,150	25,500	25,500	1,350
Travel	1,167	500	500	500	500	0
Publications & Manuals	1,828	2,370	2,350	2,280	2,280	(90)
Gen'l Administrative Expenses	\$156,438	\$169,863	\$162,771	\$168,970	\$175,170	\$5,307
Retirement Severence	\$0	\$0	\$49,542	\$0	\$13,664	\$13,664
Employee Benefits	432,849	474,038	474,038	469,493	457,616	(16,422)
Employee Benefits	\$432,849	\$474,038	\$523,580	\$469,493	\$471,280	(\$2,758)
Operational Program	\$2,350,710	\$2,513,625	\$2,469,440	\$2,474,363	\$2,490,943	(\$22,682)
Interest Expense	\$10,902	\$9,362	\$9,362	\$6,988	\$6,990	(\$2,372)
Annual Principal	80,378	83,260	83,260	85,205	85,205	1,945
Depreciation	570,211	340,000	340,000	340,000	345,000	5,000
Amortization Expense	1,401	0	0	0	0	0
Non-Operation Expenses	\$662,892	\$432,622	\$432,622	\$432,193	\$437,195	\$4,573
Capital Budget	\$8,000	\$250,000	\$250,685	\$307,000	\$307,000	\$57,000
Contingency	0	5,000	4,000	5,000	5,000	0
Cap. Budget and Contingency	\$8,000	\$255,000	\$254,685	\$312,000	\$312,000	\$57,000
Total Wastewater Program	\$3,021,602	\$3,201,247	\$3,156,747	\$3,218,556	\$3,240,138	\$38,891

**WASTEWATER ENTERPRISE FUND
 REVENUE STATEMENT**

Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Inc. Over Prior Year
Residential & Commercial Users	\$1,441,703	\$1,463,800	\$1,478,068	\$1,487,175	\$1,509,459	\$45,659
Industrial Users	50,768	49,525	54,375	52,950	53,879	4,354
Town of Narragansett	661,219	711,439	692,926	701,753	706,192	(5,247)
University of Rhode Island	390,844	564,209	546,198	594,000	595,888	31,679
General Fund Transfer	9,000	9,200	9,200	9,200	9,200	0
Diane Drive Debt Service	63,655	24,000	24,000	24,000	24,000	0
Middlebridge User Debt Principal	30,950	34,327	34,327	36,581	33,852	(475)
Interest on Delinquent Payments	11,690	5,000	4,900	5,000	5,000	0
Middlebridge User Debt Interest	2,214	2,304	2,304	2,000	2,100	(204)
Middlebridge Delinquent Penalty	1,477	50	368	100	0	(50)
Diane Drive Delinquent Penalty	5,764	0	150	0	0	0
Interest on Diane Drive Assessment	6,149	6,399	6,399	5,000	5,992	(407)
Septage Revenue	275,428	294,000	272,000	270,000	270,000	(24,000)
Miscellaneous Revenues	107,894	19,000	15,000	15,000	15,000	(4,000)
EPA Onsite WW Grant	0	0	0	0	0	0
Fund Investment Income	26,285	20,000	20,000	5,000	10,000	(10,000)
Retained Earning to Operations	0	0	0	10,797	0	0
Total Revenues	\$3,085,040	\$3,203,253	\$3,160,214	\$3,218,556	\$3,240,561	\$37,308
Total Program Need	\$3,021,602	\$3,201,247	\$3,156,747	\$3,218,556	\$3,240,138	\$38,891
Revenues over (under) Need	\$63,438	\$2,006	\$3,467	\$0	\$423	\$0

CLASS SUMMARY for FY 2012-2013	Narragansett Share	Univ. of RI Share	South Kingstown Share	2012-2013 Total	2011-2012 Total
2010 General Process and Treatment	44.11% \$268,720	19.15% \$116,661	36.73% \$223,767	100.00% \$609,148	\$623,532
2020 Sludge Process and Disposal	44.11% 317,463	19.15% 137,821	36.73% 264,355	100.00% 719,639	706,555
2030 Silver Lake Pump Station	0.00% 0	34.26% 57,094	65.74% 109,537	100.00% 166,630	181,508
2040 Kingston Pump Station	0.00% 0	88.18% 99,788	11.82% 13,371	100.00% 113,159	124,009
2050 Local Pumping Facilities	0.00% 0	0.00% 0	100.00% 103,481	100.00% 103,481	103,326
2060 Local Collection System	0.00% 0	0.00% 0	100.00% 65,105	100.00% 65,105	64,722
2070 User Accounting Services	0.00% 0	0.00% 0	100.00% 67,330	100.00% 67,330	66,072
2080 General Administrative Expenses (SK Wastewater Management Program)	44.11% 73,216 0	19.15% 31,786 0	36.73% 60,968 9,200	100.00% 165,970 9,200	160,663 9,200
2081 Employment Benefits	30.05% 141,637	21.24% 100,116	48.70% 229,527	100.00% 471,280	474,038
Total Wastewater Operations	\$801,037	\$543,265	\$1,146,641	\$2,490,943	\$2,513,625
2090 Capital Improvements/ Contingency					
Capital Improvements	\$24,263	\$104,331	\$178,406	\$307,000	\$250,000
Fund Contingency	0	0	5,000	5,000	5,000
Total Wastewater Expenses	\$825,300	\$647,596	\$1,330,047	\$2,802,943	\$2,768,625
Debt Service Requirement					
Interest	\$0	\$0	\$6,990	\$6,990	\$9,362
Principal	0	0	85,205	85,205	83,260
System Related Depreciation (South Kingstown Share Only)	0	0	345,000	345,000	340,000
Regional Partner Share	\$825,300	\$647,596	\$1,767,242	\$3,240,138	\$3,201,247
Septic Revenue Credit	(\$119,108)	(\$51,709)	(\$99,183)	(\$270,000)	(\$294,000)
Regional Partner Share with Debt Service Expense	\$706,192	\$595,888	\$1,668,059	\$2,970,138	\$2,907,247
Budgeted 2011-2012	\$711,439	\$564,209	\$1,631,599	\$2,907,247	
Increase (Decrease)	(\$5,247) -0.7%	\$31,679 5.6%	\$36,460 2.2%	\$62,891 2.2%	\$38,891

SOLID WASTE ENTERPRISE FUND (225)

General Explanation and Work Program

The Solid Waste Division facilities currently consist of the Rose Hill Regional Transfer Station (RHRTS), a commercial recycling building and residential recycling center. The primary mission of the Solid Waste Enterprise Fund is to provide residents of South Kingstown a means of proper solid waste disposal at an affordable price, while ensuring that residential users are recycling materials to the greatest extent possible.

The RHRTS began operation on December 13, 1983 serving as a regional solid waste disposal and recycling processing facility for the communities of South Kingstown and Narragansett. Operation of this facility and associated hauling of refuse to the RI Resource Recovery Corporation (RIRRC) Central Landfill has been performed on a contractual basis since 1984.

In November 2007, the Town Council authorized an award of bid to Waste Haulers, LLC, of Johnston, RI to provide RHRTS privatized operations for a five- (5) year period. In addition to processing MSW and municipal recyclables collected by private refuse haulers and direct access residential users, the RHRTS serves as a regional disposal facility for non-municipal, commercial waste. During 2010, a significant amount of non-municipal tonnage capacity was available at out-of-State disposal facilities (i.e.: Sea Mass incinerator). In an effort to achieve price stabilization for regional waste, Waste Haulers needed to be able to commit to a long-term (i.e.: 5 year) refuse disposal contract for non-municipal waste. As such, the Town Council authorized a three- (3) year contract extension to Waste Haulers in July 2010. The three year contract extension also revised original RHRTS tip fee escalators for FY 2010-2011 and FY 2011-2012. The RHRTS contract extension has resulted in a stable waste stream, with disposal fee stability, at the transfer station that benefits both residential and non-residential users. Residential refuse tags are proposed to remain at the current rate of \$1.80 per tag for the 2012-2013 fiscal year.

TRENDS, IMPACTS, ISSUES

In an effort to preserve the finite capacity at the State's Central Landfill, the RI Resource Recovery Corporation (RIRRC) has taken a number of steps in recent years to preserve landfill capacity at an affordable cost to municipalities.

RIRRC began placing greater emphasis on reducing the amount of waste disposed of at the landfill, thereby creating additional future capacity. Solid waste reduction can be achieved either through source reduction or increasing recycling rates. Since source reduction typically requires global legislative initiatives (i.e. alternate packaging, "bottle bills," etc.), a recent amendment to the State's solid waste guide plan focused on increasing the minimum recycling rate for each community.

As such, municipalities are required to increase minimum recycling rates to 35% by July 2012, up from 20% in FY 2006-2007. Those failing to meet increased minimum recycling rates will be forced to pay higher, non-municipal tipping fees to dispose of municipal refuse. The cost of higher tipping fees will ultimately be passed along to the residents of each community.

In an effort to further increase Statewide recycling diversion rates, RIRRC will be implementing “single stream” throughout the State beginning in late Spring/ early Summer 2012. Under single stream recycling, the recycling commodities currently separated (i.e: paper products and containers) can be combined into a “single stream” recycling container. Studies indicate that consumers find single stream recycling easier than current source separation requirements thereby resulting in increased recycling tonnage.

In order to ensure that all residents meet minimum recycling diversion levels, the Town Council adopted amendments to the Solid Waste Management Ordinance in May 2008, requiring each and every curbside residential customer to recycle State mandated recyclable commodities.

Beginning in 2008, private refuse haulers that collect curbside residential waste must secure a hauler’s license issued by the Town. As a condition of license approval, the hauler must provide the Public Services Department with a customer inventory, whereby municipal solid waste (MSW) tonnage is allocated to the hauler based upon the number of residential units that they service.

The Public Services Department began tracking recycling diversion rates in FY2009-2010 for the private refuse collection firms providing curbside refuse and recycling service in Town. Private haulers that do not meet minimum diversion rates are issued a Notice of Violation (NOV). Although RHRTS residential users continue to be aggressive recyclers, the majority of local private haulers providing curbside collection services need to increase recycling compliance with their customers. Increased curbside residential recycling diversion rates are anticipated once single stream recycling goes into effect.

SPECIFIC PERFORMANCE MEASUREMENTS

Performance Measure	FY 2011-2012 * Predicted	FY 2012-2013 Goal
TSK Residential Recycling Diversion Rate	36.0%	36.0%
RIRRC Recycling Diversion Rate	33.2%	35.0%

**Note: South Kingstown recycling diversion rates were set by the Town Council on May 28, 2008.*

GOALS FY 2012-2013

- Work closely with RIRRC, residents and private haulers to implement single stream recycling
- Coordinate RHRTS residential recycling area improvements with RHRTS privatization contractor to accommodate single stream recycling
- Continued oversight and tracking of rolling recycling toters for curbside residential users
- Ensure local private haulers providing curbside subscription service to residential property owners are meeting minimum recycling diversion levels
- Continue public outreach and education efforts to maximize recycling diversion rates

SOLID WASTE ENTERPRISE FUND EXPENDITURE STATEMENT						
Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Inc. Over Prior Year
<u>Transfer Station Operating Program</u>						
Equip Maint./ Recycling	\$150	\$400	\$100	\$400	\$400	\$0
General Operations	\$150	\$400	\$100	\$400	\$400	\$0
RIRRC Tip Fee	\$255,976	\$285,312	\$248,512	\$248,512	\$248,512	(\$36,800)
Transportation & Disposal	\$255,976	\$285,312	\$248,512	\$248,512	\$248,512	(\$36,800)
Fringe Benefits	\$17,862	\$13,465	\$13,765	\$14,369	\$14,369	\$904
Gen. Administration	48,611	71,456	56,456	50,999	50,999	(20,457)
Advertising	0	120	50	120	120	0
Materials & Supplies	3,239	3,650	3,550	3,650	3,550	(100)
Insurance	5,854	6,475	6,325	6,750	6,750	275
Misc. Gen. Expense	0	0	250	0	0	0
Administrative Expenses	\$75,566	\$95,166	\$80,396	\$75,888	\$75,787	(\$19,379)
Depreciation	\$63,058	\$63,058	\$63,058	\$63,058	\$63,058	\$0
Non-Classified Expenses	\$63,058	\$63,058	\$63,058	\$63,058	\$63,058	\$0
Total Station Operations	\$394,750	\$443,936	\$392,066	\$387,858	\$387,757	(\$56,179)
<u>Residential Recycling Program</u>						
Salaries	\$0	\$0	\$15,000	\$22,182	\$22,182	\$22,182
Fringe Benefits	0	0	2,000	2,531	2,531	2,531
Misc. Gen. Expense	0	0	100	100	100	100
Residential Recycling Operations	\$0	\$0	\$17,100	\$24,813	\$24,813	\$24,813
Total Recycling Program	\$0	\$0	\$17,100	\$24,813	\$24,813	\$24,813
<u>Superfund Landfill Closeout Program</u>						
Interest Expense	\$37,077	\$34,802	\$39,286	\$32,462	\$32,462	(\$2,340)
Principal Expense	131,662	137,746	135,169	141,395	141,395	3,649
Amortization Expense	710	700	700	700	700	0
Rose Hill DEM Reimbursement	74,195	72,419	66,631	66,631	66,631	(5,788)
Rose Hill Operations/Maintenance	2,925	10,000	10,000	10,000	10,000	0
Consulting Services	1,395	0	4,500	0	0	0
West Kingston Operations/Maint.	0	10,000	10,000	10,000	10,000	0
West Kingston Well Testing	0	8,000	8,000	8,000	8,000	0
Legal Services - West Kingston	0	1,000	6,531	1,000	1,000	0
Legal Services - Rose Hill	80	1,000	10,000	1,000	1,000	0
Superfund Related Expenses	\$248,044	\$275,667	\$290,817	\$271,188	\$271,188	(\$4,479)
Total Solid Waste Program	\$642,794	\$719,603	\$699,983	\$683,859	\$683,758	(\$35,845)

SOLID WASTE ENTERPRISE FUND REVENUE STATEMENT						
Description	2010-2011 Actual	2011-2012 Budgeted	2011-2012 Estimated	2012-2013 Requested	2012-2013 Proposed	Inc. Over Prior Year
<u>Operating Program</u>						
Hauler Licenses	\$13,000	\$11,000	\$11,000	\$11,000	\$11,000	\$0
Metered Tonnage	264,768	285,312	248,512	248,512	248,512	(36,800)
Residential Tag Sales	68,577	66,250	66,250	66,250	66,250	0
Miscellaneous	3,693	34,491	4,575	4,575	4,575	(29,916)
Transfer Station Rental	108,238	118,000	110,000	110,000	110,000	(8,000)
Investment Income	7,178	5,000	1,800	1,800	1,800	(3,200)
RIRRC Recycling Revenue Reimburse.	22,580	0	60,128	60,000	60,000	60,000
Narragansett Cost Share	3,017	0	0	0	0	0
Superfund Reserve Transfer	0	199,550	\$197,718	181,722	181,621	(17,929)
Total Revenue Statement	\$491,051	\$719,603	\$699,983	\$683,859	\$683,758	(\$35,845)
Program Need	\$642,794	\$719,603	\$699,983	\$683,859	\$683,758	(\$35,845)

2011-2012 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Tonnage	Yard Waste Tonnage
Municipal Cap Tonnage to RIRRC	7,766			
Total Tires to RIRRC		345		
Total Recyclables to RIRRC			3,700	
Total Yard Waste to RIRRC				1,030
2011-2012 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	125,000	\$1.27		\$158,750
Total	125,000			\$158,750
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	125,000	\$0.53		\$66,250
Total	125,000			\$66,250
Total Revenue				\$66,250

2012-2013 TONNAGE SUMMARY				
	Refuse Tonnage	Tire Tonnage	Recyclable Tonnage	Yard Waste Tonnage
Municipal Cap Tonnage to RIRRC	7,766			
Total Tires to RIRRC		350		
Total Recyclables to RIRRC			3,900	
Total Yard Waste to RIRRC				1,050
2012-2013 Contract Services and Disposal				
Waste Haulers Contracted Service Expenditure				
Item	Number of Tags	Waste Haulers Rate		Total Expenditure
Tag Sales	125,000	\$1.27		\$158,750
Total	125,000			\$158,750
Revenue				
Item	Number of Tags	Town Tag Share		Total Revenue
Tag Sales	125,000	\$0.53		\$66,250
Total	125,000			\$66,250
Total Revenue				\$66,250

TSK Monthly Solid Waste Summary FY 2010-2011													
	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11	Total
OUTGOING WASTE TO RIRRC													
MSW Solid Waste	683.13	696.56	662.25	665.01	664.68	665.04	677.36	668.03	672.96	667.79	665.03	708.30	8,096.14
Yard Waste	58.23	71.05	230.14	16.90	67.83	34.47	3.85	53.06	204.63	129.77	59.63	98.86	1,028.42
Residential Recyclables	348.80	432.41	395.17	276.58	241.08	273.60	256.68	165.11	284.47	286.47	299.25	449.58	3,709.20
Tires	35.91	48.12	37.74	48.45	16.57	23.69	29.42	15.09	28.94	16.76	23.78	21.07	345.54
Street Sweepings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	683.82	0.00	0.00	0.00	0.00	683.82
Earth Day/Environmental Clean Up	0.00	0.00	0.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.42	0.00	1.05
Christmas Trees	0.00	0.00	0.00	0.00	0.00	2.29	8.99	0.16	0.00	0.00	0.00	0.00	11.44
Clean Wood	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mixed Rigid Plastics	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Construction & Demolition (C&D)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Mattress / Box Spring (By the Ton)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
INCOMING RESIDENTIAL													
Tagged Residential Refuse	110.11	98.19	93.07	99.03	102.30	91.12	98.21	74.38	77.14	85.21	51.43	114.51	1,094.70
Bagged Yard Waste	6.49	10.65	0.00	9.03	15.63	13.47	0.00	0.00	0.00	0.00	0.00	0.00	55.27
INCOMING RESIDENTIAL RECYCLABLES													
Blue Bin Recycling	68.32	56.35	55.53	47.45	55.75	51.98	45.59	45.07	46.97	61.35	48.78	45.61	628.75
Green Bin Recycling	86.00	68.69	90.49	71.11	54.18	92.02	61.62	59.49	77.00	68.25	70.02	72.84	871.71
TAG/BAG/PERMIT SALES													
# of Refuse Tags Sold	25,225	8,815	7,865	7,905	7,670	8,080	7,010	5,845	6,440	6,825	5,704	3,419	100,803
# of Yard Waste Bags/Tags Sold	1,010	750	740	1,020	1,810	460	80	55	525	1,215	1,095	1,415	10,175